



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA

APRIL 16, 2026 – 5:00 PM
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

1. CALL MEETING TO ORDER

2. THOSE PRESENT AND PLEDGE OF ALLEGIANCE

3. ADDITIONS TO THE AGENDA

4. PUBLIC COMMENTS

Public comments are limited to three (3) minutes per speaker per topic. Comments may be provided orally at the meeting or submitted in writing prior to the meeting.

5. CONSENT AGENDA

All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.

- Approval of Agenda for this meeting
- Approval of Minutes from April 2, 2026
- Approval of 2026 Payroll Voucher numbers 544 through 633 for \$563,732.54
- Approval of 2026 Claim Voucher numbers 593 through 632 for \$99,297.43

6. FINANCIAL REVIEW

7. UNFINISHED BUSINESS

- Level of Service – Policy #216 and Resolution No. 2026-02
- Levy Lid Lift Ballot Measure – Resolution No. 2026-05

8. NEW BUSINESS

- Long-Range Master Plan – AP Triton Presentation
- Resolution No. 2026-04 – Adopt Long Range Master Plan
- Creature Craft Quote

9. CORRESPONDENCE

10. DISTRICT REPORTS

- | | | |
|--------------|---------------------|-------------------|
| • Union | • City Liaison | • Fire Chief |
| • Volunteers | • Commissioners | • Deputy Chief |
| • Logistics | • Operation Program | • Finance Manager |

11. OPEN FORUM DISCUSSION

12. IMPORTANT DATES

- District Open House: May 9
- Tri-County Fire Commissioners Association Meeting - Station 420: May 16
- WFCFA Spring Seminar – Chelan: June 6

13. AGENDA ITEMS FOR THE NEXT MEETING

14. EXECUTIVE SESSION

15. ADJOURNMENT



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
BOARD OF FIRE COMMISSIONERS**

**Regular Board Meeting Minutes
April 2, 2026**

CALL MEETING TO ORDER

Commissioner Goodwin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink, Commissioner Goodwin and Commissioner Van Beek.

THOSE PRESENT AND PLEDGE OF ALLEGIANCE

Members present were:

Fire Chief Carlyle	Captain Newton	Firefighter Riche
Deputy Chief Drayton	Lieutenant Vining	Firefighter Sell
Finance Manager Paden-Lilly	Firefighter Knox	Firefighter Walton
Logistics Manager Rebman	Firefighter Orozco	Firefighter Winters

Guests present were:

David Fetto, City of West Richland Council Member
Community Members: Keith Berry, Debra Humphreys, Sarah LeTard

Firefighter Knox led the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

There were no additions to agenda.

PUBLIC COMMENT

Keith Berry, community member, asked questions about the levy lid lift regarding funding needs, property tax impacts, and accountability; Chief Carlyle provided general information in response.

CONSENT AGENDA

All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.

- Approval of Agenda for this meeting
- Approval of Minutes from March 19, 2026
- Approval of 2026 Claim Voucher numbers 485 through 507 for \$49,370.32

MOTION: Commissioner Brink moved to approve the Consent Agenda. Commissioner Van Beek seconded. Motion passed unanimously.

FINANCIAL REVIEW

The revenue and expenditure budget position report were reviewed.

UNFINISHED BUSINESS

Levy Lid Lift Ballon Measure – Consideration and Possible Action

The Board was provided with two documents related to the potential placement of a levy lid lift measure on the August ballot, including the Levy Lid Lift Overview and the Ballot Measure Timeline.

Discussion followed regarding the proposed levy lid lift, including restoring the levy rate to \$1.50 per \$1,000 of assessed value and allowing for up to a 6% annual increase for a period of ten years. The Board considered the financial and operational implications of the proposal, including long-term revenue stability and the ability to maintain service levels.

MOTION by Commissioner Brink to place a levy lid lift measure on the August ballot. Commissioner Van Beek seconded the motion. The motion passed unanimously with all Commissioners in favor.

Level of Service – Resolution 2026-02

Deputy Chief Drayton reviewed revisions to Resolution 2026-02 and informed the Board that AP Triton will attend the April 16 meeting virtually to present the Standards of Cover document. He also noted plans to develop a policy that the resolution will align with, rather than using the current format. An updated policy and revised resolution will be provided following AP Triton's presentation.

NEW BUSINESS

Resolution 2026-03 – Surplus of Property

The Board considered Resolution 2026-03 to declare several feet of hose as surplus and authorize disposal through public sale or other lawful means.

MOTION by Commissioner Brink to approve Resolution 2026-03 – Surplus of Property. Commissioner Van Beek seconded the motion. The motion passed unanimously with all Commissioners in favor.

Project 2026-06; Station 420 Entry Renovations & Security Improvements

Logistics Manager Rebman reported that vendors were solicited to submit quotes for Project 2026-006: Station 420 Front Entry Renovation and Security Improvements. Outreach was conducted in accordance with District procurement practices.

One vendor responded to the solicitation. Swift Response Restoration LLC submitted a quote for the project in the amount of \$88,745.00, excluding applicable sales tax.

MOTION by Commissioner Brink to approve the quote as presented. Commissioner Van Beek seconded the motion. The motion passed unanimously with all Commissioners in favor.

CORRESPONDENCE

There was no new correspondence.

DISTRICT REPORTS

City Liaison – Council Member Fetto reported that the Community Easter Egg Hunt will be held on April 4. Approximately 31 volunteers assisted in preparing 18,000 eggs at Station 430.

Logistics – Logistics Manager Rebman provided updates on ongoing projects throughout the District.

Operation Program – Chief Carlyle reported that the recruit academy continues to progress well.

Fire Chief – Chief Carlyle provided the following report:

- Met with City of West Richland planning staff regarding the Lewis and Clark Ranch expansion and shared concerns with the proposed mitigation measures.
 - Communicated that support for the 20-year plan is contingent on several key conditions being met. Many of these items are outside District control, though we will support them where possible. These include approval of levy lid lifts and a bond to fund a new station.

- Noted that the plan requires a review with public safety agencies and schools after every 2,000 units are constructed. If levels of service decline, further building permits may be paused until service levels are restored.
- Attended the Executive Officers meeting. Continued work on ongoing projects and policy development.
- Met with City Fire Marshal Todd Blevins regarding outstanding fire service concerns.
 - Discussed lack of progress on ordinances related to electric vehicle charging, EV fire response, and mitigation.
 - Addressed concerns with Tri-City Raceway, including limited action on prior lessons learned and the status of the relationship with AMR.
 - Noted that if AMR withdraws, no alternative EMS provider is currently available for standby coverage. Concern was expressed that the existing relationship may already be deteriorating.
 - Reviewed the interlocal agreement (ILA) with the City of West Richland, which is significantly outdated. A draft revision has been provided, with prior correspondence dating back to 2024, but no response or engagement has been received.
 - Raised concerns regarding lack of progress on fireworks regulations.
- Coordinated with Liz Loomis Public Affairs on messaging for the Board meeting and potential levy lid lift, noting that social media discussion shifted away from the levy to fireworks concerns, with community members confusing the Fire District with the City of West Richland despite the District having no authority over fireworks.
 - Updated District messaging to address misinformation and refocus communication.
 - Developed a plan to direct fireworks-related concerns to the City and provide clearer guidance on how the public can pursue changes, while maintaining focus on levy messaging.
- Met with Broker Shane Heston regarding insurance renewal.
 - Work is underway to update apparatus and station schedules and clean up supporting documentation.
 - Submission has been sent to additional carriers for quotes. VFIS declined again this year.
 - One remaining carrier is reviewing the submission and appears likely to provide a quote.

Deputy Chief – Deputy Chief Drayton provided the following report:

- Completed the Environmental Impact Statement for the Lewis and Clark expansion in preparation for the April 9 meeting with the City.
- Reviewed promotional testing results and developed a placement plan based on outcomes.
- Continues to receive feedback on the Capital Facilities Plan; anticipated to present to the Board at the May 7 meeting.
- Ongoing command training sessions continue to be conducted.

Finance Manager – Finance Manager Paden Lilly reported that Archbright has completed its review of the Non-Union Affiliated Employee Handbook and provided updates to align with current legal language. She will incorporate these revisions into the final document and distribute the completed version to the Board.

IMPORTANT DATES

- Community Easter Egg Hunt: April 4
- District Open House: May 9
- Tri-County Fire Commissioners Association Meeting - Station 420: May 16
- WFCFA Spring Seminar – Chelan: June 6
- Southeast Washington Fire Commissioners Association – Dayton: June 19

AGENDA ITEMS FOR THE NEXT MEETING

There were no agenda items for the next meeting.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 6:15 p.m.

Attested:

_____ Billie Paden-Lilly, District Secretary	_____ Date	_____ Garrett Goodwin, Commissioner	_____ Date
_____ Michael Van Beek, Commissioner	_____ Date	_____ Fred Brink, Commissioner	_____ Date

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:48:26 Date: 04/15/2026

As Of: 06/08/2026

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15950 04/24/2026	04/24/2026	724	ABV PESTS, WINDOWS & MORE	554.37	PEST AND RODENT CONTROL
522 50 41 00	Professional Services	001 000 522 6841 - General I	554.37	PEST AND RODENT CONTROL	
Invoice					
36450		554.37	PEST AND RODENT CONTROL		
15992 04/22/2026	04/22/2026	615	AMAZON - ACH	418.76	OFFICE SUPPLIES; FACILITY SUPPLIES; SUPPRESSION SUPPLIES; RADIO SUPPLIES
522 12 31 00	Expendable Office Supplies	001 000 522 6841 - General I	183.35	WIRELESS KEYBOARDS	
522 21 31 00	Expendable Supplies - Suppl	001 000 522 6841 - General I	19.57	FIRE HOSE LUBRICANT	
522 24 31 00	Expendable Supplies - Radio	001 000 522 6841 - General I	27.77	PROGRAMMING CABLES	
522 50 31 00	Expendable Supplies -Faciliti	001 000 522 6841 - General I	73.70	HVAC CONDENSATION TREATMENT	
522 50 48 10	Tools and Equipment	001 000 522 6841 - General I	114.37	FACILITY TOOLS	
Invoice					
1DVH-YWGM-QK1J		124.99	KEYBOARD FOR DC DRAYTON		
1VPF-HM7C-WLHD		73.70	HVAC CONDENSATION TREATMENT		
1MVM-WMHD-RV9V		58.36	WIRELESS KEYBOARD		
1CPT-1YC4-1WK6		64.48	ELECTRICAL SAFETY LOCKOUT TAG OUT KIT		
13YH-QTG9-F3R6		27.77	PROGRAMMING CABLE FOR MOTOROLA RADIOS		
13RT-LLF3-HC34		19.57	FIRE HOSE LUBRICANT		
1V91-FK16-XMQL		49.89	IMPACT SOCKET SET - FACILITY TOOLS		
15949 04/24/2026	04/24/2026	1081	AP TRITON, LLC	4,070.40	MASTER PLAN/CRA/SOC MARCH PROJECT COMPLETION
522 12 41 00	Contract Services	001 000 522 6841 - General I	4,070.40	PROJECT COMPLETION 88%	
Invoice					
2026-121		4,070.40	MASTER PLAN/CRA/SOC MARCH PROJECT COMPLETION		
15951 04/24/2026	04/24/2026	636	BC FIRE DIST #4 FF ASSOCIATION	3,405.22	ANNUAL AWARDS BANQUET (PINS, VENUE, DINNER)
522 20 29 20	Member Recognition	001 000 522 6841 - General I	3,405.22	ANNUAL AWARDS BANQUET (PINS, VENUE, DINNER)	
Invoice					
EXP-2526		3,405.22	ANNUAL AWARDS BANQUET (PINS, VENUE, DINNER)		
15952 04/24/2026	04/24/2026	628	CI SUPPORT LLC	41.77	SHRED SERVICE
522 12 41 00	Contract Services	001 000 522 6841 - General I	41.77	SHRED SERVICE	

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Invoice		
			0196488	41.77	SHRED SERVICE
15954	04/24/2026	04/24/2026	281 CITY OF RICHLAND	10,968.58	DISPATCH SERVICE - APRIL 2026
	522 24 41 00		Dispatch Services	001 000 522 6841 - General I	10,968.58 DISPATCH SERVICE - APRIL 2026
			Invoice		
			58493	10,968.58	DISPATCH SERVICE - APRIL 2026
15953	04/24/2026	04/24/2026	840 CORWIN FORD	5,122.32	SERVICE APPARATUS (3)
	522 60 48 00		Repair and Maintenance Ser	001 000 522 6841 - General I	5,122.32 SERVICE APPARATUS
			Invoice		
			909294	117.47	SERVICE APPARATUS 45
			909296	245.81	SERVICE APPARATUS 43
			909295	245.81	SERVICE APPARATUS 30
			910872	4,513.23	RECOMMENDED SERVICE AND REPAIRS ON APP 30 (FUEL FILTER, FLUID SE
15955	04/24/2026	04/24/2026	698 DEPARTMENT OF NATURAL RESOURCES	4,767.63	STATION 410 LEASE
	522 50 45 00		Lease-Sta 410	001 000 522 6841 - General I	4,767.63 STATION 410 LEASE
			Invoice		
			4900/0100192271/2026	4,767.63	STATION 410 LEASE
15956	04/24/2026	04/24/2026	1090 ELWOOD STAFFING SERVICES INC.	1,506.60	TEMP STAFFING SERVICES
	522 12 10 10		Salary - Administration	001 000 522 6841 - General I	1,506.60 TEMP STAFFING SERVICES
			Invoice		
			3616008	753.30	TEMP STAFFING SERVICES (30 HOURS)
			3616262	753.30	TEMP STAFFING SERVICES (30 HOURS)
15957	04/24/2026	04/24/2026	123 FIRE 4 ADVANCED TRAVEL	884.00	PER DIEM - GARRISON; GIBSON; DRAYTON; BORSCHOWA; REBMAN
	522 45 43 10		Travel - PerDiem & Lodging	001 000 522 6841 - General I	884.00 PER DIEM - GARRISON; GIBSON; DRAYTON; BORSCHOWA; REBMAN
			Invoice		
			CK #1044	206.00	DRAYTON PER DIEM - SAFE-T TRAIN THE TRAINER

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			CK #1045	136.00	GIBSON PER DIEM - S-131
			CK #1046	136.00	GARRISON PER DIEM - S-131
			CK #1047	252.00	BORSCHOWA PER DIEM - ABC360 CONFERENCE
			CK #1048	154.00	REBMAN PER DIEM - MECHANICS SPRING WORKSHOP
15958	04/24/2026	04/24/2026	704 FIRE 4 CHECKING ACCOUNT	1,105.44	FEB LIFE INS PREMIUMS FOR NEW HIRES; EMS OVERPAYMENT REFUNDS
	522 20 20 20	Career FF Benefits	001 000 522 6841 - General I	208.63	FEB LIFE INS PREMIUMS FOR NEW HIRES
	522 70 41 20	Ambulance Over Payment/C	001 000 522 6841 - General I	896.81	EMS OVERPAYMENT REFUNDS
			Invoice		
			CK #1359	208.63	FEB LIFE INS PREMIUMS FOR NEW HIRES
			CK #1360	737.43	EMS OVERPAYMENT BC42401736
			CK #1361	100.00	EMS OVERPAYMENT BC42401166
			CK #1362	59.38	EMS OVERPAYMENT BC42402199
15959	04/24/2026	04/24/2026	702 FRONTLINE MEDICAL PLLC	4,067.00	ANNUAL PHYSICALS (4)
	522 20 24 10	Physicals/Innoculation	001 000 522 6841 - General I	4,067.00	ANNUAL PHYSICALS (4)
			Invoice		
			4152	4,067.00	ANNUAL PHYSICALS (4)
15974	04/22/2026	04/22/2026	876 ISOUTSOURCE - ACH	5,000.00	BLOCK SUPPORT
	522 12 41 03	Contract Services - Comput	001 000 522 6841 - General I	5,000.00	BLOCK SUPPORT
			Invoice		
			CW323877	5,000.00	BLOCK SUPPORT
15960	04/24/2026	04/24/2026	975 ISPYFIRE, INC	756.01	ANNUAL SUBSCRIPTION
	522 12 41 04	Contract Services - Subscrip	001 000 522 6841 - General I	756.01	ANNUAL SUBSCRIPTION
			Invoice		
			5149	756.01	ANNUAL SUBSCRIPTION
15961	04/24/2026	04/24/2026	1050 JARLSSKALD PROFESSIONAL SRV	637.50	EMS COUNCIL SERVICES Q-1 (17) ALS & (17) NON -ALSPROVIDERS
	522 70 41 02	EMS Assessment Fee	001 000 522 6841 - General I	637.50	EMS COUNCIL SERVICES Q-1 (17) ALS & (17) NON -ALSPROVIDERS

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			Invoice		
			2026-BCFD4-Q1	637.50	EMS COUNCIL SERVICES Q-1 (17) ALS & (17) NON -ALSPROVIDERS
15963	04/24/2026	04/24/2026	187 LIFE ASSIST	4,431.07	EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS		001 000 522 6841 - General I	4,431.07	EMS SUPPLIES
			Invoice		
			2100042	3,432.01	NASOPHARYNGEAL AIRWAY; CUFFED STYLETTE; BANDAGES; PILLOW CASE;
			2094906	505.81	ADENOSINE; NITROGLYCERIN; CALCIUM GLUCONATE; AMIODARONE; ACET
			2095297	493.25	CALCIUM GLUCONATE
15962	04/24/2026	04/24/2026	182 LN CURTIS & SONS	4,031.86	1" & 1.5" WILDLAND HOSE
522 21 35 11	Hose Replacement		001 000 522 6841 - General I	4,031.86	1" & 1.5" WILDLAND HOSE
			Invoice		
			INV1055851	4,031.86	1" & 1.5" WILDLAND HOSE
15964	04/24/2026	04/24/2026	779 MCGAVICK GRAVES ATTORNEY AT LAW	3,715.00	GENERAL LABOR AND EMPLOYMENT MATTERS
522 14 41 00	Professional Services		001 000 522 6841 - General I	3,715.00	GENERAL LABOR AND EMPLOYMENT MATTERS
			Invoice		
			49633	810.00	GENERAL LABOR AND EMPLOYMENT MATTERS
			49634	2,905.00	GENERAL LABOR AND EMPLOYMENT MATTERS
15965	04/24/2026	04/24/2026	242 OXARC	137.08	CYLINDER RENT
522 70 31 00	Expendable Supplies - EMS		001 000 522 6841 - General I	137.08	CYLINDER RENT
			Invoice		
			0062263839	137.08	CYLINDER RENT
15966	04/24/2026	04/24/2026	885 PACIFIC OFFICE AUTOMATION	802.52	VOIP PHONE SERVICE
522 12 42 00	Phone Service		001 000 522 6841 - General I	802.52	VOIP PHONE SERVICE
			Invoice		
			AR00212353	802.52	VOIP PHONE SERVICE
15967	04/24/2026	04/24/2026	833 RINGOLDE	312.84	EMBROIDERY
522 20 28 00	Clothing, Commissary (Non-		001 000 522 6841 - General I	312.84	EMBROIDERY

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			Invoice		
			10214	312.84	EMBROIDERY
15968 04/24/2026	04/24/2026	04/24/2026	SNURE LAW OFFICE	324.00	MPD CONTRACT REVIEW
522 14 41 00 Professional Services			001 000 522 6841 - General I	324.00	MPD CONTRACT REVIEW
			Invoice		
			MARCH 2026	324.00	MPD CONTRACT REVIEW
15970 04/24/2026	04/24/2026	04/24/2026	SYSTEM DESIGN WEST	2,814.36	EMS BILLING FOR MARCH
522 70 41 01 Ambulance Billing Service Fe			001 000 522 6841 - General I	2,814.36	EMS BILLING FOR MARCH
			Invoice		
			20260825	2,814.36	EMS BILLING FOR MARCH
15973 04/22/2026	04/22/2026	04/22/2026	ULINE - ACH	121.97	GAS CYLINDER WALL BRACKET FOR OXYGEN STATION AT 420
522 70 35 00 Small Tools & Minor Equip			001 000 522 6841 - General I	121.97	GAS CYLINDER WALL BRACKET FOR OXYGEN STATION AT 420
			Invoice		
			206051910	121.97	GAS CYLINDER WALL BRACKET FOR OXYGEN STATION AT 420
15937 04/22/2026	04/22/2026	04/22/2026	US BANK - ACH	10,996.88	BORSCHOWA VISA EXPENDITURES
522 12 31 20 Non-Expendable Office			001 000 522 6841 - General I	282.15	PAPER CUTTER
522 12 41 03 Contract Services - Comput			001 000 522 6841 - General I	41.85	WEBSITE SERVICES
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	1,084.83	O365 MONTHLY SUBSCRIPTION
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	100.00	O365 MONTHLY SUBSCRIPTION
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	32.61	VISIO PLAN 2 MONTHLY SUBSCRIPTION
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	48.13	SERVER CLOUD BACKUP
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	1,042.87	ZOOM ANNUAL SUBSCRIPTION
522 12 41 04 Contract Services - Subscrip			001 000 522 6841 - General I	8.70	O365 MONTHLY SUBSCRIPTION
522 20 29 20 Member Recognition			001 000 522 6841 - General I	2,705.13	EMS WEEK RECOGNITION TUMBLERS
522 21 28 20 PPE - Protective Clothing			001 000 522 6841 - General I	136.96	CHAINSAW CHAPS
522 45 31 00 Expendable Supplies - Traini			001 000 522 6841 - General I	16.64	EMS TRAINING SUPPLIES
522 45 35 00 Tools & Equipment - Training			001 000 522 6841 - General I	364.12	IPAD FOR TRAINING
522 60 31 00 Expendable Supplies - Autor			001 000 522 6841 - General I	5.80	LOCKING NUTS FOR M1423

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522 70 31 00	Expendable Supplies - EMS	001 000 522	6841 - General I	25.00	AHA INSTRUCTOR RENEWAL
522 70 35 00	Small Tools & Minor Equip	001 000 522	6841 - General I	34.21	MEDICATION CONTAINERS FOR EMS JUMP BAGS
522 70 35 00	Small Tools & Minor Equip	001 000 522	6841 - General I	57.01	MEDICATION CONTAINERS FOR EMS JUMP BAGS
594 22 63 00	Capital Apparatus And Equip	001 000 594	6841 - General I	3,478.38	LAPTOP FOR APP 52
594 22 63 00	Capital Apparatus And Equip	001 000 594	6841 - General I	1,532.49	MDT MOUNTS FOR APP 52
			Invoice		
			APRIL 2026	10,996.88	APRIL 2026 STATEMENT EXPENDITURES
15938 04/22/2026	04/22/2026	04/22/2026	475 US BANK - ACH	500.01	CARAWAY VISA EXPENDITURE
522 26 31 10	Food	001 000 522	6841 - General I	500.01	FOOD FOR REHAB
			Invoice		
			APRIL 2026	500.01	APRIL 2026 STATEMENT EXPENDITURE
15939 04/22/2026	04/22/2026	04/22/2026	475 US BANK - ACH	781.51	DRAYTON VISA EXPENDITURES
522 12 41 04	Contract Services - Subscript	001 000 522	6841 - General I	32.43	OTTER AI MONTHLY RECORDING & TRANSCRIPTION SERVICE
522 12 41 04	Contract Services - Subscript	001 000 522	6841 - General I	175.01	OTTER AI ANNUAL RECORDING & TRANSCRIPTION SERVICE
522 12 41 04	Contract Services - Subscript	001 000 522	6841 - General I	108.70	ARC GIS ANNUAL SUBSCRIPTION
522 20 35 00	Non Expendable Equipment	001 000 522	6841 - General I	156.49	BOAT BAG
522 26 31 10	Food	001 000 522	6841 - General I	68.70	FOOD FOR REHAB
522 26 31 10	Food	001 000 522	6841 - General I	5.98	FOOD FOR REHAB
522 26 31 10	Food	001 000 522	6841 - General I	84.55	NUTRITION FOR BC TESTING
522 60 32 00	Fuels and Oils	001 000 522	6841 - General I	61.07	FUEL FOR APP 57
522 60 32 00	Fuels and Oils	001 000 522	6841 - General I	88.58	FUEL FOR APP 57
			Invoice		
			APRIL 2026	781.51	APRIL 2026 STATEMENT EXPENDITURES
15940 04/22/2026	04/22/2026	04/22/2026	475 US BANK - ACH	54.37	ESTRELLA VISA EXPENDITURES
522 20 31 00	Expendable Incident Supplie	001 000 522	6841 - General I	31.55	HOSE REPAIR KITS FOR TYPE 5 APPARATUS
522 21 28 20	PPE - Protective Clothing	001 000 522	6841 - General I	22.82	REPLACEMENT DECALS FOR HELMETS
			Invoice		
			APRIL 2026	54.37	APRIL 2026 STATEMENT EXPENDITURES
15941 04/22/2026	04/22/2026	04/22/2026	475 US BANK - ACH	907.28	EWING VISA EXPENDITURES

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522 12 41 01	Contract Services - TV/Interr	001 000 522 6841 - General I	866.48	INTERNET FOR STATIONS	
522 20 29 20	Member Recognition	001 000 522 6841 - General I	40.80	BANQUET SUPPLIES	
Invoice					
APRIL 2026			907.28	APRIL 2026 STATEMENT EXPENDITURES	
15942 04/22/2026	04/22/2026	04/22/2026	475	US BANK - ACH	10,901.48 BCFD4 VISA EXPENDITURES
522 20 29 20	Member Recognition	001 000 522 6841 - General I	137.92	FF OF THE YEAR AWARD	
522 20 29 20	Member Recognition	001 000 522 6841 - General I	265.97	CORRECTED AWARDS - PADEN-LILLY & OVERSON	
522 45 41 00	Professional Service	001 000 522 6841 - General I	5,600.00	MAX FIRE BOX 8 HR THERMAL IMAGING TRAINING	
522 50 41 00	Professional Services	001 000 522 6841 - General I	266.54	FIRE SUPPRESSION SYSTEM MONITORING	
522 50 47 10	Utilities	001 000 522 6841 - General I	1,551.15	ELECTRIC	
522 50 47 10	Utilities	001 000 522 6841 - General I	43.70	ELECTRIC	
522 50 47 10	Utilities	001 000 522 6841 - General I	2,276.47	ELECTRIC	
522 50 47 10	Utilities	001 000 522 6841 - General I	275.82	WATER	
522 50 47 10	Utilities	001 000 522 6841 - General I	133.16	WATER	
522 50 47 10	Utilities	001 000 522 6841 - General I	228.71	WATER	
522 70 41 05	Professional Services - EMS	001 000 522 6841 - General I	122.04	EMS WASTE DISPOSAL	
Invoice					
APRIL 2026			10,901.48	APRIL 2026 STATEMENT EXPENDITURES	
15943 04/22/2026	04/22/2026	04/22/2026	475	US BANK - ACH	50.00 HARPER VISA EXPENDITURE
522 26 31 10	Food	001 000 522 6841 - General I	50.00	FOOD FOR EASTER EVENT	
Invoice					
APRIL 2026			50.00	APRIL 2026 STATEMENT EXPENDITURE	
15944 04/22/2026	04/22/2026	04/22/2026	475	US BANK - ACH	2,371.80 NEWTON VISA EXPENDITURES
522 21 31 00	Expendable Supplies - Suppr	001 000 522 6841 - General I	59.92	BUCKET FOR SUPPRESSION	
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I	26.81	REPAIR PARTS	
522 60 35 00	Non-Expendable Supplies - /	001 000 522 6841 - General I	199.80	SWIVEL MOUNT	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	106.88	UPFITTING APP 52 - DECON SUPPLIES	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	326.10	UPFITTING APP 52 - LDH TURNTABLE	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	99.80	UPFITTING APP 52 - EXTENSION CORDS	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	1,517.08	GRAPHICS FOR APP 57	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	17.00	WEIGH APP 52	
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	18.41	UPFITTING APP 52 - FUEL & AIR CHUCK	

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BENTON COUNTY FIRE PROTECTION DISTRICT #4

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Invoice		
			APRIL 2026	2,371.80	APRIL 2026 STATEMENT EXPENDITURES
15945 04/22/2026	04/22/2026	04/22/2026	US BANK - ACH	642.80	OROZCO VISA EXPENDITURES
522 50 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I		96.42	BED BAGS
522 50 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I		546.38	BED BAGS & BATH TOWELS
			Invoice		
			APRIL 2026	642.80	APRIL 2026 STATEMENT EXPENDITURES
15946 04/22/2026	04/22/2026	04/22/2026	US BANK - ACH	4,766.80	PADEN-LILLY VISA EXPENDITURES
522 12 20 04	HRA Benefits	001 000 522 6841 - General I		396.00	ANNUAL FSA PARTICIPANT ACCOUNT FEES
522 12 41 04	Contract Services - Subscrip	001 000 522 6841 - General I		2,608.80	CHAT GPT ANNUAL SERVICE
522 12 41 04	Contract Services - Subscrip	001 000 522 6841 - General I		1,291.36	JOTFORM GOLD ANNUAL SUBSCRIPTION
522 20 28 00	Clothing, Commissary (Non-	001 000 522 6841 - General I		100.00	ID BADGES
522 26 31 10	Food	001 000 522 6841 - General I		370.64	NUTRITION FOR BC TESTING
			Invoice		
			APRIL 2026	4,766.80	APRIL 2026 STATEMENT EXPENDITURES
15947 04/22/2026	04/22/2026	04/22/2026	US BANK - ACH	1,044.64	REBMAN VISA EXPENDITURES
522 20 31 00	Expendable Incident Supplie	001 000 522 6841 - General I		34.76	SILICONE SPRAY FOR FIRE HOSE
522 21 28 20	PPE - Protective Clothing	001 000 522 6841 - General I		41.15	VELCRO FOR HELMETS
522 21 28 20	PPE - Protective Clothing	001 000 522 6841 - General I		-41.15	RETURN VELCRO FOR HELMETS
522 21 28 20	PPE - Protective Clothing	001 000 522 6841 - General I		11.88	VELCRO TAGS FOR HELMETS
522 21 48 90	SCBA Repair/Maint	001 000 522 6841 - General I		5.17	SCBA COMPRESSOR PARTS
522 50 31 00	Expendable Supplies -Faciliti	001 000 522 6841 - General I		95.01	FACILITY MAINTENANCE SUPPLIES
522 50 31 00	Expendable Supplies -Faciliti	001 000 522 6841 - General I		8.13	ADHESIVE FOR FACILITY MAINTENANCE
522 50 31 00	Expendable Supplies -Faciliti	001 000 522 6841 - General I		6.76	COMPRESSOR MAINTENANCE PARTS
522 50 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I		8.22	AIR COMPRESSOR PARTS
522 50 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I		5.73	COMPRESSOR PARTS
522 50 35 00	Non-Expendable Supplies - I	001 000 522 6841 - General I		43.33	HVAC DUCT SUPPLIES
522 50 48 00	Repair & Maint. - Facilities	001 000 522 6841 - General I		31.61	HEAT GUN
522 50 48 10	Tools and Equipment	001 000 522 6841 - General I		29.81	ALLEN WRENCHES
522 50 48 10	Tools and Equipment	001 000 522 6841 - General I		195.59	FACILITY TOOLS
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I		144.88	BATTERY FOR APP 14
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I		148.88	WIRING PARTS FOR APP 14
522 60 31 00	Expendable Supplies - Autor	001 000 522 6841 - General I		44.28	SPARK PLUGS FOR APP 39

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
522 60 31 00	Expendable Supplies - Autor		001 000 522 6841 - General I	-119.31	RETURN BATTERY FOR APP 14
522 60 31 00	Expendable Supplies - Autor		001 000 522 6841 - General I	103.61	BATTERY FOR APP 14
522 60 31 00	Expendable Supplies - Autor		001 000 522 6841 - General I	9.46	WIRING PARTS FOR APP 14
522 60 31 00	Expendable Supplies - Autor		001 000 522 6841 - General I	26.13	BATTERY CABLES FOR APP 14; SPARK PLUGS FOR APP 39
522 60 48 00	Repair and Maintenance Ser		001 000 522 6841 - General I	193.47	WINDSHIELD REPAIR FOR APP 51
594 22 63 00	Capital Apparatus And Equip		001 000 594 6841 - General I	17.24	MOUNTING TAPE FOR APP 52
			Invoice		
			APRIL 2026	1,044.64	APRIL 2026 STATEMENT EXPENDITURES
15948 04/22/2026	04/22/2026	6475	US BANK - ACH	1,654.16	ROGERS VISA EXPENDITURES
522 20 31 00	Expendable Incident Supplie		001 000 522 6841 - General I	34.74	STEM PULLERS FOR EXTRICATION
522 45 31 00	Expendable Supplies - Traini		001 000 522 6841 - General I	23.87	PROTECTIVE KNEE PADS FOR SEARCH TRAINING
522 45 35 00	Tools & Equipment - Training		001 000 522 6841 - General I	1,300.05	IPADS FOR SIMULATIONS
522 45 35 00	Tools & Equipment - Training		001 000 522 6841 - General I	135.75	CASES FOR TRAINING IPADS
522 45 43 20	Registration Fees		001 000 522 6841 - General I	79.88	TRAIN THE TRAINER REGISTRATION - WAKEMAN
522 45 43 20	Registration Fees		001 000 522 6841 - General I	79.87	TRAIN THE TRAINER REGISTRATION - RICHE
			Invoice		
			APRIL 2026	1,654.16	APRIL 2026 STATEMENT EXPENDITURES
			Total US BANK - ACH	34,671.73	
15971 04/24/2026	04/24/2026	6347	US LINEN & UNIFORM	71.72	MAT SERVICE
522 50 41 00	Professional Services		001 000 522 6841 - General I	71.72	MAT SERVICE
			Invoice		
			3663264	67.68	MAT SERVICE
			S3664878	4.04	MAT SERVICE
15972 04/24/2026	04/24/2026	6817	VOYAGER	4,532.68	FUEL
522 60 32 00	Fuels and Oils		001 000 522 6841 - General I	4,532.68	FUEL
			Invoice		
			8693879692614	4,532.68	FUEL
15969 04/24/2026	04/24/2026	6403	WA PUB EMP & RETIRE SYS	25.00	ANNUAL OLD AGE & SURVIVORS INSURANCE OASI 2025

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Accts	Pay #	Received	Date Due	Vendor	Amount	Memo
	522 12 20 10			Benefits - Administrative	001 000 522 6841 - General I	25.00 ANNUAL OLD AGE & SURVIVORS INSURANCE OASI 2025
				Invoice		
				1721723	25.00	ANNUAL OLD AGE & SURVIVORS INSURANCE OASI 2025
				Report Total:	99,297.43	
				Fund		
				001 6841 - General Fund	99,297.43	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:54:12 Date: 04/15/2026

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
607	04/24/2026	Claims	6841	2495	ABV PESTS, WINDOWS & MORE	554.37	PEST AND RODENT CONTROL
608	04/24/2026	Claims	6841	2496	AP TRITON, LLC	4,070.40	MASTER PLAN/CRA/SOC MARCH PROJECT COMPLETION
609	04/24/2026	Claims	6841	2497	BC FIRE DIST #4 FF ASSOCIATION	3,405.22	ANNUAL AWARDS BANQUET (PINS, VENUE, DINNER)
610	04/24/2026	Payroll	6841	2498	BENTON COUNTY 4 BENEVOLENT FUND	64.00	Pay Cycle(s) 04/24/2026 To 04/24/2026 - Benevolent Fund
611	04/24/2026	Claims	6841	2499	CI SUPPORT LLC	41.77	SHRED SERVICE
612	04/24/2026	Claims	6841	2500	CITY OF RICHLAND	10,968.58	DISPATCH SERVICE - APRIL 2026
613	04/24/2026	Claims	6841	2501	CORWIN FORD	5,122.32	SERVICE APPARATUS (3)
614	04/24/2026	Claims	6841	2502	DEPARTMENT OF NATURAL RESOURCES	4,767.63	STATION 410 LEASE
615	04/24/2026	Payroll	6841	2503	DIMARTINO	2,351.94	Pay Cycle(s) 04/24/2026 To 04/24/2026 - LT Disab- Life
616	04/24/2026	Claims	6841	2504	ELWOOD STAFFING SERVICES INC.	1,506.60	TEMP STAFFING SERVICES
617	04/24/2026	Claims	6841	2505	FRONTLINE MEDICAL PLLC	4,067.00	ANNUAL PHYSICALS (4)
618	04/24/2026	Payroll	6841	2506	IAFF LOCAL 1052	4,914.05	Pay Cycle(s) 04/24/2026 To 04/24/2026 - Union Dues
619	04/24/2026	Claims	6841	2507	ISPYFIRE, INC	756.01	ANNUAL SUBSCRIPTION
620	04/24/2026	Claims	6841	2508	JARLSSKALD PROFESSIONAL SRV	637.50	EMS COUNCIL SERVICES Q-1 (17) ALS & (17) NON -ALSPROVIDERS
621	04/24/2026	Claims	6841	2509	LIFE ASSIST	4,431.07	EMS SUPPLIES
622	04/24/2026	Claims	6841	2510	LN CURTIS & SONS	4,031.86	1" & 1.5" WILDLAND HOSE
623	04/24/2026	Claims	6841	2511	MCGAVICK GRAVES ATORNEY AT LAW	3,715.00	GENERAL LABOR AND EMPLOYMENT MATTERS
624	04/24/2026	Claims	6841	2512	OXARC	137.08	CYLINDER RENT
625	04/24/2026	Claims	6841	2513	PACIFIC OFFICE AUTOMATION	802.52	VOIP PHONE SERVICE
626	04/24/2026	Claims	6841	2514	RINGOLDE	312.84	EMBROIDERY
627	04/24/2026	Claims	6841	2515	SNURE LAW OFFICE	324.00	MPD CONTRACT REVIEW
628	04/24/2026	Claims	6841	2516	SYSTEM DESIGN WEST	2,814.36	EMS BILLING FOR MARCH
629	04/24/2026	Payroll	6841	2517	TRUSTEED PLANS SERVICE CORPORATION	58,493.10	Pay Cycle(s) 04/24/2026 To 04/24/2026 - Med/Dental Insurance
630	04/24/2026	Claims	6841	2518	US LINEN & UNIFORM	71.72	MAT SERVICE
631	04/24/2026	Claims	6841	2519	VOYAGER	4,532.68	FUEL
632	04/24/2026	Claims	6841	2520	WA PUB EMP & RETIRE SYS	25.00	ANNUAL OLD AGE & SURVIVORS INSURANCE OASI 2025
633	04/24/2026	Payroll	6841	2521	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	5,225.00	Pay Cycle(s) 04/24/2026 To 04/24/2026 - MERP

001 6841 - General Fund

128,143.62

Claims:	57,095.53
128,143.62 Payroll:	71,048.09

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary _____

Commissioners _____, _____, _____

Approval Date _____

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
544	04/24/2026	Payroll	6841	EFT	CALEB S ALLEN	5,406.04	April Base Salary/March OT
545	04/24/2026	Payroll	6841	EFT	JOSHUA AMMANN	7,507.74	April Base Salary/March OT
546	04/24/2026	Payroll	6841	EFT	BRADLEY E ANDREWS	3,548.62	April Base Salary/March OT
547	04/24/2026	Payroll	6841	EFT	DANA M BORSCHOWA	92.35	April Base Salary/March OT
548	04/24/2026	Payroll	6841	EFT	MATTHEW J BORSCHOWA	11,092.55	April Base Salary/March OT
549	04/24/2026	Payroll	6841	EFT	FREDERICK T BRINK	427.54	April Base Salary/March OT
550	04/24/2026	Payroll	6841	EFT	ED R CARAWAY	573.50	April Base Salary/March OT
551	04/24/2026	Payroll	6841	EFT	PAUL E CARLYLE	9,431.65	April Base Salary/March OT
552	04/24/2026	Payroll	6841	EFT	BRANDON J COATES	1,105.11	April Base Salary/March OT
553	04/24/2026	Payroll	6841	EFT	BENJAMIN CURTIS COOK	1,182.08	April Base Salary/March OT
554	04/24/2026	Payroll	6841	EFT	AMANDA K DERITIS	6,266.86	April Base Salary/March OT
555	04/24/2026	Payroll	6841	EFT	DANIEL J DRAYTON	10,836.64	April Base Salary/March OT
556	04/24/2026	Payroll	6841	EFT	MANUEL I ESTRELLA	9,761.59	April Base Salary/March OT
557	04/24/2026	Payroll	6841	EFT	APRIL S EWING	5,215.19	April Base Salary/March OT
558	04/24/2026	Payroll	6841	EFT	CODY R FLOWERS	6,312.44	April Base Salary/March OT
559	04/24/2026	Payroll	6841	EFT	JACK WILLIAM FLUEGGE	978.91	April Base Salary/March OT
560	04/24/2026	Payroll	6841	EFT	KEVIN G GAIDOS	5,607.33	April Base Salary/March OT
561	04/24/2026	Payroll	6841	EFT	KAILEE M GARRISON-EHREDT	7,348.88	April Base Salary/March OT
562	04/24/2026	Payroll	6841	EFT	JARON D GIBSON	5,360.25	April Base Salary/March OT
563	04/24/2026	Payroll	6841	EFT	GARRETT S GOODWIN	436.35	April Base Salary/March OT
564	04/24/2026	Payroll	6841	EFT	JACOB TA HANSEN	5,248.46	April Base Salary/March OT
565	04/24/2026	Payroll	6841	EFT	THOMAS R HARPER	10,132.51	April Base Salary/March OT
566	04/24/2026	Payroll	6841	EFT	KYLE C HART	7,431.18	April Base Salary/March OT
567	04/24/2026	Payroll	6841	EFT	BEREN DRAKE HODGES	1,163.61	April Base Salary/March OT
568	04/24/2026	Payroll	6841	EFT	NATANIA M JOHNSTON	4,228.57	April Base Salary/March OT
569	04/24/2026	Payroll	6841	EFT	ABIGAIL E KNOX	941.35	April Base Salary/March OT
570	04/24/2026	Payroll	6841	EFT	TIMOTHY LEE LENTZ	1,325.01	April Base Salary/March OT
571	04/24/2026	Payroll	6841	EFT	JAMES A LONGIE	12,169.07	April Base Salary/March OT
572	04/24/2026	Payroll	6841	EFT	ESTEBAN MADRIGAL	4,926.53	April Base Salary/March OT
573	04/24/2026	Payroll	6841	EFT	RAYMOND J NEWTON	10,393.35	April Base Salary/March OT
574	04/24/2026	Payroll	6841	EFT	WYATT M OROZCO	6,267.10	April Base Salary/March OT
575	04/24/2026	Payroll	6841	EFT	CONNOR L OVERSON	4,279.68	April Base Salary/March OT
576	04/24/2026	Payroll	6841	EFT	BILLIE J PADEN-LILLY	8,120.80	April Base Salary/March OT
577	04/24/2026	Payroll	6841	EFT	RUSSELL A POSEGATE	698.17	April Base Salary/March OT
578	04/24/2026	Payroll	6841	EFT	PERRY KENNETH DAVENPORT POTTLE	1,255.96	April Base Salary/March OT
579	04/24/2026	Payroll	6841	EFT	GARRETT M PREMEL	11,021.23	April Base Salary/March OT
580	04/24/2026	Payroll	6841	EFT	ALLEN L PUTZ	10,108.45	April Base Salary/March OT
581	04/24/2026	Payroll	6841	EFT	SOTERIO K REBMAN	5,322.67	April Base Salary/March OT
582	04/24/2026	Payroll	6841	EFT	KYLE M RICHE	5,138.71	April Base Salary/March OT
583	04/24/2026	Payroll	6841	EFT	BONNIE M ROGERS	9,839.34	April Base Salary/March OT
584	04/24/2026	Payroll	6841	EFT	MCKENZIE M SELL	1,105.11	April Base Salary/March OT
585	04/24/2026	Payroll	6841	EFT	ROBERT C SHANNON	6,255.47	April Base Salary/March OT
586	04/24/2026	Payroll	6841	EFT	BENJAMIN O SHEARER	1,674.75	April Base Salary/March OT
587	04/24/2026	Payroll	6841	EFT	MICHAEL A VAN BEEK	294.77	April Base Salary/March OT
588	04/24/2026	Payroll	6841	EFT	ARRIEL A VAN CLEEF	5,391.83	April Base Salary/March OT
589	04/24/2026	Payroll	6841	EFT	ANTHONY G VINING	10,900.07	April Base Salary/March OT
590	04/24/2026	Payroll	6841	EFT	BRIAN P WAKEMAN	7,558.41	April Base Salary/March OT
591	04/24/2026	Payroll	6841	EFT	JACOB M WALTON	7,044.89	April Base Salary/March OT
592	04/24/2026	Payroll	6841	EFT	CODY WINTERS	7,011.65	April Base Salary/March OT
598	04/23/2026	Payroll	6841	EFT	DEPARTMENT OF LABOR & INDUSTRIES	61,248.80	1ST Quarter L&I: 01/01/2026 - 03/31/2026
599	04/23/2026	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	56,091.56	941 Deposit for Pay Cycle(s) 04/24/2026 - 04/24/2026

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BENTON COUNTY FIRE PROTECTION DISTRICT #4

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600	04/23/2026	Payroll	6841	EFT	PFML EMPLOYMENT SECURITY DEPARTMENT	8,967.68	Pay Cycle(s) 01/01/2026 To 03/31/2026 - PFML
601	04/23/2026	Payroll	6841	EFT	WA CARES FUND EMPLOYMENT SECURITY DEPARTMENT	4,756.31	Pay Cycle(s) 01/01/2026 To 03/31/2026 - LTC
602	04/23/2026	Payroll	6841	EFT	EMPLOYMENT SECURITY DEPT (OASI)	2,982.42	1st Quarter Unemployment: 01/01/2026 - 03/31/2026
603	04/23/2026	Payroll	6841	EFT	WA PUB EMP & RETIRE SYS	81,603.43	Pay Cycle(s) 04/01/2026 To 04/30/2026 - LEOFF II - D097; Pay Cycle(s) 04/01/2026 To 04/30/2026 - DCP-899T76; Pay Cycle(s) 04/01/2026 To 04/30/2026 - PERS 3 - 4778; Pay Cycle(s) 04/01/2026 To 04/30/2026
604	04/23/2026	Payroll	6841	EFT	WA STATE SUPPORT REGISTRY	1,183.93	Pay Cycle(s) 04/24/2026 To 04/24/2026 - Child Support- WA
605	04/24/2026	Claims	6841	EFT	FIRE 4 ADVANCED TRAVEL	884.00	PER DIEM - GARRISON; GIBSON; DRAYTON; BORSCHOWA; REBMAN
606	04/24/2026	Claims	6841	EFT	FIRE 4 CHECKING ACCOUNT	1,105.44	FEB LIFE INS PREMIUMS FOR NEW HIRES; EMS OVERPAYMENT REFUNDS
001 6841 - General Fund						484,563.89	
							Claims: 1,989.44
						484,563.89	Payroll: 482,574.45

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary _____

Commissioners _____, _____, _____

Approval Date _____

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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593	04/22/2026	Claims	6841	EFT	AMAZON - ACH	418.76	OFFICE SUPPLIES; FACILITY SUPPLIES; SUPPRESSION SUPPLIES; RADIO SUPPLIES
594	04/22/2026	Payroll	6841	EFT	HRA VEBA TRUST CONTRIBUTION - ACH	10,110.00	Pay Cycle(s) 04/01/2026 To 04/30/2026 - HRA VEBA - OPS; Pay Cycle(s) 04/01/2026 To 04/30/2026 - HRA VEBA - ADM; Pay Cycle(s) 04/01/2026 To 04/30/2026 - Health FSA; Pay Cycle(s) 04/01/2026 To 04/30/2026
595	04/22/2026	Claims	6841	EFT	ISOUTSOURCE - ACH	5,000.00	BLOCK SUPPORT
596	04/22/2026	Claims	6841	EFT	ULINE - ACH	121.97	GAS CYLINDER WALL BRACKET FOR OXYGEN STATION AT 420
597	04/22/2026	Claims	6841	EFT	US BANK - ACH	34,671.73	BORSCHOWA VISA EXPENDITURES; CARAWAY VISA EXPENDITURE; DRAYTON VISA EXPENDITURES; ESTRELLA VISA EXPENDITURES; EWING VISA EXPENDITURES; BCFD4 VISA EXPENDITURES; HARPER VISA EXPENDITURE; NEWTON VISA EXP
001 6841 - General Fund						50,322.46	
							Claims: 40,212.46
						50,322.46	Payroll: 10,110.00

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary _____

Commissioners _____, _____, _____

Approval Date _____

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:05:54 Date: 04/15/2026

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001 6841 - General Fund

01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,498,737.00	5,696,792.37	(198,055.37)	103.6%
310 Taxes	5,102,561.00	411,045.88	4,691,515.12	8.1%
330 Intergovernmental Revenues	36,500.00	38,018.24	(1,518.24)	104.2%
340 Charges For Services	47,000.00	32,521.36	14,478.64	69.2%
361 Miscellaneous Revenue	50,200.00	48,279.81	1,920.19	96.2%
380 Other Increases in Fund Resources	0.00	3,609.14	(3,609.14)	0.0%
397 Interfund Transfers	2,693,346.00	30.35	2,693,315.65	0.0%
Fund Revenues:	13,428,344.00	6,230,297.15	7,198,046.85	46.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	7,749.08	36,450.92	17.5%
012 Administrative	1,529,150.00	466,409.59	1,062,740.41	30.5%
013 Election	25,000.00	9,781.03	15,218.97	39.1%
014 Legal	30,500.00	12,812.50	17,687.50	42.0%
020 Operations	4,739,400.00	1,638,914.52	3,100,485.48	34.6%
021 Suppression	236,000.00	35,999.11	200,000.89	15.3%
024 Communications	187,750.00	44,408.66	143,341.34	23.7%
026 Logistics (Support Services)	21,000.00	2,986.10	18,013.90	14.2%
030 Public Information	130,000.00	27,211.25	102,788.75	20.9%
045 Training	425,900.00	117,196.43	308,703.57	27.5%
050 Facilities	264,200.00	98,089.60	166,110.40	37.1%
060 Automotive	176,000.00	40,267.56	135,732.44	22.9%
070 Ambulance Transport Services	512,000.00	132,544.71	379,455.29	25.9%
522 Fire Control	8,321,100.00	2,634,370.14	5,686,729.86	31.7%
589 Payroll Clearing	0.00	243.40	(243.40)	0.0%
591 Debt Service	173,745.00	1,311.32	172,433.68	0.8%
594 Capital Expenditures	2,426,500.00	347,148.59	2,079,351.41	14.3%
597 Interfund Transfers	440,000.00	0.00	440,000.00	0.0%
Fund Expenditures:	11,361,345.00	2,983,073.45	8,378,271.55	26.3%
Fund Excess/(Deficit):	2,066,999.00	3,247,223.70		

Budget Summary – Through April 2026

General Fund (Fund 001)

- Received: \$6,230,297 (46.4%)
- Spent: \$2,983,073 (26.3%)

EMS Fund (Fund 110)

- Received: \$2,296,731 (52.0%)
- No expenditures recorded yet.

Reserve Fund (Fund 601)

- Received: \$2,515,579 (84.0%)
- No expenditures recorded.

Key Observations

- Property tax collections are increasing, now over 8% collected across major funds.
- Expenditures are progressing steadily, with the General Fund at over 26% spent.
- Operational and fire control costs remain the primary drivers of spending, with capital expenditures at approximately \$347K.

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:05:54 Date: 04/15/2026

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110 6848 - EMS Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,578,342.00	1,885,157.40	(306,815.40)	119.4%
310 Taxes	1,907,213.00	153,675.73	1,753,537.27	8.1%
330 Intergovernmental Revenues	375,000.00	26,845.63	348,154.37	7.2%
340 Charges For Services	500,000.00	214,756.18	285,243.82	43.0%
360 Investment Interest	60,000.00	16,295.78	43,704.22	27.2%
Fund Revenues:	4,420,555.00	2,296,730.72	2,123,824.28	52.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	2,693,346.00	0.00	2,693,346.00	0.0%
Fund Expenditures:	2,693,346.00	0.00	2,693,346.00	0.0%
Fund Excess/(Deficit):	1,727,209.00	2,296,730.72		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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201 6842 - Sta 430 Bond Fund

01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	203,095.29	(16,596.29)	108.9%
310 Taxes	481,215.00	40,712.30	440,502.70	8.5%
360 Investment Interest	5,500.00	1,739.13	3,760.87	31.6%
Fund Revenues:	673,214.00	245,546.72	427,667.28	36.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	0.00	504,000.00	0.0%
Fund Expenditures:	504,000.00	0.00	504,000.00	0.0%
Fund Excess/(Deficit):	169,214.00	245,546.72		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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301 6844 - Construction Fund

01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	30.17	(30.17)	0.0%
360 Investment Interest	0.00	0.18	(0.18)	0.0%
Fund Revenues:	0.00	30.35	(30.35)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	30.35	(30.35)	0.0%
Fund Expenditures:	0.00	30.35	(30.35)	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:05:54 Date: 04/15/2026

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601 6846 - Reserve Fund		01/01/2026 To: 12/31/2026			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	2,492,970.00	2,494,332.26	(1,362.26)	100.1%	
360 Investment Interest	502,000.00	21,247.20	480,752.80	4.2%	
Fund Revenues:	2,994,970.00	2,515,579.46	479,390.54	84.0%	
Fund Excess/(Deficit):	2,994,970.00	2,515,579.46			

2026 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

Time: 14:05:54 Date: 04/15/2026

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	13,428,344.00	6,230,297.15	46.4%	11,361,345.00	2,983,073.45	26%
110 6848 - EMS Fund	4,420,555.00	2,296,730.72	52.0%	2,693,346.00	0.00	0%
201 6842 - Sta 430 Bond Fund	673,214.00	245,546.72	36.5%	504,000.00	0.00	0%
301 6844 - Construction Fund	0.00	30.35	0.0%	0.00	30.35	0%
601 6846 - Reserve Fund	2,994,970.00	2,515,579.46	84.0%	0.00	0.00	0%
	<u>21,517,083.00</u>	<u>11,288,184.40</u>	<u>52.5%</u>	<u>14,558,691.00</u>	<u>2,983,103.80</u>	<u>20.5%</u>



BENTON COUNTY FIRE PROTECTION DISTRICT # 4

Policy #216

Levels of Service

Page 1 of 6

1. Purpose

1.1. The purpose of this policy is to establish measurable Levels of Service (LOS) to:

- 1.1.1. Provide a framework for evaluating system performance
- 1.1.2. Identify service gaps and deficiencies
- 1.1.3. Support data-driven decisions related to staffing, deployment, and capital facilities planning

1.2. The levels of service contained herein are performance objectives and are not guarantees of service.

2. Scope

2.1. This policy applies to all emergency response operations conducted by Benton County Fire District #4, including fire suppression, emergency medical services, rescue, and related activities.

3. Responsibilities

3.1. The Fire Chief or designee shall:

- 3.1.1. Implement and maintain systems necessary to measure and report performance relative to adopted Levels of Service.
- 3.1.2. Ensure data collection, analysis, and reporting processes are in place and continuously improved.
- 3.1.3. Provide regular reports to the Board regarding system performance, gaps, and recommendations.
- 3.1.4. Develop operational and strategic recommendations to improve performance where deficiencies are identified.

4. Revision Summary

Revision Date	Description
4/16/2026	New policy

5. Definitions

5.1. Suburban Areas are the portions of the District characterized by higher population density, improved access, and concentrated incident demand, generally including the City of West Richland and similar developed areas. These areas are identified in Addendum A – Suburban Response Area.

5.2. Rural Areas are the portions of the District characterized by lower population density, greater travel distances, and dispersed development, generally including areas outside the City of West Richland. These are all areas outside of the Suburban Response Area identified in Addendum A.

Policy #216

Levels of Service

Page 2 of 6

5.3. Call processing time: the time interval from when a 911 call is received by the public safety answering point (PSAP) to the time the incident is dispatched to responding units.

5.4. Turnout time: the time interval from when responding personnel are notified of an incident (via dispatch tones, radios, or alerting system) to the time the responding unit is enroute to the incident.

5.5. Travel Time: the time interval from when a responding unit begins enroute travel to the time the unit arrives on scene.

5.6 Total Response Time: the sum of all time intervals from the receipt of the 911 call to the arrival of responding units on scene. Total response time = call processing time + turnout time + travel time.

5.6. Effective Response Force: the minimum number of personnel deployed to an incident and assembled on scene within a specified time frame to perform critical fireground or emergency medical operations in a safe and effective manner.

5.7. Working Fire: An incident requiring sustained fire suppression operations, including but not limited to:

5.7.1. Visible or confirmed fire conditions

5.7.2. Reports of occupants trapped or at risk

5.7.3. Requires the deployment of multiple companies and at least one hose line for fire attack.

5.8. High-Acuity Medical: cardiac or respiratory arrest (MED4) calls requiring ALS intervention and/or multiple personnel to manage the patient.

5.9. Station Reliability: the percentage of time a first-due response unit is available for dispatch within its assigned service area.

5.10. Unit Hour Utilization: the percentage of time a response unit is committed to incidents or otherwise unavailable for dispatch during a given period

6. Regulations

6.1.1. RCW 52.33.030

7. Adopted Performance Objectives

7.1. Turnout Time

7.1.1. **EMS:** 90 seconds, 90% of the time

7.1.2. **Fire:** 120 seconds, 90% of the time

7.2. First Arriving Fire Suppression Unit

7.2.1. The first arriving fire engine shall be capable of sizing up the incident, initiating command, and stretching an initial attack line. Total response time for the first engine company is:

7.2.1.1. **Suburban:** 10 minutes, 90% of the time

7.2.1.2. **Rural:** 12 minutes, 90% of the time

7.3. First Arriving EMS Unit

Policy #216

Levels of Service

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7.3.1. The first arriving EMS-capable unit shall be capable of establishing scene safety, initiating patient care and triage, applying bleeding control measures, and performing cardiopulmonary resuscitation. Total response time for the first EMS-capable unit is:

7.3.1.1. **Suburban:** 8 minutes, 90% of the time

7.3.1.2. **Rural:** 12 minutes, 90% of the time

7.4. Effective Response Force – Medium Risk Structure Fire (Single Family House)

7.4.1. An effective firefighting force shall consist of 14 personnel capable of: establishing command, providing an uninterrupted water supply, advancing an attack line and back-up line for fire attack, searching for and rescuing at-risk victims, and complying with the RCW requirements of two-in/two-out, rapid intervention, and an incident safety officer. Total response time for the ERF is:

7.4.1.1. **Suburban:** 15 minutes, 90% of the time

7.4.1.2. **Rural:** 20 minutes, 90% of the time

7.4.2. The ERF may be assembled through a combination of District and automatic or mutual aid resources.

7.5. Effective Response Force – High Acuity EMS Response

7.5.1. An effective response force shall consist of six (6) personnel, including a minimum of two (2) ALS personnel, capable of performing simultaneous ALS and BLS interventions, scene management, and transport preparation. Total response time for the ERF is:

7.5.2. **Suburban:** 10 minutes, 90% of the time

7.5.3. **Rural:** 14 minutes, 90% of the time

7.5.4. The ERF may be assembled through a combination of District and automatic or mutual aid resources.

7.6. Station Reliability

7.6.1. Station reliability shall be evaluated using Unit Hour Utilization (UHU) as an indicator of unit availability.

7.6.2. The District's performance objective is to maintain station reliability of 85 percent or more. This corresponds approximately to a UHU of 15 percent or less.

8. Procedures

8.1. Performance measurement

8.1.1. The District shall measure performance using available data systems and evaluate performance at the 90th percentile where applicable.

8.2. Performance evaluation shall include:

8.2.1. Call processing (dispatch) time

8.2.2. Turnout time

8.2.3. Travel time

8.3. Performance reporting

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Levels of Service

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8.3.1. The District shall report performance relative to these Levels of Service at least annually to the Board of Fire Commissioners and the public through a published annual report compliant with RCW 52.33.040

9. Reference Documents

- 9.1. RCW 52.33
- 9.2. NFPA 1710
- 9.3. NFPA 1720
- 9.4. Long Range Master Plan / Community Risk Assessment / Standards of Cover

10. Addendums

- 10.1. Exhibit A – Suburban Response Area
- 10.2. Exhibit B – Suburban Response Area within BCFD4's District Boundaries

Adopted by BCFD4 Commissioners

Signed by Fire Chief:

Printed: Paul Carlyle

Signed: _____

Effective Date: 4/16/2026

Supersedes Date: N/A

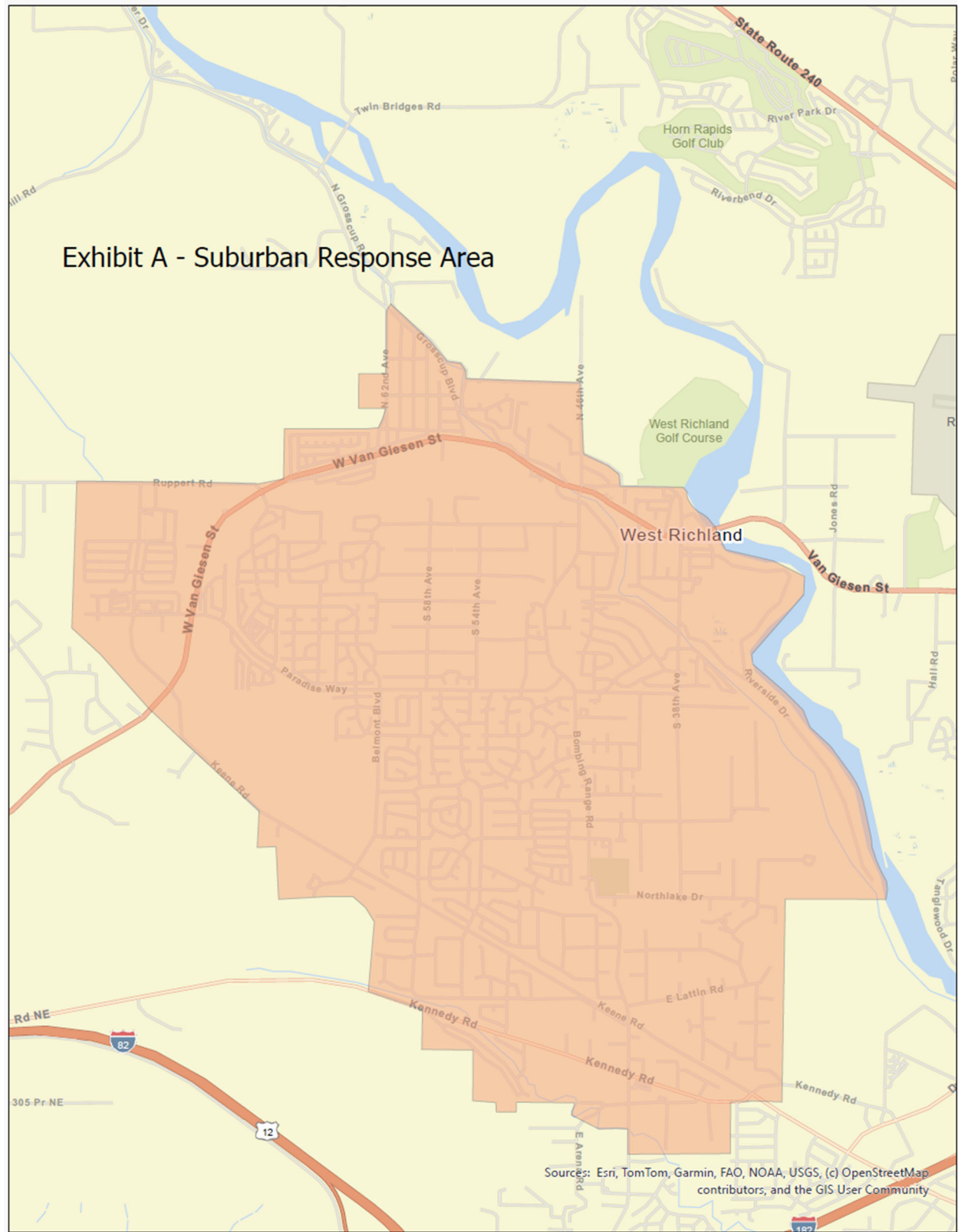
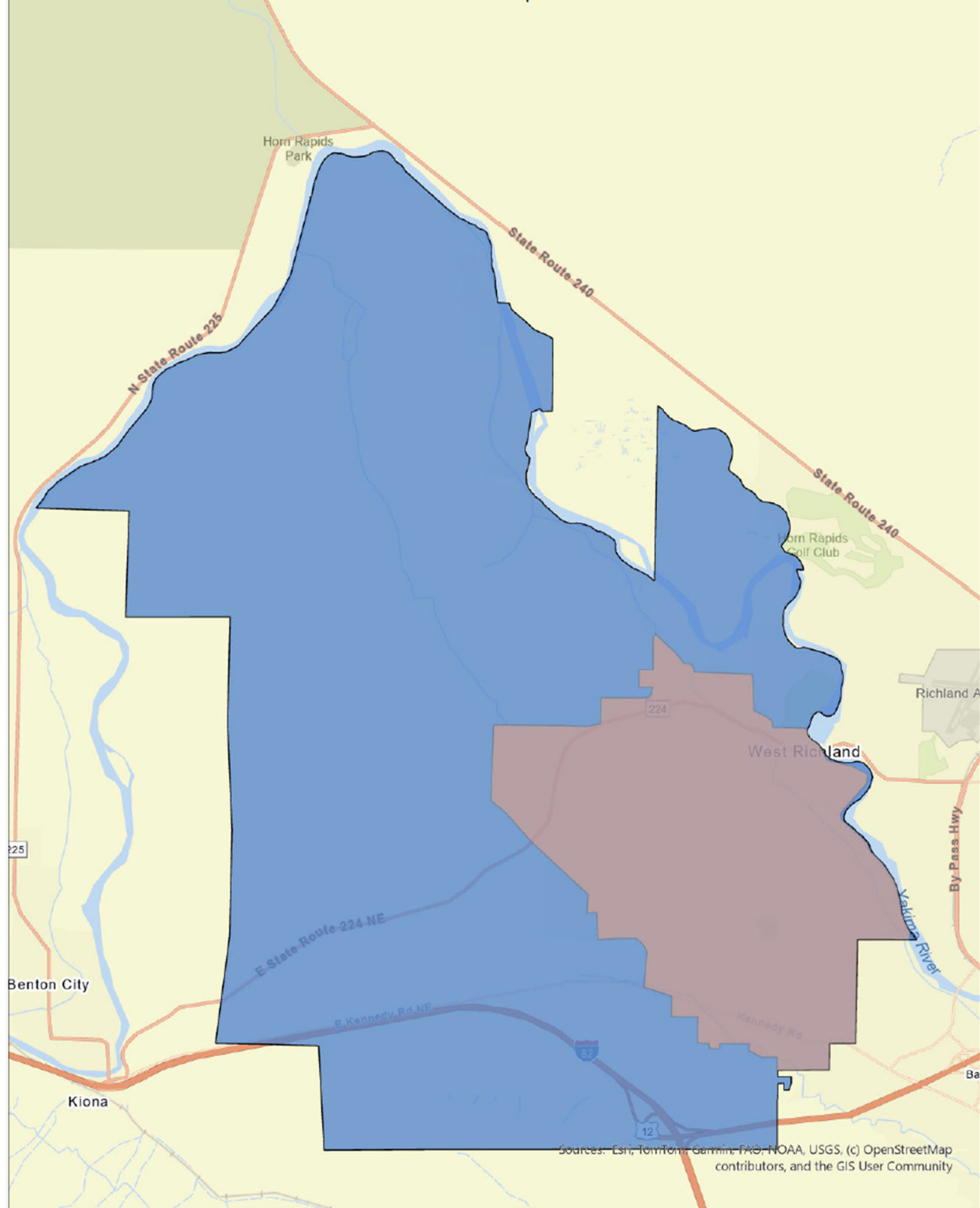


Exhibit B - Suburban Response Area within BCFD4's District Boundaries





Benton County Fire Protection District No. 4

RESOLUTION NO. 2026-02

A RESOLUTION ESTABLISHING LEVEL OF SERVICE OBJECTIVES AND PERFORMANCE MEASURES FOR EMERGENCY RESPONSE AND SYSTEM RELIABILITY

WHEREAS, Benton County Fire District No. 4 (the "District or BCFD4") is responsible for providing fire suppression, emergency medical services, rescue, and related emergency services to the community; and

WHEREAS, the District has completed a comprehensive Long-Range Master Plan, Community Risk Assessment (CRA), and Standards of Cover (SOC) analysis to evaluate current service delivery, community risk, and system performance; and

WHEREAS, the analysis identified the need to establish clearly defined, measurable Level of Service (LOS) objectives to guide policy decisions, resource allocation, and long-term capital planning; and

WHEREAS, [RCW 52.33.030 requires fire protection districts to establish levels of service to support planning for capital facilities and system improvements; and](#)

WHEREAS, [the Board of Fire Commissioners desires to establish and adopt Levels of Service consistent with RCW 52.33.030 to guide policy decision, resource allocation, capital facilities planning, and long-term service delivery; and](#)

WHEREAS, nationally recognized standards, including NFPA 1710 and NFPA 1720, provide guidance for response performance and deployment objectives; and

WHEREAS, the District acknowledges that current performance data, staffing levels, and operational constraints may limit immediate achievement of these objectives, and that these standards are intended to guide continuous improvement over time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners of Benton County Fire District No. 4 hereby adopts the following ~~Level of Service objectives and performance measures~~:

SECTION 1. ~~PURPOSE~~ADOPTION OF POLICY

[The Board hereby adopts the Policy #XXX - Levels of Service attached hereto as Exhibit A.](#)

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SECTION 2. PURPOSE AND USE

~~The purpose of this resolution is to:~~[The adopted Levels of Service Policy shall serve as the District's official framework for:](#)

- ~~Establish measurable Level of Service objectives, not guarantees of service.~~[Evaluating](#)
- ~~Provide a framework for evaluating~~ system performance, identifying service gaps and system deficiencies.

- Supporting data-driven decisions related to staffing, deployment, and capital facilities planning.
- Enhance transparency and accountability to the community.

SECTION 23. ~~GAP STATEMENT~~NON-GUARANTTEE OF SERVICE

~~Current system performance may not consistently meet these level of service objectives. Limitations in staffing, deployment, and data collection contribute to these gaps. These standards are used to identify deficiencies and guide future planning and operational improvements. The levels of service established in Exhibit A are planning and performance objectives and do not constitute a guarantee of service.~~

SECTION 34. ~~SERVICE AREA DEFINITIONS~~AUTHORITY TO AMEND

~~The Board of Fire Commissioners may amend the Levels of Service Policy from as needed by resolution.~~

For the purposes of this resolution:

- ~~Suburban Areas are the portions of the District characterized by higher population density, improved access, and concentrated incident demand, generally including the City of West Richland and similar developed areas.~~
- ~~Rural Areas are the portions of the District characterized by lower population density, greater travel distances, and dispersed development, generally including areas outside the City of West Richland.~~

~~These classifications are applied operationally by the District and are generally consistent with NFPA 1720 guidance.~~

SECTION 4. RESPONSE TIME OBJECTIVES

Turnout Time

~~Turnout time is the time from the receipt of the dispatch via radio or station tones to the time a unit is enroute to the incident. BCFD4's turnout time objective is 90 seconds, 90% of the time.~~

Fire Suppression (First Arriving Unit)

~~The prompt arrival of the first engine company at a working fire is critical to confining fires to the room of origin. The first arriving engine shall be capable of sizing up the incident, initiating command, and stretching an initial attack line. BCFD4's response time objective, from the receipt of the 911 call to the arrival of the first engine company, is as follows:~~

- ~~Suburban: 10 minutes 90% of the time~~
- ~~Rural: 14 minutes 90% of the time~~

Emergency Medical Services (First Arriving Unit)

~~BCFD4's objective is to initiate care on emergency medical incidents as quickly as possible to prevent further harm to patients. The first crew shall be capable of establishing scene safety, initiating patient care and triage, applying bleeding control measures, and performing~~

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cardiopulmonary resuscitation. BCFD4's response time objective, from the receipt of the 911 call to the arrival of the first arriving EMS-capable unit, is as follows:

- **Suburban:** 8 minutes 90% of the time
- **Rural:** 12 minutes 90% of the time

SECTION 5. EFFECTIVE RESPONSE FORCE (FIRE SUPPRESSION)

Working Fire Definition

A "working fire" is defined as an incident requiring sustained fire suppression operations, including but not limited to:

- Visible or confirmed fire conditions;
- Reports of occupants trapped or at risk;
- The deployment of multiple companies and at least one hose line for fire attack;

Effective Response Force Objective

BCFD4's objective is to confine structure fires as quickly as possible to reduce the loss of life and property. Achieving this objective is dependent on the timely arrival of an effective firefighting force. An effective firefighting force shall consist of 14 personnel capable of: establishing command; providing an uninterrupted water supply, advancing an attack line and back-up line for fire attack; searching for and rescuing at-risk victims, and complying with the RGW requirement of two-in/two-out, rapid intervention team, and an incident safety officer. These operations shall be done in accordance with the District's standard operating procedures. BCFD4's response time objective, from the receipt of the 911 call to the arrival of an effective firefighting force on a working fire in a moderate risk structure (single family home) is as follows:

- **Suburban:** 15 minutes 90% of the time
- **Rural:** 20 minutes 90% of the time

The Effective Response Force may be assembled through a combination of District resources and automatic or mutual aid partners.

SECTION 6. EFFECTIVE RESPONSE FORCE (HIGH-ACUITY EMS RESPONSE)

Definition

High-acuity EMS incidents include calls requiring immediate advanced life support (ALS) intervention or multiple personnel, including but not limited to:

Cardiac arrest

Respiratory failure or airway compromise

Unconscious or unresponsive patients

Major trauma

Other life-threatening medical emergencies as determined by dispatch protocols or responding personnel.

Effective Response Force Objective

BCFD4's objective is to provide advanced life support treatment on high-acuity EMS incidents as quickly as possible to prevent further harm to patients. Achieving this objective is dependent on the timely arrival of an effective response force. An effective response force shall consist of six (6) personnel, including a minimum of two (2) ALS personnel, capable of performing simultaneous ALS and BLS interventions, scene management, and transport preparation. BCFD4's response time objective, from the receipt of the 911 call to the arrival of an effective response force on a high-acuity EMS response is as follows:

- **Suburban:** 10 minutes 90% of the time
- **Rural:** 14 minutes 90% of the time

SECTION 7. STATION RELIABILITY

Definition

Station reliability is defined as the percentage of time a first-due response unit is available for dispatch within its assigned service area. Station reliability will be evaluated using Unit Hour Utilization (UHU) as an indicator of availability. UHU will be calculated by comparing the total amount of time in a given period with the total amount of time units from that station are committed to incidents. Station reliability may be impacted by concurrent incidents and cross-staffing practices.

Performance Objective

BCFD4's objective is to maintain station reliability of 85 percent or more. This corresponds approximately to a Unit Hour Utilization of 15 percent or less.

SECTION 8. PERFORMANCE MEASUREMENT

The District shall:

- Utilize available data systems to measure performance.
- Evaluate performance at the 90th percentile, where applicable.
- Improve data collection and analytical capabilities over time.

Performance shall be evaluated using total response time, including:

- Call processing (dispatch) time
- Turnout time
- Travel time

Where such data is available and reliable.

SECTION 9. CURRENT SYSTEM LIMITATIONS

The District acknowledges that not all performance measures are currently tracked at the desired level of precision. These limitations will be addressed through phased improvements in data entry, collection, and analysis.

SECTION 10. PERFORMANCE REPORTING

The District shall report performance relative to these objectives:

- At least annually to the Board of Fire Commissioners and the public through a published annual report compliant with RCW 52.33.040.
- With additional periodic updates as data systems and reporting capabilities improve.

SECTION 511. EFFECTIVE DATE

This resolution shall take effect immediately upon adoption.

ADOPTED, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular public meeting on the 16th day of ~~March~~ April 2026, with the following commissioners present and voting:

Chairperson

Commissioner

Commissioner

District Secretary

[Exhibit A: Levels of Service Policy](#)



BENTON COUNTY FIRE DISTRICT #4

Community Focused Service

RESOLUTION NO. 2026-05 RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY (Primary - Multi Year)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT A SPECIAL ELECTION TO BE HELD WITHIN THE DISTRICT ON AUGUST 4, 2026, IN CONJUNCTION WITH THE STATE PRIMARY ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION RESTORING THE DISTRICT'S PROPERTY TAX LEVY RATE TO \$1.50 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION AND ESTABLISHING A LIMIT FACTOR FOR THE FOLLOWING NINE YEARS OF SIX PERCENT SUBJECT TO OTHERWISE APPLICABLE STATUTORY LIMITATIONS.

Background: WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that the fire and emergency medical services be provided by the District.

Background: WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that fire and emergency medical services be provided by the District. The accelerated demands for, and increasing costs of, providing these services will necessitate the expenditure of revenues for maintenance, operations and equipment in excess of those which can be provided by the District's regular tax revenue levied at the current rate of \$1.31 per \$1,000.00 of assessed valuation of taxable property within the District. The District voters last approved a levy lid lift to \$1.50 per thousand in 2020.

WHEREAS, The Board of Commissioners has determined that the continued application of the one percent limit factor established by RCW 84.55.010 will not be sufficient to provide for the expected cost increases required to maintain and increase the level of services currently provided by the District and will likely result in cutbacks in level of services.

WHEREAS, HB 2442, which authorizes multiyear lid lifts to cover a ten year period, was signed by the Governor on March 25, 2026 with an effective date of July 1, 2026 prior to the August 4, 2026 election date.

WHEREAS, The District believes that it is reasonable to adopt a growth factor for years 2-10 of the levy lid lift period at a rate of six percent per year to help the District keep up with inflation in Benton County.



2604 Bombing Range Rd
West Richland, WA 99353



509-967-2945
Fax: 509-967-5222



www.bcfcd4.org
f BCFD4 X @BCFD4Info

WHEREAS, The Board of Commissioners has determined that it is in the best interest of the District that the maximum allowable levy in the final year of the levy authorized by this Resolution serve as the levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Resolution: NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Benton County Fire Protection District No. 4 Benton County, Washington as follows:

Section 1. In order to provide fire protection, prevention and emergency medical services in the District, it is necessary for the District to obtain operate and maintain emergency fire and medical aid vehicles and facilities staffed by properly trained personnel equipped with suitable firefighting and emergency medical equipment.

Section 2. In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to assure the continuation and improvement of such services the District shall, in accordance with RCW 84.55.050, remove the limitation on regular property taxes imposed by RCW 84.55.010 and levy beginning in 2026 and collect beginning in 2027, pursuant to RCW 52.16.130, RCW 52.16.140 and RCW 52.16.160 general tax on taxable property within the District at a rate of \$1.50 per \$1,000.00 of assessed valuation. The District has previously levied at the \$1.50 per \$1,000.00 rate.

Section 3. In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to maintain reserve funds sufficient to assure the continuation of such services beyond 2027, the District has determined that a limit factor of 106% shall apply for the following nine years. Such percentage shall be used to determine the actual levy rate, subject to a limit of \$1.50 per \$1,000.00 of assessed valuation, in 2027 – 2035.

Section 4. The dollar amount levied in 2035 shall serve as the District's tax levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Section 5. There shall be submitted to the qualified electors of the District for their ratification or rejection, at a special election on August 4, 2026, in conjunction with the state primary election to be held on the same date the question of whether or not the regular property tax levy of the District should be restored to \$1.50 per \$1,000.00 of true and assessed valuation in 2026 and be adjusted by 106% for each of the following nine years, subject to a limit of \$1.50 and otherwise applicable statutory limitations. The Board of Commissioners hereby requests the auditor of Benton County, as ex-officio Supervisor of Elections, to call such election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

PROPOSITION

Benton County Fire Protection District # 4 - Board of Commissioners – Proposition Authorizing the Maintenance of Existing Property Tax Levies.

The Board of Benton County Fire Protection District No. 4 adopted Resolution No. 2026-05 concerning a proposition to maintain and adequately fund District operations.

This proposition would fund fire protection and emergency medical services by restoring the District's existing regular property tax levy in 2026 to an amount not to exceed \$1.50 per \$1,000.00 of assessed valuation and authorize setting a limit factor of 106% for each of the following nine years. The maximum allowable levy in the final year shall serve as the base for subsequent levy limitations as provided by Chapter 84.55 RCW.

Should this proposition be:

Approved ☐

Rejected ☐

Section 6. In accordance with RCW 84.55.050(1), the ballot measure shall require approval of a simple majority of voters.

Section 7. The Board of Commissioners hereby assigns to the Fire Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

Section 8. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board of Commissioners hereby designates the Fire Chief, or designee as the individuals to whom the County Auditor shall provide such notice.

Section 9. The Chief is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution

Section 10. The Chief, or designee, is hereby authorized and directed, no later than May 1, 2026, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the August 4, 2026 election.

Section 11. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

Section 12. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

Section 13. This resolution shall take effect and be in force immediately upon its passage.

ADOPTED, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular public meeting on the 16th day of April 2026, with the following commissioners present and voting:

Chairperson

Commissioner

Commissioner

District Secretary



BENTON COUNTY FIRE DISTRICT #4

Community Focused Service

RESOLUTION NO. 2026-04

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF BENTON COUNTY FIRE DISTRICT NO. 4 ADOPTING THE COMMUNITY RISK ASSESSMENT, STANDARDS OF COVER, AND LONG-RANGE MASTER PLAN

WHEREAS, Benton County Fire District No. 4 (the “District”) is responsible for providing fire protection, emergency medical services, and related services to the community; and

WHEREAS, the District engaged AP Triton to conduct a comprehensive Community Risk Assessment (CRA), Standards of Cover (SOC) analysis, and Long-Range Master Plan to evaluate current service levels, community risks, deployment strategies, and future system needs; and

WHEREAS, the resulting report provides data-driven findings, recommendations, and planning guidance intended to support informed decision-making by the Board of Fire Commissioners; and

WHEREAS, the Board has reviewed the report and finds that it represents a reasonable and appropriate assessment of community risk, service performance, and long-term planning considerations; and

WHEREAS, adoption of this report will establish it as an official planning and policy guidance document for the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF BENTON COUNTY FIRE DISTRICT NO. 4:

1. Adoption

The Board hereby adopts the Community Risk Assessment, Standards of Cover, and Long-Range Master Plan report, dated March 2026, as an official planning document of the District.

2. Use and Implementation

The adopted report shall be used to:

- Inform strategic and operational decision-making



2604 Bombing Range Rd
West Richland, WA 99353



509-967-2945
Fax: 509-967-5222



 www.bcf4.org
 BCFD4  @BCFD4Info

- Guide capital planning, deployment strategies, and resource allocation
- Support future policy, budget, and service level discussions

3. **Non-Binding Recommendations**

The Board acknowledges that the report contains recommendations and guidance, and that implementation of specific recommendations shall be subject to future Board review, prioritization, and approval as appropriate.

4. **Updates and Revisions**

The Board may update, amend, or replace this report from time to time as new data, conditions, or planning needs arise.

ADOPTED, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular public meeting on the 16th day of April 2026, with the following commissioners present and voting:

Chairperson

Commissioner

Commissioner

District Secretary



Creature Craft
Darren Vancil
1496 F25 Rd
Delta, CO 81416

Quote

Date	Quote #
3/13/2026	2155

Name / Address
Benton County Fire District Attn: Allen Putz 2604 Bombing Range Rd West Richland, WA 99353

Rep	Project

Description	Qty	U/M	Total
Watermog 2 Rescue Craft is equipped with aluminum transom mount and 2 standard seats, Kevlar 49 encased drop stitch hull, 2 lapbelts, 2 sea anchors, 2 paddles, top off blower, 2 throw bags, perimeter line, pressure gauge, 2 rescue tethers and all necessary tie down straps. Length: 14'11", Width 95", Height 95"	1	ea	11,600.00
The boat is a 2022 model year. This boat is completely undamaged, never been broken and is in excellent shape. Comes with a full 5 year warranty.			
All the added equipment including the planing hull is new condition.			
Training of equipment and use. Two trainers for 3 days at customer location.			5,500.00
2020 Tohatsu 60 hp 4 stroke outboard motor includes tiller handle. Bluetop 34M battery, aluminum battery box with cover and straps, 6.5 gallon portable fuel tank & hose	1	ea	6,400.00

Phone #	Total \$23,500.00
970-270-7773	