



## **BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA**

SEPTEMBER 4, 2025 – 5:00 PM  
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

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### **CALL MEETING TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ADDITION TO THE AGENDA**

### **THOSE PRESENT**

### **PUBLIC COMMENTS**

Note - Public comments are limited to three (3) minutes per speaker per topic. The Board allows public comments orally or through written testimony provided in advance of the meeting.

### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda:
  - Approve agenda of September 4, 2025.
- Minutes:
  - Approve minutes of August 21, 2025, Regular Meeting.
- Claim Vouchers:
  - Approve Claim Voucher numbers 1248 through 1266 for \$90,399.68 for the period ending September 12, 2025.

### **FINANCIAL REVIEW**

- Budget Revenue and Expenditure Report

### **RESOLUTIONS/MOTIONS**

### **NEW BUSINESS**

### **UNFINISHED BUSINESS**

- Fire Chief Contract

### **CORRESPONDENCE**

**DISTRICT REPORTS**

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner(s) Report
- Fire Chief Report
- Deputy Chief Report
- Finance Manager Report

**OPEN FORUM DISCUSSION****OPERATION PROGRAM UPDATES****IMPORTANT DATES**

- September 19: SE WA Fire Commissioners Association Meeting – Dayton, WA
- October 4: District Open House – Fire Prevention Month
- October 22-25: WFCA Conference – Tulalip, WA
- November 15: Tri-County Commissioners Association Meeting – Benton #1

**AGENDA ITEMS FOR THE NEXT MEETING****EXECUTIVE SESSION****ADJOURNMENT**



## BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 BOARD OF FIRE COMMISSIONERS

### Regular Board Meeting Minutes August 21, 2025

#### **CALL MEETING TO ORDER**

Commissioner Goodwin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd West Richland, Washington. The board members present at this meeting were Commissioner Brink (virtual) and Commissioner Goodwin. Commissioner Van Beek was excused.

#### **PLEDGE OF ALLEGIANCE**

Captain Rogers led the pledge of allegiance.

#### **ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

#### **THOSE PRESENT**

*Members present were:*

Chief Carlyle	Lieutenant Premel	Firefighter Gibson
Finance Manager Paden-Lilly	Firefighter Ammann	Firefighter Hansen
Facilities & Logistics Mgr Rebman	Firefighter Bears	Firefighter Overson
Captain Newton	Firefighter Flowers	Firefighter Van Cleef
Lieutenant Rogers		

#### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- **Public Comments:** None received.
- **Agenda Approval:** Approval of the agenda for August 21, 2025.
- **Minutes Approval:** Approval of the meeting minutes dated August 7, 2025.
- **Approval of Payments:**
  - *Payroll Voucher numbers 1149 through 1223 for \$452,888.39 for the period ending August 29, 2025.*
  - *Claim Voucher numbers 1197 through 1222 for \$58,686.62 for the period ending August 29, 2025.*

**MOTION:** Commissioner Brink moved to approve the Consent Agenda. Commissioner Goodwin seconded. Motion passed unanimously.

#### **FINANCIAL REVIEW**

The revenue and expenditure budget position report were reviewed.

#### **RESOLUTIONS/MOTIONS**

## **NEW BUSINESS**

### **Fire Chief Contract**

Fire Chief Carlyle's current employment contract expires on September 30, 2025. With the adoption of the new Employee Manual, the board is reviewing contract language to ensure consistency with the manual. The board will discuss the contract further in executive session, with no action to follow.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **CORRESPONDENCE**

There was no new correspondence.

## **DISTRICT REPORTS**

**Logistics** – Chief Carlyle introduced Soterio Rebman, the newly hired Facilities and Logistics Manager, who began this week. The Board welcomed him to the team.

**City Liaison** – Commissioner Brink noted that the City is providing weekly reports on construction updates and road closures related to the SR 224 Red Mountain Vicinity Improvements project.

### **Commissioners**

- Commissioner Goodwin reported that he attended the Tri-County Commissioner's Meeting on Saturday. He, Chief Carlyle, Captain Harper, and Captain Newton will travel to Wisconsin on Sunday for a walkthrough of the aerial truck build and will return Wednesday.
- Commissioner Brink announced his plans to attend the Washington Fire Commissioner's Meeting in October.

**Chief** – Chief Carlyle provided the following report:

- Attended the West Richland Chamber Board Meeting.
- Attended the Executive Officer Staff Meeting.
- Conducted a site visit at the Kadlec Clinic on Keene. The project is scheduled to be completed in April 2026, though progress is currently 45–60 days ahead of schedule.
- DNR continues its review of the Station 410 property.
- Easements and water meter issues identified last fall at 8031 Keene (next to Station 430) are being addressed:
  - One easement has been properly recorded.
  - Legal counsel is assisting with the remaining documentation, which will be recorded with the County once complete.
  - During this process, the owner of 8011 Keene inquired about progress on the signage project. He has already completed engineering and purchased the sign structure and will provide more details.
- Recruitment advertising for career and intern firefighters is active and updated regularly on social media.
- Reported an incident involving E1452 at a gas station. While fueling, another vehicle backed into the apparatus bumper at low speed. No damage was sustained by the apparatus. The other vehicle was damaged, and a police report was filed. Enduris was notified.
- Scheduled to present to the West Richland City Council on September 2 regarding 4th of July response activity.

**Finance Manager** – Finance Manager Paden-Lilly reminded the board and staff to notify her if they plan to attend the WFCA Conference in October. She also reported that 2026 budget planning is underway, and members have begun submitting budget requests.

## **OPEN FORUM DISCUSSION**

No topics were brought forward during the open forum discussion.

## **OPERATION PROGRAM UPDATES**

Captain Rogers reported the following:

- Expressed appreciation for the part-time data entry assistant supporting training projects, noting it has been very helpful.
- The firefighter job posting will remain open for 10 more days, with 150 applicants currently on the list.
- Met with D/C Drayton and Lt. Premel to discuss opening applications for intern firefighters. The plan is to begin a 10-week in-house academy in October. Firefighter Ammann is leading advertising and application collection for the program.

## **IMPORTANT DATES**

- **September 19:** SE WA Fire Commissioners Association Meeting – Dayton, WA
- **October 4:** District Open House – Fire Prevention Month
- **October 22-25:** WFCFA Conference – Tulalip, WA
- **November 15:** Tri-County Commissioners Association Meeting – Benton #1

## **AGENDA ITEMS FOR THE NEXT MEETING**

- Fire Chief Contract

## **EXECUTIVE SESSION**

Commissioner Goodwin called a 10-minute executive session at 5:13 p.m. per RCW 42.30.110(1)(g) to discuss the performance of a public employee. The meeting was called back to order at 5:23 p.m.

## **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 5:25 p.m.

Attested:

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Billie Paden-Lilly, District Secretary      Date

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Garrett Goodwin, Commissioner      Date

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Michael Van Beek, Commissioner      Date

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Fred Brink, Commissioner      Date

## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:27:19 Date: 09/03/2025

As Of: 09/12/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>15315</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>AMAZON</b>	<b>33.02</b>	<b>24-PACK OF RECHARGEABLE AAA BATTERIES (2)</b>
522 24 31 00	Expendable Supplies - Radio		001 000 522 6841 - General I	33.02	24-PACK OF RECHARGEABLE AAA BATTERIES (2)
Invoice					
	113Y-P1FQ-DQTD		33.02	24-PACK OF RECHARGEABLE AAA BATTERIES (2)	
<b>15325</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>AMAZON</b>	<b>75.04</b>	<b>OFFICER TRAINING BOOKS (7)</b>
522 45 31 00	Expendable Supplies - Trainii		001 000 522 6841 - General I	75.04	OFFICER TRAINING BOOKS (7)
Invoice					
	1TJM-JX1W-HCTD		75.04	OFFICER TRAINING BOOKS (7)	
<b>15314</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>AT&amp;T MOBILITY</b>	<b>209.39</b>	<b>CELL PHONE SERVICE</b>
522 12 42 10	Cellular Phone Service		001 000 522 6841 - General I	209.39	CELL PHONE SERVICE
Invoice					
	X08192025		209.39	CELL PHONE SERVICE	
<b>15316</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>BPAS</b>	<b>1,190.22</b>	<b>PLAN DECONVERSION FEE</b>
522 12 20 04	HRA Benefits		001 000 522 6841 - General I	164.16	ADMIN PLAN DECONVERSION FEE
522 20 20 04	HRA Benefits		001 000 522 6841 - General I	1,026.06	PLAN DECONVERSION FEE
Invoice					
	1000838231		1,190.22	PLAN DECONVERSION FEE	
<b>15318</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>CORWIN FORD</b>	<b>1,558.80</b>	<b>LUBE, OIL, FILTER CHANGE (5)</b>
522 60 48 00	Repair and Maintenance Ser		001 000 522 6841 - General I	1,558.80	LUBE, OIL, FILTER CHANGE (5)
Invoice					
	889815		433.83	LUBE, OIL, FILTER CHANGE - #54	
	889817		173.22	LUBE, OIL, FILTER CHANGE - #44	
	889818		207.04	LUBE, OIL, FILTER CHANGE - #53	
	889816		443.16	LUBE, OIL, FILTER CHANGE - #43	
	889814		301.55	LUBE, OIL, FILTER CHANGE - #51	
<b>15319</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>DEPARTMENT OF NATURAL RESOURCES</b>	<b>76.03</b>	<b>GAS CAN FOR CHAIN SAW</b>
522 60 31 00	Expendable Supplies - Autor		001 000 522 6841 - General I	76.03	GAS CAN FOR CHAIN SAW

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 09/12/2025

Time: 13:27:19 Date: 09/03/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<hr/>					
			Invoice		
			18025734	76.03	GAS CAN FOR CHAIN SAW
<b>15320 09/12/2025</b>	<b>09/12/2025</b>	<b>1090</b>	<b>ELWOOD STAFFING SERVICES INC.</b>	<b>359.04</b>	<b>TEMP STAFFING SERVICES (16 HOURS)</b>
522 12 41 00 Contract Services			001 000 522 6841 - General I	359.04	TEMP STAFFING SERVICES (16 HOURS)
<hr/>					
			Invoice		
			3474683	359.04	TEMP STAFFING SERVICES (16 HOURS)
<b>15321 09/12/2025</b>	<b>09/12/2025</b>	<b>361</b>	<b>GRAINGER</b>	<b>511.69</b>	<b>AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE</b>
522 50 31 00 Expendable Supplies -Faciliti			001 000 522 6841 - General I	511.69	AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE
<hr/>					
			Invoice		
			9623112159	241.26	AIR COMPRESSOR PRESSURE SWITCH FOR STA 410
			9616349495	209.80	ICE MACHINE CLEANING SUPPLIES
			9616344298	60.63	DOUBLE SIDED TAPE FOR FACILITIES
<b>15323 09/12/2025</b>	<b>09/12/2025</b>	<b>187</b>	<b>LIFE ASSIST</b>	<b>934.06</b>	<b>AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)</b>
522 70 31 00 Expendable Supplies - EMS			001 000 522 6841 - General I	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)
<hr/>					
			Invoice		
			1631387	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SA
<b>15322 09/12/2025</b>	<b>09/12/2025</b>	<b>189</b>	<b>LIZ LOOMIS EASL, INC</b>	<b>6,250.00</b>	<b>CONSULTING SERVICES - AUGUST 2025</b>
522 30 41 01 Professional Services - Marki			001 000 522 6841 - General I	6,250.00	CONSULTING SERVICES - AUGUST 2025
<hr/>					
			Invoice		
			B4-0925	6,250.00	CONSULTING SERVICES - AUGUST 2025

## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 09/12/2025

Time: 13:27:19 Date: 09/03/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>15324</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>182 LN CURTIS &amp; SONS</b>	<b>60,836.92</b>	<b>ARCTIC COMPRESSOR; MSA FLOW TESTING; 660C METRO MSA CAIRNS MODERN HELMET RED (3)</b>
522 21 28 20	PPE - Protective Clothing	001 000 522	6841 - General I	1,341.21	HELMETS (3)
522 21 48 90	SCBA Repair/Maint	001 000 522	6841 - General I	2,774.02	MSA FLOW TESTING
594 22 63 00	Capital Apparatus And Equip	001 000 594	6841 - General I	56,721.69	ARCTIC COMPRESSOR
<hr/>					
	Invoice				
	INV978804	1,341.21	660C METRO MSA CAIRNS MODERN HELMET RED (3)		
	INV983591	2,774.02	MSA FLOW TESTING		
	INV984945	56,721.69	ARCTIC COMPRESSOR		
<b>15326</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>779 MCGAVICK GRAVES ATTORNEY AT LAW</b>	<b>1,330.00</b>	<b>GENERAL LABOR AND EMPLOYMENT MATTERS</b>
522 14 41 00	Professional Services	001 000 522	6841 - General I	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS
<hr/>					
	Invoice				
	47096	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS		
<b>15317</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>5435 NATIONAL TESTING NETWORK</b>	<b>500.00</b>	<b>ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES</b>
522 12 49 00	Memberships/Dues	001 000 522	6841 - General I	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES
<hr/>					
	Invoice				
	20361	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES		
<b>15327</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>5885 PACIFIC OFFICE AUTOMATION</b>	<b>1,269.35</b>	<b>VOIP PHONE SERVICE</b>
522 12 42 00	Phone Service	001 000 522	6841 - General I	1,269.35	VOIP PHONE SERVICE
<hr/>					
	Invoice				
	525325	524.21	VOIP PHONE SERVICE		
	537680	745.14	VOIP PHONE SERVICE		
<b>15328</b>	<b>09/12/2025</b>	<b>09/12/2025</b>	<b>5322 STAPLES ADVANTAGE</b>	<b>459.67</b>	<b>LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL</b>
522 50 31 00	Expendable Supplies -Faciliti	001 000 522	6841 - General I	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL



## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:27:19 Date: 09/03/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
Invoice					
			6040745944	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER,
<b>15329 09/12/2025</b>	<b>09/12/2025</b>	<b>625</b>	<b>STERICYCLE</b>	<b>126.52</b>	<b>WASTE DISPOSAL</b>
522 70 41 05	Professional Services - EMS	001 000 522 6841 - General I		126.52	WASTE DISPOSAL
Invoice					
			8011773478	91.53	WASTE DISPOSAL
			8011686015	34.99	WASTE DISPOSAL
<b>15333 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>3,098.33</b>	<b>BORSCHOWA VISA EXPENDITURES</b>
522 12 31 10	Computer Software	001 000 522 6841 - General I		147.20	CLOUD STORAGE & WEBSITE SERVICES
522 12 31 20	Non-Expendable Office	001 000 522 6841 - General I		2,846.62	LAPTOP & DESK CHAIR
522 12 42 40	Postage	001 000 522 6841 - General I		2.17	POSTAGE FOR DOH RENEWAL
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I		28.19	CAR SOAP & BRUSH HANDLE
522 60 32 00	Fuels and Oils	001 000 522 6841 - General I		74.15	FUEL
Invoice					
			8/24/25 WASABI	114.51	CLOUD STORAGE
			8/25/25 CIRCLE	74.15	FUEL
			8/23/25 LENOVO	2,678.15	LAPTOP FOR REBMAN
			8/19/25 COSTCO	168.47	OFFICE CHAIR FOR TO
			8/19/25 HDEPOT	28.19	CAR SOAP & BRUSH HANDLE
			9/1/25 AMAZON	32.69	WEBSITE SERVICES
			8/21/25 YOKES	2.17	POSTAGE FOR DOH RENEWAL
<b>15334 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>130.11</b>	<b>CARAWAY VISA EXPENDITURE</b>
522 26 31 10	Food	001 000 522 6841 - General I		130.11	GATORADE FOR REHAB
Invoice					
			9/1/25 WALMART	130.11	GATORADE FOR REHAB
<b>15335 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>174.06</b>	<b>CARLYLE VISA EXPENDITURE</b>
522 20 28 00	Clothing, Commissary (Non-	001 000 522 6841 - General I		174.06	UNIFORM PANTS FOR REBMAN
Invoice					
			8/21/25 RANCH	174.06	UNIFORM PANTS FOR REBMAN
<b>15336 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>1,151.55</b>	<b>ESTRELLA VISA EXPENDITURES</b>

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:27:19 Date: 09/03/2025

As Of: 09/12/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 24 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I	1,099.50	ANTENA AND MIC	
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I	52.05	CAR WASH SOAP	
Invoice					
	8/26/25 49	257.75	BIG BOOTS ANTENA		
	8/26/25 MAGNETIC	841.75	MAGNETIC MIC		
	8/23/25 HDEPOT	52.05	CAR WASH SOAP		
<b>15337 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>2,125.43</b>	<b>EWING VISA EXPENDITURES</b>
522 12 41 01	Contract Services - TV/Interr	001 000 522 6841 - General I	806.49	INTERNET SERVICE FOR STATIONS	
522 45 43 20	Registration Fees	001 000 522 6841 - General I	990.00	REGISTRATION FOR PADEN-LILLY & EWING - FINANCE WORKSHOP	
522 50 41 00	Professional Services	001 000 522 6841 - General I	266.53	FIRE SYSTEM MONITORING FOR STATIONS	
522 50 47 10	Utilities	001 000 522 6841 - General I	62.41	WATER SERVICE	
Invoice					
	8/22/25 SPRINGBROOK	990.00	FINANCE SOFTWARE WORKSHOP REGISTRATION- PADEN-LILLY & EWING		
	8/21/25 MOON	266.53	FIRE SPRINKLER SYSTEM MONITORING		
	8/27/25 WR	62.41	WATER SERVICE		
	8/29/25 SPECTRUM	806.49	INTERNET SERVICE FOR STATIONS		
<b>15338 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>1,465.55</b>	<b>NEWTON VISA EXPENDITURE</b>
522 21 35 10	Non-Expendable Supplies - I	001 000 522 6841 - General I	1,465.55	TIC FOR E1413	
Invoice					
	8/23/25 WPSG	1,465.55	TIC FOR E1413		
<b>15339 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>200.00</b>	<b>PADEN-LILLY VISA EXPENDITURE</b>
522 45 43 20	Registration Fees	001 000 522 6841 - General I	200.00	MRSC TRAINING REGISTRATION - REBMAN	
Invoice					
	8/21/25 MRSC	200.00	MRSC TRAINING REGISTRATION - REBMAN		
<b>15340 09/12/2025</b>	<b>09/12/2025</b>	<b>475</b>	<b>US BANK</b>	<b>19.04</b>	<b>REBMAN VISA EXPENDITURE</b>
522 50 31 00	Expendable Supplies -Faciliti	001 000 522 6841 - General I	19.04	PARTS FOR AIR COMPRESSOR	
Invoice					
	8/27/25 HDEPOT	19.04	PARTS FOR AIR COMPRESSOR		

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 09/12/2025

Time: 13:27:19 Date: 09/03/2025  
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Accts							
Pay #	Received	Date Due	Vendor		Amount	Memo	
15341 09/12/202509/12/2025475			US BANK		168.15	ROGERS VISA EXPENDITURES	
	522 26 31 10 Food		001 000 522	6841 - General I	48.85	WATER FOR TRAINING	
	522 45 31 00 Expendable Supplies - Traini		001 000 522	6841 - General I	119.30	SUPPLIES FOR PADLOCK TRAINING	
		Invoice					
		9/1/25 TARGET		48.85	WATER FOR TRAINING		
		8/29/25 HDEPOT		119.30	SUPPLIES FOR PADLOCK TRAINING		
15330 09/12/202509/12/2025465			VERIZON WIRELESS		941.34	CELL PHONE SERVICE	
	522 12 42 10 Cellular Phone Service		001 000 522	6841 - General I	941.34	CELL PHONE SERVICE	
		Invoice					
		6121167706		941.34	CELL PHONE SERVICE		
15331 09/12/202509/12/2025817			VOYAGER		4,211.37	FUEL	
	522 60 32 00 Fuels and Oils		001 000 522	6841 - General I	4,211.37	FUEL	
		Invoice					
		8693879692536		4,211.37	FUEL		
15332 09/12/202509/12/2025362			WA FIRE CHIEFS		995.00	MECHANICS CONFERENCE - REBMAN	
	522 45 43 20 Registration Fees		001 000 522	6841 - General I	995.00	MECHANICS CONFERENCE - REBMAN	
		Invoice					
		3330		995.00	MECHANICS CONFERENCE - REBMAN		
		Report Total:			90,399.68		
		Fund					
		001 6841 - General Fund		90,399.68			

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

09/12/2025 To: 09/12/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1248	09/12/2025	Claims	6841	2118	AMAZON	108.06	24-PACK OF RECHARGEABLE AAA BATTERIES (2); OFFICER TRAINING BOOKS (7)
1249	09/12/2025	Claims	6841	2119	AT&T MOBILITY	209.39	CELL PHONE SERVICE
1250	09/12/2025	Claims	6841	2120	BPAS	1,190.22	PLAN DECONVERSION FEE
1251	09/12/2025	Claims	6841	2121	CORWIN FORD	1,558.80	LUBE, OIL, FILTER CHANGE (5)
1252	09/12/2025	Claims	6841	2122	DEPARTMENT OF NATURAL RESOURCES	76.03	GAS CAN FOR CHAIN SAW
1253	09/12/2025	Claims	6841	2123	ELWOOD STAFFING SERVICES INC.	359.04	TEMP STAFFING SERVICES (16 HOURS)
1254	09/12/2025	Claims	6841	2124	GRAINGER	511.69	AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE
1255	09/12/2025	Claims	6841	2125	LIFE ASSIST	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)
1256	09/12/2025	Claims	6841	2126	LIZ LOOMIS EASL, INC	6,250.00	CONSULTING SERVICES - AUGUST 2025
1257	09/12/2025	Claims	6841	2127	LN CURTIS & SONS	60,836.92	ARCTIC COMPRESSOR; MSA FLOW TESTING; 660C METRO MSA CAIRNS MODERN HELMET RED (3)
1258	09/12/2025	Claims	6841	2128	MCGAVICK GRAVES ATORNEY AT LAW	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS
1259	09/12/2025	Claims	6841	2129	NATIONAL TESTING NETWORK	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES
1260	09/12/2025	Claims	6841	2130	PACIFIC OFFICE AUTOMATION	1,269.35	VOIP PHONE SERVICE
1261	09/12/2025	Claims	6841	2131	STAPLES ADVANTAGE	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL
1262	09/12/2025	Claims	6841	2132	STERICYCLE	126.52	WASTE DISPOSAL
1263	09/12/2025	Claims	6841	2133	US BANK	8,532.22	BORSCHOWA VISA EXPENDITURES; CARAWAY VISA EXPENDITURE; CARLYLE VISA EXPENDITURE; ESTRELLA VISA EXPENDITURES; EWING VISA EXPENDITURES; NEWTON VISA EXPENDITURE; PADEN-LILLY VISA EXPENDITURE; REBMAN VISA
1264	09/12/2025	Claims	6841	2134	VERIZON WIRELESS	941.34	CELL PHONE SERVICE
1265	09/12/2025	Claims	6841	2135	VOYAGER	4,211.37	FUEL
1266	09/12/2025	Claims	6841	2136	WA FIRE CHIEFS	995.00	MECHANICS CONFERENCE - REBMAN
001 6841 - General Fund						90,399.68	
						90,399.68	Claims: 90,399.68

# 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 6841 - General Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,197,281.00	3,505,100.09	(307,819.09)	109.6%
310 Taxes	4,697,094.00	2,664,673.91	2,032,420.09	56.7%
330 Intergovernmental Revenues	34,500.00	47,701.44	(13,201.44)	138.3%
340 Charges For Services	47,000.00	284,732.98	(237,732.98)	605.8%
361 Miscellaneous Revenue	50,200.00	62,249.51	(12,049.51)	124.0%
380 Other Increases in Fund Resources	0.00	4,123.60	(4,123.60)	0.0%
390 Other Financing Sources	0.00	75,020.86	(75,020.86)	0.0%
397 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%

**Fund Revenues:** **11,028,316.00** **8,831,843.39** **2,196,472.61** **80.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	20,054.78	24,145.22	45.4%
012 Administrative	1,180,313.00	933,257.83	247,055.17	79.1%
013 Election	10,000.00	2,816.54	7,183.46	28.2%
014 Legal	40,500.00	16,819.50	23,680.50	41.5%
020 Operations	4,596,200.00	2,543,471.39	2,052,728.61	55.3%
021 Suppression	137,650.00	83,829.12	53,820.88	60.9%
024 Communications	177,000.00	84,901.33	92,098.67	48.0%
026 Logistics (Support Services)	16,000.00	3,672.17	12,327.83	23.0%
030 Public Information	106,500.00	65,952.09	40,547.91	61.9%
045 Training	397,600.00	197,907.41	199,692.59	49.8%
050 Facilities	169,000.00	142,479.99	26,520.01	84.3%
060 Automotive	194,700.00	69,694.28	125,005.72	35.8%
070 Ambulance Transport Services	391,700.00	229,828.45	161,871.55	58.7%
522 Fire Control	7,461,363.00	4,394,684.88	3,066,678.12	58.9%
589 Payroll Clearing	0.00	21,613.80	(21,613.80)	0.0%
591 Debt Service	127,121.00	121,048.14	6,072.86	95.2%
594 Capital Expenditures	1,740,000.00	377,538.53	1,362,461.47	21.7%

**Fund Expenditures:** **9,328,484.00** **4,914,885.35** **4,413,598.65** **52.7%**

**Fund Excess/(Deficit):** **1,699,832.00** **3,916,958.04**

## Summary – As of September 12, 2025

The District remains in a strong financial position. Across all funds, 83% of total budgeted revenue has been received, and 56.1% of expenditures have been spent. This continues to reflect responsible financial management and leaves adequate room for activity through year-end.

### General Fund

- **Revenue:** 80.1% received
- **Expenditures:** 53% spent
- The General Fund is performing steadily. Most categories are well within budget. Administrative costs are at 79%, and capital expenditures remain low at 21.7%, leaving over \$1.36 million still available for capital projects.

### EMS Fund

- **Revenue:** 82.5% received
- **Expenditures:** 71% spent
- The EMS Fund has spent the majority of its budget, primarily through interfund transfers (about 73% complete). Operational and debt service spending remains low, leaving some flexibility going forward.

## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 6848 - EMS Fund		Months: 01 To: 09		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,024,982.00	3,143,930.43	(118,948.43)	103.9%
310 Taxes	1,783,644.00	1,019,968.92	763,675.08	57.2%
330 Intergovernmental Revenues	300,000.00	24,170.40	275,829.60	8.1%
340 Charges For Services	470,000.00	393,661.65	76,338.35	83.8%
360 Investment Interest	60,000.00	68,178.67	(8,178.67)	113.6%
<b>Fund Revenues:</b>	<b>5,638,626.00</b>	<b>4,649,910.07</b>	<b>988,715.93</b>	<b>82.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control	54,500.00	24,050.71	30,449.29	44.1%
591 Debt Service	41,625.00	0.00	41,625.00	0.0%
597 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%
<b>Fund Expenditures:</b>	<b>3,098,366.00</b>	<b>2,212,291.71</b>	<b>886,074.29</b>	<b>71.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,540,260.00</b>	<b>2,437,618.36</b>		

## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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201 6842 - Bond Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	191,476.24	(4,977.24)	102.7%
310 Taxes	481,215.00	276,916.57	204,298.43	57.5%
360 Investment Interest	5,500.00	6,106.84	(606.84)	111.0%
<b>Fund Revenues:</b>	<b>673,214.00</b>	<b>474,499.65</b>	<b>198,714.35</b>	<b>70.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	127,000.00	377,000.00	25.2%
<b>Fund Expenditures:</b>	<b>504,000.00</b>	<b>127,000.00</b>	<b>377,000.00</b>	<b>25.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>169,214.00</b>	<b>347,499.65</b>		

2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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301 6844 - Construction Fund			Months: 01 To: 09	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	29.18	(29.18)	0.0%
360 Investment Interest	0.00	0.65	(0.65)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>29.83</b>	<b>(29.83)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>29.83</b>		



## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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601 6846 - Reserve Fund

Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining
308 Beginning Balances	2,410,862.00	2,413,855.39	(2,993.39) 100.1%
360 Investment Interest	30,000.00	52,101.19	(22,101.19) 173.7%
<b>Fund Revenues:</b>	<b>2,440,862.00</b>	<b>2,465,956.58</b>	<b>(25,094.58) 101.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,440,862.00</b>	<b>2,465,956.58</b>	

## 2025 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

Months: 01 To: 09

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	11,028,316.00	8,831,843.39	80.1%	9,328,484.00	4,914,885.35	53%
110 6848 - EMS Fund	5,638,626.00	4,649,910.07	82.5%	3,098,366.00	2,212,291.71	71%
201 6842 - Bond Fund	673,214.00	474,499.65	70.5%	504,000.00	127,000.00	25%
301 6844 - Construction Fund	0.00	29.83	0.0%	0.00	0.00	0%
601 6846 - Reserve Fund	2,440,862.00	2,465,956.58	101.0%	0.00	0.00	0%
	<u>19,781,018.00</u>	<u>16,422,239.52</u>	<u>83.0%</u>	<u>12,930,850.00</u>	<u>7,254,177.06</u>	<u>56.1%</u>