



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA

MARCH 5, 2026 – 5:00 PM
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

1. CALL MEETING TO ORDER

2. THOSE PRESENT AND PLEDGE OF ALLEGIANCE

3. ADDITIONS TO THE AGENDA

4. PUBLIC COMMENTS

Public comments are limited to three (3) minutes per speaker per topic. Comments may be provided orally at the meeting or submitted in writing prior to the meeting.

5. CONSENT AGENDA

All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.

- Approval of Agenda for this meeting
- Approval of Minutes from February 19, 2026
- Approval of 2026 Payroll Voucher numbers 269 and 331 for \$5,959.34
- Approval of 2026 Claim Voucher numbers 332 through 351 for \$143,251.45

6. FINANCIAL REVIEW

7. UNFINISHED BUSINESS

8. NEW BUSINESS

- Ballot Measure Timeline

9. CORRESPONDENCE

10. DISTRICT REPORTS

- | | | |
|--------------|---------------------|-------------------|
| • Union | • City Liaison | • Fire Chief |
| • Volunteers | • Commissioners | • Deputy Chief |
| • Logistics | • Operation Program | • Finance Manager |

11. OPEN FORUM DISCUSSION

12. IMPORTANT DATES

- Annual Awards Banquet: March 13
- Community Easter Egg Hunt: April 4
- District Open House: May 9
- Tri-County Fire Commissioners Association Meeting - Station 420: May 16
- WFCFA Spring Seminar – Chelan: June 6

13. AGENDA ITEMS FOR THE NEXT MEETING

14. EXECUTIVE SESSION

15. ADJOURNMENT



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
BOARD OF FIRE COMMISSIONERS**

**Regular Board Meeting Minutes
February 19, 2026**

CALL MEETING TO ORDER

Commissioner Brink called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink, Commissioner Goodwin (virtual) and Commissioner Van Beek.

THOSE PRESENT AND PLEDGE OF ALLEGIANCE

Members present were:

Fire Chief Carlyle	Firefighter Fluegge
Deputy Chief Drayton	Firefighter Knox
Finance Manager Paden-Lilly	Firefighter Orozco
Logistics Manager Rebman	Firefighter Riche
Captain Borschowa	Firefighter Sell
Captain Putz	Firefighter Walton
Lieutenant Vining	Firefighter Winters

Guests present were:

David Fetto, City of West Richland Council Member

Firefighter Knox led the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

There were no additions to agenda.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.

- Approval of Agenda for this meeting
- Approval of Minutes from January 22, 2025
- Approval of 2026 Claim Voucher numbers 151 through 176 for \$91,657.31 (*Vouchers were audited, approved, and paid prior to this meeting under the authority of Resolution No. 2023-11*).
- Approval of 2026 Payroll Voucher numbers 177 through 261 for \$482,480.89
- Approval of 2026 Claim Voucher numbers 232 through 259 for \$59,032.10

MOTION: Commissioner Van Beek moved to approve the Consent Agenda. Commissioner Goodwin seconded. Motion passed unanimously.

FINANCIAL REVIEW

The revenue and expenditure budget position report were reviewed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Resolution No. 2026-01; Transfer of Funds

The Board considered a resolution authorizing the transfer of remaining funds in Construction Fund 6844 to General Fund 6841 in an amount not to exceed \$31.00. The transfer will leave the fund open with a zero balance.

MOTION by Commissioner Van Beek to approve Resolution 2026-01. Commissioner Goodwin seconded the motion and the motion passed unanimously.

Policy 133 – FMLA and WAPFML

The Board considered updates to Policy 133 to reflect recent changes in state law related to Washington Paid Family and Medical Leave. The policy was updated to incorporate current PFML requirements and clarify coordination with FMLA, District policies, and applicable collective bargaining and employment agreements.

MOTION by Commissioner Van Beek to approve Policy 133. Commissioner Goodwin seconded the motion and the motion passed unanimously.

Hughes Fire Equipment – Change Order App 57 and App 58

The Board considered approval of invoices for equipment and installation of lights, sirens, speakers, and other upfitting components for Apparatus #57 and #58. The original equipment quote of \$21,431 was approved by the Board on June 19, 2025. The two invoices now presented include both the previously approved equipment costs and the additional labor and installation charges. The total cost for equipment and installation is \$36,725.54, excluding tax.

MOTION by Commissioner Van Beek to approve Invoices #636093 and #636096 for \$36,725.54, excluding tax. Commissioner Goodwin seconded the motion and the motion passed unanimously.

CORRESPONDENCE

- A ballot measure timeline was provided by Liz Loomis Public Affairs for Board consideration related to a potential 2026 Levy Lid Lift.

DISTRICT REPORTS

Union – Captain Borschowa reported that four new employees were sworn in as union members at the most recent meeting. Labor Management meetings are going well.

Volunteers – Firefighter Knox reminded attendees that the District Awards Banquet will be held March 13 at Sugar Pine Barn at Tucannon Cellars.

Logistics – Logistics Manager Rebman provided updates on the propane project and a generator issue at Station 430.

City Liaison – Council Member Fetto shared information about the City’s Community Easter Egg Hunt scheduled for April 4 and the egg-filling work party planned for the prior weekend.

Commissioner(s) – Commissioners Brink and Goodwin attended the recent Tri-County Commissioner’s meeting.

Operation Program – Captain Rogers submitted a written report noting that the Tri-City Recruit Academy has begun with four District recruits who are performing well in both classroom and drill ground settings. Lieutenant Premel is serving as ACO at the academy and performing well in that role.

Fire Chief – Chief Carlyle provided the following report:

- Four career hires began work on February 2, 2026, and started the academy on February 9.
- He participated in promotional exams and thanked all who participated.
- Attended the after-action review for the December Yakima River flooding event. Damage estimates did not meet the \$1 million threshold required to trigger funding.
- Attended the after-action review for the May 2025 Yakima River boat incident. Deputy Chief Drayton is leading development of a regional dam response plan.
- Met with insurance broker Shane Heston to review coverage. Enduris will not increase crime coverage limits. Additional quotes are being explored.
- Attended the West Richland Chamber board meeting. Updates included a 30,000 square foot Planet Fitness, three new apartment complexes totaling 455 units, and a two-story structure featuring La Bella Vita restaurant on one floor and a hibachi restaurant on the second floor.

Deputy Chief – Deputy Chief Drayton provided the following report:

- He has been able to visit the Tri-City Recruit Academy a couple of times. There is a total of 19 recruits enrolled.
- Completed promotional testing for Training Officer, Captain, and Lieutenant. Firefighter Vining was officially promoted to Lieutenant after serving in an acting capacity. All candidates performed well.
- The Battalion Chief promotional list has been exhausted, and the next testing process has been announced.
- Developing deployment plans for newly appointed Battalion Chiefs.
- Conducted two days of thermal imaging camera training with live burns. The training was well attended and received.
- Participated in the Yakima River boat incident after-action review and has been assigned to the work group.
- The Standards of Coverage technical review is expected soon. It will undergo internal review before Board approval and publication.
- Plans to begin discussions with Commissioner Van Beek regarding a six-year staffing plan to align with the Board’s vision for future staffing.

Commissioner Brink commented on the continued growth within the City of West Richland and expressed appreciation for the strong partnership between the City and the Fire District, as well as the talent within the organization.

IMPORTANT DATES

- Annual Awards Banquet: March 13
- Community Easter Egg Hunt: April 4
- District Open House: May 9
- Tri-County Fire Commissioners Association Meeting - Station 420: May 16
- WFCA Spring Seminar – Chelan: June 6

AGENDA ITEMS FOR THE NEXT MEETING

- Ballot Measure Timeline

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 5:26 p.m.

Attested:

_____ Billie Paden-Lilly, District Secretary	_____ Date	_____ Garrett Goodwin, Commissioner	_____ Date
_____ Michael Van Beek, Commissioner	_____ Date	_____ Fred Brink, Commissioner	_____ Date

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:05:10 Date: 03/04/2026
Page: 1

03/13/2026 To: 03/13/2026

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
	15824	03/13/2026	2026	332	1081	AP TRITON, LLC	11,397.12	MASTER PLAN/CRA/SOC JANUARY PROJECT COMPLETION
		522 12 41 00				Contract Services	11,397.12	MASTER PLAN/CRA/SOC JANUARY PROJECT COMPLETION
						001 000 522 6841 - General Fun		
						Invoice		
						2026-043	11,397.12	MASTER PLAN/CRA/SOC JANUARY PROJECT COMPLETION
	15825	03/13/2026	2026	333	829	AT&T MOBILITY	223.65	CELL PHONE SERVICE
		522 12 42 10				Cellular Phone Service	223.65	CELL PHONE SERVICE
						001 000 522 6841 - General Fun		
						Invoice		
						X02192026	223.65	CELL PHONE SERVICE
	15826	03/13/2026	2026	334	1087	DFND TECHNOLOGIES INC	8,144.00	UNIFORM SHIRTS (174)
		522 20 28 00				Clothing, Commissary (Non-PPE	8,144.00	UNIFORM SHIRTS (174)
						001 000 522 6841 - General Fun		
						Invoice		
						32400	8,144.00	UNIFORM SHIRTS (174)
	15827	03/13/2026	2026	335	1090	ELWOOD STAFFING SERVICES INC.	635.25	TEMP EMPLOYMENT SERVICES (27.5) HRS
		522 12 10 10				Salary - Administration	635.25	TEMP EMPLOYMENT SERVICES (27.5) HRS
						001 000 522 6841 - General Fun		
						Invoice		
						3614457	288.75	TEMP EMPLOYMENT SERVICES (12.5) HRS
						3614747	346.50	TEMP EMPLOYMENT SERVICES (15) HRS
	15828	03/13/2026	2026	336	702	FRONTLINE MEDICAL PLLC	3,432.00	ANNUAL PHYSICALS (5)
		522 20 24 10				Physicals/Innoculation	3,432.00	ANNUAL PHYSICALS (5)
						001 000 522 6841 - General Fun		
						Invoice		
						4076	3,432.00	ANNUAL PHYSICALS (5)
	15829	03/13/2026	2026	337	137	GALLS	2,416.04	UNIFORM PANTS (6); UNIFORM BELTS (7); UNIFORM BOOTS (1)

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:05:10 Date: 03/04/2026
Page: 2

03/13/2026 To: 03/13/2026

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
	522 20 28 00	Clothing, Commissary (Non-PPE	001 000 522	6841 - General Fun			2,416.04	UNIFORM PANTS (6); UNIFORM BELTS (7); UNIFORM BOOTS (1)
		Invoice						
		034217518					1,655.78	UNIFORM BELTS (7); UNIFORM BOOTS (1); UNIFORM PANTS (3)
		034203992					506.85	UNIFORM PANTS (2)
		034154274					253.41	UNIFORM BOOTS
15844	03/13/20262026	337	137	GALLS			760.39	UNIFORM PANTS (3)
	522 20 28 00	Clothing, Commissary (Non-PPE	001 000 522	6841 - General Fun			760.39	UNIFORM PANTS (3)
		Invoice						
		034263265					760.39	UNIFORM PANTS (3)
		Total GALLS					3,176.43	
15830	03/13/20262026	338	361	GRAINGER			1,421.57	14 FT STEPLADDER; ICE MACHINE & HVAC MAINTENANCE SUPPLIES
	522 50 31 00	Expendable Supplies -Facilities	001 000 522	6841 - General Fun			348.94	ICE MACHINE & HVAC MAINTENANCE SUPPLIES
	522 50 35 00	Non-Expendable Supplies - Faci	001 000 522	6841 - General Fun			1,072.63	LADDER FOR FACILITIES
		Invoice						
		9819365363					1,072.63	14 FT STEPLADDER FOR FACILITIES
		9816351960					297.19	ICE MACHINE DESCALER
		9815898144					51.75	END CAP FOR HVAC DUCT
15831	03/13/20262026	339	509	HUGHES FIRE EQUIPMENT INC.			61,675.22	UPFITTING OF LIGHTS & SIRENS FOR #57 & #58; ANNUAL PUMP TESTING & REPAIRS #34; ADD HANDRAILS AND RADIO INSTALL FOR #52
	522 60 48 00	Repair and Maintenance Service	001 000 522	6841 - General Fun			15,657.41	PUMP TESTING & REPAIRS FOR #34
	594 22 63 00	Capital Apparatus And Equipme	001 000 594	6841 - General Fun			46,017.81	UPFITTING #57 & #58 WITH LIGHTS & SIRENS; HANDRAILS & RADIO INSTALL FOR #52
		Invoice						
		636093					21,686.51	UPFITTING OF LIGHTS & SIRENS FOR #58
		636096					18,708.69	UPFITTING OF LIGHTS & SIRENS FOR #57
		637873					283.71	ANNUAL PUMP TEST #34
		637872					15,373.70	ALIGNMENT, REPLACE NEW VALVE, REPLACED INTAKE STRAINER, REPLACEI
		638013					5,622.61	ADD HANDRAILS AND RADIO INSTALL FOR #52

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:05:10 Date: 03/04/2026
Page: 3

03/13/2026 To: 03/13/2026

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
15832	03/13/2026	2026	2026	340	876	ISOUTSOURCE	7,260.68	BLOCK SUPPORT; MONTHLY SUBSCRIPTIONS
	522	12	41	03		Contract Services - Computer	7,260.68	BLOCK SUPPORT; MONTHLY SUBSCRIPTIONS
					001 000 522	6841 - General Fun		
						Invoice		
						CW321741	5,000.00	BLOCK SUPPORT
						CW321807	2,260.68	MONTHLY SUBSCRIPTIONS
15833	03/13/2026	2026	2026	341	187	LIFE ASSIST	631.54	EMS GLOVES; DEXTROSE; MEGAMOVERS; BP CUFF
	522	70	31	00		Expendable Supplies - EMS	631.54	EMS GLOVES; DEXTROSE; MEGAMOVERS; BP CUFF
					001 000 522	6841 - General Fun		
						Invoice		
						2071840	631.54	EMS GLOVES; DEXTROSE; MEGAMOVERS; BP CUFF
15834	03/13/2026	2026	2026	342	189	LIZ LOOMIS EASL, INC	6,500.00	CONSULTING SERVICES - FEBRUARY
	522	30	41	01		Professional Services - Marketin	6,500.00	CONSULTING SERVICES - FEBRUARY
					001 000 522	6841 - General Fun		
						Invoice		
						B4-0326	6,500.00	CONSULTING SERVICES - FEBRUARY
15843	03/13/2026	2026	2026	343	779	MCGAVICK GRAVES ATORNEY AT LAV	5,598.50	GENERAL LABOR AND EMPLOYMENT MATTERS
	522	14	41	00		Professional Services	5,598.50	GENERAL LABOR AND EMPLOYMENT MATTERS
					001 000 522	6841 - General Fun		
						Invoice		
						49299	4,100.00	GENERAL LABOR AND EMPLOYMENT MATTERS
						49300	1,498.50	GENERAL LABOR AND EMPLOYMENT MATTERS
15835	03/13/2026	2026	2026	344	200	MES SERVICE COMPANY	24,118.54	2.5" NOZZLES (4); FIREPRO 300 THERMAL IMAGER (2); CARABINER MOUNT (2); KEY FIRE HOSE 1.75" (36)
	522	21	35	10		Non-Expendable Supplies - Sup	2,485.11	FIREPRO 300 THERMAL IMAGER W/CARABINER MOUNT (2)
					001 000 522	6841 - General Fun		
	522	21	35	11		Hose Replacement	11,959.13	KEY FIRE HOSE 1.75" (36)
					001 000 522	6841 - General Fun		
	522	21	35	12		Nozzle Replacement	9,674.30	2.5" NOZZLES (4)
					001 000 522	6841 - General Fun		

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:05:10 Date: 03/04/2026
Page: 4

03/13/2026 To: 03/13/2026

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
						Invoice		
						INV2454414	11,959.13	KEY FIRE HOSE 1.75" (36)
						IN2447174	9,674.30	2.5" NOZZLES (4)
						IN2448112	81.81	FIRE PRO 300 CARABINER MOUNT (2)
						IN2453318	2,403.30	FIRE PRO 300 THERMAL IMAGER (2)
15836	03/13/2026	2026	345		860	NEWEGG	378.08	KEYBOARDS (3); WIRELESS MOUSE (3)
	522	12	31	00		Expendable Office Supplies 001 000 522 6841 - General Fun	378.08	KEYBOARDS (3); WIRELESS MOUSE (3)
						Invoice		
						1305988205	378.08	KEYBOARDS (3); WIRELESS MOUSE (3)
15837	03/13/2026	2026	346		885	PACIFIC OFFICE AUTOMATION	1,330.43	VOIP PHONE SERVICE
	522	12	42	00		Phone Service 001 000 522 6841 - General Fun	1,330.43	VOIP PHONE SERVICE
						Invoice		
						AR00090788	527.91	VOIP PHONE SERVICE 2/21/26 - 5/20/26
						AR00104749	802.52	VOIP PHONE SERVICE 2/28/26 - 3/27/26
15838	03/13/2026	2026	347		833	RINGOLDE	2,300.58	EMBROIDERY & SWEATPANTS/SHORTS
	522	20	28	00		Clothing, Commissary (Non-PPE 001 000 522 6841 - General Fun	2,300.58	EMBROIDERY & SWEATPANTS/SHORTS
						Invoice		
						10049	2,300.58	EMBROIDERY & SWEATPANTS/SHORTS
15839	03/13/2026	2026	348		672	TIRE FACTORY	237.55	TIRE PRESSURE MONITOR REPLACEMENT FOR #42
	522	60	48	00		Repair and Maintenance Service 001 000 522 6841 - General Fun	237.55	TIRE PRESSURE MONITOR REPLACEMENT FOR #42
						Invoice		
						3058460	237.55	TIRE PRESSURE MONITOR REPLACEMENT FOR #42
15840	03/13/2026	2026	349		347	US LINEN & UNIFORM	461.10	MAT SERVICE
	522	50	41	00		Professional Services 001 000 522 6841 - General Fun	461.10	MAT SERVICE

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:05:10 Date: 03/04/2026
Page: 5

03/13/2026 To: 03/13/2026

Accts	Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
						Invoice		
						3635952	64.85	MAT SERVICE
						3642760	64.85	MAT SERVICE
						3634206	51.95	MAT SERVICE
						3641023	51.95	MAT SERVICE
						3637719	113.75	MAT SERVICE
						3644528	113.75	MAT SERVICE
15841	03/13/2026	2026	350		465	VERIZON WIRELESS	789.45	CELL PHONE SERVICE
	522 12 42 10	Cellular Phone Service			001 000 522 6841 - General Fun		789.45	CELL PHONE SERVICE
						Invoice		
						6136158989	789.45	CELL PHONE SERVICE
15842	03/13/2026	2026	351		817	VOYAGER	3,539.76	FUEL
	522 60 32 00	Fuels and Oils			001 000 522 6841 - General Fun		3,539.76	FUEL
						Invoice		
						8693879692610	3,539.76	FUEL
						Total:	<u>143,251.45</u>	
						Fund		
						001 6841 - General Fund	143,251.45	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:03:14 Date: 03/04/2026

03/13/2026 To: 03/13/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
332	03/13/2026	Claims	6841	2434	AP TRITON, LLC	11,397.12	MASTER PLAN/CRA/SOC JANUARY PROJECT COMPLETION
333	03/13/2026	Claims	6841	2435	AT&T MOBILITY	223.65	CELL PHONE SERVICE
334	03/13/2026	Claims	6841	2436	DFND TECHNOLOGIES INC	8,144.00	UNIFORM SHIRTS (174)
335	03/13/2026	Claims	6841	2437	ELWOOD STAFFING SERVICES INC.	635.25	TEMP EMPLOYMENT SERVICES (27.5) HRS
336	03/13/2026	Claims	6841	2438	FRONTLINE MEDICAL PLLC	3,432.00	ANNUAL PHYSICALS (5)
337	03/13/2026	Claims	6841	2439	GALLS	3,176.43	UNIFORM PANTS (6); UNIFORM BELTS (7); UNIFORM BOOTS (1); UNIFORM PANTS (3)
338	03/13/2026	Claims	6841	2440	GRAINGER	1,421.57	14 FT STEPLADDER; ICE MACHINE & HVAC MAINTENANCE SUPPLIES
339	03/13/2026	Claims	6841	2441	HUGHES FIRE EQUIPMENT INC.	61,675.22	UPFITTING OF LIGHTS & SIRENS FOR #57 & #58; ANNUAL PUMP TESTING & REPAIRS #34; ADD HANDRAILS AND RADIO INSTALL FOR #52
340	03/13/2026	Claims	6841	2442	ISOUTSOURCE	7,260.68	BLOCK SUPPORT; MONTHLY SUBSCRIPTIONS
341	03/13/2026	Claims	6841	2443	LIFE ASSIST	631.54	EMS GLOVES; DEXTROSE; MEGAMOVERS; BP CUFF
342	03/13/2026	Claims	6841	2444	LIZ LOOMIS EASL, INC	6,500.00	CONSULTING SERVICES - FEBRUARY
343	03/13/2026	Claims	6841	2445	MCGAVICK GRAVES ATTORNEY AT LAW	5,598.50	GENERAL LABOR AND EMPLOYMENT MATTERS
344	03/13/2026	Claims	6841	2446	MES SERVICE COMPANY	24,118.54	2.5" NOZZLES (4); FIREPRO 300 THERMAL IMAGER (2); CARABINER MOUNT (2); KEY FIRE HOSE 1.75" (36)
345	03/13/2026	Claims	6841	2447	NEWEGG	378.08	KEYBOARDS (3); WIRELESS MOUSE (3)
346	03/13/2026	Claims	6841	2448	PACIFIC OFFICE AUTOMATION	1,330.43	VOIP PHONE SERVICE
347	03/13/2026	Claims	6841	2449	RINGOLDE	2,300.58	EMBROIDERY & SWEATPANTS/SHORTS
348	03/13/2026	Claims	6841	2450	TIRE FACTORY	237.55	TIRE PRESSURE MONITOR REPLACEMENT FOR #42
349	03/13/2026	Claims	6841	2451	US LINEN & UNIFORM	461.10	MAT SERVICE
350	03/13/2026	Claims	6841	2452	VERIZON WIRELESS	789.45	CELL PHONE SERVICE
351	03/13/2026	Claims	6841	2453	VOYAGER	3,539.76	FUEL

001 6841 - General Fund

143,251.45

Claims: 143,251.45
 143,251.45

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary _____

Commissioners _____, _____, _____

Approval Date _____

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:02:12 Date: 03/04/2026

03/06/2026 To: 03/06/2026

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
269	03/06/2026	Payroll	6841	EFT	THOMAS R HARPER	5,139.76	Harper OT Hours - February Pay
331	03/06/2026	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	819.58	941 Deposit for Pay Cycle(s) 03/06/2026 - 03/06/2026
001 6841 - General Fund						<u>5,959.34</u>	
						5,959.34	Payroll: 5,959.34

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary _____

Commissioners _____, _____, _____

Approval Date _____

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:17:24 Date: 03/04/2026

Page: 1

001 6841 - General Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,498,737.00	5,696,792.37	(198,055.37)	103.6%
310 Taxes	5,102,561.00	7,099.95	5,095,461.05	0.1%
330 Intergovernmental Revenues	36,500.00	0.00	36,500.00	0.0%
340 Charges For Services	47,000.00	6,685.21	40,314.79	14.2%
361 Miscellaneous Revenue	50,200.00	35,821.04	14,378.96	71.4%
380 Other Increases in Fund Resources	0.00	2,748.84	(2,748.84)	0.0%
397 Interfund Transfers	2,693,346.00	30.35	2,693,315.65	0.0%

Fund Revenues: **13,428,344.00** **5,749,177.76** **7,679,166.24** **42.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	4,982.92	39,217.08	11.3%
012 Administrative	1,529,150.00	262,592.76	1,266,557.24	17.2%
013 Election	25,000.00	9,781.03	15,218.97	39.1%
014 Legal	30,500.00	8,053.50	22,446.50	26.4%
020 Operations	4,739,400.00	819,862.67	3,919,537.33	17.3%
021 Suppression	236,000.00	24,793.37	211,206.63	10.5%
024 Communications	187,750.00	21,991.67	165,758.33	11.7%
026 Logistics (Support Services)	21,000.00	1,588.80	19,411.20	7.6%
030 Public Information	130,000.00	19,350.00	110,650.00	14.9%
045 Training	425,900.00	62,581.10	363,318.90	14.7%
050 Facilities	264,200.00	42,554.16	221,645.84	16.1%
060 Automotive	176,000.00	27,039.33	148,960.67	15.4%
070 Ambulance Transport Services	512,000.00	66,431.72	445,568.28	13.0%
522 Fire Control	8,321,100.00	1,371,603.03	6,949,496.97	16.5%
589 Payroll Clearing	0.00	(2,313.26)	2,313.26	0.0%
591 Debt Service	173,745.00	655.66	173,089.34	0.4%
594 Capital Expenditures	2,426,500.00	324,910.41	2,101,589.59	13.4%
597 Interfund Transfers	440,000.00	0.00	440,000.00	0.0%

Fund Expenditures: **11,361,345.00** **1,694,855.84** **9,666,489.16** **14.9%**

Fund Excess/(Deficit): **2,066,999.00** **4,054,321.92**

Mid-March Summary

General Fund (Fund 001)

- Received: \$5,749,177 (42.8%)
- Spent: \$1,694,856 (14.9%)

EMS Fund (Fund 110)

- Received: \$2,053,110 (46.4%)
- Expenditures: No expenditures have been recorded yet. The primary budgeted expenditure remains the interfund transfer of \$2,693,346, which has not yet occurred.

Reserve Fund (Fund 601)

- Received: \$2,509,015 (83.8%)
- Expenditures: No expenditures have occurred in this fund to date.

Key Observations

- Beginning fund balances across multiple funds exceeded projections, increasing available resources early in the year.
- Tax revenues are still very low, which is expected this early in the fiscal year.
- Spending levels remain moderate, with most activity occurring in the General Fund operational and fire control categories.
- Capital expenditures have begun, totaling approximately \$324,910, so far.

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:17:24 Date: 03/04/2026

Page: 2

110 6848 - EMS Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,578,342.00	1,885,157.40	(306,815.40)	119.4%
310 Taxes	1,907,213.00	2,543.08	1,904,669.92	0.1%
330 Intergovernmental Revenues	375,000.00	16,475.18	358,524.82	4.4%
340 Charges For Services	500,000.00	137,941.98	362,058.02	27.6%
360 Investment Interest	60,000.00	10,992.38	49,007.62	18.3%
Fund Revenues:	4,420,555.00	2,053,110.02	2,367,444.98	46.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	2,693,346.00	0.00	2,693,346.00	0.0%
Fund Expenditures:	2,693,346.00	0.00	2,693,346.00	0.0%
Fund Excess/(Deficit):	1,727,209.00	2,053,110.02		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:17:24 Date: 03/04/2026

Page: 3

201 6842 - Sta 430 Bond Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	203,095.29	(16,596.29)	108.9%
310 Taxes	481,215.00	736.91	480,478.09	0.2%
360 Investment Interest	5,500.00	1,192.77	4,307.23	21.7%
Fund Revenues:	673,214.00	205,024.97	468,189.03	30.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	0.00	504,000.00	0.0%
Fund Expenditures:	504,000.00	0.00	504,000.00	0.0%
Fund Excess/(Deficit):	169,214.00	205,024.97		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:17:24 Date: 03/04/2026

Page: 4

301 6844 - Construction Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	30.17	(30.17)	0.0%
360 Investment Interest	0.00	0.18	(0.18)	0.0%
Fund Revenues:	0.00	30.35	(30.35)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	30.35	(30.35)	0.0%
Fund Expenditures:	0.00	30.35	(30.35)	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:17:24 Date: 03/04/2026

Page: 5

601 6846 - Reserve Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	2,492,970.00	2,494,332.26	(1,362.26)	100.1%
360 Investment Interest	502,000.00	14,682.64	487,317.36	2.9%
Fund Revenues:	2,994,970.00	2,509,014.90	485,955.10	83.8%
Fund Excess/(Deficit):	2,994,970.00	2,509,014.90		

2026 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

Time: 11:17:24 Date: 03/04/2026

Page: 6

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	13,428,344.00	5,749,177.76	42.8%	11,361,345.00	1,694,855.84	15%
110 6848 - EMS Fund	4,420,555.00	2,053,110.02	46.4%	2,693,346.00	0.00	0%
201 6842 - Sta 430 Bond Fund	673,214.00	205,024.97	30.5%	504,000.00	0.00	0%
301 6844 - Construction Fund	0.00	30.35	0.0%	0.00	30.35	0%
601 6846 - Reserve Fund	2,994,970.00	2,509,014.90	83.8%	0.00	0.00	0%
	<u>21,517,083.00</u>	<u>10,516,358.00</u>	<u>48.9%</u>	<u>14,558,691.00</u>	<u>1,694,886.19</u>	<u>11.6%</u>