



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

January 16 2020
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 01/16/2020
- Approval of Special Meeting Minutes dated 01/06/2020
- Approval of Regular Meeting Minutes dated 01/02/2020
- Approval and pay:
- **13th Month Expenditures:**

522 Fire Control	25,920.68
<u>001 General Fund</u>	<u>25,920.68</u>

522 Fire Control	623.09
<u>110 EMS Fund</u>	<u>623.09</u>

594 Capital Expenditures	2,730.00
<u>401 Construction Fund</u>	<u>2,730.00</u>

- **2020 Signature Sheet**

522 Fire Control	72,218.72
589 Payroll Clearing	24,336.71
<u>001 General Fund</u>	<u>96,555.43</u>

522 Fire Control	108.60
<u>110 EMS Fund</u>	<u>108.60</u>

594 Capital Expenditures	1,161,934.20
<u>401 Construction Fund</u>	<u>1,161,934.20</u>

- **EFT**

522 Fire Control	144,214.63
589 Payroll Clearing	-44,195.11
<u>001 General Fund</u>	<u>100,019.52</u>

- **Key Bank Tax Deposit**

522 Fire Control	3,082.52
589 Payroll Clearing	19,509.12
001 General Fund	22,591.64

Grand Total: \$1,410,483.16

RESOLUTIONS/MOTIONS

- Policy 115 Facility Use
- Policy 138 Asset Management
- SOG 4005 Structural Firefighting Training and Identification

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- February 22, 2020 – WFCA Seminar Spokane
- March 20, 2020 – Chamber Bucks Ball, Uptown Theater at 1800 hrs.
- June 6, 2020 – WFCA Seminar Chelan

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 01/16/2020
WILLIAM WHEALAN, DISTRICT SECRETARY

 01/16/20
GREGG COUCH, COMMISSIONER

 01/16/20
WOODY RUSSELL, COMMISSIONER

 01/16/2020
GARRETT GOODWIN, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 SPECIAL COMMISSIONERS MEETING

January 6, 2020
2604 Bombing Range Rd
West Richland, WA 99353

CALL MEETING TO ORDER

Commissioner Couch called the meeting to order at 1704 hrs.

THOSE PRESENT:

Commissioner Gregg Couch
Commissioner Woody Russell
Commissioner Garrett Goodwin
Fire Chief William Whealan
District Secretary Slita Bradley
Captain Paul Carlyle

Firefighter Kevin Gaidos
Lieutenant Aaron Meloy
Firefighter Garrett Premel
Firefighter Kyle Riche
Loomis Public Affairs

Levy Lid Lift

The board scheduled a conference call with Liz Loomis Public Affairs. Ms. Loomis recommended that the board include the ballot for the Primary Election in August 2020. Chief Whealan reported that with the lid lifts for both Fire and EMS, the district could see roughly \$500,000 in extra revenues.

If the board would like to move forward with the levy publication service, the fee would be \$1,000 per month more than 2019 fees.

Ms. Loomis will have a draft contract by the next regular commissioner's meeting.

ADJOURNMENT:

The meeting was adjourned at 1739 hrs.

Attested:

 01/16/2020
WILLIAM WHEALAN, DISTRICT SECRETARY

 01/16/20
GREGG COUCH, COMMISSIONER

 01/16/20
WOODY RUSSELL, COMMISSIONER

 01/16/2020
GARRETT GOODWIN, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

January 2, 2020
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Couch called the meeting to order at 1807 hrs.

PLEDGE OF ALLEGIANCE

Lieutenant Borschowa led the pledge of allegiance.

ADDITION TO THE AGENDA

- No additions.

THOSE PRESENT:

Commissioner Gregg Couch (via tele-conference)

Commissioner Garrett Goodwin

Commissioner Woody Russell

Fire Chief William Whealan

District Secretary Slita Bradley

Firefighter Monte Elmore

Lieutenant Matthew Borschowa

Firefighter Sam Monds

Firefighter Anthony Vining

Firefighter Grady Winn

Firefighter Jack Van Hoorelbeke

FINANCIAL REVIEW

- Reviewed with no questions.

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 01/02/2020
- Approval of Regular Meeting Minutes dated 12/19/2019
- Approval and pay:
- **13th Month Expenditures:**

522 Fire Control	17,342.31
<u>001 General Fund</u>	<u>17,342.31</u>

522 Fire Control	1,375.80
<u>110 EMS Fund</u>	<u>1,375.80</u>

594 Capital Expenditures	167,329.62
<u>401 Construction Fund</u>	<u>167,329.62</u>

Total: \$186,047.73

Commissioner Goodwin made a motion to approve the consent agenda, seconded by Commissioner Couch and the motion carried.

RESOLUTIONS/MOTIONS

- Motion to accept Commissioner Russell to fill the vacant board position

Commissioner Goodwin made a motion to accept Commissioner Woody Russell to fill the vacant board position, seconded by Commissioner Couch and the motion carried.

- Resolution 2020-01 Intent to Purchase Station 410 land
 - Chief Whealan reported that the fee is for administrative costs to pursue the process of purchasing the land and an appraisal. After the board agrees to pay for the administrative fees, the Department of Natural Resources will determine the purchase price for Station 410 land and provide that information to the district.

Commissioner Couch made a motion to approve Resolution 2020-01, seconded by Commissioner Russell and the motion carried.

- Approval of volunteer scholarship – prepayment
 - District Secretary Bradley reported that Firefighter Monds was approved for the District scholarship at the last meeting, but he was hoping for the scholarship to be in the form of prepayment, instead of being reimbursed. Chief Whealan reported that the policy did not allow prepayment. Commissioner Russell asked if the district would be able to ask for the expenses back if Firefighter Monds does not pass the class. Chief Whealan stated that the district would be able to recoup the expenses from the volunteer reimbursement. Commissioner Russell is willing to take the risk for the first quarter only. Commissioner Goodwin stated that from the past records, he did not think that Firefighter Monds would not pass the class. District Secretary Bradley reported that for the following quarters, the district may want to pay the tuition directly to the college to avoid tax complications. Chief Whealan did not think that would create any tax complications and the district should be able to pay directly to Firefighter Monds, but that we could do it either way.

Commissioner Couch made a motion to approve the prepayment to Firefighter Monds for the first quarter tuition, seconded by Commissioner Russell and the motion carried.

DISTRICT REPORTS

- Union Report
 - Lieutenant Borschowa reported that the next negotiation meeting is on 01/08/2020.
- Volunteer Report
 - No report
- Logistics Report
 - No report
- City Liaison Report
 - No report
- Commissioner's Report
 - Commissioner Goodwin reported that he spoke with Hughes Fire representative Dennis Waters, and he advised there will not be any additional costs for the District since the membership fees to purchase Pierce trucks were included in their quote. Chief Whealan reported that Fire Rescue GPO is not available to be utilized through Washington State Fire Chiefs after the new year, since they have agreed to move forward with a different group purchasing agreement partner.
- Fire Chief's Report
 - He attended the negotiations meeting on 12/23/2019.
- District Secretary's Report

- District Secretary reported that she would not be able to attend the next commissioner's meeting due to being on annual leave. Chief Whealan will be covering the district secretary position. Chief Whealan advised that Captain Benitz will be taking meeting minutes.

OPEN FORUM DISCUSSION

- No discussions.

IMPORTANT DATES

- February 22, 2020 – WFCB Seminar Spokane
- March 20, 2020 – Chamber Bucks Ball, Uptown Theater at 1800 hrs.
- June 6, 2020 – WFCB Seminar Chelan

CORRESPONDENCE

- No correspondence.

AMBULANCE SERVICE PROGRAM UPDATES

- No updates.

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
 - No report
- Station Design Team
 - Commissioner Russell reported that the district received the 2nd invoice from G2 Construction and he advised they have made great progress on the project.
- Apparatus Committee
 - Reported under Commissioner's report.
- Volunteer Recruitment
 - Chief Whealan reported that things are moving forward.
- Bond Budget Report
 - No report

NEW BUSINESS

- No new business.

AGENDA ITEMS FOR NEXT MEETING

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report

EXECUTIVE SESSION

- No sessions.


ADJOURNMENT:

The meeting was adjourned at 1824 hrs.

Attested:

 01/14/2020
WILLIAM WHEALAN, DISTRICT SECRETARY

 01/19/20
GREGG COUCH, COMMISSIONER

 01/16/20
WOODY RUSSELL, COMMISSIONER

 01/16/2020
GARRETT GOODWIN, COMMISSIONER



**BENTON COUNTY FIRE PROTECTION
DISTRICT # 4**

Policy #115

Facility Use

Page 1 of 4

1. Purpose

1.1. The purpose of this policy is to establish the terms and conditions under which the District will permit the use of its station facilities, which include only the classroom and restroom facilities for non-District related activities.

2. Scope

2.1. This policy applies to District personnel approving applications and rental agreements for use of District facilities.

2.2. This policy applies to applicants when requesting and using District facilities.

3. Responsibilities

3.1. None

4. Revision Summary

Revision Date	Description
1/16/2020	Converts older version into new format, rewords and reorganizes policy.

5. Definitions

5.1. None

6. Regulations

6.1. The District is a municipal corporation and a political subdivision of the State of Washington. District facilities constitute public property of the District. The District is prohibited by the Washington State Constitution, Article 8, Section 7, from giving or loaning its property or the use of its property to any individual, association, company or corporation for private gain.

6.2. The District is prevented by RCW 42.17.130 from permitting the use of its facilities for the purpose of assisting the campaign for the election of any person to any office or for the support or opposition to any ballot measure.

7. Conditions

7.1. The District may allow use of its facilities under the following conditions:

7.1.1. A complete application for use is submitted to the District.

7.1.2. The request is for a single event or one-time usage terms only. No multiple date or long-term usage is allowed unless in accordance with Section 7.1.15.

7.1.2.1. Consecutive days may be considered a single event.

7.1.3. All activities are scheduled to be completed, including cleanup, by 2000 hours (8:00 PM).

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Facility Use

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- 7.1.4. The activities are not political.
- 7.1.5. No private business or profit-making activities are taking place.
- 7.1.6. The applicant provides the District with the name, phone number, email, and address of the individual who is responsible for the function or activity and responsible for closing the station at the completion of the activity.
- 7.1.7. The applicant agrees to surrender the premises in a neat and clean condition at the completion of the activity. The applicant must also post a clean-up deposit with the District if requested by the District.
- 7.1.8. The applicant agrees to be responsible for any damage to the station facilities or equipment located within the station and for the loss or destruction of any such equipment. The applicant agrees to post a damage deposit with the District if requested by the District.
- 7.1.9. If requested, the applicant must provide proof of insurance coverage or financial responsibility for all activities to be conducted at the station.
- 7.1.10. The applicant agrees that all persons in attendance will abide by the rules and regulations as adopted by the District governing the use of the station.
- 7.1.11. The District is not responsible for the loss, damage, or destruction of any personal property brought to the station by the user of the station or the user's guests or invitees.
- 7.1.12. The use of the station does not violate applicable Federal or State laws, County Ordinances, or City of West Richland Municipal Codes.
- 7.1.13. No activity conducted in the station adversely affects the insurance coverage on the building or increases the insurance premium.
- 7.1.14. The applicant pays to the District, prior to the scheduled date of the event or activity, the applicable rental service fees set forth below:
 - 7.1.14.1. A fee of \$25.00 per hour shall be assessed for the use of District facilities. A \$50.00 cleaning fee deposit will be required at the time of acceptance of use. It is expected the facility will be returned to the condition found prior to use. The District will return the deposit after inspection. Any damages to District property shall be paid for by the organization using the facility. The District reserves the right to repair the damage at its convenience using a contractor/vendor of its choice. An invoice may be sent to the organization and paid within 15 days of the date of invoice.
 - 7.1.14.2. The rental service fees may be waived by the Commissioners, Fire Chief, or designee if based on their determination, that it is beneficial to the District and employees.
- 7.1.15. The District reserves the right to allow the use of District facilities for specific organizations without fee or application for those organizations that provide support, incentives, fundraising, or other beneficial activities for firefighters or fire victims (i.e. Volunteer Firefighter Association or IAFF Local 1052). It is in the best interest of the District and these organizations to allow the use of District facilities because the benefits gained more than compensate the District for the costs incurred by facility use.

8. Addendums

- 8.1. Benton County Fire District #4 Facility Use Application and Rental Agreement

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Facility Use

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Adopted by BCFD4 Commissioners

Signed by Fire Chief:

Printed _____

Signed _____

Effective Date: _____

Supersedes Date: Policy 11-09 Dated 12/15/11

**Policy #115
Facility Use**

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Benton County Fire District #4 Facility Use Application and Rental Agreement

Date of Event: _____

Applicant Information:

Name _____
Address _____
Phone _____
Email _____

Name of Responsible Person at Event: _____
Phone number of Person at Event: _____

Brief Description of Activities:

The undersigned acknowledges that he/she has received and read a copy of the District's Facility Use Policy and agrees to be bound by the terms and conditions contained within.

The undersigned agrees to hold the District harmless from all damages of every kind and nature that may be claimed or accrued by reason of any accident in or on the premises resulting from the undersigned's use or occupation of the premises or caused by the acts of negligence of the undersigned or any agent or invitee of the undersigned.

In the event it shall be necessary for the District to employ an attorney to enforce any provision of this agreement, the undersigned agrees to pay all reasonable costs incurred by the District, including attorney's fees.

Dated: _____

Applicant Signature

Applicant Printed Name

Approved Yes () No ()

Approved by: _____ (sign/print)

.....
For District Use Only
Insurance Coverage Required Yes () No () Amount \$ _____
Damage Deposit Required Yes () No () Amount \$ _____
Rental Fee Required Yes () No () Amount \$ _____



**BENTON COUNTY FIRE PROTECTION
DISTRICT # 4**

Policy #138

Asset Management

Page 1 of 4

1. Purpose

- 1.1. The purpose of this policy is to provide for management and control of major assets and property of Benton County Fire District #4 (BCFD4).

2. Scope

- 2.1. This policy applies to all District members regardless of employment status, position, or rank.

3. Responsibilities

3.1. Fire Chief

- 3.1.1. The Fire Chief designates a District member as the Asset Manager.

3.2. BCFD4 Members

- 3.2.1. Care for and secure all District assets.
- 3.2.2. Report theft or damage to District property.
- 3.2.3. As assigned, complete and forward an asset control form with the database information relative to assets such as initial location and changes in location, required testing, and repairs/alterations to the asset manager.
- 3.2.4. Assist, as assigned, with other aspects of the asset management system.

3.3. Asset Manager

- 3.3.1. Provides oversight and is responsible for the following:
- Developing and maintaining an effective identification method for the various types of assets.
 - Verifying that all current assets are properly identified and entered in the inventory system.
 - Identifying all new assets, numbering if needed, and entering into the inventory system.
 - Managing disposal of assets and the proper recording of such disposition.
 - Coordinating annual inventory review.

3.4. District

- 3.4.1. The District establishes and maintains an asset inventory system.
- 3.4.2. The District conducts a review of the inventory annually.

4. Definitions

- 4.1. Small and attractive assets – Small and attractive assets are tangible, easily moveable assets having an expected life of more than one year and costing between \$2,500 and \$4,999. These items are not likely to be missed immediately upon disappearance. Small and attractive assets may include such items as electronic devices; communications equipment; computers, computer peripherals, and printers; GPS devices; portable

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Asset Management

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generators; chain saws; portable lights; cameras, projection and audio equipment; and any other piece of equipment defined by the District to be at-risk. This would not include more permanent fixtures such as desks, tables and shelving and may specifically exclude small tools and minor equipment such as shovels, hand tools, supplies, etc.

4.1.1. The District has also declared that any items with a value of at least \$300 and falling under the following categories as small and attractive assets:

4.1.1.1. Communications equipment including portable radios, mobile radios, and cellular phones.

4.1.1.2. Optical devices including binoculars, telescopes, infrared viewers, and rangefinders.

4.1.1.3. Cameras and photographic projection equipment.

4.1.1.4. Computers, laptops, accessories.

4.1.1.5. Other information technology equipment and components.

4.1.1.6. Office equipment such as faxes and printers.

4.1.1.7. Digital versatile disc (DVD) devices, radios, televisions.

4.2. Fixed assets - Fixed assets are tangible equipment with a useful life of more than one year and a total purchase price of at least \$5000.00 (including taxes, shipping, and installation charges). Fixed assets include items such as apparatus, extrication tools, copy machines, etc.

5. Regulations

5.1. The District has established a capital purchase threshold meeting Washington State's requirement in accordance with the Washington State Auditor.

5.2. All new fixed assets and small and attractive assets will be processed by the Asset Manager or designee to verify that they are properly identified and recorded in the asset inventory system.

6. Procedures

6.1. Asset Identification

6.1.1. The Asset Manager identifies and tracks District property with the original serial number or an inventory number permanently marked on the item.

6.1.2. The Asset Manager maintains a listing of inventory numbers in the inventory system, which includes the following:

6.1.2.1. Description of asset

6.1.2.2. Location of asset

6.1.2.3. Cost of asset

6.1.2.4. Estimated life

6.1.2.5. Condition of asset

6.1.2.6. Identifying number of asset

6.1.2.7. Disposal – estimated date and method of disposal

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Asset Management

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6.1.3. Complete an Inventory Control Form to add new property to the list or update existing property previously identified.

6.2. Inventory

6.2.1. Annually the District performs a physical inventory of these assets.

6.2.2. The Asset Manager coordinates the verification and documentation of status and location of District assets and updates the assets inventory as needed.

7. Conditions

7.1. Program managers may choose to include certain types of assets based on the individual program needs.

7.1.1. For example, items of vital importance to program sustainability or operation may be included such as radio batteries or self-contained breathing apparatus masks.

8. References

8.1. Budgeting, Accounting, and Reporting System (BARS), Washington State Conservation Commission. <https://scc.wa.gov/bars/>

9. Program Goals

9.1. To maintain an accurate record of District assets that have been acquired through donation or purchased by the District from money received from Benton County Tax base or any levy, bond, donation, or grant.

Adopted by BCFD4 Commissioners

Signed by Fire Chief:

Printed _____

Signed _____

Effective Date: _____

Supersedes Date: _____

Inventory Control Form

Identification Number (assigned by Asset Manager)	Condition of Asset	Item Description	Cost of Asset	Estimated Life of Item	Location of Asset	Estimated Disposal Date	Date Entered in Tracking System

Submitted by: _____ Date: _____

Accepted by Asset Manager: _____ Date: _____



**BENTON COUNTY FIRE PROTECTION
DISTRICT # 4**

SOG #4005

Structural Firefighting Training and Identification

Page 1 of 3

1. Purpose

1.1. The purpose of this guide is to establish the minimum training for interior and exterior structural firefighting operations for Benton County Fire District #4 (BCFD4) personnel and to establish a standard identification system to assist BCFD4 officers in identifying qualified personnel.

2. Scope

2.1. This guide applies to all BCFD4 structural firefighting personnel.

3. Responsibilities

3.1. Training Officer

3.1.1. The training officer is responsible for verifying certifications and credentials of BCFD4 personnel.

3.2. Fire Chief

3.2.1. The fire chief is responsible for granting equivalencies based on previous training, experience, and certifications.

4. Revision Summary

Revision Date	Description
01/16/2020	Initial issue

5. Definitions

5.1. Immediately dangerous to life or health

5.1.1. The term immediately dangerous to life or health (IDLH) is defined by the U.S. National Institute for Occupational Safety and Health (NIOSH) as exposure to airborne contaminants that is "likely to cause death or immediate or delayed permanent adverse health effects or prevent escape from such an environment."

5.2. Exterior Structural Firefighter

5.2.1. A firefighter who is not authorized to enter an IDLH atmosphere but can perform tasks up to their level of training. Personnel may include EMS only, Logistics, or Wildland Only members trained to perform specific tasks on the fireground. The following is a list of possible tasks (list is not all inclusive):

- Help establish a water supply
- Assist command and general staff
- Help pull new lines, or move lines already laid
- Start saws or fans, if necessary
- Provide exposure protection with a handline

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Structural Firefighting Training and Identification

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- Help with in communications
- Assist with air bottle exchanges or breathing support operations
- Communicate hazards
- Provide general support at an emergency scene, including firefighter rehabilitation
- Disconnect lines and reload hose
- Perform or assist with vehicle extrication activities

5.3. Unqualified Firefighter

5.3.1. A firefighter with no or undocumented firefighting experience, as determined by the training officer. A firefighter attending the recruit academy is considered an unqualified firefighter.

5.4. Probationary Firefighter

5.4.1. A firefighter who has been awarded the International Fire Service Accreditation Congress (IFSAC) firefighter I certification (or equivalent) but has not completed a first-year task book (or equivalent).

5.5. Fully-qualified Firefighter

5.5.1. A firefighter who has been awarded the IFSAC firefighter I certification (or equivalent) and completed the first-year task book (or equivalent).

6. Guidelines for Exterior Structural Firefighter

6.1. Exterior Structural Firefighters:

6.1.1. Before being issued structural personal protective equipment (PPE), complete training in accordance with National Fire Protection Association (NFPA) 1851, Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting and NFPA 1001, Standard for Fire Fighter Qualifications regarding care, use, and limits of issued PPE.

6.1.2. Are issued an orange structural firefighting helmet or other form of orange head protection.

6.1.3. Perform tasks as assigned by company officers.

6.1.4. Are not approved for operations in IDLH atmospheres.

7. Guidelines for Interior Structural Firefighter

7.1. Unqualified Firefighters:

7.1.1. Have attended or are attending a recruit training academy or other type of formal training to obtain the necessary knowledge, skills, and abilities to successfully pass the IFSAC testing process.

7.1.1.1. A firefighter with an IFSAC firefighter I certification (or equivalent) may be held at this level at the fire chief's discretion.

7.1.2. Are issued an orange structural firefighting helmet.

7.1.3. Are issued a self-contained breathing apparatus mask.

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Structural Firefighting Training and Identification

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- 7.1.4. Are approved for entry in IDLH atmospheres for training evolutions ONLY.
- 7.2. Probationary Firefighters:
 - 7.2.1. Are IFSAC firefighter I certified (or equivalent).
 - 7.2.2. Are issued a yellow structural firefighting helmet.
 - 7.2.3. Are approved for entry in IDLH atmospheres for emergency operations but must be accompanied by a fully-qualified firefighter or officer.
 - 7.2.4. May accompany rookie firefighters in IDLH atmospheres during training evolutions.
- 7.3. Fully-qualified Firefighters:
 - 7.3.1. Have completed the first-year task book (or equivalent).
 - 7.3.2. Are issued a black structural firefighting helmet.
 - 7.3.2.1. Officers and team leads are identified by a red helmet or red markings on a black helmet.
 - 7.3.2.2. Chief officers are identified by a white helmet.
 - 7.3.3. May accompany rookie firefighters in IDLH atmospheres during training evolutions.
 - 7.3.4. May accompany probationary firefighters in IDLH atmospheres during emergency operations.

Adopted by Fire Chief

Signed by Fire Chief:

Printed _____

Signed _____

Effective Date: _____

Supersedes Date: _____

MCAG #: 1040

01/31/2020 To: 01/31/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1	01/31/2020	Claims	1	185505	ARCHIVE SOCIAL	2,388.00	SOCIAL MEDIA ARCHIVE
2	01/31/2020	Claims	1	185506	BC FIRE DIST #4 FF ASSOCIATION	3,499.00	2020 DUES
3	01/31/2020	Claims	1	185507	BENTON RURAL ELECTRIC	5,000.00	ELECTRICITY AND PREPAYMENT
4	01/31/2020	Claims	1	185508	BIAS SOFTWARE	12,457.82	PROFESSIONAL SERVICE; BIAS SOFTWARE
5	01/31/2020	Claims	1	185509	BPAS	4,000.00	HRA
6	01/31/2020	Claims	1	185510	CASCADE SIGN AND APPAREL	108.60	LOGO FOR APP45
7	01/31/2020	Claims	1	185511	EMERGENCY REPORTING SYSTEMS	1,082.15	ERS
8	01/31/2020	Claims	1	185512	FIRE 4 ADVANCED TRAVEL	191.40	NEW COMMISSIONER TRAINING
9	01/31/2020	Claims	1	185513	FIRE 4 CHECKING ACCOUNT	2,373.83	VOLUNTEER SCHOLARSHIP-MONDS
10	01/31/2020	Claims	1	185514	RED MOUNTAIN AVA ALLIANCE	300.00	2020 FRIENDS OF RED MOUNTAIN
11	01/31/2020	Claims	1	185515	TARGET SOLUTIONS	3,746.98	MEMBERSHIP AND CREDIT
12	01/31/2020	Claims	1	185516	WA FIRE CHIEFS	1,100.00	2020 MEMBERSHIP DUES
13	01/31/2020	Claims	1	185517	WA FIRE COMMISSIONERS ASSOC	2,500.00	2020 MEMBERSHIP DUES
14	01/31/2020	Claims	1	185518	WA STATE FIREFIGHTERS ASSOC	110.00	2020 MEMBERSHIP DUES
49	01/31/2020	Payroll	1	185519	AFLAC	180.28	Pay Cycle(s) 01/31/2020 To 01/31/2020 - AFLAC
50	01/31/2020	Payroll	1	185520	BENTON COUNTY 4 BENEVOLENT FUND	37.00	Pay Cycle(s) 01/31/2020 To 01/31/2020 - Benevolent Fund
51	01/31/2020	Payroll	1	185521	DIMARTINO	908.34	Pay Cycle(s) 01/31/2020 To 01/31/2020 - LT Disab- Life
53	01/31/2020	Payroll	1	185523	IAFF LOCAL 1052	1,714.02	Pay Cycle(s) 01/31/2020 To 01/31/2020 - Union Dues
54	01/31/2020	Payroll	1	185524	TRUSTEED PLANS SERVICE CORPORATION	25,230.64	Pay Cycle(s) 01/31/2020 To 01/31/2020 - Medical Insurance; Pay Cycle(s) 01/31/2020 To 01/31/2020 - Dental Insurance
55	01/31/2020	Payroll	1	185525	WA PUB EMP & RETIRE SYS	28,131.87	Pay Cycle(s) 01/31/2020 To 01/31/2020 - LEOFF II; Pay Cycle(s) 01/31/2020 To 01/31/2020 - Deferred Comp;
56	01/31/2020	Payroll	1	185526	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	1,050.00	Pay Cycle(s) 01/31/2020 To 01/31/2020 - PERS 3
31	01/31/2020	Payroll	1	1039179	JOSEPH W MEHLNE	277.05	Dec Pay FLISA 11/18-12/15
39	01/31/2020	Payroll	1	1039180	JONATHAN SCHWARDER	277.05	Dec Pay FLISA 11/18-12/15
15	01/31/2020	Claims	401	5576	HUGHES FIRE EQUIPMENT INC.	1,161,934.20	PIERCE PUMPERS(2)
						522 Fire Control	72,218.72
						589 Payroll Clearing	24,336.71
						001 General Fund	96,555.43
						522 Fire Control	108.60
						110 EMS Fund	108.60
						594 Capital Expenditures	1,161,934.20
						401 Construction Fund	1,161,934.20

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

MCAG #: 1040

01/31/2020 To: 01/31/2020

Time: 14:51:56 Date: 01/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
						Claims:	1,200,791.98
						1,258,598.23 Payroll:	57,806.25

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary W. H. V. 01/16/2020 ✓

Commissioners Gregg Lund Dwight Doo Ralph K. Russell

Approval Date 01/16/2020

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:50:28 Date: 01/10/2020

MCAG #: 1040

12/02/2019 To: 12/02/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1725	12/02/2019	Claims	1	185490	A&A ROOFING	3,105.96	STA 410 AND 420 ROOF REPAIR
1726	12/02/2019	Claims	1	185491	CDW GOVERNMENT	1,822.87	HARD DRIVE BACKUP; SYNOLOGY
1727	12/02/2019	Claims	1	185492	CI SHRED	16.20	SHREDDING SERVICE
1728	12/02/2019	Claims	1	185493	COLUMBIA BASIN COLLEGE	156.60	ALP OTEP
1729	12/02/2019	Claims	1	185494	HUGHES FIRE EQUIPMENT INC.	435.37	APP 40 MAINT
1730	12/02/2019	Claims	1	185495	LIZ LOOMIS EASL, INC	3,000.00	COMMUNICATION
1731	12/02/2019	Claims	1	185496	LN CURTIS & SONS	3,282.82	ROPE RESCUR GEAR
1732	12/02/2019	Claims	1	185497	MCGAVICK GRAVES ATTORNEY AT LAW	6,075.94	CBA NEGOTIATION
1733	12/02/2019	Claims	1	185498	REGION 8 FIRE COUNCIL	675.00	IFSAC FF1 TESTING(5)
1734	12/02/2019	Claims	1	185499	TIRE FACTORY	561.58	APP 37 TIRE CHANGE; APP 44 TIRE CHANGE
1735	12/02/2019	Claims	1	185500	US BANK	4,025.11	VISA- CARAWAY; VISA- BRADLEY; VISA- JAGELSKI; VISA- CARLYLE; VISA- HARPER; VISA- BORSCHOWA; VISA- NEWTON; VISA- LONGIE
1736	12/02/2019	Claims	1	185501	US LINEN & UNIFORM	183.28	MATS SERVICE
1737	12/02/2019	Claims	1	185502	VOYAGER	2,146.96	FUEL
1738	12/02/2019	Claims	1	185503	WA STATE PATROL	415.00	FIRE OFFICER 2- HARPER
1739	12/02/2019	Claims	1	185504	YOKE'S FOODS	17.99	ESCAPE PLAN BREAKFAST; POSTAGE
1724	12/02/2019	Claims	110	116	ZOLL MEDICAL CORP GPO	623.09	BACKPACK FOR AED(3)
1723	12/02/2019	Claims	401	5575	BAER TESTING	2,730.00	GROUND TESTING
522 Fire Control						25,920.68	
001 General Fund						25,920.68	
522 Fire Control						623.09	
110 EMS Fund						623.09	
594 Capital Expenditures						2,730.00	
401 Construction Fund						2,730.00	
						Claims:	29,273.77
						29,273.77	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary WCH 01/16/2020

Commissioners by Carl Davidson, Ralph Russell

Approval Date 01/14/2020

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:46:08 Date: 01/10/2020

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01/31/2020 To: 01/31/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
16	01/31/2020	Payroll	1	EFT	BONNIE M BENITZ	6,233.31	Dec Pay FLSA 11/18-12/15
17	01/31/2020	Payroll	1	EFT	MATTHEW J BORSCHOWA	6,605.76	Dec Pay FLSA 11/18-12/15
18	01/31/2020	Payroll	1	EFT	SLITA T BRADLEY	4,174.75	Dec Pay FLSA 11/18-12/15
19	01/31/2020	Payroll	1	EFT	FREDERICK T BRINK	227.05	Dec Pay FLSA 11/18-12/15
20	01/31/2020	Payroll	1	EFT	PAUL E CARLYLE	5,303.25	Dec Pay FLSA 11/18-12/15
21	01/31/2020	Payroll	1	EFT	GREGG COUCH	907.34	Dec Pay FLSA 11/18-12/15
22	01/31/2020	Payroll	1	EFT	MONTE R ELMORE	163.23	Dec Pay FLSA 11/18-12/15
23	01/31/2020	Payroll	1	EFT	KEVIN G GAIDOS	5,251.77	Dec Pay FLSA 11/18-12/15
24	01/31/2020	Payroll	1	EFT	GARRETT S GOODWIN	595.96	Dec Pay FLSA 11/18-12/15
25	01/31/2020	Payroll	1	EFT	THOMAS R HARPER	5,093.62	Dec Pay FLSA 11/18-12/15
26	01/31/2020	Payroll	1	EFT	KYLE J JAGELSKI	272.05	Dec Pay FLSA 11/18-12/15
27	01/31/2020	Payroll	1	EFT	BRAYDON JAMES JOHNSON	733.70	Dec Pay FLSA 11/18-12/15
28	01/31/2020	Payroll	1	EFT	PATRICIA KIRKHAM	554.10	Dec Pay FLSA 11/18-12/15
29	01/31/2020	Payroll	1	EFT	JAMES A LONGIE	4,651.80	Dec Pay FLSA 11/18-12/15
30	01/31/2020	Payroll	1	EFT	JONATHAN LUCAS	44.87	Dec Pay FLSA 11/18-12/15
32	01/31/2020	Payroll	1	EFT	AARON J MELOY	5,507.49	Dec Pay FLSA 11/18-12/15
33	01/31/2020	Payroll	1	EFT	SAMUAL S MONDS	960.94	Dec Pay FLSA 11/18-12/15
34	01/31/2020	Payroll	1	EFT	RAYMOND J NEWTON	6,086.57	Dec Pay FLSA 11/18-12/15
35	01/31/2020	Payroll	1	EFT	GARRETT M PREMEL	4,844.48	Dec Pay FLSA 11/18-12/15
36	01/31/2020	Payroll	1	EFT	ALLEN LEE PUTZ	6,142.43	Dec Pay FLSA 11/18-12/15
37	01/31/2020	Payroll	1	EFT	KYLE M RICHE	901.29	Dec Pay FLSA 11/18-12/15
38	01/31/2020	Payroll	1	EFT	RALPH WOODY RUSSELL	468.54	Dec Pay FLSA 11/18-12/15
40	01/31/2020	Payroll	1	EFT	ROBERT C SHANNON	7,385.70	Dec Pay FLSA 11/18-12/15
41	01/31/2020	Payroll	1	EFT	RYAN P SOMMERVILLE	124.67	Dec Pay FLSA 11/18-12/15
42	01/31/2020	Payroll	1	EFT	ELIJAH C THOMPSON	698.70	Dec Pay FLSA 11/18-12/15
43	01/31/2020	Payroll	1	EFT	JACK L VAN HOORELBEKE	612.24	Dec Pay FLSA 11/18-12/15
44	01/31/2020	Payroll	1	EFT	ANTHONY G VINING	5,544.89	Dec Pay FLSA 11/18-12/15
45	01/31/2020	Payroll	1	EFT	THOMAS J WALKER	110.82	Dec Pay FLSA 11/18-12/15
46	01/31/2020	Payroll	1	EFT	WILLIAM H WHEALAN JR	7,643.18	Dec Pay FLSA 11/18-12/15
47	01/31/2020	Payroll	1	EFT	DAVID G WINN	6,363.83	Dec Pay FLSA 11/18-12/15
48	01/31/2020	Payroll	1	EFT	CODY WINTERS	5,811.19	Dec Pay FLSA 11/18-12/15

522 Fire Control

144,214.63

589 Payroll Clearing

-44,195.11

001 General Fund

100,019.52

100,019.52 Payroll:

100,019.52

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary W. H. W. 01/14/2020

Commissioners Chip Lewis, David D. D., Ralph Russell

Approval Date 01/14/2020

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 14:48:45 Date: 01/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
52	01/30/2020	Payroll	1	185522	EFTPS- IRS Payroll Taxes	22,591.64	941 Deposit for Pay Cycle(s) 01/31/2020 - 01/31/2020
			522 Fire Control			3,082.52	
			589 Payroll Clearing			19,509.12	
		001 General Fund				22,591.64	
						22,591.64 Payroll:	22,591.64

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary *[Signature]* 01/14/2020

Commissioners *[Signature]* *[Signature]* *[Signature]*

Approval Date 01/14/2020

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

Time: 16:08:13 Date: 01/10/2020
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12/02/2019 To: 12/02/2019

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9832	12/02/2019	2019	1725	888	A&A ROOFING	3,105.96	STA 410 AND 420 ROOF REPAIR
	522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund		3,105.96	STA 410 AND 420 ROOF REPAIR
Invoice							
	1894					3,105.96	STA 410 AND 420 ROOF REPAIR
9833	12/02/2019	2019	1723	887	BAER TESTING	2,730.00	GROUND TESTING
	594 22 62 01	Building Upgrade	401 000 594	Construction Fund		2,730.00	GROUND TESTING
Invoice							
	8288					2,730.00	GROUND TESTING
9834	12/02/2019	2019	1726	623	CDW GOVERNMENT	1,470.05	HARD DRIVE BACKUP
	522 12 35 10	Office Computer Equipment	001 000 522	General Fund		1,470.05	HARD DRIVE BACKUP
Invoice							
	WGF6746					1,470.05	HARD DRIVE BACKUP
9835	12/02/2019	2019	1726	623	CDW GOVERNMENT	352.82	SYNOLOGY
	522 12 35 10	Office Computer Equipment	001 000 522	General Fund		352.82	SYNOLOGY
Invoice							
	WGJ4311					352.82	SYNOLOGY
9836	12/02/2019	2019	1727	628	CISHRED	16.20	SHREDDING SERVICE
	522 12 41 00	Contract Services	001 000 522	General Fund		16.20	SHREDDING SERVICE
Invoice							
	0093627					16.20	SHREDDING SERVICE
9837	12/02/2019	2019	1728	70	COLUMBIA BASIN COLLEGE	156.60	ALP OTEP
	522 45 43 20	Registration Fees(Operations)	001 000 522	General Fund		156.60	ALP OTEP
Invoice							
	30121					156.60	ALP OTEP

BENTON COUNTY FIRE PROTECTION DISTRICT
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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9838	12/02/2019	2019	1729	509	HUGHES FIRE EQUIPMENT INC.	435.37	APP 40 MAINT
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		435.37	APP 40 MAINT
Invoice							
	545805					435.37	APP 40 MAINT
9839	12/02/2019	2019	1730	189	LIZ LOOMIS EASL, INC	3,000.00	COMMUNICATION
	522 13 41 00	Levy Publication Services	001 000 522	General Fund		3,000.00	COMMUNICATION
Invoice							
	B4-0120					3,000.00	COMMUNICATION
9840	12/02/2019	2019	1731	182	LN CURTIS & SONS	3,282.82	ROPE RESCUR GEAR
	522 21 28 20	PPE - Protective Clothing	001 000 522	General Fund		3,282.82	ROPE RESCUR GEAR
Invoice							
	INV345890					3,282.82	ROPE RESCUR GEAR
9842	12/02/2019	2019	1732	779	MCGAVICK GRAVES ATORNEY A	6,075.94	CBA NEGOTIATION
	522 14 41 00	Legal Services	001 000 522	General Fund		6,075.94	CBA NEGOTIATION
Invoice							
	12312019					6,075.94	CBA NEGOTIATION
9843	12/02/2019	2019	1733	279	REGION 8 FIRE COUNCIL	675.00	IFSAC FF1 TESTING(5)
	522 45 43 20	Registration Fees(Operations)	001 000 522	General Fund		675.00	IFSAC FF1 TESTING(5)
Invoice							
	06-706					675.00	IFSAC FF1 TESTING(5)
9844	12/02/2019	2019	1734	672	TIRE FACTORY	280.79	APP 37 TIRE CHANGE
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		280.79	APP 37 TIRE CHANGE
Invoice							
	02-139802					280.79	APP 37 TIRE CHANGE

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9845	12/02/2019	2019	1734	672	TIRE FACTORY	280.79	APP 44 TIRE CHANGE
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		280.79	APP 44 TIRE CHANGE
Invoice							
				02-139801		280.79	APP 44 TIRE CHANGE
9852	12/02/2019	2019	1735	475	US BANK	62.78	VISA- CARAWAY
	522 30 31 00	Expendable Supplies-Preventic	001 000 522	General Fund		62.78	OPERATION CANDY CANE SUPPLIES
Invoice							
				CARA		62.78	4485594555563475
9853	12/02/2019	2019	1735	475	US BANK	1,099.14	VISA- BRADLEY
	522 12 31 00	Expendable Office Supplies	001 000 522	General Fund		280.27	OFFICE SUPPLIES
	522 12 41 00	Contract Services	001 000 522	General Fund		499.56	OFFICE365
	522 12 42 40	Postage	001 000 522	General Fund		11.05	MAIL QUATERLY REPORTS
	522 20 35 00	Tools & Equipment	001 000 522	General Fund		106.50	NFPA GUIDELINES
	522 50 31 00	Expendable Supplies -Facilitie	001 000 522	General Fund		201.76	FACILITY SUPPLIES
Invoice							
				BRAD		1,099.14	4485594555563475
9854	12/02/2019	2019	1735	475	US BANK	22.23	VISA- JAGELSKI
	522 21 31 10	Supplies - Support Service	001 000 522	General Fund		22.23	MEALS FOR INCIDENT
Invoice							
				JAGE		22.23	4485594555563475
9855	12/02/2019	2019	1735	475	US BANK	1,237.23	VISA- CARLYLE
	522 12 35 10	Office Computer Equipment	001 000 522	General Fund		23.88	USB CORDS
	522 12 42 40	Postage	001 000 522	General Fund		7.70	MAIL SIGNS
	522 45 43 13	PerDiem & Lodging(EMS Offi	001 000 522	General Fund		1,129.68	CARDIAC ARREST SUMMIT
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		75.97	IOL CHANGE APP 42
Invoice							
				CARL		1,237.23	4485594555563475

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9856	12/02/2019	2019	1735	475	US BANK	247.71	VISA- HARPER
	522 45 43 10	PerDiem & Lodging(Operation	001 000 522	General Fund	113.30	MENTAL HEALTH SEMINAR- GAIDOS
	522 45 43 10	PerDiem & Lodging(Operation	001 000 522	General Fund	134.41	SB 5175- HARPER
							Invoice
					HARP	247.71	4485594555563475
9857	12/02/2019	2019	1735	475	US BANK	738.68	VISA- BORSCHOWA
	522 12 35 10	Office Computer Equipment		001 000 522	General Fund	248.61	MICROPHONE AND WEBCAM
	522 12 35 10	Office Computer Equipment		001 000 522	General Fund	490.07	COMPUTER SUPPLIES
							Invoice
					BORS	738.68	4485594555563475
9858	12/02/2019	2019	1735	475	US BANK	356.71	VISA- NEWTON
	522 21 35 10	Tools & Equipment -Suppressio		001 000 522	General Fund	44.15	LIGHT BATTERY
	522 60 31 00	Expendable Supplies - Automo		001 000 522	General Fund	63.50	LICENSING FOR APP43
	522 60 31 00	Expendable Supplies - Automo		001 000 522	General Fund	173.10	AMAZON PURCHASE
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	75.96	APP MAINT
							Invoice
					NEWT	356.71	4485594555563475
9859	12/02/2019	2019	1735	475	US BANK	260.63	VISA- LONGIE
	522 50 31 00	Expendable Supplies -Facilities		001 000 522	General Fund	260.63	FACILITY SUPPLIES
							Invoice
					LONG	260.63	4485594555563475
9846	12/02/2019	2019	1736	347	US LINEN & UNIFORM	183.28	MATS SERVICE
	522 50 48 00	Repair & Maint. - Facilities		001 000 522	General Fund	183.28	MATS SERVICE
							Invoice
						51.23	
						51.23	
						40.41	
						40.41	

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9847	12/02/2019	2019	1737	817	VOYAGER	2,146.96	FUEL
	522 60 32 00	Fuels			001 000 522 General Fund	2,146.96	FUEL
Invoice							
					869387969001	2,146.96	FUEL
9848	12/02/2019	2019	1738	369	WA STATE PATROL	415.00	FIRE OFFICER 2- HARPER
	522 45 43 20	Registration Fees(Operations)			001 000 522 General Fund	415.00	FIRE OFFICER 2- HARPER
Invoice							
					F2000040	415.00	FIRE OFFICER 2- HARPER
9850	12/02/2019	2019	1739	394	YOKE'S FOODS	9.99	ESCAPE PLAN BREAKFAST
	522 30 31 00	Expendable Supplies-Preventio			001 000 522 General Fund	9.99	ESCAPE PLAN BREAKFAST
Invoice							
					12042019	9.99	ESCAPE PLAN BREAKFAST
9851	12/02/2019	2019	1739	394	YOKE'S FOODS	8.00	POSTAGE
	522 12 42 40	Postage			001 000 522 General Fund	8.00	POSTAGE
Invoice							
					66018	8.00	POSTAGE
9849	12/02/2019	2019	1724	396	ZOLL MEDICAL CORP GPO	623.09	BACKPACK FOR AED(3)
	522 70 35 10	Small Tools And Minor Equipn			110 000 522 EMS Fund	623.09	BACKPACK FOR AED(3)
Invoice							
					2987499	623.09	BACKPACK FOR AED(3)
Total:						29,273.77	
Fund							
					001 General Fund	25,920.68	
					110 EMS Fund	623.09	
					401 Construction Fund	2,730.00	

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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12/02/2019 To: 12/02/2019

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
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We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9860	01/31/2020	2020	1	854	ARCHIVE SOCIAL	2,388.00	SOCIAL MEDIA ARCHIVE
	522 12 41 00	Contract Services		001 000 522	General Fund	2,388.00	SOCIAL MEDIA ARCHIVE
Invoice							
				9773		2,388.00	SOCIAL MEDIA ARCHIVE
9863	01/31/2020	2020	2	36	BC FIRE DIST #4 FF ASSOCIATION	3,499.00	2020 DUES
	522 12 29 30	Volunteer Association		001 000 522	General Fund	3,499.00	2020 DUES
Invoice							
				01082020		3,499.00	2020 DUES
9862	01/31/2020	2020	3	42	BENTON RURAL ELECTRIC	5,000.00	ELECTRICITY AND PREPAYMENT
	522 50 47 10	Electricity		001 000 522	General Fund	1,641.60	STA420
	522 50 47 10	Electricity		001 000 522	General Fund	45.52	WELLHOUSE
	522 50 47 10	Electricity		001 000 522	General Fund	197.01	SHOP
	522 50 47 10	Electricity		001 000 522	General Fund	44.33	STA430
	522 50 47 10	Electricity		001 000 522	General Fund	52.95	POT
	522 50 47 10	Electricity		001 000 522	General Fund	491.42	STA410
	522 50 47 10	Electricity		001 000 522	General Fund	2,527.17	PREPAYMENT
Invoice							
				01202020		5,000.00	
9864	01/31/2020	2020	4	409	BIAS SOFTWARE	8,000.00	PROFESSIONAL SERVICE
	522 12 41 10	Financial Services Contract(BI		001 000 522	General Fund	8,000.00	PROFESSIONAL SERVICE
Invoice							
				11230		8,000.00	PROFESSIONAL SERVICE
9865	01/31/2020	2020	4	409	BIAS SOFTWARE	4,457.82	BIAS SOFTWARE
	522 12 41 10	Financial Services Contract(BI		001 000 522	General Fund	4,457.82	BIAS SOFTWARE
Invoice							
				10932		4,457.82	BIAS SOFTWARE
9861	01/31/2020	2020	5	690	BPAS	4,000.00	HRA

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

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01/31/2020 To: 01/31/2020

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
522 12 20 04 HRA Benefits				001 000 522 General Fund		500.00	HRA
522 21 20 04 HRA Benefits				001 000 522 General Fund		3,500.00	HRA
Invoice							
JAN20							
9866	01/31/2020	2020	6	660	CASCADE SIGN AND APPAREL	108.60	LOGO FOR APP45
522 70 35 10 Small Tools And Minor Equipm				110 000 522 EMS Fund		108.60	LOGO FOR APP45
Invoice							
10951							
9868	01/31/2020	2020	7	111	EMERGENCY REPORTING SYSTI	1,082.15	ERS
522 12 41 00 Contract Services				001 000 522 General Fund		1,082.15	ERS
Invoice							
2019-9128							
9869	01/31/2020	2020	8	123	FIRE 4 ADVANCED TRAVEL	191.40	NEW COMMISSIONER TRAINING
522 11 43 00 Travel-Mileage & Airfare				001 000 522 General Fund		86.40	MILEAGE- GOODWIN
522 11 43 30 Travel - Per Diem & Lodging				001 000 522 General Fund		105.00	PER DIEM- GOODWIN
Invoice							
2035							
9867	01/31/2020	2020	9	704	FIRE 4 CHECKING ACCOUNT	2,373.83	VOLUNTEER SCHOLARSHIP- MONDS
522 45 43 30 Tuition Reimbursement				001 000 522 General Fund		2,373.83	VOLUNTEER SCHOLARSHIP- MONDS
Invoice							
1215							
9875	01/31/2020	2020	15	509	HUGHES FIRE EQUIPMENT INC.	1,161,934.20	PIERCE PUMPERS(2)
594 22 62 04 Capital Apparatus				401 000 594 Construction Fund		1,161,934.20	PIERCE PUMPERS(2)
Invoice							
193893							
						1,161,934.20	PIERCE PUMPERS(2)

BENTON COUNTY FIRE PROTECTION DISTRICT
MCAG #: 1040

01/31/2020 To: 01/31/2020

Pay #	Paid On	Year	Trans	Vendor ID	Vendor
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9870	01/31/2020	2020	10	781	RED MOUNTAIN AVA ALLIANCE	300.00	2020 FRIENDS OF RED MOUNTAIN
	522 12 49 00	Memberships/Dues			001 000 522 General Fund	300.00	2020 FRIENDS OF RED MOUNTAIN

3,746.98 MEMBERSHIP AND CREDIT

5,211.83	MEMBERSHIP
-1,464.85	CREDIT

3,746.98	MEMBERSHIP AND CREDIT
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1,100.00 2020 MEMBERSHIP DUES

1,100.00

1,100.00	2020 MEMBERSHIP DUES
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2,500.00 2020 MEMBERSHIP DUES

2,500.00 2020 MEMBERSHIP DUES

2020 MEMBERSHIP DUES
2,500.00

110.00 2020 MEMBERSHIP DUES

110.00	2020 MEMBERSHIP DUES
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2020 MEMBERSHIP DUES
110.00

Total: 1,200,791.98

38,749.18

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
 MCAG #: 1040

Time: 16:08:33 Date: 01/10/2020
 Page: 4

01/31/2020 To: 01/31/2020

Accts

Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
				110	EMS Fund	108.60	
				401	Construction Fund	1,161,934.20	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.