BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
REGULAR BOARD MEETING AGENDA

JULY 16, 2026 – 5:00 PM
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

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1. **CALL MEETING TO ORDER**

2. **THOSE PRESENT AND PLEDGE OF ALLEGIANCE**

3. **ADDITIONS TO THE AGENDA**

4. **PUBLIC COMMENTS**
   Public comments are limited to three (3) minutes per speaker per topic. Comments may be provided orally at the meeting or submitted in writing prior to the meeting.

5. **CONSENT AGENDA**
   All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.
   - Approval of Agenda for this meeting
   - Approval of Minutes from July 2, 2026
   - Approval of 2026 Payroll Voucher numbers 1046 through 1120 for $489,800.24
   - Approval of 2026 Claim Voucher numbers 1097 through 1124 for $110,812.70

6. **BADGE PINNING CEREMONY**

7. **FINANCIAL REVIEW**

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**
   - Resolution No. 2026-09; Resolution Providing for the Submission of Levy
   - Hughes Fire Equipment Invoice
   - First Due Contract
   - Fourth of July

10. **CORRESPONDENCE**

11. **DISTRICT REPORTS**
    - Union
    - Volunteers
    - Logistics
    - City Liaison
    - Commissioners
    - Operation Program
    - Fire Chief
    - Deputy Chief
    - Finance Manager

12. **OPEN FORUM DISCUSSION**

13. **IMPORTANT DATES**
    - Ballot Issue Question and Answer Session: July 23 at 6:00 p.m. and July 25 at 10:00 a.m.
    - Election Day: August 4
    - Tri-County Fire Commissioners Association Meeting, West Benton Fire & Rescue: August 8
    - Southeast Washington Fire Commissioners Association Meeting, Dayton: September 16

14. **AGENDA ITEMS FOR THE NEXT MEETING**

15. **EXECUTIVE SESSION**

16. **ADJOURNMENT**

BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
BOARD OF FIRE COMMISSIONERS

Regular Board Meeting Minutes
July 2, 2026

CALL MEETING TO ORDER

Commissioner Goodwin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink, Commissioner Goodwin and Commissioner Van Beek.

THOSE PRESENT AND PLEDGE OF ALLEGIANCE

Members present were:

Chief Carlyle	Captain Harper	Firefighter Knox
Deputy Chief Drayton	Lieutenant Longie	Firefighter Orozco
Financial Manager Paden-Lilly	Firefighter Fluegge	Firefighter Overson
Administrative Assistant Ewing	Firefighter Garrison	Firefighter Riche
Battalion Chief Borschowa	Firefighter Hansen	Firefighter Sell
Battalion Chief Vining	Firefighter Hart	

Guests present were:

Several members of the International Association of Fire Fighters (IAFF) from various regional locals attended the meeting. Those who signed the guest register are on file with the District.

Firefighter Knox led the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

Commissioner Van Beek requested that New Business be moved to follow the Open Forum Discussion. The Board concurred.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

All items listed below are considered routine and may be approved by one motion. Any Board member may request an item be removed for separate discussion.

- Approval of Agenda for this meeting
- Approval of Minutes from June 18, 2026
- Approval of 2026 Claim Voucher numbers 1003 through 1024 for $49,470.63

MOTION: Commissioner Brink moved to approve the Consent Agenda. Commissioner Van Beek seconded. Motion passed unanimously.

FINANCIAL REVIEW

The revenue and expenditure budget position report were reviewed.

UNFINISHED BUSINESS

Life Assist Quote No. 466906
The Board reviewed Life Assist Quote No. 466906 for four ventilators and accessories in the amount of $41,276.00, plus applicable taxes and shipping. Battalion Chief Borschowa explained how the service agreement and maintenance program will work.

MOTION: Commissioner Brink moved to approve Life Assist Quote No. 466906 in the amount of $41,276.00, plus taxes and shipping. Commissioner Van Beek seconded the motion. Motion carried unanimously.

CORRESPONDENCE
There was no new correspondence.

DISTRICT REPORTS
City Liaison – Commissioner Brink reported that the Van Giesen Street and Keene Road intersection remains closed due to roundabout construction. He also noted that additional law enforcement personnel will be available on July 4 to assist Fire District personnel as needed.
Commissioners – Commissioners Brink and Goodwin attended the Southeast Washington Fire Commissioners Association meeting in Dayton.
Fire Chief – Chief Carlyle provided the following report:

- Continuing to coordinate with Deputy Chief Drayton and District personnel in preparation for July 4 operations and emergency response.
- Responded to a few incidents with the Southeast Washington Incident Management Team.
- He provided an update on the June 23 natural cover fire in Benton City, during which Engine 1453 was involved in a burn-over incident. The crew safely exited the area and were placed on administrative leave for the remainder of their shift to allow for rest and recovery. Brenda Rodgers was retained as the Safety Officer to conduct a formal investigation. A draft report has been reviewed, and additional information has been requested before the report is finalized.
- He advised that Engine 1453 sustained significant fire damage and remains out of service. A claim has been initiated through the District's insurance company, an adjuster has inspected the apparatus, and staff are compiling documentation of damaged equipment. The District maintains separate coverage for the apparatus and mobile equipment.
- Engine 1461 is being prepared for service with the goal of returning it to service before the July 4 holiday.
- The District is coordinating with Franklin County Fire District 3 to lease a replacement apparatus under its rental coverage.
- Attended the administrative staff meeting and reviewed the District's mid-year budget.
- Reported that District personnel delivered refreshments to dispatch personnel in recognition of their support and in appreciation of their efforts ahead of the anticipated July 4 workload.

Deputy Chief – Deputy Chief Drayton reported on the following items:

- Served as a Strike Team Leader on a wildfire in Chelan.
- Met with Safety Officer Brenda Rodgers regarding the burn-over investigation. She is scheduled to present the final report and facilitate a wildland response review during the July 8 Officers Meeting.
- Continuing to finalize the contract for the First Due records management system.
- Continues work on the District radio project to improve communications and interoperability for Incident Commanders.
- Reported that overtime has been opened to all personnel for the July 4 holiday weekend.

- Reviewed the District's July 4 operational plan, including establishment of an Area Command at Station 420 staffed by Chief Carlyle, Battalion Chief Borschowa, Public Information Officer Ben Shearer, a representative from the West Richland Police Department, and American Medical Response personnel coordinating with dispatch.
- Reported that all three stations will be staffed for the holiday, with both Battalion Chiefs and the Deputy Chief assigned throughout the District. AMR will provide emergency medical coverage for events at the Tri-City Raceway.

OPEN FORUM DISCUSSION

IAFF Local 1052 President James Stovall addressed the Board regarding an agreement to allow American Medical Response (AMR) to stage at a Benton County Fire District #4 station on July 4 as a supplemental emergency response resource. Mr. Stovall submitted a letter for the record expressing Local 1052's opposition to the agreement, citing concerns regarding bargaining unit work, the use of District facilities by a private ambulance provider, and the potential precedent such an arrangement could establish.

Additional members of IAFF Local 1052 and neighboring IAFF locals were present and provided comments in support of the position outlined in the submitted letter.

Commissioner Van Beek thanked those in attendance for participating in the discussion. He stated that the Board's responsibility is to evaluate the issue objectively and expressed concerns regarding potential liability and the impact the proposal could have on labor relations.

MOTION: Commissioner Van Beek moved that the Board direct the Fire Chief to engage legal counsel to review and provide a written opinion regarding the District's legal authority to permit private, for-profit ambulance providers to use District facilities or participate in emergency responses, including any potential exposure under collective bargaining agreements, unfair labor practice laws, WAC or RCW and to bargain the impacts with local 1052. Pending that review, no new agreements or permissions for such use shall be granted. The motion failed for a lack of a second.

Commissioner Brink stated that the Board's foremost responsibility is ensuring timely emergency services for the citizens of the District and noted that obtaining a legal opinion before the July 4 holiday was not practical. Commissioner Goodwin concurred, stating his primary concern is ensuring emergency medical services are available to District residents regardless of the provider during emergency circumstances.

NEW BUSINESS

Mid-Year Budget Review

Finance Manager Paden-Lilly presented the 2026 Mid-Year Budget Review. She reported that the District's financial performance through the first six months of 2026 remains consistent with the Board's adopted financial policies and budget objectives.

Current projections indicate the District will meet all Board-adopted General Fund, EMS Fund, and Reserve Fund balance targets by year-end. Firefighter overtime is projected to exceed budget due to Station 410 staffing, the 2026 Recruit Academy, and increased summer operational demands; however, these additional costs are expected to be offset through higher-than-budgeted revenues, savings in other operating accounts, and the timing of capital expenditures.

Ms. Paden-Lilly also reviewed the proposed establishment of a Capital Replacement Fund to designate funding for future apparatus, facility, and infrastructure replacement needs. No Board action was requested.

IMPORTANT DATES

- First Responder of the Year Award Presentation, Tri-City Raceway: July 3
- America's 250th Anniversary BBQ, Station 420: July 4 at 4:30 p.m.
- Ballot Issue Question and Answer Session: July 23 at 6:00 p.m.
- Ballot Issue Question and Answer Session: July 25 at 10:00 a.m.
- Election Day: August 4
- Tri-County Fire Commissioners Association Meeting, West Benton Fire & Rescue: August 8
- Southeast Washington Fire Commissioners Association Meeting, Dayton: September 16

AGENDA ITEMS FOR THE NEXT MEETING

There were no agenda items identified for the next meeting.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 6:12 p.m.

Attested:

B Paden Lilly	7/16/26	[signature]	07/16/26
Billie Paden-Lilly, District Secretary	Date	Garrett Goodwin, Commissioner	Date
[signature]	7/16/26		
Michael Van Beek, Commissioner	Date	Fred Brink, Commissioner	Date

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 07/31/2026

Time: 12:14:29 Date: 07/15/
Page:

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
16201	**07/31/2026**	**07/31/202650**	**BOUND TREE MEDICAL**		**266.97**	**MORPHINE 10MG 1ML VIAL 25/BX (2)**
	522 70 31 00 Expendable Supplies - EMS			001 000 522 6841 - General I	266.97	MORPHINE 10MG 1ML VIAL 25/BX (2)
			Invoice			
			86271483	266.97		MORPHONE 10MG 1ML VIAL 25/BX (2)
16202	**07/31/2026**	**07/31/202651**	**BRASHEAR ELECTRIC**		**881.65**	**INSTALL POWER TO DRYER BOOSTER FAN AT 430**
	522 50 48 00 Repair & Maint. - Facilities			001 000 522 6841 - General I	881.65	INSTALL POWER TO DRYER BOOSTER FAN AT ST
			Invoice			
			44675	881.65		INSTALL POWER TO DRYER BOOSTER FAN AT STA 430
16205	**07/31/2026**	**07/31/2026628**	**CI SUPPORT LLC**		**43.45**	**SHRED SERVICE**
	522 12 41 00 Contract Services			001 000 522 6841 - General I	43.45	SHRED SERVICE
			Invoice			
			0200587	43.45		SHRED SERVICE
16204	**07/31/2026**	**07/31/2026281**	**CITY OF RICHLAND**		**11,924.84**	**MONTHLY DISPATCH - JULY 2026; 2ND QUAR MICROWAVE BILLING**
	522 24 41 00 Dispatch Services			001 000 522 6841 - General I	10,968.59	MONTHLY DISPATCH - JULY 2026
	522 24 41 10 VHF Maintenance Fee			001 000 522 6841 - General I	956.25	2ND QUARTER MICROWAVE BILLING
			Invoice			
			59135	10,968.58		MONTHLY DISPATCH - JULY 2026
			59124	956.26		2ND QUARTER MICROWAVE BILLING
16203	**07/31/2026**	**07/31/2026840**	**CORWIN FORD**		**4,531.80**	**SERVICE APP 13 - LOF; POWER STEERING, TRANSMISSION, & TRANSFER CASE SERVICE REPLACE MAP SENSOR, CAP, ROTOR, SPARK PLUGS, WIRES, STEERING SHOCK, ALTERNAT BELT, FRNT AXLE TRAC BAR, & RESURF ROTO**
	594 22 63 01 Insurance Claim Vehicle Rep			001 000 594 6841 - General I	4,531.80	RETURN APP 13 TO SERVICE TO REPLACE APP 3
			Invoice			

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
16206	**07/31/2026**	**07/31/2026**	**1090**	**ELWOOD STAFFING SERVICES INC.**	**1,431.26**	**TEMP STAFFING SERVICES**
	522 12 10 10 Salary - Administration			001 000 522 6841 - General I	1,431.26	TEMP STAFFING SERVICES
			Invoice			
			3619982	677.96		TEMP STAFFING SERVICES (27) HOURS
			3619677	753.30		TEMP STAFFING SERVICES (30) HOURS
16207	**07/31/2026**	**07/31/2026**	**474**	**EVERGREEN LAWN CARE, INC**	**436.98**	**LAWN CARE MAINTENANCE**
	522 50 41 00 Professional Services			001 000 522 6841 - General I	436.98	LAWN CARE MAINTENANCE
			Invoice			
			400989	117.40		STA 420 LAWN CARE SUMMER
			401137	319.58		STA 430 SHRUB BED WEED SUMMER
16209	**07/31/2026**	**07/31/2026**	**137**	**GALLS**	**731.12**	**UNIFORM PANTS AND BOOTS**
	522 20 28 00 Clothing, Commissary (Non-			001 000 522 6841 - General I	731.12	UNIFORM PANTS AND BOOTS
			Invoice			
			035596443	230.99		UNIFORM PANT (1)
			035585713	500.13		UNIFORM BOOT (1)
16210	**07/31/2026**	**07/31/2026**	**757**	**LIBERTY LAWN AND SAW**	**21.56**	**LEAF BLOWER SERVICE**
	522 60 48 00 Repair and Maintenance Ser			001 000 522 6841 - General I	21.56	LEAF BLOWER SERVICE
			Invoice			
			58126	21.56		LEAF BLOWER SERVICE
16211	**07/31/2026**	**07/31/2026**	**187**	**LIFE ASSIST**	**2,749.43**	**EMS SUPPLIES**
	522 70 31 00 Expendable Supplies - EMS			001 000 522 6841 - General I	2,749.43	EMS SUPPLIES
			Invoice			
			2155284	39.13		IBUPROFEN
			2155709	157.62		SAFETY IV CATH (50)
			2084448	603.31		EXTRICATION COLLAR; EMS GLOVES; SAFETY LANCETS; FILTER NEEI
			2122271	627.50		AIRTRAQ SP BLADES
			2145104	165.75		LORAZEPAM 2MG/1ML VIAL (25)
			2156913	1,156.12		SYRINGE; HIGH PRESSURE EXTENSION; NASAL ETCO2; STETHOSCOI

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	522 30 41 01 Professional Services - Mark			001 000 522 6841 - General I	6,500.00	CONSULTING SERVICES - JUNE 2026
			Invoice			
			B4-0726		6,500.00	CONSULTING SERVICES - JUNE 2026
16213	**07/31/2026**	**07/31/2026779**	**MCGAVICK GRAVES ATORNEY AT LAW**		**810.00**	**LABOR AND EMPLOYMENT MATTERS**
	522 14 41 00 Professional Services			001 000 522 6841 - General I	810.00	LABOR AND EMPLOYMENT MATTERS
			Invoice			
			50707		810.00	LABOR AND EMPLOYMENT MATTERS
16214	**07/31/2026**	**07/31/2026242**	**OXARC**		**414.96**	**OXYGEN; CYLINDER RENT**
	522 70 31 00 Expendable Supplies - EMS			001 000 522 6841 - General I	414.96	OXYGEN; CYLINDER RENT
			Invoice			
			0032610489		101.76	OXYGEN FOR EMS
			0032605664		101.76	OXYGEN FOR EMS
			0062311921		211.44	CYLINDER RENT
16215	**07/31/2026**	**07/31/20261118**	**PNH**		**7,988.64**	**FIRE HOSE & LADDER TESTING - 2026**
	522 21 41 00 Professional Services			001 000 522 6841 - General I	7,988.64	FIRE HOSE & LADDER TESTING - 2026
			Invoice			
			577		7,988.64	FIRE HOSE & LADDER TESTING - 2026
16216	**07/31/2026**	**07/31/2026833**	**RINGOLDE**		**720.95**	**R&R PATCH ON CLASS B SHIRTS; PARAMEDI PATCHES; EMT PATCH; NAME PATSES; UNIFO SHIRTS W/NEW LOGO**
	522 20 28 00 Clothing, Commissary (Non-			001 000 522 6841 - General I	720.95	R&R PATCH ON CLASS B SHIRTS; PARAMEDIC PATCHES; EMT PATCH; NAME PATSES; UNIFORM SHIRTS W/NEW LOGO
			Invoice			
			10452		720.95	R&R PATCH ON CLASS B SHIRTS; PARAMEDIC PATCHES; EMT PATCH
16217	**07/31/2026**	**07/31/2026305**	**SNURE LAW OFFICE**		**954.00**	**VOLUNTEER & INTERN PROGRAM POLICY RE**

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
			Invoice			
			10045	954.00		VOLUNTEER & INTERN PROGRAM POLICY REVIEW
16223	**07/31/2026**	**07/31/2026**	**1047 SPECK BUICK GMC OF TRI-CITIES**		**1,353.03**	**OIL CHANGE, TIRE ROTATION, ALIGNMENT, REPLACE BATTERIES ON APP 42**
	522 60 48 00 Repair and Maintenance Ser		001 000 522 6841 - General I		1,353.03	SERVICE APP 42
			Invoice			
			5061198	1,353.03		OIL CHANGE, TIRE ROTATION, ALIGNMENT, REPLACE BATTERIES ON
16218	**07/31/2026**	**07/31/2026**	**322 STAPLES ADVANTAGE**		**981.25**	**FACILITY SUPPLIES**
	522 50 31 00 Expendable Supplies -Faciliti		001 000 522 6841 - General I		981.25	FACILITY SUPPLIES
			Invoice			
			7010397840	292.23		DISINFECT WIPES; TOILET PAPER
			7010591443	689.02		TOILET PAPER; PAPER TOWEL; BOUNCE; DISHWASHER SOAP; GARB
16219	**07/31/2026**	**07/31/2026**	**1078 SWIFT RESPONSE RESTORATION LLC**		**18,141.06**	**STA 420 ENTRYWAY REMODEL & SECURITY UPDATE PROGRESS PAYMENT 2**
	594 22 62 00 Capital Building		001 000 594 6841 - General I		18,141.06	STA 420 ENTRYWAY REMODEL & SECURITY UPD PROGRESS PAYMENT 2
			Invoice			
			1232	19,979.06		STA 420 ENTRYWAY REMODEL & SECURITY UPDATE PROGRESS PAY
			1232	-1,838.00		10% RETAINAGE
16220	**07/31/2026**	**07/31/2026**	**680 SYSTEM DESIGN WEST**		**32,575.26**	**AMBULANCE BILLING - JUNE; SFY 2025 GEMT CONSULTING SERVICES**
	522 70 41 01 Ambulance Billing Service Fe		001 000 522 6841 - General I		32,575.26	AMBULANCE BILLING - JUNE; SFY 2025 GEMT CONSULTING SERVICES
			Invoice			
			20261506	2,575.26		AMBULANCE BILLING - JUNE
			GEMTWA2504	30,000.00		SFY 2025 GEMT CONSULTING SERVICES
16221	**07/31/2026**	**07/31/2026**	**817 VOYAGER**		**5,849.65**	**FUEL**

ACCOUNTS PAYABLE

Accts Pay #	Received	Date Due	Vendor	Amount	Memo

Invoice		
8693879692627	5,849.65	FUEL

Report Total: 99,307.86

Fund	
001 6841 - General Fund	99,307.86

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid olbigation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

WARRANT/CHECK REGISTER

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1046	07/31/2026	Payroll	6841	EFT	CALEB S ALLEN	5,350.09	July Base Salary/June OT
1047	07/31/2026	Payroll	6841	EFT	JOSHUA AMMANN	7,057.39	July Base Salary/June OT
1048	07/31/2026	Payroll	6841	EFT	BRADLEY E ANDREWS	7,931.75	July Base Salary/June OT
1049	07/31/2026	Payroll	6841	EFT	DANA M BORSCHOWA	23.09	July Base Salary/June OT
1050	07/31/2026	Payroll	6841	EFT	MATTHEW J BORSCHOWA	10,487.88	July Base Salary/June OT
1051	07/31/2026	Payroll	6841	EFT	FREDERICK T BRINK	839.05	July Base Salary/June OT
1052	07/31/2026	Payroll	6841	EFT	ED R CARAWAY	1,413.29	July Base Salary/June OT
1053	07/31/2026	Payroll	6841	EFT	PAUL E CARLYLE	12,706.82	July Base Salary/June OT
1054	07/31/2026	Payroll	6841	EFT	BRANDON J COATES	1,070.52	July Base Salary/June OT
1055	07/31/2026	Payroll	6841	EFT	BENJAMIN CURTIS COOK	443.28	July Base Salary/June OT
1056	07/31/2026	Payroll	6841	EFT	KAREN M DAVIS	106.20	July Base Salary/June OT
1057	07/31/2026	Payroll	6841	EFT	AMANDA K DERITIS	6,435.66	July Base Salary/June OT
1058	07/31/2026	Payroll	6841	EFT	DANIEL J DRAYTON	13,113.50	July Base Salary/June OT
1059	07/31/2026	Payroll	6841	EFT	MANUEL I ESTRELLA	11,700.36	July Base Salary/June OT
1060	07/31/2026	Payroll	6841	EFT	APRIL S EWING	5,215.19	July Base Salary/June OT
1061	07/31/2026	Payroll	6841	EFT	CODY R FLOWERS	6,326.57	July Base Salary/June OT
1062	07/31/2026	Payroll	6841	EFT	JACK WILLIAM FLUEGGE	886.56	June and July Reimbursement
1063	07/31/2026	Payroll	6841	EFT	KEVIN G GAIDOS	6,061.14	July Base Salary/June OT
1064	07/31/2026	Payroll	6841	EFT	KAILEE M GARRISON-EHREDT	6,701.73	July Base Salary/June OT
1065	07/31/2026	Payroll	6841	EFT	JARON D GIBSON	5,779.98	July Base Salary/June OT
1066	07/31/2026	Payroll	6841	EFT	NICOLE A GLATT	19.40	July Base Salary/June OT
1067	07/31/2026	Payroll	6841	EFT	GARRETT S GOODWIN	580.89	July Base Salary/June OT
1068	07/31/2026	Payroll	6841	EFT	JACOB TA HANSEN	4,852.03	July Base Salary/June OT
1069	07/31/2026	Payroll	6841	EFT	THOMAS R HARPER	11,177.72	July Base Salary/June OT
1070	07/31/2026	Payroll	6841	EFT	KYLE C HART	7,205.13	July Base Salary/June OT
1071	07/31/2026	Payroll	6841	EFT	BEREN DRAKE HODGES	1,221.79	July Base Salary/June OT
1072	07/31/2026	Payroll	6841	EFT	NATANIA M JOHNSTON	4,297.11	July Base Salary/June OT
1073	07/31/2026	Payroll	6841	EFT	ABIGAIL E KNOX	958.64	July Base Salary/June OT
1074	07/31/2026	Payroll	6841	EFT	TIMOTHY LEE LENTZ	720.33	July Base Salary/June OT
1075	07/31/2026	Payroll	6841	EFT	JAMES A LONGIE	11,525.42	July Base Salary/June OT
1076	07/31/2026	Payroll	6841	EFT	ESTEBAN MADRIGAL	5,406.25	July Base Salary/June OT
1077	07/31/2026	Payroll	6841	EFT	RAYMOND J NEWTON	12,191.79	July Base Salary/June OT
1078	07/31/2026	Payroll	6841	EFT	WYATT M OROZCO	6,460.73	July Base Salary/June OT
1079	07/31/2026	Payroll	6841	EFT	CONNOR L OVERSON	3,965.65	July Base Salary/June OT
1080	07/31/2026	Payroll	6841	EFT	BILLIE J PADEN-LILLY	8,120.80	July Base Salary/June OT
1081	07/31/2026	Payroll	6841	EFT	PERRY K D POTTLE	997.38	July Base Salary/June OT
1082	07/31/2026	Payroll	6841	EFT	GARRETT M PREMEL	11,062.88	July Base Salary/June OT
1083	07/31/2026	Payroll	6841	EFT	ALLEN L PUTZ	9,853.05	July Base Salary/June OT
1084	07/31/2026	Payroll	6841	EFT	SOTERIO K REBMAN	5,322.67	July Base Salary/June OT
1085	07/31/2026	Payroll	6841	EFT	KYLE M RICHE	5,424.85	July Base Salary/June OT
1086	07/31/2026	Payroll	6841	EFT	BRENDA J RODGERS	1,194.12	July Base Salary/June OT
1087	07/31/2026	Payroll	6841	EFT	BONNIE M ROGERS	10,306.86	July Base Salary/June OT
1088	07/31/2026	Payroll	6841	EFT	MCKENZIE M SELL	897.58	July Base Salary/June OT
1089	07/31/2026	Payroll	6841	EFT	BENJAMIN O SHEARER	159.70	July Base Salary/June OT
1090	07/31/2026	Payroll	6841	EFT	MICHAEL A VAN BEEK	147.39	July Base Salary/June OT
1091	07/31/2026	Payroll	6841	EFT	ARRIEL A VAN CLEEF	5,773.00	July Base Salary/June OT
1092	07/31/2026	Payroll	6841	EFT	ANTHONY G VINING	12,803.35	July Base Salary/June OT
1093	07/31/2026	Payroll	6841	EFT	BRIAN P WAKEMAN	6,968.06	July Base Salary/June OT
1094	07/31/2026	Payroll	6841	EFT	JACOB M WALTON	6,151.12	July Base Salary/June OT
1095	07/31/2026	Payroll	6841	EFT	CODY WINTERS	7,339.63	July Base Salary/June OT
1121	07/30/2026	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	59,066.21	941 Deposit for Pay Cycle(s) 07/31/2026 - 07/31/2026

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4 Time: 13:06:40 Date: 07/15/2026

07/28/2026 To: 07/31/2026 Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1122	07/30/2026	Payroll	6841	EFT	WA PUB EMP & RETIRE SYS	82,668.17	Pay Cycle(s) 07/31/2026 To 07/31/2026 - LEOFF II - D097; Pay Cycle(s) 07/31/2026 To 07/31/2026 - DCP-899T76; Pay Cycle(s) 07/31/2026 To 07/31/2026 - PERS 3 - 4778; Pay Cycle(s) 07/31/2026 To 07/31/202
1123	07/30/2026	Payroll	6841	EFT	WA STATE SUPPORT REGISTRY	1,183.93	Pay Cycle(s) 07/31/2026 To 07/31/2026 - Child Support- WA
1124	07/29/2026	Claims	6841	EFT	AMAZON - ACH	441.13	FACILITY & OFFICE SUPPLIES; TOOLS
1125	07/29/2026	Claims	6841	EFT	GRAINGER - ACH	55.76	DEF FOR APPARATUS
1126	07/29/2026	Payroll	6841	EFT	HRA VEBA TRUST CONTRIBUTION - ACH	8,250.00	Pay Cycle(s) 07/31/2026 To 07/31/2026 - HRA VEBA - OPS; Pay Cycle(s) 07/31/2026 To 07/31/2026 - HRA VEBA - ADM
1127	07/29/2026	Payroll	6841	EFT	TRUSTEED PLANS SERVICE CORP-ACHP	53,739.39	Pay Cycle(s) 07/31/2026 To 07/31/2026 - Med/Dental Insurance
1128	07/29/2026	Claims	6841	EFT	US BANK - ACH	11,007.95	BCFD4 VISA EXPENDITURES; BORSCHOWA VISA EXPENDITURES; CARAWAY VISA EXPENDITURES; CARLYLE VISA EXPENDITURES; DRAYTON VISA EXPENDITURE; ESTRELLA VISA EXPENDITURES; EWING VISA EXPENDITURE; GAIDOS VISA EX

001 6841 - General Fund	489,167.91		
		Claims:	11,504.84
	489,167.91	Payroll:	477,663.07

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid olbigation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff April L. Curry Secretary ____________

Commissioners ____________, ____________, ____________

Approval Date 7/16/2026

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4 — Time: 13:05:55 Date: 07/15/2026

07/28/2026 To: 07/31/2026 — Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1096	07/31/2026	Payroll	6841	2624	BENTON COUNTY 4 BENEVOLENT FUND	59.00	Pay Cycle(s) 07/31/2026 To 07/31/2026 - Benevolent Fund
1097	07/31/2026	Claims	6841	2625	BOUND TREE MEDICAL	266.97	MORPHINE 10MG 1ML VIAL 25/BX (2)
1098	07/31/2026	Claims	6841	2626	BRASHEAR ELECTRIC	881.65	INSTALL POWER TO DRYER BOOSTER FAN AT STA 430
1099	07/31/2026	Claims	6841	2627	CI SUPPORT LLC	43.45	SHRED SERVICE
1100	07/31/2026	Claims	6841	2628	CITY OF RICHLAND	11,924.84	MONTHLY DISPATCH - JULY 2026; 2ND QUARTER MICROWAVE BILLING
1101	07/31/2026	Claims	6841	2629	CORWIN FORD	4,531.80	SERVICE APP 13 - LOF; POWER STEERING, TRANSMISSION, & TRANSFER CASE SERVICE; REPLACE MAP SENSOR, CAP, ROTOR, SPARK PLUGS, WIRES, STEERING SHOCK, ALTERNATR & BELT, FRNT AXLE TRAC BAR, & RESURF ROTORS
1102	07/31/2026	Payroll	6841	2630	DIMARTINO	2,283.57	Pay Cycle(s) 07/31/2026 To 07/31/2026 - LT Disab- Life
1103	07/31/2026	Claims	6841	2631	ELWOOD STAFFING SERVICES INC.	1,431.26	TEMP STAFFING SERVICES
1104	07/31/2026	Claims	6841	2632	EVERGREEN LAWN CARE, INC	436.98	LAWN CARE MAINTENANCE
1105	07/31/2026	Claims	6841	2633	GALLS	731.12	UNIFORM PANTS AND BOOTS
1106	07/31/2026	Payroll	6841	2634	IAFF LOCAL 1052	4,744.60	Pay Cycle(s) 07/31/2026 To 07/31/2026 - Union Dues
1107	07/31/2026	Claims	6841	2635	LIBERTY LAWN AND SAW	21.56	LEAF BLOWER SERVICE
1108	07/31/2026	Claims	6841	2636	LIFE ASSIST	2,749.43	EMS SUPPLIES
1109	07/31/2026	Claims	6841	2637	LIZ LOOMIS EASL, INC	6,500.00	CONSULTING SERVICES - JUNE 2026
1110	07/31/2026	Claims	6841	2638	MCGAVICK GRAVES ATORNEY AT LAW	810.00	LABOR AND EMPLOYMENT MATTERS
1111	07/31/2026	Claims	6841	2639	OXARC	414.96	OXYGEN; CYLINDER RENT
1112	07/31/2026	Claims	6841	2640	PNH	7,988.64	FIRE HOSE & LADDER TESTING - 2026
1113	07/31/2026	Claims	6841	2641	RINGOLDE	720.95	R&R PATCH ON CLASS B SHIRTS; PARAMEDIC PATCHES; EMT PATCH; NAME PATSES; UNIFORM SHIRTS W/NEW LOGO
1114	07/31/2026	Claims	6841	2642	SNURE LAW OFFICE	954.00	VOLUNTEER & INTERN PROGRAM POLICY REVIEW
1115	07/31/2026	Claims	6841	2643	SPECK BUICK GMC OF TRI-CITIES	1,353.03	OIL CHANGE, TIRE ROTATION, ALIGNMENT, REPLACE BATTERIES ON APP 42
1116	07/31/2026	Claims	6841	2644	STAPLES ADVANTAGE	981.25	FACILITY SUPPLIES
1117	07/31/2026	Claims	6841	2645	SWIFT RESPONSE RESTORATION LLC	18,141.06	STA 420 ENTRYWAY REMODEL & SECURITY UPDATE PROGRESS PAYMENT 2
1118	07/31/2026	Claims	6841	2646	SYSTEM DESIGN WEST	32,575.26	AMBULANCE BILLING - JUNE; SFY 2025 GEMT CONSULTING SERVICES
1119	07/31/2026	Claims	6841	2647	VOYAGER	5,849.65	FUEL
1120	07/31/2026	Payroll	6841	2648	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	5,050.00	Pay Cycle(s) 07/31/2026 To 07/31/2026 - MERP

001 6841 - General Fund — 111,445.03

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4 Time: 13:05:55 Date: 07/15/2026

07/28/2026 To: 07/31/2026 Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo	
							Claims:	99,307.86
						111,445.03	Payroll:	12,137.17

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid olbigation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff April L. Guerin Secretary__________

Commissioners [signature], [signature], __________

Approval Date 7/16/2026

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4 — Time: 13:05:19 Date: 07/15/2026

07/27/2026 To: 07/27/2026 — Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1129	07/27/2026	Claims	6841	2649	HUGHES FIRE EQUIPMENT INC.	36,964.69	REPLACE PUMP AND ENGINE W/DARLEY PUMP ON APP 30 TO MATCH FLEET
		001 6841 - General Fund				36,964.69	
						36,964.69	Claims: 36,964.69

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid olbigation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff April L. Guerin Secretary ________

Commissioners [signature], [signature], ________

Approval Date 7/16/2026

2026 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRI(Time: 13:09:39 Date: 07/15/2026
Page: 1

001 6841 - General Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	5,498,737.00	5,696,792.37	(198,055.37)	103.6%
310 Taxes	5,102,561.00	2,850,043.57	2,252,517.43	55.9%
330 Intergovernmental Revenues	36,500.00	38,718.24	(2,218.24)	106.1%
340 Charges For Services	47,000.00	32,521.36	14,478.64	69.2%
361 Miscellaneous Revenue	50,200.00	102,451.05	(52,251.05)	204.1%
380 Other Increases in Fund Resources	0.00	8,885.03	(8,885.03)	0.0%
390 Other Financing Sources	0.00	3,201.00	(3,201.00)	0.0%
397 Interfund Transfers	2,693,346.00	30.35	2,693,315.65	0.0%
Fund Revenues:	**13,428,344.00**	**8,732,642.97**	**4,695,701.03**	**65.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	14,336.76	29,863.24	32.4%
012 Administrative	1,529,150.00	740,359.29	788,790.71	48.4%
013 Election	25,000.00	9,781.03	15,218.97	39.1%
014 Legal	30,500.00	20,737.00	9,763.00	68.0%
020 Operations	4,739,400.00	2,843,062.32	1,896,337.68	60.0%
021 Suppression	236,000.00	104,636.80	131,363.20	44.3%
024 Communications	187,750.00	80,671.72	107,078.28	43.0%
026 Logistics (Support Services)	21,000.00	5,146.63	15,853.37	24.5%
030 Public Information	130,000.00	62,200.48	67,799.52	47.8%
045 Training	425,900.00	209,837.28	216,062.72	49.3%
050 Facilities	264,200.00	162,663.18	101,536.82	61.6%
060 Automotive	176,000.00	69,313.21	106,686.79	39.4%
070 Ambulance Transport Services	512,000.00	256,867.17	255,132.83	50.2%
522 Fire Control	8,321,100.00	4,579,612.87	3,741,487.13	55.0%
589 Payroll Clearing	0.00	(9,422.75)	9,422.75	0.0%
591 Debt Service	173,745.00	122,180.94	51,564.06	70.3%
594 Capital Expenditures	2,426,500.00	498,127.35	1,928,372.65	20.5%
597 Interfund Transfers	440,000.00	0.00	440,000.00	0.0%
Fund Expenditures:	**11,361,345.00**	**5,190,498.41**	**6,170,846.59**	**45.7%**
Fund Excess/(Deficit):	**2,066,999.00**	**3,542,144.56**		

Budget Summary – Through Mid-July 2026

General Fund (Fund 001)
- Received: $8,732,643 (65.0%)
- Spent: $5,190,498 (45.7%)

EMS Fund (Fund 110)
- Received: $3,791,449 (85.8%)
- No expenditures recorded; the planned interfund transfer ($2.69M) has not yet occurred.

Reserve Fund (Fund 601)
- Received: $2,544,774 (85.0%)
- No expenditures recorded.

Key Observations
- Total revenues have reached 72.3% of the annual budget, reflecting stronger-than-anticipated beginning fund balances, continued property tax collections, and investment and miscellaneous revenues exceeding budget expectations.
- General Fund expenditures have increased to 45.7% of the budget, remaining below the percentage of the year elapsed while supporting increased seasonal operational activity.
- Fire Control and Operations continue to represent the largest areas of General Fund spending, and capital expenditures have increased to approximately $498,000.
- The EMS, Bond, and Reserve Funds remain in strong financial condition, with the EMS interfund transfer and Bond debt service payment still expected later in the year.

2026 BUDGET POSITION

110 6848 - EMS Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,578,342.00	1,885,157.40	(306,815.40)	119.4%
310 Taxes	1,907,213.00	1,066,249.95	840,963.05	55.9%
330 Intergovernmental Revenues	375,000.00	372,863.24	2,136.76	99.4%
340 Charges For Services	500,000.00	418,065.27	81,934.73	83.6%
360 Investment Interest	60,000.00	49,112.94	10,887.06	81.9%
Fund Revenues:	**4,420,555.00**	**3,791,448.80**	**629,106.20**	**85.8%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	2,693,346.00	0.00	2,693,346.00	0.0%
Fund Expenditures:	**2,693,346.00**	**0.00**	**2,693,346.00**	**0.0%**
Fund Excess/(Deficit):	**1,727,209.00**	**3,791,448.80**		

2026 BUDGET POSITION

201 6842 - Sta 430 Bond Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	203,095.29	(16,596.29)	108.9%
310 Taxes	481,215.00	283,166.82	198,048.18	58.8%
360 Investment Interest	5,500.00	5,701.92	(201.92)	103.7%
Fund Revenues:	**673,214.00**	**491,964.03**	**181,249.97**	**73.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	0.00	504,000.00	0.0%
Fund Expenditures:	**504,000.00**	**0.00**	**504,000.00**	**0.0%**
Fund Excess/(Deficit):	**169,214.00**	**491,964.03**		

2026 BUDGET POSITION

301 6844 - Construction Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	30.17	(30.17)	0.0%
360 Investment Interest	0.00	0.18	(0.18)	0.0%
Fund Revenues:	**0.00**	**30.35**	**(30.35)**	**0.0%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	30.35	(30.35)	0.0%
Fund Expenditures:	**0.00**	**30.35**	**(30.35)**	**0.0%**
Fund Excess/(Deficit):	**0.00**	**0.00**		

2026 BUDGET POSITION

601 6846 - Reserve Fund 01/01/2026 To: 12/31/2026

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	2,492,970.00	2,494,332.26	(1,362.26)	100.1%
360 Investment Interest	502,000.00	50,441.82	451,558.18	10.0%
Fund Revenues:	**2,994,970.00**	**2,544,774.08**	**450,195.92**	**85.0%**
Fund Excess/(Deficit):	**2,994,970.00**	**2,544,774.08**		

2026 BUDGET POSITION TOTALS

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	13,428,344.00	8,732,642.97	65.0%	11,361,345.00	5,190,498.41	46%
110 6848 - EMS Fund	4,420,555.00	3,791,448.80	85.8%	2,693,346.00	0.00	0%
201 6842 - Sta 430 Bond Fund	673,214.00	491,964.03	73.1%	504,000.00	0.00	0%
301 6844 - Construction Fund	0.00	30.35	0.0%	0.00	30.35	0%
601 6846 - Reserve Fund	2,994,970.00	2,544,774.08	85.0%	0.00	0.00	0%
	21,517,083.00	15,560,860.23	72.3%	14,558,691.00	5,190,528.76	35.7%

RESOLUTION NO. 2026-09

RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY
(General – Multi Year)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT A SPECIAL ELECTION TO BE HELD WITHIN THE DISTRICT ON NOVEMBER 3, 2026, IN CONJUNCTION WITH THE STATE GENERAL ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION RESTORING THE DISTRICT'S PROPERTY TAX LEVY RATE TO $1.50 PER $1,000.00 OF TRUE AND ASSESSED VALUATION AND ESTABLISHING A LIMIT FACTOR FOR THE FOLLOWING FIVE YEARS OF SIX PERCENT SUBJECT TO OTHERWISE APPLICABLE STATUTORY LIMITATIONS. **PROVIDED, THIS PROPOSITION SHALL NOT BE SUBMITTED TO THE VOTERS IF THE LEVY LID LIFT MEASURE AUTHORIZED BY RESOLUTION NO. 2026-05 IS APPROVED BY THE VOTERS AT THE PRIMARY ELECTION HELD ON AUGUST 4, 2026.**

Background: WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that fire and emergency medical services be provided by the District. The accelerated demands for, and increasing costs of, providing these services will necessitate the expenditure of revenues for maintenance, operations and equipment in excess of those which can be provided by the District's regular tax revenue levied at the current rate of $1.31 per $1,000.00 of assessed valuation of taxable property within the District. The District voters last approved a levy lid lift to $1.50 per thousand in 2020.

WHEREAS, The Board of Commissioners has determined that the continued application of the one percent limit factor established by RCW 84.55.010 will not be sufficient to provide for the expected cost increases required to maintain and increase the level of services currently provided by the District and will likely result in cutbacks in level of services.

WHEREAS, The District believes that it is reasonable to adopt a growth factor for years 2-6 of the levy lid lift period at a rate of six percent per year to help the District keep up with inflation in Benton County.

WHEREAS, The Board of Commissioners has determined that it is in the best interest of the District that the maximum allowable levy in the final year of the levy authorized by this Resolution serve as the levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Resolution: NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Benton County Fire Protection District No. 4 Benton County, Washington as follows:

Section 1. In order to provide fire protection, prevention and emergency medical services in the District, it is necessary for the District to obtain operate and maintain emergency fire and medical aid vehicles and facilities staffed by properly trained personnel equipped with suitable firefighting and emergency medical equipment.

Section 2. In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to assure the continuation and improvement of such services the District shall, in accordance with RCW 84.55.050, remove the limitation on regular property taxes imposed by RCW 84.55.010 and levy beginning in 2026 and collect beginning in 2027, pursuant to RCW 52.16.130, RCW 52.16.140 and RCW 52.16.160 general tax on taxable property within the District at a rate of $1.50 per $1,000.00 of assessed valuation. The District has previously levied at the $1.50 per $1,000.00 rate.

Section 3. In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to maintain reserve funds sufficient to assure the continuation of such services beyond 2027, the District has determined that a limit factor of 106% shall apply for the following five years. Such percentage shall be used to determine the actual levy rate, subject to a limit of $1.50 per $1,000.00 of assessed valuation, in 2027 – 2031.

Section 4. The dollar amount levied in 2031 shall serve as the District's tax levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

Section 5. There shall be submitted to the qualified electors of the District for their ratification or rejection, at a special election on November 3, 2026, in conjunction with the state general election to be held on the same date the question of whether or not the regular property tax levy of the District should be restored to $1.50 per $1,000.00 of true and assessed valuation in 2026 and be adjusted by 106% for each of the following five years, subject to a limit of $1.50 and otherwise applicable statutory limitations. The Board of Commissioners hereby requests the auditor of Benton County, as ex-officio Supervisor of Elections, to call such election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

PROPOSITION

Benton County Fire Protection District # 4 - Board of Commissioners – Proposition Authorizing the Maintenance of Existing Property Tax Levies.

The Board of Benton County Fire Protection District No. 4 adopted Resolution No. 2026-09 concerning a proposition to maintain and adequately fund District operations.

This proposition would fund fire protection and emergency medical services by restoring the District's existing regular property tax levy in 2026 to an amount not to exceed $1.50 per $1,000.00 of assessed valuation and authorize setting a limit factor of 106% for each of the following five years. The maximum allowable levy in the final year shall serve as the base for subsequent levy limitations as provided by Chapter 84.55 RCW.

Should this proposition be:

Approved ☐

Rejected ☐

Section 6. In accordance with RCW 84.55.050(1), the ballot measure shall require approval of a simple majority of voters.

Section 7. The Board of Commissioners hereby assigns to the Fire Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

Section 8. For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board of Commissioners hereby designates the Fire Chief, or designee as the individuals to whom the County Auditor shall provide such notice.

Section 9. The Chief is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution

Section 10. The Chief, or designee, is hereby authorized and directed, no later than August 4, 2026, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the November 3, 2026, election. **The Chief, or designee, is further authorized to withdraw this Resolution without further action by**

the Board in the event the District voters approve the District's Levy Lid Lift ballot measure at the August 4, 2026, primary election.

Section 11. If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

Section 12. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

Section 13. This resolution shall take effect and be in force immediately upon its passage.

ADOPTED, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular public meeting on the 16th day of July 2026, with the following commissioners present and voting:

Chairperson

Commissioner

Commissioner

Attest:

District Secretary

HUGHES FIRE EQUIPMENT HUGHES HEAVY EQUIPMENT

Hughes Fire Equipment, Inc.
DBA Hughes Heavy Equipment
910 Shelley Street
Springfield, OR 97477
(541) 747-0072

INVOICE 644963

CUSTOMER NO. 21615

BILL TO:

BENTON COUNTY #4
2604 BOMBING RANGE RD
WEST RICHLAND, WA 99353

SHIP TO:

BENTON COUNTY #4
2604 BOMBING RANGE RD
WEST RICHLAND, WA 99353

PHONE: 509/967-2945
FAX:

PAGE 1

DATE	SHIP VIA	F.O.B.	TERMS
07/08/26	GROUND		NET 30 DAYS

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
	01/20/26	/ NLD	282140

HOURS 1693 MODEL#: MIS+OTHER VIN#: 1FDUF5HT1BEC36962
MILES 20744 SERIAL#: C36962 PUMP#:
UNIT# NAME: Unspecified Make/Model TRANS#:
YEAR: 2011 DATE SOLD: S-TAG# TECH#:

COMMENTS #1: REPLACE PUMP AND ENGINE WITH DARLEY PUMP AND ENGINE TO MATCH OTHER GRASS TRUCKS IN FLEET.

CONDITION #1: CUSTOMER REQUEST.

CORRECTION #1: CUSTOMER REQUEST TO REPOWER UNIT TO MATCH FLEET. REMOVED OLD ENGINE, PLUMBING, MANIFOLD, PUMP PANEL AND GROUNDSWEEP VALVES. INSTALLED NEW ENGINE, HAD TO CUT BED TO ALLOW FOR CLEARENCE OF PUMP. SOME FITTINGS HAD TO BE WELDED TO CONNECT TO TANK ON PUMP INLET. DESIGN AND BUILD NEW MANIFOLD WITH EXTRA PORTS FOR FUTURE UPGRADES. INSTALL NEW HOSES AND PLUMBING FOR ALL WATER AND FOAM LINES. DESIGN AND MANUFACTURE NEW PUMP PANEL, NEW GAUGES AND TANK LEVEL, NEW ELECTRIC THROTTLE WITH CONTROLS IN CAB. INSTALL LARGE GAS TANK FOR ENGINE AND GAS GAUGE ON PUMP PANEL. RUN WIRING AND SWITCHES. INSTALL NEW GROUNDSWEEP VALVES AND REMOVED PLUGS. ONCE ASSEMBLED AND LEAK TESTED, RAN ENGINE AND FLOWED WATER TO CONFIRM NO ISSUES. RETURN TRUCK TO CUSTOMER.

QUANTITY ORDERED	QUANTITY SHIPPED	B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	1		MIS-SS	SHOP SUPPLY	500.00	500.00
1	1		DAR-STB008 freight $359.00	STD ASSY CONFIG. BRIGGS E	9,009.77	9,009.77
1	1		DAR-AC00164	CONTROL PANEL	725.58	725.58

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	INVOICE TOTAL

ALL SHIPMENTS MUST BE INSPECTED FOR DAMAGES OR SHORTAGES AND REPORTED TO HUGHES FIRE EQUIPMENT WITHIN 2 BUSINESS DAYS

HUGHES FIRE EQUIPMENT HUGHES HEAVY EQUIPMENT

INVOICE 644963

Hughes Fire Equipment, Inc.
DBA Hughes Heavy Equipment
910 Shelley Street
Springfield, OR 97477
(541) 747-0072

CUSTOMER NO.
21615

BILL TO:

BENTON COUNTY #4
2604 BOMBING RANGE RD
WEST RICHLAND, WA 99353

SHIP TO:

BENTON COUNTY #4
2604 BOMBING RANGE RD
WEST RICHLAND, WA 99353

PHONE: 509/967-2945
FAX:

DATE	SHIP VIA	F.O.B.	TERMS
07/08/26	GROUND		NET 30 DAYS

PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
	01/20/26	/ NLD	282140

QUANTITY ORDERED	QUANTITY SHIPPED	B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	1		DAR-4200701	EXHAUST SYSTEM ACC RAIN C	70.40	70.40
1	1		LAB,C001	SERVICE LABOR	17,179.00	17,179.00
1	1		MCM-4452K631	316 SS THREADED PIPE FITT	183.09	183.09
			freight $20.67			
2	2		MCM-4452K519	FITTING,316SS 2" FPT x BW	75.40	150.80
			FREIGHT $17.55			
3	3		MCM-4452K518	316 SS THREADED PIPE FITT	66.66	199.98
1	1		MCM-4452K315	FITTING,316SS 3/4"FPT x B	19.38	19.38
2	2		MCM-4452K314	FITTING,316SS 1/2" FPT x	13.31	26.62
1	1		MCM-4464K179	FITTING,304SS ADAP 3"MALE	105.38	105.38
1	1		ARG-304SSPL075	304SS PLUG 3/4"	9.27	9.27
1	1		ARG-304SSPL200	304SS PLUG 2"	44.76	44.76
1	1		ARG-BBV200	2" FPT BRASS BALL VALVE 6	168.68	168.68
1	1		@NS-	8"X16"X1/4" 304SS PLATE	61.06	61.06
1	1		@NS-	4"X4"X20" .250 304SS SQ T	186.00	186.00
1	1		CL1-104961	MAIN DRAIN 6 PORT	234.27	234.27
1	1		PRC-64-2344	HARNESS,ENCAPSULATED RELA	43.33	43.33
1	1		PRC-64-2343	RELAY,SPDT,30A,12 VDC,ENC	21.20	21.20
1	1		NPS-82-2106	SWITCH	5.84	5.84
1	1		NPS-82-2116	SWITCH	6.19	6.19
1	1		HDM-SUBLET	SUBLET PARTS AND LABOR	212.75	212.75
			SERIAL# 282140-023			
1	1		@NS-	8G FUEL CELL	205.04	205.04
1	1		@NS-	AN FUEL FITTINGS	66.96	66.96
1	1		@NS-	AN FUEL FITTINGS	48.44	48.44
1	1		CL1-ITL-40M	WTR LEVEL DISPLAY KIT, MU	892.28	892.28

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	INVOICE TOTAL

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	01/20/26	/ NLD	282140

QUANTITY						
ORDERED	SHIPPED	B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
			SHIP COST $25.77			
4	4		MCM-4464K761	FTG,STRT CONN,1"MPT,SS,LO	26.24	104.96
2	2		MCM-4464K258	FTG,PLUG,1.5"MPT,304SS,LO	26.16	52.32
2	2		MCM-4464K43	FTG,90 MxF ELBOW,1.5"NPT,	55.64	111.28
2	2		MCM-4830K261	FTG,1.5" MPT THRD NIPPLE,	13.31	26.62
2	2		MCM-5361K88	FTG,1.5"HOSE BARBx1.5"MPT	85.04	170.08
1	1		MCM-4830K234	FTG,2.5"NPT THRD NIPPLE,S	110.18	110.18
23	23		@NS-	RED BATTERY CABLE	2.85	65.55
23	23		@NS-	BLACK BATTERY CABLE	2.72	62.56
1	1		@NS-	AUTOMETER FUEL GAUGE	144.38	144.38
2	2		@NS-	2.5" VICTAULIC COUPLER	18.88	37.76
1	1		ARG-1464-04-04-04	1/4" TUBE UNION TEE BRASS	13.18	13.18
1	1		ARG-1471-06-06-06	3/8 TUBE x 3/8 MPT BRASS	16.07	16.07
2	2		ARG-1469-06-04	3/8 TUBE x 1/4 MPT 90 ELB	7.32	14.64
4	4		ARG-FRONTIER100	1" ID 200PSI RED AIR/WAT	4.80	19.20
2	2		ARG-STBC188	1 7/8 SS T-BOLT CLAMP	16.46	32.92
2	2		NPS-782-3121	UCB-15 CIR BRKR	6.13	12.26
2	2		NPS-782-3122	UCB-20 CIR BRKR	5.83	11.66
2	2		@NS-BVS6CE-XR22-J	1" SS ELEC BALL VLVE 9-24	144.53	289.06
			SHIP COST $22.89			
2	2		@NS-44157	MOMENTARY ENGINE START SW	26.40	52.80
2	2		@NS-44158	MOMENTARY ENGINE STOP SWI	40.52	81.04
2	2		@NS-44324	DPDT ROCKER SWITCH BODY	18.02	36.04
2	2		@NS-43904	TOGGLE SWITCH 3 POS ON-OF	29.38	58.76
1	1		@NS-78152B	ST BLADE FUSE BLOCK ATO A	44.76	44.76
1	1		@NS-46692	100A BUSSMAN CRCT BRKR TY	46.74	46.74

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HUGHES FIRE EQUIPMENT HUGHES HEAVY EQUIPMENT

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PURCHASE ORDER NUMBER	ORDER DATE	SALESPERSON	OUR ORDER NUMBER
	01/20/26	/ NLD	282140

QUANTITY ORDERED	QUANTITY SHIPPED	B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1	1		PIE-SUBLET SERIAL# 282140-052	SUBLET PARTS & LABOR	943.24	943.24
1	1		PIE-SUBLET SERIAL# 282140-053	SUBLET PARTS & LABOR	626.14	626.14
						---------- 33,560.27

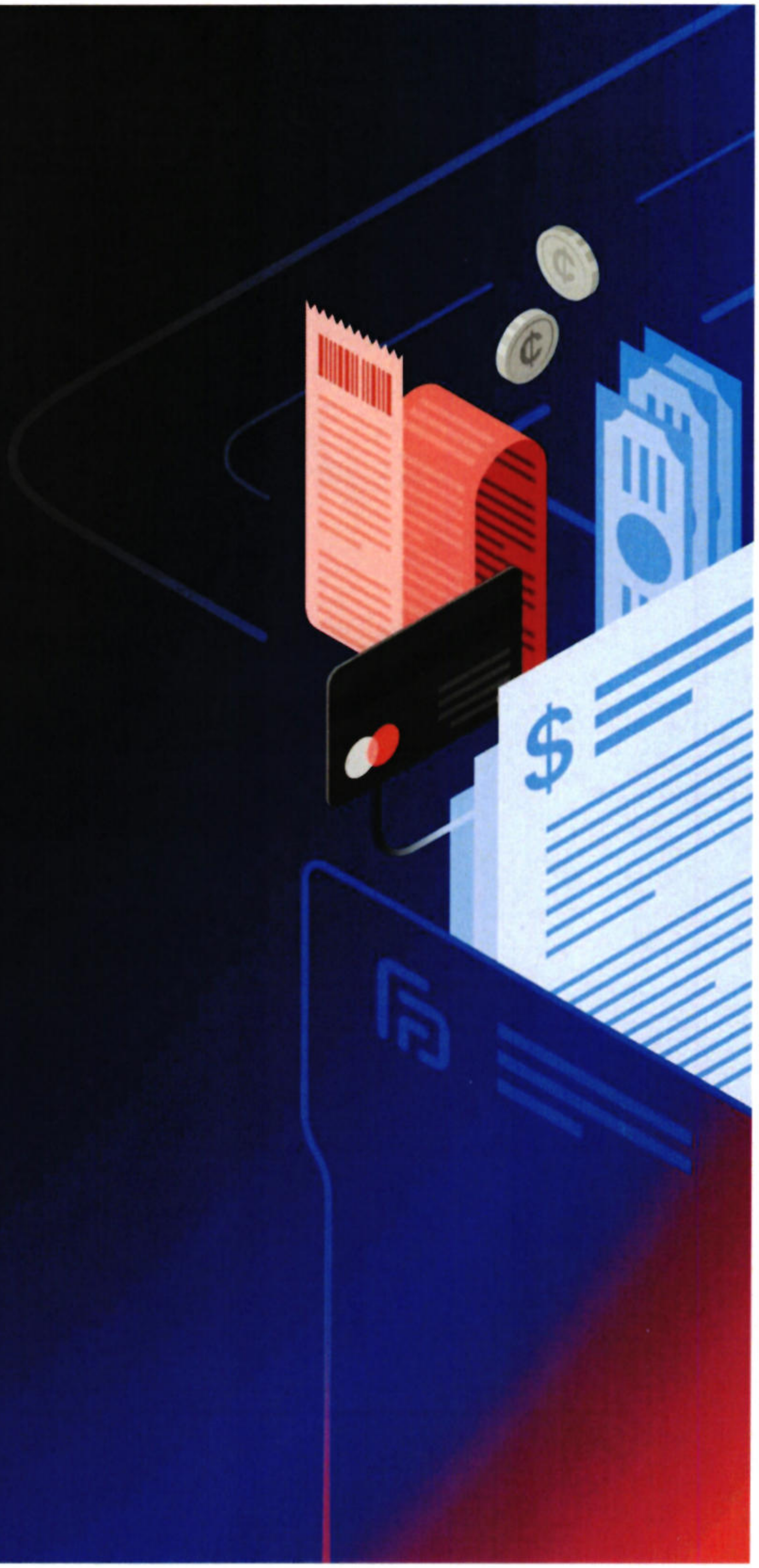
TO REQUEST INVOICES/STATEMENTS VISIT OUR WEBSITE:
WWWW.HUGHESFIRE.COM OR EMAIL: AR@HUGHESFIRE.COM

FREIGHT CHARGES MAY INCLUDE ANY HANDLING/PRIORITY FEES AS WELL AS ANY TARIFF RELATED SURCHAGES PASSED ON BY A VENDOR

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	INVOICE TOTAL
33,560.27		445.88	34,006.15	2,958.54	0.00	36,964.69

ALL SHIPMENTS MUST BE INSPECTED FOR DAMAGES OR SHORTAGES AND REPORTED TO HUGHES FIRE EQUIPMENT WITHIN 2 BUSINESS DAYS

first due



390 NE 191st Street, Suite 17328, Miami, FL 33179 Phone: +1 (516) 874-2258 Website: https://www.firstdue.com/		Prepared By: Valid Until: Quote Number:	Ian Crane November 30, 2026 1545132000649149979
Ship To: Benton County Fire District #4 2604 Bombing Range Rd West Richland, WA 99353	Bill To (if different): Benton County Fire District #4 2604 Bombing Range Rd West Richland, WA 99353		
Account:	Benton County Fire District #4		
Effective Date:	Date on which the Quote is accepted by Customer.		
Subscription Start:	September 1, 2026		
Initial Term:	24 Months		
Payment Terms:	Net30		
Annual Pricing Adjustment	10 %		

First Due Modules and Implementation Services Included - Description	
PHASE ONE: September 1, 2026 through August 31, 2027	
Subscription Start: September 1, 2026	
Incident Reporting - Fire Incident Documentation Fire Incident Documentation enabling ongoing State and Federal compliance with NFIRS and NERIS data standards.	
AI Enhanced Documentation: Fire Reporting AI powered transcription and documentation solution to assist with completing NFIRS/NERIS reports.	
Incident Reporting – ePCR ePCR Incident Documentation, State Compliance with automated submission.	
AI Enhanced Documentation: ePCR AI powered transcription and documentation solution to assist with completing EMS patient care reports.	
Scheduling Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades	
Personnel Management Store, Manage and Access Employee Records including demographic data, certifications and employment information	
CAD Integration (Other) Receive CAD Data to support First Due Responder and Incident Reporting modules via sFTP, XML, or API.	
Essentials Online Training Package Up to 2 Hours Online Training with certified First Due Instructor	
Implementation and Configuration Services Services related to configuring and customizing the First Due Platform as described in the Statement of Work	
Phase One One-Time Subtotal	$ 2,684.00
Phase One 12 Month Subscription Subtotal	$ 10,500.00
Phase One 12-Month Initial Term Total	$ 13,184.00

INVOICING AND PAYMENT TERMS. The above-listed Phase One 12 Month Initial Term Total may be invoiced by the Company on or around September 1, 2026, and shall be due within thirty (30) days from the invoice date. For subsequent annual periods, the Service fees are due and payable annually in advance on September 1st.

PHASE 2: February 1, 2027 through August 31, 2027	
Subscription Start: February 1, 2027	
Assets & Inventory Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.	
Advanced Training Records Assign Training, Record Completions, View Training Logs, and Manage Certifications. Enables the administration, assignment, and delivery of online training course content. This module also allows users to upload SCORM files to deliver online training to end users	
Essentials Online Training Package Up to 2 Hours Online Training with certified First Due Instructor	
Implementation and Configuration Services Services related to configuring and customizing the First Due Platform as described in the Statement of Work	
Phase Two One-Time Subtotal	$ 1,598.00
Phase Two 7 Month Subscription Subtotal	$ 3,190.00
Phase Two 7-Month Initial Term Total	$ 4,788.00

INVOICING AND PAYMENT TERMS. The above-listed Phase Two 6-Month Initial Term Total may be invoiced by the Company on or around February 1, 2027, and shall be due within thirty (30) days from the invoice date. For subsequent annual periods, the Service fees are due and payable annually in advance on September 1st.

PHASE 3: September 1, 2027 through August 31, 2028
SUBSCRIPTION START & RENEWAL
Renewal: September 1, 2027
Incident Reporting - Fire Incident Documentation Fire Incident Documentation enabling ongoing State and Federal compliance with NFIRS and NERIS data standards.
AI Enhanced Documentation: Fire Reporting AI powered transcription and documentation solution to assist with completing NFIRS/NERIS reports.
Incident Reporting – ePCR ePCR Incident Documentation, State Compliance with automated submission.
AI Enhanced Documentation: ePCR AI powered transcription and documentation solution to assist with completing EMS patient care reports.
Scheduling Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades
Personnel Management Store, Manage and Access Employee Records including demographic data, certifications and employment information
CAD Integration (Other) Receive CAD Data to support First Due Responder and Incident Reporting modules via sFTP, XML, or API.
Assets & Inventory Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.

Advanced Training Records Assign Training, Record Completions, View Training Logs, and Manage Certifications. Enables the administration, assignment, and delivery of online training course content. This module also allows users to upload SCORM files to deliver online training to end users	
Subscription Start: September 1, 2027	
Occupancy Management & Pre-Incident Planning Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts	
Responder Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.	
Command Comprehensive Incident Command Module with digital command board, drag and drop task assignment, customizable checklists, live map annotation and automated Incident log.	
Hydrant Management – Basic Manage Hydrants including hydrants visible on pre-plan & response map, hydrant list, hydrant types, hydrant uploads, ArcGIS hydrant layers, and hydrant setup	
Inspections Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning	
Essentials Online Training Package Up to 2 Hours Online Training with certified First Due Instructor	
Implementation and Configuration Services Services related to configuring and customizing the First Due Platform as described in the Statement of Work	
Phase Three Renewal 12-Month Subtotal	$ 17,050.00
Phase Three Subscription One-Time Subtotal	$ 1,908.00
Phase Three Subscription 12-Month Subscription Subtotal	$ 6,950.00
Phase Three 12-Month Initial Term & Phase One and Phase Two Renewal Term Total	$ 25,908.00

INVOICING AND PAYMENT TERMS. The above-listed Phase Three 12-Month Initial Term & Renewal Term Total may be invoiced by the Company on or around September 1, 2027, and shall be due within thirty (30) days from the invoice date. For subsequent annual periods, the Service fees are due and payable annually in advance on September 1st.

Phase One 12-Month Initial Term Total	**$ 13,184.00**
Phase Two 7-Month Initial Term Total	**$ 4,788.00**
Phase Three 12-Month Initial Term & Phase One and Phase Two Renewal Term Total	**$ 25,908.00**
24-Month Grand Total	**$ 43,880.00**

GOVERNING TERMS AND CONDITIONS: This Quote, together with the attached statement of work, service descriptions, exhibits, or schedules (collectively, the "***Quote Documents***"), is subject to and governed by the First Due Terms and Conditions, available at: https://go.firstdue.io/terms. The First Due Terms and Conditions are incorporated into this Quote by reference and, together with this Quote and the Quote Documents, constitute the agreement between First Due and Customer governing the Services described herein. By executing this Quote, or by issuing a purchase order or other written acceptance that references this Quote, Customer agrees to be bound by the First Due Terms and Conditions.

ACCEPTANCE. This Quote shall become binding upon the earliest of: (a) Customer's execution of this Quote; (b) Customer's issuance of a purchase order or similar ordering document referencing this Quote; or (c) Customer's access to or use of the Services described in this Quote.

LOCALITY MEDIA, INC. DBA FIRST DUE	**CUSTOMER: BENTON COUNTY FIRE DISTRICT #4**
By: ______________________ Josh Stanley, CFO	By: ______________________ Name: ______________________ Title: ______________________

QUOTE SUPPLEMENT TO FIRST DUE QUOTE

This Quote Supplement is issued pursuant to and incorporates by reference the First Due General Terms and Conditions (the "*General Terms and Conditions*"), which govern Customer's access to and use of the Services. This Quote Supplement, together with the applicable Quote, the General Terms and Conditions, and any applicable SOWs or addenda expressly referenced herein, constitutes the binding agreement between First Due and Customer (collectively, the "*Agreement*"). Capitalized terms used but not defined in this Quote Supplement shall have the meanings set forth in the General Terms and Conditions. In the event of any conflict or inconsistency among the foregoing documents, the order of precedence set forth in the Agreement shall apply.

1. ORDER OF PRECEDENCE. If there is any conflict or inconsistency among the documents comprising the Agreement, the following order of precedence shall apply, but only to the extent of such conflict: (a) the Quote, with respect to commercial terms, fees, subscription term, and purchased Services; (b) the applicable SOW(s), with respect to the scope, timing, assumptions, and deliverables for professional services; and (c) the General Terms and Conditions, with respect to all other legal, risk-allocation, and governance matters. No terms or conditions contained in any Customer purchase order, invoice, or other Customer-provided document shall apply unless expressly agreed to in writing by First Due.

2. AUTO-RENEWAL; RENEWAL PRICING; NOTICE OF NON-RENEWAL. Unless otherwise expressly stated in this Quote, the subscription term for the Services shall automatically renew for successive renewal periods equal in length to the initial subscription term (each, a "Renewal Term"), unless either party provides written notice of non-renewal to the other party at least sixty (60) days prior to the expiration of the then-current subscription term. Renewal shall occur on the then-current General Terms and Conditions, together with any updated policies referenced therein, unless the parties expressly agree otherwise in writing. Unless otherwise expressly stated in this Quote, the subscription fees are subject to adjustment by First Due on an annual basis during the Initial Term and each Renewal Term. Any increase in the annual subscription fees for the same scope of Services shall not exceed ten percent (10%) over the fees payable for the immediately preceding twelve (12) month period, exclusive of increases attributable to (i) changes in the scope of Services, user counts, usage levels, modules, or features, (ii) applicable taxes, or (iii) third-party pass-through costs. If Customer is a governmental or quasi-governmental entity subject to fiscal-year funding or appropriation requirements, renewal is expressly contingent upon the availability and appropriation of funds for the applicable Renewal Term. In the event funds are not appropriated or otherwise made available, Customer may elect not to renew by providing written notice to First Due prior to the commencement of the applicable Renewal Term, and Customer shall have no further payment obligation beyond amounts accrued during the then-current term.

3. INSURANCE. During the term of the Agreement, First Due shall maintain commercially reasonable insurance coverage appropriate, which may include technology errors and omissions insurance and commercial general liability insurance. Upon written request, First Due shall provide Customer with a certificate of insurance evidencing such coverage.

4. CHANGES TO TERMS OF USE. First Due may update or modify the General Terms and Conditions from time to time. Any such updates shall apply on a prospective basis; provided, however, that no such modification shall materially diminish Customer's rights or materially increase Customer's obligations during the then-current term without Customer's prior written consent. Notwithstanding the foregoing, the version of the General Terms and Conditions in effect as of the effective date of this Quote shall govern the parties' rights and obligations during the then-current term with respect to any material terms. First Due may implement non-material updates, including those reflecting changes in law, clarifications, or administrative or operational improvements, without notice to Customer.

STATEMENT OF WORK

1. INTRODUCTION

1.1 ***Purpose***. This Statement of Work ("***SOW***") is entered into pursuant to, and forms part of, the Agreement between Locality Media, LLC dba First Due ("***First Due***") and the customer identified in the applicable Quote ("***Customer***"). As contemplated by the General Terms and Conditions (the "***General T&Cs***"), the Agreement consists of (i) one or more written quotes, order forms, or similar ordering documents issued by First Due and accepted by Customer (each, a "***Quote***"), (ii) this SOW, and (iii) the General T&Cs.

This SOW describes the specific implementation-related services to be provided by First Due in connection with Customer's licensed use of the products and services identified in the applicable Quote (the "***Purchased Products***"). The purpose of this SOW is to define, at a high level, the scope, assumptions, responsibilities, and limitations applicable to such implementation services, including configuration, training, data migration, integrations, and transition to ongoing customer success, as applicable.

This SOW is intended to supplement the Quote and the General T&Cs solely with respect to the scope, timing, assumptions, deliverables, and fees for the implementation services described herein and shall not modify, expand, or supersede any other rights, warranties, obligations, or risk-allocation provisions set forth in the General T&Cs or the applicable Quote.

1.2 ***Scope***. Subject to the terms and conditions of the Agreement, First Due shall provide the implementation services expressly described in this SOW (the "***Implementation Services***") for the Purchased Products identified in the applicable Quote. The Implementation Services are limited to the configuration and enablement of existing First Due functionality, implementation assistance delivered in accordance with First Due's standard methodologies, and activities reasonably necessary to support Customer's initial deployment of the Purchased Products.

For the avoidance of doubt, any services, functionality, deliverables, integrations, configurations, reports, workflows, data preparation, remediation, customization, or professional services not expressly described in this SOW or the applicable Quote are outside the scope of the Implementation Services. No obligations shall be implied based on industry standards, prior discussions, proposals, marketing materials, or Customer expectations.

First Due does not guarantee that the Purchased Products, whether alone or as implemented, will achieve any specific business outcome, regulatory result, operational metric, or workflow preference unless such commitment is expressly stated in writing in this SOW or the applicable Quote.

The Implementation Services do not include software development, custom feature creation, third-party system remediation, data cleansing or correction, legal, tax, or compliance advice, or ongoing managed or advisory services, unless expressly stated in the applicable Quote or this SOW.

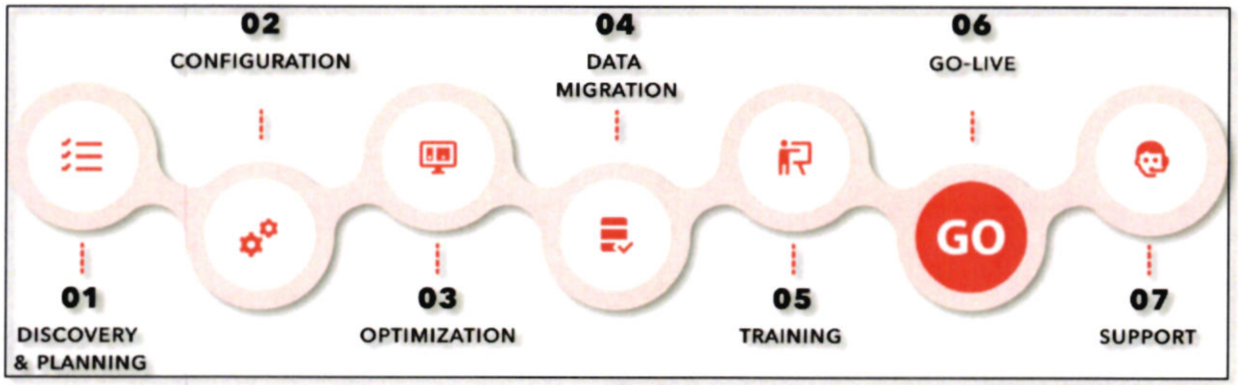
Any modification to the scope of the Implementation Services, implementation timeline, or applicable fees shall require a mutually executed written change order in accordance with the Agreement. No verbal statements, email communications, purchase orders, or informal requests shall modify this SOW or the Agreement.

For Purchased Products offered as part of an "***Essentials***" or similar bundled implementation offering, the scope of Implementation Services is limited to the configuration and enablement of the modules and functionality expressly included in such bundle, as identified in the applicable Quote, and must be completed within the applicable Implementation Term described in Section 8.2. Any request to implement additional modules, defer implementation of included modules beyond the applicable Implementation Term, or materially alter the sequencing or scope of the bundled Implementation Services shall be treated as a change in scope requiring a written change order or a new statement of work, as determined by First Due.

2. IMPLEMENTATION

2.1 ***Overview***. First Due shall perform the Implementation Services using its standard implementation methodology (generally depicted below), which may include a combination of structured (waterfall) and iterative activities. The Implementation Services are intended to support Customer's initial deployment of the Purchased Products and may include discovery, configuration, optimization, data migration, training, and go-live support, as applicable.

The parties acknowledge and agree that implementation timelines, sequencing, and activities are dependent upon Customer's timely performance of its obligations under this SOW, including the provision of information, access, approvals, and resources. All implementation milestones represent target objectives only and are not guarantees of completion by any specific date. First Due may reasonably modify the order, timing, or manner of implementation activities to maintain project efficiency or address dependencies, provided that the overall scope of the Implementation Services is not materially reduced.



2.2 ***Implementation Resources***. First Due shall assign implementation personnel based on the Purchased Products, project complexity, and resource availability. Titles and role descriptions are provided for reference purposes only, and First Due may substitute personnel with comparable qualifications at its discretion.

First Due's implementation resources may include an implementation manager acting as the primary point of contact during implementation, product specialists supporting configuration and optimization of specific modules or functional areas, technical specialists supporting data migration and integrations, training personnel coordinating training activities, and a customer success manager participating during later stages of implementation to support transition to post–go-live engagement.

Nothing in this SOW shall be construed to require the assignment of specific individuals, minimum staffing levels, or dedicated personnel unless expressly stated in the applicable Quote.

2.3 ***Implementation Phases***. The Implementation Services may include the phases described below. The inclusion, sequencing, timing, and depth of each phase depend on the Purchased Products and scope identified in the applicable Quote and this SOW. The phases described below reflect First Due's standard implementation approach and are provided for planning and reference purposes only.

2.3.1 Discovery and Planning. Once the implementation project has been initiated, Customer will receive tailored discovery questionnaires designed to gather information reasonably necessary to support implementation planning. Following completion of such materials, the Implementation Manager will schedule a project kick-off meeting during which Customer will receive initial system access, be introduced to the project team, and receive an overview of the Purchased Products and the implementation plan. The Implementation Manager will also establish meeting cadence and outline next steps. Where applicable, planning sessions for data migration and supported integrations, including CAD integration, will also be conducted during this phase and may be led by a Technical Implementation Specialist.

- **Key Meetings:** Project Kick-Off; CAD Kick-Off (if applicable); Data Migration Planning
- **Milestones:** Project Kick-Off; Initial System Access
- **Customer Tasks:** Completion of discovery questionnaires
- **Deliverables:** Welcome communication; initial account setup; system login credentials

2.3.2 Configuration. Following completion of discovery and planning, First Due will schedule configuration sessions to configure the Purchased Products using available functionality and standard configuration options. Configuration sessions may be conducted by the Implementation Manager or an Implementation Product Specialist, depending on the module or functional area. Customer may be required to complete preparatory tasks in advance of configuration sessions. The number and duration of configuration sessions may vary based on product scope and complexity.

- **Key Meetings:** Module configuration sessions (generally one to two per module)
- **Milestones:** N/A
- **Customer Tasks:** Configuration preparation tasks, as applicable
- **Deliverables:** Initial configuration of applicable modules
- **Scope:** Purchased Products identified in the applicable Quote

2.3.3 Optimization and User Acceptance. Following initial configuration, Customer will be provided an opportunity to perform testing and user acceptance activities for configured modules. Optimization sessions may be conducted to review Customer feedback and make configuration-level adjustments. Configuration and optimization activities may occur iteratively or in parallel to maintain project momentum.

Customer acknowledges that optimization is limited to configuration-level changes and that feedback must be provided within the review periods communicated by First Due. Unresolved items may be documented as exceptions. Upon completion of optimization for a module or functional area, Customer may be requested to provide written acceptance or sign-off.

Customer shall review and either accept or provide written notice of material nonconformity within ten (10) business days after delivery of the applicable module or functional area (the "***Review Period***"). If Customer fails to provide written notice of material nonconformity within the Review Period, or places the applicable module into production use, such module shall be deemed accepted for purposes of this SOW.

Any notice of nonconformity must identify the specific aspects of the delivered configuration that materially fail to conform to this SOW. First Due's sole obligation with respect to any timely and valid notice of nonconformity shall be to use commercially reasonable efforts to correct the identified nonconformity. Issues that do not materially impair use of the Purchased Products, or that arise from Customer data, third-party systems, or Customer-requested deviations, shall not delay acceptance.

- **Key Meetings:** Module optimization sessions (generally one to two per module)
- **Milestones:** Module acceptance and sign-off (one per module)
- **Customer Tasks:** User acceptance testing and feedback
- **Deliverables:** Optimized configuration resulting in Customer acceptance

- **Scope:** Purchased Products identified in the applicable Quote

2.3.4 Data Migration. Data migration activities may occur throughout the implementation and may include (i) initial data migration required to support configuration, (ii) migration of historical records during the implementation process, and (iii) a final data migration in connection with go-live. First Due's data migration team will review Customer's legacy data environment and provide guidance regarding extraction, mapping, and import using First Due's standard data migration practices.

Customer remains solely responsible for extracting and providing legacy data, ensuring the legality, accuracy, completeness, and quality of such data, and reviewing and validating migrated data within communicated timeframes. Not all historical data can or should be migrated, and standard data migration services do not include data cleansing, normalization, deduplication, correction, or remediation of data quality issues.

- **Key Meetings:** Data migration planning
- **Milestones:** Data migration sign-off
- **Customer Tasks:** Data extraction or access; data mapping assistance; review and approval of data loads
- **Deliverables:** Data migration plan; mapping assistance; data imports

2.3.5 Training. As implementation progresses toward completion, First Due will coordinate training activities intended to support Customer's understanding and adoption of the Purchased Products. Training may include administrator training conducted during configuration and optimization, as well as formal webinar-based or onsite training sessions. Customer may also be provided access to generally available training resources, including live training sessions and on-demand materials.

- **Key Meetings:** Training planning; training sessions
- **Milestones:** Training completion
- **Customer Tasks:** Coordination of personnel to be trained
- **Deliverables:** Training plan and training sessions

2.3.6 Go-Live Support. Once required configuration, optimization, training, and data migration activities have been completed or scheduled, First Due may support the go-live process. Go-live support may include final planning, execution assistance, final data migration, and short-term post–go-live support. Go-live support is limited in duration and does not include ongoing operational management or indefinite support services.

- **Key Meetings:** Go-live planning; post–go-live check-ins
- **Milestones:** System acceptance; go-live
- **Customer Tasks:** Final testing
- **Deliverables:** Post–go-live implementation support (typically two to four weeks)

2.3.7 Transition to Customer Success. Following completion of the post–go-live support period or upon expiration of the applicable Implementation Term or Essentials Implementation Period (whether or not all Purchased Products have been implemented), responsibility for ongoing engagement will transition to First Due's customer success and support teams in accordance with the Agreement.

3. TRAINING

3.1 ***Training Services***. Training services, if expressly included in the applicable Quote, are provided solely to support Customer's initial familiarization with and adoption of the Purchased Products in connection with the implementation described in this SOW. Training is limited to instruction regarding the operation and use of existing, generally available functionality of the Purchased Products as configured during implementation and does not include consulting services, business process redesign, regulatory analysis, compliance advisory services, certification of Customer personnel, or any form of legal, regulatory, or compliance advice.

The nature, format, scope, and quantity of training to be provided under this SOW shall be as expressly described in the applicable Quote or as otherwise mutually agreed by the parties in writing during the implementation process. Training may be delivered remotely or onsite, may include administrator-level instruction or end-user training, and may include access to First Due's generally available training resources, including recorded materials, documentation, and knowledgebase content, subject to availability.

3.2 ***Customer Responsibilities***. Customer is solely responsible for identifying appropriate personnel to participate in training and for ensuring the availability, preparedness, and participation of such personnel in scheduled training sessions. Customer shall also be responsible for providing any facilities, equipment, system access, or network connectivity reasonably necessary for First Due to conduct training sessions, whether delivered remotely or onsite.

Failure of Customer personnel to attend or meaningfully participate in scheduled training sessions shall not relieve Customer of its payment obligations under the Agreement or the applicable Quote and shall not obligate First Due to reschedule such sessions or provide substitute training unless otherwise agreed in writing by the parties.

3.3 ***Limitations and Disclaimers***. Customer acknowledges that training services are provided on an "as-configured" basis and do not guarantee user proficiency, system adoption, operational performance, or achievement of any specific business, regulatory, or compliance outcome. First Due does not warrant that training will result in compliance with any applicable laws, regulations, standards, or internal policies, all of which remain the sole responsibility of Customer.

Any training services requested by Customer that are not expressly included in the applicable Quote shall be deemed outside the scope of this SOW and shall require a mutually executed written change order, which may include additional fees and adjustments to the implementation timeline.

4. DATA MIGRATION

4.1 ***Standard Data Migration Services***. As part of the Implementation Services provided pursuant to the Agreement, First Due shall provide standard data migration services to support Customer's initial deployment of the Purchased Products. Data migration services are intended solely to enable operational use of the Purchased Products at or around go-live and are not intended to result in a complete, exact, or forensic replication of Customer's legacy systems, databases, or historical data environment.

Standard data migration services may include planning assistance, guidance regarding data extraction, data mapping to First Due's standard import formats, and the loading of certain Customer data into the Purchased Products using First Due's standard tools and processes, as reasonably determined by First Due based on the nature, structure, format, and condition of Customer's data.

4.2 ***Customer Responsibilities***. Customer acknowledges and agrees that Customer is solely responsible for extracting, preparing, and providing all data to be migrated, whether directly or through Customer's third-party vendors. Customer is responsible for the legality, accuracy, completeness, consistency, quality, and integrity of all data provided to First Due, including compliance with applicable laws, regulations, records retention requirements, privacy obligations, and internal policies.

Customer shall timely review and validate all migrated data and shall notify First Due in writing of any material discrepancies within the reasonable review period communicated by First Due. Customer's failure to timely review, validate, or object to migrated data shall constitute acceptance of such data for purposes of implementation.

4.3 ***Scope Limitations***. Customer acknowledges that not all data from Customer's legacy systems may be suitable, necessary, or technically feasible to migrate. First Due does not warrant that all data fields, historical records, attachments, metadata, audit trails, system logic, or reporting constructs can or will be migrated.

Standard data migration services do not include data cleansing, normalization, deduplication, enrichment, correction of errors, reconstruction of historical workflows, validation against source systems, or remediation of data quality issues unless expressly agreed in writing by the parties pursuant to a change order. Any such additional services, if requested, may be subject to additional fees and timeline adjustments.

4.4 ***Migration Timing and Final Data Load***. Data migration may occur in multiple stages throughout the implementation process, including preliminary data loads for configuration or testing purposes and a final data load in connection with go-live. Customer acknowledges that data entered into Customer's legacy systems following any data extraction or preliminary migration may not be included in subsequent data loads unless expressly agreed in writing.

Customer is responsible for coordinating timely access to legacy systems, third-party vendors, and technical resources as reasonably necessary to support data migration activities and acknowledges that delays in such access may impact the implementation timeline and sequencing.

4.5 ***Disclaimers and Risk Allocation***. Customer acknowledges that data migration is inherently dependent on Customer-provided data and third-party systems. Except to the extent caused by First Due's failure to perform the migration process in material accordance with this SOW, First Due shall have no liability arising from errors, omissions, corruption, loss, or inaccuracy of data originating from Customer systems, Customer-provided data, or third-party sources.

Customer remains solely responsible for verifying the completeness and accuracy of migrated data prior to go-live, for maintaining backups of legacy data, and for satisfying any legal or regulatory obligations related to data retention, preservation, or auditability. Nothing in this SOW expands or modifies First Due's data protection, security, or confidentiality obligations beyond those expressly set forth in the General T&Cs.

5. INTEGRATIONS

5.1 ***Integration Scope***. As part of the Implementation Services, First Due shall configure and enable the integrations expressly identified in the applicable Quote (the "***Integrations***"), using First Due's standard integration methods, connectors, or application programming interfaces, as applicable. Integrations are intended solely to support data exchange or interoperability between the Purchased Products and designated third-party systems and are limited to the functionality supported by First Due at the time of implementation.

Integrations shall generally be implemented during the configuration and optimization phases described in Section 2, unless otherwise reasonably determined by First Due based on technical dependencies, sequencing considerations, or third-party constraints. Certain integrations, including but not limited to CAD integrations, may require dedicated planning or configuration sessions due to their complexity and reliance on third-party systems.

No integrations are included unless expressly identified in the applicable Quote.

5.2 ***Customer Responsibilities and Dependencies***. Customer acknowledges that the successful implementation and ongoing operation of any Integration is dependent upon Customer's third-party vendors, systems, configurations, permissions, data structures, network environments, and continued availability of third-party services. Customer is solely responsible for procuring and maintaining all required third-party systems, licenses, access credentials, approvals, and cooperation necessary to enable the Integrations.

Customer shall ensure that First Due is provided timely access to relevant systems, technical documentation, and knowledgeable personnel as reasonably necessary to support integration activities. Delays, failures, or limitations caused by third-party systems, vendors, or Customer dependencies shall excuse any corresponding delay in First Due's performance and shall not constitute a breach of this SOW.

5.3 ***Limitations and Exclusions***. Customer acknowledges and agrees that Integrations are provided on an "as-available" basis and are limited to the data fields, workflows, and functionality supported by First Due and the applicable third-party systems at the time of implementation. First Due does not warrant that any Integration will be uninterrupted, error-free, or compatible with future changes made by third-party vendors.

First Due does not control, and shall have no responsibility or liability for, third-party systems, vendors, outages, data inaccuracies, latency, security vulnerabilities, or changes to third-party interfaces, APIs, data schemas, or commercial terms. Any remediation, modification, or reconfiguration required due to changes or failures of third-party systems shall be outside the scope of this SOW unless otherwise agreed in writing pursuant to a change order.

5.4 ***Post–Go-Live Support for Integrations***. Following go-live, First Due will provide reasonable support for Integrations in accordance with the support terms set forth in the Agreement. Such support is limited to diagnosing whether an issue originates within the Purchased Products and, where appropriate, coordinating with Customer or applicable third-party vendors to facilitate resolution.

First Due shall have no obligation to modify, replace, or re-engineer any Integration due to changes imposed by third-party vendors unless such work is expressly agreed by the parties pursuant to a written change order and may be subject to additional fees and timeline adjustments.

5.5 ***No Guarantees***. Customer acknowledges that Integrations are provided as a convenience to facilitate interoperability and do not guarantee data accuracy, timeliness, completeness, availability, or suitability for Customer's operational, regulatory, reporting, or compliance needs. Customer remains solely responsible for verifying the accuracy and appropriateness of data received through any Integration and for compliance with all applicable laws, regulations, and internal policies related to such data.

6. CUSTOMER SUCCESS MANAGER. Following completion of the implementation and transition from any post–go-live implementation support period, First Due shall assign a Customer Success Manager ("***CSM***") to serve as Customer's primary point of contact for ongoing relationship management, as contemplated by the Agreement. The CSM's role is intended to support Customer's use of the Purchased Products through periodic check-ins, coordination of communications, and facilitation of access to generally available resources and information regarding product updates, features, and services.

Customer acknowledges and agrees that the CSM does not provide consulting services, operational or project management, system administration, legal, regulatory, or compliance advice, or any guarantees regarding system adoption, performance, availability, or business outcomes. Any guidance or information provided by the CSM is informational in nature only and shall not modify or expand the terms of the Agreement, the applicable Quote, or this SOW.

The frequency, format, and content of CSM interactions may vary based on Customer needs, product usage, and First Due's standard customer success practices and may change over time. The assignment of a CSM does not obligate First Due to provide dedicated personnel, minimum service levels, response times, or ongoing professional services beyond those expressly set forth in the Agreement.

Any requests by Customer for services beyond the scope of standard customer success activities, including additional training, configuration changes, integrations, analysis, or consulting services, shall be subject to a separate written agreement or change order and may require additional fees.

7. CUSTOMER SUPPORT

7.1 ***Support Services Generally***. Customer support services are provided pursuant to the Agreement and any applicable support policies referenced therein and are intended to assist Customer with questions, requests, or issues related to the operation of the Purchased Products following go-live. Customer support services are separate from, and not a continuation of, the Implementation Services described in this SOW.

Except as expressly set forth in the Agreement or the applicable Quote, customer support services do not include implementation services, professional services, consulting, system administration, configuration changes, data correction, or training.

Nothing in this SOW shall be construed to create any service level commitment, response time obligation, or priority support entitlement unless expressly stated in the Agreement or the applicable Quote.

7.2 ***Support Requests and Contact Information***. When Customer submits a request for customer support, First Due will create a support ticket within its customer support system and assign a unique ticket identifier for tracking and documentation purposes. Support requests may be submitted through any of the support channels made available by First Due in accordance with its then-current support procedures.

As of the effective date of this SOW, Customer may contact First Due customer support using the following channels:

- Online Support Portal: https://support.firstduesizeup.com/portal/en/kb/first-due-community-connect-support
- Email: support@firstdue.com
- Telephone: (516) 874-5818

First Due may update or modify its support systems, tools, contact methods, or intake processes from time to time, provided that commercially reasonable access to customer support is maintained.

7.3 ***Self-Service Resources***. First Due may provide Customer with access to self-service support resources through its online support center or knowledgebase. Such resources may include instructional materials, step-by-step articles, frequently asked questions, videos, and best practices and are generally available on a twenty-four (24) hour basis.

Self-service resources are provided as a convenience to Customer and are intended to supplement, but not replace, direct customer support. First Due does not warrant the completeness, accuracy, or continued availability of any specific self-service resource.

7.4 ***Hours of Operation and Severity***. Customer support hours of operation ("***Business Hours***") are generally Monday through Friday, from 9:00 a.m. to 6:00 p.m. Eastern Time, excluding First Due–observed holidays.

First Due may provide twenty-four (24) hour, seven (7) day support coverage for issues classified by First Due as severity level one (Sev 1), meaning system-down or urgent issues, in accordance with its then-current support practices. Severity classifications, response times, and resolution objectives, if any, are governed exclusively by the Agreement and applicable support policies and are not expanded or modified by this SOW.

7.5 ***Limitations***. Customer acknowledges that customer support services are limited to issues arising from the Purchased Products as delivered and do not include responsibility for third-party systems, integrations, Customer-provided data, network environments, or issues caused by Customer modifications, misuse, or failure to follow documentation.

Customer further acknowledges that First Due may suspend or limit support services in accordance with the Agreement, including in connection with non-payment, security concerns, or misuse of the Purchased Products.

8. ASSUMPTIONS

8.1 ***Customer Participation and Cooperation***. Customer acknowledges that the successful performance of the Implementation Services is dependent upon timely and meaningful participation by Customer personnel. Customer shall designate knowledgeable representatives with appropriate authority to make decisions, provide approvals, and coordinate resources as reasonably required to support implementation activities. Customer shall attend scheduled meetings, complete preparatory tasks, provide required information and access, and perform testing and validation activities in a timely manner.

Customer acknowledges that implementation activities generally require ongoing Customer involvement, including reasonable weekly time commitments for meetings, review, testing, and preparatory work. Any failure or delay by Customer to perform its responsibilities under this SOW shall excuse any corresponding delay in First Due's performance and may result in adjustments to the implementation timeline, sequencing, or resource allocation.

If Customer's failure to participate, provide required information, access, approvals, or resources materially impacts the scope, timing, or effort required to perform the Implementation Services, First Due may require a mutually executed written change order to continue implementation on revised terms.

8.2 ***Implementation Term and Expiration***. The implementation services described in this SOW are intended to be completed within twelve (12) months following the Subscription Start Date specified in the applicable Quote, as contemplated by the Agreement (the "***Implementation Term***"). Notwithstanding the foregoing, for Purchased Products sold as part of an "Essentials" or similar bundled implementation offering, the parties agree that the Implementation Services are intended to be completed within a limited implementation period of four (4) months following the Subscription Start Date (the "***Essentials Implementation Period***"), unless otherwise expressly stated in the applicable Quote.

Except for delays materially caused by First Due, if implementation activities are delayed due to Customer actions, Customer dependencies, third-party systems or vendors, or circumstances outside either party's reasonable control, First Due may, in its discretion, extend the Implementation Term, provided there is a mutually agreed written plan to complete the remaining implementation activities within such extension period.

Expiration of the Implementation Term shall not affect Customer's subscription to the Purchased Products, Customer's obligation to pay fees under the Agreement, or First Due's obligations relating to customer support and customer success services following go-live, all of which shall be governed exclusively by the Agreement and the applicable Quote.

If Customer does not complete implementation of all modules included in an Essentials or bundled offering within the applicable Essentials Implementation Period due to Customer delay, deferral, or inaction, First Due shall have no obligation to continue providing implementation services for the unimplemented modules. Customer may either (i) configure such modules independently using the Purchased Products, or (ii) engage First Due for additional implementation services pursuant to a new statement of work or change order, subject to additional fees. In such event, Customer shall be deemed transitioned out of implementation status and into customer success and support as provided under the Agreement.

8.3 ***Standard Functionality and Best Practices***. Customer acknowledges that the Purchased Products are standardized, configurable software solutions designed to support a broad range of customers and operational use cases. While First Due will reasonably consider Customer's existing workflows during implementation, First Due may recommend the use of standard functionality, configurations, or industry best practices to promote efficiency, maintainability, system performance, and timely completion of implementation.

Customer further acknowledges that implementation may require changes to Customer's existing workflows, processes, or operational practices and that such changes do not constitute a failure of the Implementation Services or a breach of this SOW.

8.4 ***Go-Live Requirements and Known Gaps***. During the course of implementation, the parties may identify functional limitations, dependencies, or gaps in the Purchased Products relative to Customer's desired workflows. Certain items may be designated by the parties as requirements for go-live. Where commercially reasonable and technically feasible, such items will be prioritized for completion prior to go-live.

Customer acknowledges that certain non-critical features, enhancements, or refinements may not be available at go-live and may instead be documented as exceptions in applicable module or system sign-offs, with target timeframes for future delivery if applicable. The existence of such exceptions shall not delay go-live unless expressly agreed in writing by the parties.

8.5 ***No Outcome, Compliance, or Advisory Guarantees***. Customer acknowledges that the Implementation Services are intended solely to enable deployment and initial use of the Purchased Products. First Due does not guarantee any specific operational, financial, regulatory, compliance, accreditation, or business outcomes arising from implementation or use of the Purchased Products.

Customer further acknowledges that the Implementation Services are technical and configurational in nature only and do not constitute legal, regulatory, tax, compliance, or professional advice. Customer remains solely responsible for determining whether the Purchased Products, as implemented, satisfy Customer's legal, regulatory, policy, or operational requirements and for ensuring Customer's use of the Purchased Products complies with applicable law and internal standards. 8.6 Suspension for Assumption Failure

First Due may suspend Implementation Services, without liability, if Customer fails to satisfy the assumptions set forth in this Section 8, including failures relating to participation, access, data availability, approvals, or third-party dependencies. Any such suspension shall not constitute a breach of this SOW and shall not relieve Customer of its payment obligations under the Agreement

[End of Statement of Work]

CONTACT.

For additional information, please contact:

IAN CRANE
ACCOUNT EXECUTIVE

Ian.crane@firstdue.com

MIKE GORITY
SOLUTIONS CONSULTANT

Mike.gority@firstdue.com

2026 INDEPENDENCE DAY OPERATIONS REPORT

Operational Period: July 2 – July 5, 2026

Community Focused Service

34	17	734	+650%
CALLS FOR SERVICE	**FIRE INCIDENTS**	**ADDITIONAL STAFF HOURS**	**INCREASED CALL VOLUME**
July 4th Operational Period 1800–0800	12 Grass 1 Structure 4 Other	344.25 Career 388.5 Volunteer	Typical Weekend Average = 4.5 Calls

EXECUTIVE SUMMARY

During the Independence Day operational period (July 2nd – July 5th), BCFD4 managed a significant increase in emergency activity surrounding the holiday. On Friday the 3rd, BCFD4 answered 8 calls for service. On Saturday the 4th, BCFD4 responded to 34 incidents, a 650% increase over the average Saturday night call volume observed during May and June of this year. Through planning and additional staffing, BCFD4 maintained three staffed stations, a dedicated medic unit, two wildland engines, and continued supporting regional mutual aid commitments.

SURGE STAFFING

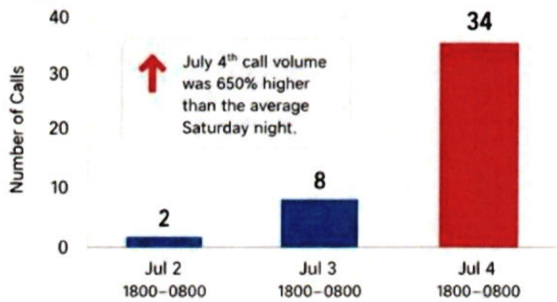
Career Members	15
Overtime Hours (Career)	345.25
Volunteer Members	11
Volunteer Hours	388.5

Three Stations Staffed · Dedicated Medic Unit · Two Wildland Engines

OPERATIONAL PERIOD SUMMARY

OPERATIONAL PERIOD	CALLS	FIRE	EMS	OTHER INCIDENTS	UP STAFFING
July 2nd 1800–0800	2	1	1	0	+1 career FF
July 3rd 1800–0800	8	5	2	1	+8 career FFs, +6 volunteers
July 4th 1800–0800	**34**	**17**	**5**	**12**	**+11 career FFs, +8 volunteers**

CALLS BY OPERATIONAL PERIOD



OPERATIONAL OUTCOMES

- Three stations staffed through the peak period
- A dedicated medic was available and handled EMS response in a timely manner
- No firefighter injuries
- One residential structure fire successfully contained
- Regional mutual aid capability maintained

2604 Bombing Range Rd
West Richland, WA 99353

509-967-2945
Fax: 509-967-5222

www.bcfd4.org

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