



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

December 5, 2019
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 12/05/2019
- Approval of Regular Meeting Minutes dated 11/21/2019
- Approval and pay:
- **Expenditures:**

522 Fire Control	27,357.88
001 General Fund	<u>27,357.88</u>

594 Capital Expenditures	157,306.82
401 Construction Fund	<u>157,306.82</u>

Total: \$184,664.70

RESOLUTIONS/MOTIONS

- Resolution 2019-11: Setting meeting dates
- Resolution 2019-12: Authorizing a commissioner to serve as a volunteer firefighter
- Resolution 2019-13: Small Works Procedures
- Resolution 2019-14: Vendor Lists Procedures
- Approval of Interlocal Agreement: Small Works Roster
- Approval of Interlocal Agreement: Vendor Lists

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report

- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- December 7 – Hand out Operation Candy Cane flyers
- December 14 – Operation Candy Cane
- March 20, 2020 – Chamber Bucks Ball, Uptown Theater at 1800 hrs. (previously scheduled in December 2019)

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report


NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 12/05/19
SLITA BRADLEY, DISTRICT SECRETARY

 12/05/19
GREGG COUCH, COMMISSIONER

 12/05/19
WOODY RUSSELL, COMMISSIONER

 12/05/2019
GARRETT GOODWIN, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

November 21, 2019
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Couch called the meeting to order at 1801 hrs.

PLEDGE OF ALLEGIANCE

City Liaison Brink led the pledge of allegiance.

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner Gregg Couch
Commissioner Woody Russell
Commissioner Garrett Goodwin
Fire Chief William Whealan
District Secretary Slita Bradley
Captain Paul Carlyle
City Liaison Fred Brink

Captain Ray Newton
Firefighter Garrett Premel
Firefighter Allen Putz
Lieutenant James Longie
Firefighter Braydon Johnson
Firefighter Cody Winters

FINANCIAL REVIEW

- Reviewed with no questions.

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 11/21/2019
- Approval of Regular Meeting Minutes dated 11/07/2019
- Approval and pay:
- **Expenditures:**

522 Fire Control	59,504.71
589 Payroll Clearing	24,114.76
<u>001 General Fund</u>	<u>83,619.47</u>
522 Fire Control	5,078.20
<u>110 EMS Fund</u>	<u>5,078.20</u>
594 Capital Expenditures	3,193.93
<u>401 Construction Fund</u>	<u>3,193.93</u>

- **EFT**

522 Fire Control 147,583.49

589 Payroll Clearing	-44,574.31
<u>001 General Fund</u>	<u>103,009.18</u>

- **Key Bank Tax Deposit**

522 Fire Control	3,260.12
589 Payroll Clearing	20,407.97
<u>001 General Fund</u>	<u>23,668.09</u>

Grand Total: \$218,568.87

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Goodwin and the motion carried.

RESOLUTIONS/MOTIONS

- No resolutions or motions.

DISTRICT REPORTS

- Union Report
 - Union negotiation is going well.
 - Three personnel attended the Peer fitness instructor course.
- Volunteer Report
 - No report.
- Logistics Report
 - No report.
- City Liaison Report
 - City Liaison Brink reported that Mayor Pro Tem Buel was promoted at his current employment and he had been busy. City Liaison Brink filled the pro tem position for the meeting.
 - He attended the Station 430 Groundbreaking.
 - Bikes for Tikes at Tri-cities Convention Center will be this Friday. 14,000 bikes will be assembled and donated to those who are in need. Local 598 donated the bikes. He and other city council members will be there to help. He invited anyone who would like to donate their time to help with this program to join in at the event.
- Commissioner's Report
 - No report.
- Fire Chief's Report
 - He assisted with the Veterans Day Parade. It was well attended.
 - He attended the Washington State Emergency Management Council (EMC) and State Emergency Responson Commission (SERC) meetings. He is working on resigning from the board position, but it will be a lengthy process if there is a need to change the Revised Code of Washington (RCW) or a Washington Administrative Code (WAC) pertaining to the SERC.
 - He assisted with the structure fire on Van Giesen.
 - He attended a pre-construction meeting with ZBA and G2 Construction for Station 430.
 - He participated in Station 430 groundbreaking ceremony.
 - He attended the Snohomish County Fire training program called ACT (A-Antidote, C- CPR/AED, and T-Tourniquet). He will be able to provide the training to the community. No certification will be given to participants. Target audiences are

seniors, city employees, and school employees to begin with. The district now has several instructors. Training equipment will be purchased to support the ACT program delivery.

- He assisted with the ambulance re-chassis pickup.
- He participated in the management labor negotiations meeting.
- He attended the area chiefs meeting.
- District Secretary's Report
 - District Secretary Bradley asked the board for 2020 Meeting dates and times. The board decided to keep the regular meetings on the 1st and 3rd Thursdays at 1800 hrs., with an exception of the second meeting in June, which will be moved to Wednesday to avoid traffic on Hogs and Dogs event.
 - District Secretary Bradley asked if Commissioner Goodwin is interested in being a volunteer firefighter. Commissioner Goodwin confirmed that he is interested. District Secretary Bradley will create the resolution allowing a commissioner to volunteer as a volunteer firefighter at the next meeting.

OPEN FORUM DISCUSSION

- No discussions.

IMPORTANT DATES

- November 22 – Commissioner Hill recognition celebration at May's place
- November 23 – Tri-County Commissioners meeting at Franklin County Fire District #3
- December 7 – Hand out Operation Candy Cane flyers
- December 14 – Operation Candy Cane
- March 20, 2020 – Chamber Bucks Ball, Uptown Theater at 1800 hrs. (previously scheduled in December 2019)

CORRESPONDENCE

- No correspondence

AMBULANCE SERVICE PROGRAM UPDATES

- Captain Carlyle said the new ambulance is here and anyone is welcome to check it out.
- Medicare application has been updated with Captain Carlyle and Chief Whealan as the district's representatives.
- Ground Emergency Medical Transport (GEMT) audit is being performed. It should be completed in 60 days.

UNFINISHED BUSINESS

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
 - No report.
- Station Design Team
 - Commissioner Russell reported that the Groundbreaking went well. He thanked everyone who attended the event. It was a great turnout.
- Apparatus Committee
 - Commissioner Goodwin reported that KME fire engine demo meeting went well. He will show the estimated costs under the bond budget report. Captain Newton reported that a Pierce fire engine demo meeting will be tomorrow.
- Volunteer Recruitment
 - The group will meet tomorrow at 1000 hrs.

- **Bond Budget Report**

- Commissioner Russell reported that the citizens approved a \$7.5 million dollar bond and the building bid came in for approximately \$6.2 million. The rest of the bond monies, 1.2 million, is available to be used for fire apparatus. If we don't tap into our contingency funds, there may be another \$350,000 available for fire apparatus. \$185,000 was set aside to pay for permits and consultant fees, and \$110,000 of the \$185,000 has been spent. He does not anticipate more invoices coming in.
- Captain Newton asked if anyone is keeping an eye on the contingency funds. Last time when we did the Station 410 changes, he felt like the contractor did the change orders without permission. Chief Whealan reported that all change orders must be approved by the commissioners. Lieutenant Longie reported that G2 construction understands the hassle of change orders and they do not like to submit change orders as well. Lieutenant Longie reported that we may go over budget on the soft costs.
- Commissioner Goodwin presented the apparatus team priorities. The total estimate is \$1,473,656.39. Chief Whealan reported that he is hopeful to have enough funds to outfit the apparatus as suggested by the apparatus team.

NEW BUSINESS

- No new business.

AGENDA ITEMS FOR NEXT MEETING

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report


EXECUTIVE SESSION

At 1827 hrs., the board called an executive session per RCW 42.30.140 for 10 minutes. At 1837 hrs., the meeting was resumed to a regular session with no actions to follow.

ADJOURNMENT:

The meeting was adjourned at 1840 hrs.

Attested:

 12/05/19
SLITA BRADLEY, DISTRICT SECRETARY

 12/05/19
GREGG COUCH, COMMISSIONER

 12/05/19
WOODY RUSSELL, COMMISSIONER

 12/05/19
GARRETT GOODWIN, COMMISSIONER

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:15:51 Date: 12/05/2019

MCAG #: 1040

12/13/2019 To: 12/13/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1558	12/13/2019	Claims	1	185416	ABADAN	97.45	COPY MACHINE USAGE.
1559	12/13/2019	Claims	1	185417	ADVANCED PAGING & COMMUNICATIONS	246.90	ICOM REPAIRS
1560	12/13/2019	Claims	1	185418	AMERICAN FLEET MAINTENANCE	1,629.00	PUMP TESTING
1580	12/13/2019	Claims	1	185436	BRADLEY, SLITA	1,100.00	TUITION REIMBURSEMENT
1561	12/13/2019	Claims	1	185419	CASCADE FIRE - YAKIMA	171.91	WINDOW CRANKS
1562	12/13/2019	Claims	1	185420	CHARTER COMMUNICATIONS	77.64	TV SERVICES
1563	12/13/2019	Claims	1	185421	CORWIN FORD	5,384.01	REPAIR APP 35; REPAIR APP 35; REPAIR APP 30
1564	12/13/2019	Claims	1	185422	DESIGN SPACE MODULAR BUILDINGS	415.97	POT RENTAL
1565	12/13/2019	Claims	1	185423	EASL, INC	3,004.46	COMMUNICATION
1566	12/13/2019	Claims	1	185424	FIRE 4 ADVANCED TRAVEL	63.00	CONF FF SAFETY - HARPER
1576	12/13/2019	Claims	401	5570	G2 COMMERCIAL CONSTRUCTION	153,511.32	STA430
1567	12/13/2019	Claims	1	185425	LEAF	368.19	COPIER LEASE
1568	12/13/2019	Claims	1	185426	LIFE ASSIST	2,484.54	MISC EMS SUPPLIES; MISC EMS SUPPLIES
1569	12/13/2019	Claims	1	185427	NEWEGG	528.49	COMPUTER PARTS
1578	12/13/2019	Claims	1	185434	ON SCENE MEDICAL	2,115.00	PHYSICAL EVAL
1570	12/13/2019	Claims	1	185428	PALADIN BACKGROUND	44.00	BACKGROUND (2)
1571	12/13/2019	Claims	1	185429	PASCO TIRE FACTORY	1,149.00	TIRE CHANGE APP 15; TIRE CHANGE APP 40; TIRE CHANGE APP 37; TIRE CHANGE APP 16
1572	12/13/2019	Claims	1	185430	RICHLAND, CITY OF	5,280.50	DISPATCH SERVICES
1579	12/13/2019	Claims	1	185435	SNURE LAW OFFICE	60.00	LEGAL SERVICE
1573	12/13/2019	Claims	1	185431	US LINEN & UNIFORM	183.28	MAT SERVICES; MAT SERVICES; MAT SERVICES; MAT SERVICES
1574	12/13/2019	Claims	1	185432	VERIZON WIRELESS	699.39	CELL SERVICES
1575	12/13/2019	Claims	1	185433	VOYAGER	2,255.15	FUEL
1577	12/13/2019	Claims	401	5571	ZBA Architecture	3,795.50	CONSTRUCTION AND PERMITTING
522 Fire Control						27,357.88	
001 General Fund						27,357.88	
594 Capital Expenditures						157,306.82	
401 Construction Fund						157,306.82	
						Claims:	184,664.70
						184,664.70	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary Shirley Bradley

Commissioners David Dose, Ly Cur, Rafael Rueda

Approval Date 12/05/2019

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L
MCAG #: 1040

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001 General Fund

01/01/2019 To: 12/31/2019

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 80 00 00	Beginning Balance	1,611,919.42	1,611,919.42	0.00	100.0%
308 Beginning Balances		1,611,919.42	1,611,919.42	0.00	100.0%
310 Taxes					
311 10 00 01	Property Tax	2,432,971.00	2,417,182.32	15,788.68	99.4%
337 20 00 01	Leasehold Tax	27,500.00	36,983.19	(9,483.19)	134.5%
310 Taxes		2,460,471.00	2,454,165.51	6,305.49	99.7%
330 Intergovernmental Revenues					
331 15 22 81	U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40	AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34	SAFER Grant	0.00	0.00	0.00	0.0%
334 01 30 02	WSP-FF Training	1,000.00	522.00	478.00	52.2%
334 04 90 01	State Trauma Grant	1,200.00	1,266.00	(66.00)	105.5%
334 06 90 04	BVFF Physical Reimb.	1,000.00	700.00	300.00	70.0%
335 00 91 01	Energy NW Generation T	25,000.00	39,912.13	(14,912.13)	159.6%
337 97 04 40	AFG COST SHARE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues		28,200.00	42,400.13	(14,200.13)	150.4%
340 Charges For Services					
341 70 00 05	Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01	Fire Services, State	39,000.00	41,960.15	(2,960.15)	107.6%
342 21 00 02	Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03	Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04	Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09	Fire Services, W Rhld	0.00	0.00	0.00	0.0%
340 Charges For Services		41,300.00	41,960.15	(660.15)	101.6%
350 Fines & Forfeitures					
359 90 00 01	Fines And Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures		0.00	0.00	0.00	0.0%
360 Investment Interest					
361 11 00 01	Investment Interest	2,000.00	23,187.04	(21,187.04)	1159.4%
367 11 00 08	Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01	Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02	Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00	Other Miscellaneous Revenue	22,000.00	24,839.17	(2,839.17)	112.9%
360 Investment Interest		24,000.00	48,026.21	(24,026.21)	200.1%
380 Non Revenues					
39 00 00 01	Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%
39 50 68 04	Refund/Reimbursement	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E
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001 General Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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380 Non Revenues

380 Non Revenues	0.00	0.00	0.00	0.0%
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390 Other Revenues

395 10 00 02	Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01	Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 01	Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10	Transfer In From 110	857,884.00	457,884.00	400,000.00	53.4%
397 00 01 06	Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07	Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01	Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01	Transfer In From 501	0.00	0.00	0.00	0.0%
397 Interfund Transfers		857,884.00	457,884.00	400,000.00	53.4%

Fund Revenues:

5,023,774.42	4,656,355.42	367,419.00	92.7%
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Expenditures

Amt Budgeted	Expenditures	Remaining
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522 Fire Control

522 11 10 10	Salary - Comm 1 (Couch)	6,500.00	3,812.00	2,688.00	58.6%
522 11 10 20	Salary-Comm 2 (Russell)	6,500.00	4,694.00	1,806.00	72.2%
522 11 10 30	Salary-Comm 3 (Hill)	6,500.00	4,452.00	2,048.00	68.5%
522 11 20 10	Benefits - Comm 1 (Couch)	650.00	303.43	346.57	46.7%
522 11 20 20	Benefits - Comm 2 (Russell)	650.00	370.09	279.91	56.9%
522 11 20 30	Benefits - Comm 3 (Hill)	650.00	353.50	296.50	54.4%
522 11 31 00	Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00	Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30	Travel - Per Diem & Lodging	2,500.00	1,218.76	1,281.24	48.8%
522 11 43 31	Registration Fees	2,000.00	510.00	1,490.00	25.5%

011 Legislative

011 Legislative		27,050.00	15,713.78	11,336.22	58.1%
522 12 10 10	Salary - Administration	220,420.00	196,041.85	24,378.15	88.9%
522 12 10 60	Overtime - Administrative	6,500.00	505.40	5,994.60	7.8%
522 12 10 70	Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04	HRA Benefits	6,000.00	5,500.00	500.00	91.7%
522 12 20 10	Benefits - Administrative	58,450.00	56,862.45	1,587.55	97.3%
522 12 20 60	Benefits - OT Administration	1,800.00	188.64	1,611.36	10.5%
522 12 20 70	Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20	Volunteer Pension & Relief Fund	6,000.00	2,730.00	3,270.00	45.5%
522 12 29 20	Volunteer Recognition	4,000.00	2,845.74	1,154.26	71.1%
522 12 29 30	Volunteer Association	3,500.00	3,499.35	0.65	100.0%
522 12 31 00	Expendable Office Supplies	3,750.00	1,907.41	1,842.59	50.9%
522 12 31 10	Computer Software	0.00	0.00	0.00	0.0%
522 12 35 00	Office Tools & Equipment	2,000.00	1,425.53	574.47	71.3%
522 12 35 10	Office Computer Equipment	12,000.00	13,487.23	(1,487.23)	112.4%
522 12 41 00	Contract Services	63,000.00	39,305.90	23,694.10	62.4%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

MCAG #: 1040

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001 General Fund

01/01/2019 To: 12/31/2019

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 12 41 01	Porttable Office Trailer 420	5,000.00	3,491.65	1,508.35	69.8%
522 12 41 02	Contract For Union Negotiation	20,000.00	0.00	20,000.00	0.0%
522 12 41 10	Financial Services Contract(BIAS)	14,852.00	12,173.54	2,678.46	82.0%
522 12 41 20	Professional Services	10,000.00	4,150.00	5,850.00	41.5%
522 12 42 00	Phone Service	4,200.00	5,614.54	(1,414.54)	133.7%
522 12 42 10	Cellular Phone Service	10,000.00	9,206.34	793.66	92.1%
522 12 42 20	Pagers Service	0.00	0.00	0.00	0.0%
522 12 42 40	Postage	1,500.00	550.98	949.02	36.7%
522 12 42 41	Postage For Warrants	0.00	0.00	0.00	0.0%
522 12 44 00	Advertising/Notices/Recruiting	1,500.00	912.47	587.53	60.8%
522 12 45 00	Equipment Lease/Maint	5,000.00	4,594.53	405.47	91.9%
522 12 46 00	District Insurance	41,276.00	41,276.00	0.00	100.0%
522 12 48 00	Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20	WebPage Maintenance	500.00	0.00	500.00	0.0%
522 12 49 00	Memberships/Dues	16,000.00	15,259.12	740.88	95.4%
522 12 49 10	Taxes And Irrigation Fees	65.00	55.70	9.30	85.7%
522 12 49 20	State Auditor	6,000.00	0.00	6,000.00	0.0%
012 Administrative		523,313.00	421,584.37	101,728.63	80.6%
522 13 41 00	Levy Publication Services	45,000.00	38,797.06	6,202.94	86.2%
522 13 48 20	Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00	Commissioner Elections	5,000.00	0.00	5,000.00	0.0%
013 Election		50,000.00	38,797.06	11,202.94	77.6%
522 14 41 00	Legal Services	24,000.00	16,411.00	7,589.00	68.4%
014 Legal		24,000.00	16,411.00	7,589.00	68.4%
522 15 40 00	Advance Travel/Petty Cash	0.00	0.00	0.00	0.0%
015 Internal Acct		0.00	0.00	0.00	0.0%
522 20 10 10	Mobilization Wages	30,000.00	14,970.63	15,029.37	49.9%
522 20 20 10	Mobilization Benefits	9,000.00	2,967.36	6,032.64	33.0%
522 20 24 10	Physicals/Innoculation	63,000.00	47,848.00	15,152.00	75.9%
522 20 28 00	Uniforms (All Non-PPE)	13,000.00	15,279.93	(2,279.93)	117.5%
522 20 31 00	Expendable Incident Supplies	500.00	153.25	346.75	30.7%
522 20 35 00	Tools & Equipment	500.00	33.23	466.77	6.6%
522 20 35 20	Physical Eval Equipment	3,000.00	0.00	3,000.00	0.0%
522 20 41 00	Assessment Fees	6,000.00	3,696.69	2,303.31	61.6%
522 20 48 00	Uniform Maintenance	2,000.00	338.91	1,661.09	16.9%
020 Operations		127,000.00	85,288.00	41,712.00	67.2%
522 21 10 10	Salary - Firefighters	1,200,676.00	1,093,866.94	106,809.06	91.1%
522 21 10 71	Overtime - Firefighters	100,000.00	104,799.30	(4,799.30)	104.8%
522 21 10 80	Resident Reimbursement	105,600.00	46,412.00	59,188.00	44.0%
522 21 10 90	Volunteer Reimbursement	66,000.00	45,145.00	20,855.00	68.4%
522 21 20 04	HRA Benefits	42,000.00	38,500.00	3,500.00	91.7%
522 21 20 10	Benefits - Firefighters	362,716.77	340,226.47	22,490.30	93.8%
522 21 20 71	Benefits - Overtime FF	37,500.00	28,785.64	8,714.36	76.8%
522 21 20 80	Benefits - Resident Reimbursement	3,000.00	3,550.56	(550.56)	118.4%
522 21 20 90	Benefits - Volunteer	3,500.00	3,579.36	(79.36)	102.3%
522 21 28 20	PPE - Protective Clothing	50,000.00	18,524.95	31,475.05	37.0%
522 21 31 00	Expendable Supplies - Suppression	3,600.00	702.07	2,897.93	19.5%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I
MCAG #: 1040

Time: 15:17:46 Date: 12/05/2019

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001 General Fund

01/01/2019 To: 12/31/2019

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 21 31 10	Supplies - Support Service	4,000.00	1,022.95	2,977.05	25.6%
522 21 35 10	Tools & Equipment -Suppression	5,000.00	726.10	4,273.90	14.5%
522 21 35 11	Hose Replacement	2,000.00	1,534.98	465.02	76.7%
522 21 35 12	Nozzle Replacement	3,500.00	0.00	3,500.00	0.0%
522 21 35 13	Tools - Support Service	7,200.00	2,541.05	4,658.95	35.3%
522 21 41 00	Professional Services	11,000.00	4,164.97	6,835.03	37.9%
522 21 48 00	Equipment Repair & Maint	1,550.00	217.70	1,332.30	14.0%
522 21 48 10	Fire Extinguisher Maint	1,102.00	1,101.20	0.80	99.9%
522 21 48 80	SCBA Air Compressor	0.00	0.00	0.00	0.0%
522 21 48 90	SCBA Repair/Maintenance	1,000.00	1,854.50	(854.50)	185.5%
021 Suppression		2,010,944.77	1,737,255.74	273,689.03	86.4%
522 24 31 00	Expendable Supplies - Radios	1,000.00	43.39	956.61	4.3%
522 24 35 00	Non-Expendable Supplies - Radios	10,000.00	8,571.78	1,428.22	85.7%
522 24 41 00	Dispatch Services	63,366.00	52,805.00	10,561.00	83.3%
522 24 41 10	VHF Maintenance Fee	15,000.00	0.00	15,000.00	0.0%
522 24 48 00	Repair & Maintenance - Radios	1,000.00	961.38	38.62	96.1%
024 Communications		90,366.00	62,381.55	27,984.45	69.0%
522 30 31 00	Expendable Supplies-Prevention	2,500.00	572.67	1,927.33	22.9%
522 30 31 10	Smoke Alarm Program	300.00	0.00	300.00	0.0%
522 30 35 00	Tools & Equipment - Prevention	750.00	0.00	750.00	0.0%
522 30 48 00	Repair & Maintenance - Prevention	0.00	195.00	(195.00)	0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00	0.0%
030 Public Information		3,650.00	767.67	2,882.33	21.0%
522 45 31 00	Expendable Supplies - Training	2,000.00	476.04	1,523.96	23.8%
522 45 31 10	Training Computer Software	8,700.00	7,019.40	1,680.60	80.7%
522 45 35 00	Tools & Equipment - Training	1,800.00	827.18	972.82	46.0%
522 45 35 10	Equipment- Wellness Program	0.00	0.00	0.00	0.0%
522 45 41 00	Professional Service	14,000.00	4,000.00	10,000.00	28.6%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	174.40	3,325.60	5.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	83.52	2,316.48	3.5%
522 45 43 02	Travel - Mileage&Air(Automotive)	50.00	0.00	50.00	0.0%
522 45 43 03	Travel - Mileage&Air(EMS Officer)	6,500.00	960.00	5,540.00	14.8%
522 45 43 10	PerDiem & Lodging(Operations)	8,000.00	6,088.76	1,911.24	76.1%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	1,387.49	5,412.51	20.4%
522 45 43 12	PerDiem & Lodging(Automotive)	600.00	0.00	600.00	0.0%
522 45 43 13	PerDiem & Lodging(EMS Officer)	8,000.00	4,117.51	3,882.49	51.5%
522 45 43 20	Registration Fees(Operations)	60,000.00	39,790.30	20,209.70	66.3%
522 45 43 21	Registration Fees(Admin)	3,500.00	670.00	2,830.00	19.1%
522 45 43 22	Registration Fees(Automotive)	600.00	0.00	600.00	0.0%
522 45 43 23	Registration Fees(EMS Officer)	6,500.00	3,020.00	3,480.00	46.5%
522 45 43 30	Tuition Reimbursement	5,000.00	3,350.00	1,650.00	67.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00	0.0%
045 Training		137,950.00	71,964.60	65,985.40	52.2%
522 50 31 00	Expendable Supplies -Facilities	6,500.00	5,638.10	861.90	86.7%
522 50 35 00	Tools & Equipment - Facilities	15,000.00	22,533.46	(7,533.46)	150.2%
522 50 41 00	Professional Services	0.00	0.00	0.00	0.0%
522 50 45 00	Lease-Sta 410	5,000.00	4,767.63	232.37	95.4%
522 50 47 10	Electricity	22,000.00	16,537.36	5,462.64	75.2%

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BENTON COUNTY FIRE PROTECTION L

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001 General Fund

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 47 20 Water/Sewer	10,000.00	4,322.10	5,677.90	43.2%
522 50 48 00 Repair & Maint. - Facilities	35,000.00	33,175.32	1,824.68	94.8%
050 Facilities	93,500.00	86,973.97	6,526.03	93.0%
522 60 31 00 Expendable Supplies - Automotive	6,000.00	3,878.22	2,121.78	64.6%
522 60 32 00 Fuels	25,000.00	22,627.20	2,372.80	90.5%
522 60 35 00 Tools & Equipment - Automotive	6,000.00	3,804.45	2,195.55	63.4%
522 60 48 00 Repair & Maint. - Automotive	52,440.00	63,944.67	(11,504.67)	121.9%
060 Automotive	89,440.00	94,254.54	(4,814.54)	105.4%
522 70 31 00 Expendable Supplies - EMS	25,000.00	32,202.32	(7,202.32)	128.8%
522 70 35 00 Small Tools & Minor Equip	4,000.00	1,510.59	2,489.41	37.8%
522 70 41 02 EMS Assessment Fee	1,500.00	986.11	513.89	65.7%
522 70 41 10 Contract Services - EMS	9,500.00	8,161.15	1,338.85	85.9%
522 70 48 00 Small Tools- Repairs & Maintenance	0.00	401.21	(401.21)	0.0%
526 22 31 01 Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
070 EMS	40,000.00	43,261.38	(3,261.38)	108.2%
522 Fire Control	3,217,213.77	2,674,653.66	542,560.11	83.1%
588 Prior Period Adjustment				
585 10 00 01 Other Decreases In Net Cash & Investments	0.00	0.00	0.00	0.0%
- Other Costs Allocations				
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 Payroll Clearing				
589 90 00 00 Payroll Clearing	0.00	(241.60)	241.60	0.0%
589 90 00 01 Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
589 Payroll Clearing	0.00	(241.60)	241.60	0.0%
591 Debt Service				
591 22 71 02 Capital Lease Principal	492,587.00	492,586.87	0.13	100.0%
592 22 83 02 Capital Lease Interest	17,242.41	17,242.41	0.00	100.0%
591 Debt Service	509,829.41	509,829.28	0.13	100.0%
594 Capital Expenditures				
594 22 63 01 Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02 Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
594 22 62 00 Captial Building	0.00	0.00	0.00	0.0%
594 22 63 00 Capital Apparatus And Equipment	0.00	0.00	0.00	0.0%
594 22 64 01 Capital Communications	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E

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001 General Fund

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
022 Capital	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
597 Interfund Transfers				
597 00 00 01 Transfers Out To 501	0.00	0.00	0.00	0.0%
597 00 01 04 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07 Transfers-Out To 107	50,000.00	50,000.00	0.00	100.0%
597 00 01 61 Transfer Out To 601	48,584.00	48,584.00	0.00	100.0%
597 Interfund Transfers	98,584.00	98,584.00	0.00	100.0%
Fund Expenditures:	3,825,627.18	3,282,825.34	542,801.84	85.8%
Fund Excess/(Deficit):	1,198,147.24	1,373,530.08		

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BENTON COUNTY FIRE PROTECTION L
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004 Health Reimbursement Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 04 Beginning Balance	83.10	83.10	0.00	100.0%
308 Beginning Balances	83.10	83.10	0.00	100.0%
340 Charges For Services				
349 17 00 01 Employee Benefit - HRA	0.00	0.00	0.00	0.0%
340 Charges For Services	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 04 Investment Interest	2.00	1.36	0.64	68.0%
360 Investment Interest	2.00	1.36	0.64	68.0%
380 Non Revenues				
388 80 00 01 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 01 04 Transfer In From 001	0.00	0.00	0.00	0.0%
397 00 01 05 Transfer In From 101	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	85.10	84.46	0.64	99.2%
Fund Excess/(Deficit):	85.10	84.46		

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BENTON COUNTY FIRE PROTECTION C
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007 Separation Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 07 Beginning Balance	10,087.24	10,087.24	0.00 100.0%
308 Beginning Balances	10,087.24	10,087.24	0.00 100.0%

360 Investment Interest

361 11 00 07 Investment Interest	500.00	662.63	(162.63) 132.5%
360 Investment Interest	500.00	662.63	(162.63) 132.5%

397 Interfund Transfers

397 00 00 07 Transfer In From 001	50,000.00	50,000.00	0.00 100.0%
397 Interfund Transfers	50,000.00	50,000.00	0.00 100.0%

Fund Revenues:

60,587.24 60,749.87 (162.63) 100.3%

Expenditures	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 00 07 Transfers-Out To 001	0.00	0.00	0.00 0.0%
597 Interfund Transfers	0.00	0.00	0.00 0.0%

Fund Expenditures:

0.00 0.00 0.00 0.0%

Fund Excess/(Deficit):

60,587.24 60,749.87

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION C

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110 EMS Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 11 Beginning Balance	1,226,482.54	1,226,482.54	0.00	100.0%
308 Beginning Balances	1,226,482.54	1,226,482.54	0.00	100.0%
310 Taxes				
311 10 00 10 Property Tax	750,000.00	748,246.34	1,753.66	99.8%
310 Taxes	750,000.00	748,246.34	1,753.66	99.8%
330 Intergovernmental Revenues				
332 93 40 10 GEMT	330,000.00	444,289.06	(114,289.06)	134.6%
330 Intergovernmental Revenues	330,000.00	444,289.06	(114,289.06)	134.6%
340 Charges For Services				
342 60 01 10 Ambulance Service	200,000.00	280,017.12	(80,017.12)	140.0%
340 Charges For Services	200,000.00	280,017.12	(80,017.12)	140.0%
360 Investment Interest				
361 11 00 11 Investmnt Interest	12,000.00	28,292.12	(16,292.12)	235.8%
360 Investment Interest	12,000.00	28,292.12	(16,292.12)	235.8%
Fund Revenues:	2,518,482.54	2,727,327.18	(208,844.64)	108.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 20 50 01 Ambulance Transport - Richland	0.00	0.00	0.00	0.0%
522 70 35 10 Small Tools And Minor Equipment	10,000.00	49,113.19	(39,113.19)	491.1%
522 70 41 00 Ambulance Billing Service Fee	25,000.00	23,582.95	1,417.05	94.3%
522 70 41 01 IMAGE TREND	0.00	0.00	0.00	0.0%
522 70 41 20 Ambulance Over Payment	5,000.00	5,496.74	(496.74)	109.9%
522 70 49 00 Other Expenditures	105,000.00	101,518.92	3,481.08	96.7%
522 Fire Control	145,000.00	179,711.80	(34,711.80)	123.9%
588 Prior Period Adjustment				
588 10 00 10 PY Adjustments	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 63 10 Capital Apparatus	206,000.00	165,698.19	40,301.81	80.4%
594 Capital Expenditures	206,000.00	165,698.19	40,301.81	80.4%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION C
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110 EMS Fund

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 01 10 Transfer Out To 001	857,884.00	457,884.00	400,000.00	53.4%
597 Interfund Transfers	857,884.00	457,884.00	400,000.00	53.4%
Fund Expenditures:	1,208,884.00	803,293.99	405,590.01	66.4%
Fund Excess/(Deficit):	1,309,598.54	1,924,033.19		

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION D
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201 EMS Bond Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 21 Beginning Balance	16,422.16	16,422.16	0.00	100.0%
308 Beginning Balances	16,422.16	16,422.16	0.00	100.0%
310 Taxes				
311 10 00 21 Property Tax	0.00	349.73	(349.73)	0.0%
310 Taxes	0.00	349.73	(349.73)	0.0%
360 Investment Interest				
361 11 00 21 Investment Interest	0.00	301.08	(301.08)	0.0%
360 Investment Interest	0.00	301.08	(301.08)	0.0%
380 Non Revenues				
388 80 00 02 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	16,422.16	17,072.97	(650.81)	104.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 22 71 01 Bond Principal Payment	0.00	0.00	0.00	0.0%
592 22 83 01 Bond Interest Payment	0.00	0.00	0.00	0.0%
592 22 89 21 Debt Service Cost	0.00	471.78	(471.78)	0.0%
591 Debt Service	0.00	471.78	(471.78)	0.0%
Fund Expenditures:	0.00	471.78	(471.78)	0.0%
Fund Excess/(Deficit):	16,422.16	16,601.19		

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L
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202 Construction Bond Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 00 22	Beginning Balance	0.00	0.00	0.00	0.0%
	308 Beginning Balances	0.00	0.00	0.00	0.0%

310 Taxes

311 10 00 22	Property Tax	420,000.00	399,690.28	20,309.72	95.2%
311 11 02 02	Interest	0.00	0.00	0.00	0.0%
	310 Taxes	420,000.00	399,690.28	20,309.72	95.2%

360 Investment Interest

361 11 00 22	Investment Interest	1,200.00	1,231.57	(31.57)	102.6%
	360 Investment Interest	1,200.00	1,231.57	(31.57)	102.6%

380 Non Revenues

388 80 00 03	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
	380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:

421,200.00 400,921.85 20,278.15 95.2%

Expenditures

Amt Budgeted Expenditures Remaining

591 Debt Service

591 22 71 00	Bond Principal Payment	100,000.00	0.00	100,000.00	0.0%
592 22 83 00	Bond Interest Payment	281,038.00	139,338.33	141,699.67	49.6%
	591 Debt Service	381,038.00	139,338.33	241,699.67	36.6%

597 Interfund Transfers

597 00 00 21	Transfers-Out	0.00	0.00	0.00	0.0%
	597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:

381,038.00 139,338.33 241,699.67 36.6%

Fund Excess/(Deficit):

40,162.00 261,583.52

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E
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401 Construction Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 10 00 41	Beginning Balance	7,629,850.00	7,585,638.31	44,211.69	99.4%
	308 Beginning Balances	7,629,850.00	7,585,638.31	44,211.69	99.4%

360 Investment Interest

361 11 00 41	Investment Interest	140,000.00	133,849.79	6,150.21	95.6%
	360 Investment Interest	140,000.00	133,849.79	6,150.21	95.6%

380 Non Revenues

388 80 00 04	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
	380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

391 10 00 01	Bond Proceeds	0.00	0.00	0.00	0.0%
	390 Other Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:

7,769,850.00 7,719,488.10 50,361.90 99.4%

Expenditures

Amt Budgeted Expenditures Remaining

591 Debt Service

592 22 89 00	Bond Fees	0.00	0.00	0.00	0.0%
	591 Debt Service	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 22 62 01	Building Upgrade	803,048.00	469,528.71	333,519.29	58.5%
594 22 62 04	Capital Apparatus	207,000.00	206,122.80	877.20	99.6%
	594 Capital Expenditures	1,010,048.00	675,651.51	334,396.49	66.9%

597 Interfund Transfers

597 00 01 01	Transfer Out	0.00	0.00	0.00	0.0%
	597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:

1,010,048.00 675,651.51 334,396.49 66.9%

Fund Excess/(Deficit):

6,759,802.00 7,043,836.59

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L
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501 Equipment Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 51	Beginning Balance	443,081.60	443,081.60	0.00	100.0%
	308 Beginning Balances	443,081.60	443,081.60	0.00	100.0%

310 Taxes

311 10 00 51	Property Tax	0.00	0.00	0.00	0.0%
	310 Taxes	0.00	0.00	0.00	0.0%

360 Investment Interest

361 11 00 51	Investment Interest	7,000.00	8,018.47	(1,018.47)	114.5%
	360 Investment Interest	7,000.00	8,018.47	(1,018.47)	114.5%

380 Non Revenues

388 80 00 05	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
	380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

395 10 00 01	Sale Of Fixed Assct	0.00	0.00	0.00	0.0%
	390 Other Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 05	Transfer In From 001	0.00	0.00	0.00	0.0%
	397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	450,081.60	451,100.07	(1,018.47)	100.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

522 50 35 51	Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
	000	0.00	0.00	0.00	0.0%
522 21 35 80	SCBA BOTTLES	0.00	0.00	0.00	0.0%
	021 Suppression	0.00	0.00	0.00	0.0%
	522 Fire Control	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 22 63 51	Capital Apparatus	0.00	0.00	0.00	0.0%
	594 Capital Expenditures	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION C
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501 Equipment Fund

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 05 01 Transfer Out To 101	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	450,081.60	451,100.07		

2019 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L
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601 Reserve Fund

01/01/2019 To: 12/31/2019

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 61 Beginning Balance	636,871.30	636,871.30	0.00 100.0%
308 Beginning Balances	636,871.30	636,871.30	0.00 100.0%

360 Investment Interest

361 11 00 61 Investment Interest	10,000.00	11,991.83	(1,991.83) 119.9%
360 Investment Interest	10,000.00	11,991.83	(1,991.83) 119.9%

380 Non Revenues

388 80 00 06 Prior Year(s) Corrections	0.00	0.00	0.00 0.0%
380 Non Revenues	0.00	0.00	0.00 0.0%

397 Interfund Transfers

397 00 01 61 Transfer In From 101	48,584.00	48,584.00	0.00 100.0%
397 Interfund Transfers	48,584.00	48,584.00	0.00 100.0%

Fund Revenues:	695,455.30	697,447.13	(1,991.83) 100.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 00 06 Transfer Out	0.00	0.00	0.00 0.0%
597 Interfund Transfers	0.00	0.00	0.00 0.0%

Fund Expenditures:	0.00	0.00	0.00 0.0%
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Fund Excess/(Deficit):	695,455.30	697,447.13
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2019 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTIO
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,023,774.42	4,656,355.42	92.7%	3,825,627.18	3,282,825.34	86%
004 Health Reimbursement Fund	85.10	84.46	99.2%	0.00	0.00	0%
007 Separation Fund	60,587.24	60,749.87	100.3%	0.00	0.00	0%
110 EMS Fund	2,518,482.54	2,727,327.18	108.3%	1,208,884.00	803,293.99	66%
201 EMS Bond Fund	16,422.16	17,072.97	104.0%	0.00	471.78	0%
202 Construction Bond Fund	421,200.00	400,921.85	95.2%	381,038.00	139,338.33	37%
401 Construction Fund	7,769,850.00	7,719,488.10	99.4%	1,010,048.00	675,651.51	67%
501 Equipment Fund	450,081.60	451,100.07	100.2%	0.00	0.00	0%
601 Reserve Fund	695,455.30	697,447.13	100.3%	0.00	0.00	0%
	16,955,938.36	16,730,547.05	98.7%	6,425,597.18	4,901,580.95	76.3%

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9726	12/13/2019	2019	1558	665	ABADAN	97.45	COPY MACHINE USAGE.
	522 12 41 00	Contract Services			001 000 522 General Fund	97.45	COPY MACHINE USAGE
Invoice							
	AR87101					97.45	COPY MACHINE USAGE
9727	12/13/2019	2019	1559	9	ADVANCED PAGING & COMMUN	246.90	ICOM REPAIRS
	522 24 48 00	Repair & Maintenance - Radio			001 000 522 General Fund	246.90	ICOM REPAIRS
Invoice							
	19352					246.90	ICOM REPAIRS
9728	12/13/2019	2019	1560	444	AMERICAN FLEET MAINTENANCE	1,629.00	PUMP TESTING
	522 21 41 00	Professional Services			001 000 522 General Fund	1,629.00	PUMP TESTING
Invoice							
	0					1,629.00	
9729	12/13/2019	2019	1561	60	CASCADE FIRE - YAKIMA	171.91	WINDOW CRANKS
	522 60 48 00	Repair & Maint. - Automotive			001 000 522 General Fund	171.91	WINDOW CRANKS
Invoice							
	116354					171.91	WINDOW CRANKS
9730	12/13/2019	2019	1562	481	CHARTER COMMUNICATIONS	77.64	TV SERVICES
	522 12 41 00	Contract Services			001 000 522 General Fund	77.64	TV SERVICES
Invoice							
	12/13					77.64	TV SERVICES
9731	12/13/2019	2019	1563	840	CORWIN FORD	1,734.85	REPAIR APP 35
	522 60 48 00	Repair & Maint. - Automotive			001 000 522 General Fund	1,734.85	REPAIR APP 35
Invoice							
	708582					1,734.85	REPAIR APP 35

BENTON COUNTY FIRE PROTECTION DISTRICT
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ACCOUNTS PAYABLE PAID

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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9732	12/13/2019	2019	1563	840	CORWIN FORD	1,881.64	REPAIR APP 35
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		1,881.64	REPAIR APP 35
Invoice							
				709126		1,881.64	REPAIR APP 35
9733	12/13/2019	2019	1563	840	CORWIN FORD	1,767.52	REPAIR APP 30
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		1,767.52	REPAIR APP 30
Invoice							
				709066		1,767.52	REPAIR APP 30
9734	12/13/2019	2019	1564	870	DESIGN SPACE MODULAR BUILD	415.97	POT RENTAL
	522 12 41 01	Portable Office Trailer 420	001 000 522	General Fund		415.97	POT RENTAL
Invoice							
				1107375-IN		415.97	POT RENTAL
9752	12/13/2019	2019	1565	189	EASL, INC	3,004.46	COMMUNICATION
	522 13 41 00	Levy Publication Services	001 000 522	General Fund		3,004.46	COMMUNICATION
Invoice							
				B4-1219		3,004.46	COMMUNICATION
9735	12/13/2019	2019	1566	123	FIRE 4 ADVANCED TRAVEL	63.00	CONF FF SAFETY - HARPER
	522 45 43 10	PerDiem & Lodging(Operat	001 000 522	General Fund		63.00	CONF FF SAFETY - HARPER
Invoice							
				2031		63.00	COCNF FF SAFETY-HARPER
9736	12/13/2019	2019	1567	861	LEAF	368.19	COPIER LEASE
	522 12 45 00	Equipment Lease/Maint	001 000 522	General Fund		368.19	COPIER LEASE
Invoice							
				9826585-1		368.19	COPIER LEASE

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9737	12/13/2019	2019	1568	187	LIFE ASSIST	1,593.05	MISC EMS SUPPLIES
	522 70 31 00	Expendable Supplies - EMS		001 000 522	General Fund	1,593.05	MISC EMS SUPPLIES
Invoice							
				957353		1,593.05	MISC EMS SUPPLIES
9751	12/13/2019	2019	1568	187	LIFE ASSIST	891.49	MISC EMS SUPPLIES
	522 70 31 00	Expendable Supplies - EMS		001 000 522	General Fund	891.49	MISC EMS SUPPLIES
Invoice							
				957997		891.49	MISC EMS SUPPLIES
9738	12/13/2019	2019	1569	860	NEWEGG	528.49	COMPUTER PARTS
	522 12 35 10	Office Computer Equipment		001 000 522	General Fund	528.49	COMPUTER PARTS
Invoice							
				11292019		528.49	COMPUTER PARTS
9739	12/13/2019	2019	1570	824	PALADIN BACKGROUND	44.00	BACKGROUND (2)
	522 12 44 00	Advertising/Notices/Recruiting		001 000 522	General Fund	44.00	BACKGROUND (2)
Invoice							
				1954		44.00	BACKGROUND (2)
9740	12/13/2019	2019	1571	809	PASCO TIRE FACTORY	293.71	TIRE CHANGE APP 15
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	293.71	TIRE CHANGE APP 15
Invoice							
				02-139511		293.71	TIRE CHANGE APP 15
9741	12/13/2019	2019	1571	809	PASCO TIRE FACTORY	280.79	TIRE CHANGE APP 40
	522 60 48 00	Repair & Maint. - Automotive		001 000 522	General Fund	280.79	TIRE CHANGE APP 40
Invoice							
				02-139483		280.79	TIRE CHANGE APP 40

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9742	12/13/2019	2019	1571	809	PASCO TIRE FACTORY	280.79	TIRE CHANGE APP 37
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		280.79	TIRE CHANGE APP 37
Invoice							
				02-139512		280.79	TIRE CHANGE APP 37
9743	12/13/2019	2019	1571	809	PASCO TIRE FACTORY	293.71	TIRE CHANGE APP 16
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund		293.71	TIRE CHANGE APP 16
Invoice							
				02-139510		293.71	TIRE CHANGE APP 16
9744	12/13/2019	2019	1572	281	RICHLAND, CITY OF	5,280.50	DISPATCH SERVICES
	522 24 41 00	Dispatch Services	001 000 522	General Fund		5,280.50	DISPATCH SERVICES
Invoice							
				40020		5,280.50	DISPATCH SERVICES
9745	12/13/2019	2019	1573	347	US LINEN & UNIFORM	51.23	MAT SERVICES
	522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund		51.23	MAT SERVICES
Invoice							
				24558254		51.23	MAT SERVICES
9746	12/13/2019	2019	1573	347	US LINEN & UNIFORM	51.23	MAT SERVICES
	522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund		51.23	MAT SERVICES
Invoice							
				2465939		51.23	MAT SERVICES
9747	12/13/2019	2019	1573	347	US LINEN & UNIFORM	40.41	MAT SERVICES
	522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund		40.41	
Invoice							
				2454370		40.41	MAT SERVICES

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT
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12/13/2019 To: 12/13/2019

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
9748	12/13/2019	2019	1573	347	US LINEN & UNIFORM	40.41	MAT SERVICES
	522 50 48 00	Repair & Maint. - Facilities		001 000 522	General Fund	40.41	MAT SERVICES
Invoice							
	2462069					40.41	MAT SERVICES
9749	12/13/2019	2019	1574	465	VERIZON WIRELESS	699.39	CELL SERVICES
	522 12 42 10	Cellular Phone Service		001 000 522	General Fund	699.39	CELL SERVICES
Invoice							
	11/15/2019					699.39	CELL SERVICES
9750	12/13/2019	2019	1575	817	VOYAGER	2,255.15	FUEL
	522 60 32 00	Fuels		001 000 522	General Fund	2,255.15	FUEL
Invoice							
	869387969949					2,255.15	FUEL
Fund						Total:	24,082.88
001 General Fund							24,082.88

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.



Benton County Fire Protection District No. 4

RESOLUTION NO. 2019-11

Setting Dates of Regular Board of Commissioners Meetings of Benton County Fire Protection District #4

WHEREAS, the Board of Fire Commissioners wishes to set a schedule of Regular Board of Fire Commissioners meeting and;


WHEREAS, the Board of Fire Commissioners sets dates at the Regular meeting of 2020 and;


WHEREAS, the Board of Fire Commissioners may elect at times other than a scheduled to conduct special meetings of the Board of Fire Commissioners per RCW 42.30.080.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Benton County Fire Protection District No.4, hereby approves the attached schedule of Regular meetings for 2020.

ADOPTED at the regular meeting of the Board of Fire Commissioners of Benton County Fire Protection District No.4 on this 5th day of December 2019, the following Commissioners being present and voting.


Chairperson


Commissioner


Commissioner

Attest:

District Secretary

2020

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



Benton County Fire Protection District No. 4

RESOLUTION NO. 2019-12

RESOLUTION AUTHORIZING A COMMISSIONER TO SERVE AS A VOLUNTEER OF THE DISTRICT WITHOUT COMPENSATION


WHEREAS, the 1965 Legislature enacted Chapter 112, Laws of 1965 and RCW 52.14.010 permitting fire district commissioners to serve as volunteer firefighters of the district; and,


WHEREAS, there is a shortage of manpower in areas of Benton County Fire Protection District No. 4; and,


WHEREAS, it is the desire of the Commissioner Garrett Goodwin of Benton County Fire Protection District No. 4, that he be allowed to serve as a volunteer firefighter of the district;

NOW, THEREFORE BE IT RESOLVED, that Commissioner Garrett Goodwin of Benton County Fire Protection District No. 4, by unanimous consent of the commissioners, be permitted to serve as a volunteer firefighter of the district without compensation.

ADOPTED by the Board of Fire Commissioners of Benton County Fire Protection District No. 4 the 5th day of December 2019.


Chairperson


Commissioner


Commissioner

Attest:


District Secretary

Small Works Process

Less than \$30,000	No Requirements
Between \$30,000 and \$350,000	Use Small Works Roster
More than \$350,000	Competitive Bid Process

Vendor List Process (Purchasing equipment, and supplies)

Less than \$40,000	No Requirements
Between \$40,000 and \$75,000	Use Vendor List
More than \$75,000	Competitive Bid Process



Benton County Fire Protection District No. 4

RESOLUTION NO. 2019-13

Small Works Roster Procedures

WHEREAS, RCW 52.14.110(2) provides that contracts for the construction or improvement of a fire station or other buildings, where the value is between \$30,000.00 and \$350,000.00 may be let by the use of a small works roster; and

WHEREAS, this District desires to utilize small works roster for such projects; and

WHEREAS, RCW 39.04.155 describes the process to be utilized by the District in establishing and using small works rosters;

NOW, THEREFORE BE IT RESOLVED, by Benton County Fire Protection District No. 4 that a small works roster listing contractor for the construction or improvement of a fire station or other building be established pursuant to the following procedures:

1. Once each calendar year the District shall cause to be published a notice pertaining to small works rosters in a newspaper of general circulation within the District's jurisdiction. Said notice shall inform all interested parties of the existence of a small works roster or rosters and solicit names of contractors for such rosters.
2. Whenever the District constructs or improves a fire station or other building and the estimated cost is from \$30,000.00 to \$350,000.00, the District will use the small works roster, will use contractors doing the type of work needed, and will request a price quotation by phone or in writing. Such invitation for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished.
3. Whenever possible at least five different contractors shall be contacted by the District and invited to quote a price for the work to be done where the estimated cost is from \$50,000.00 to \$250,000.00.
4. Whenever the District orders work and the estimated cost is from \$250,000 to \$350,000, the District shall inform all contractors on the small works roster doing the type of work needed.
5. The contract shall be let to the lowest responsible bidder as defined by Chapter 39.26 of the Revised Code of Washington.


6. After the award is made, the bid quotations obtained shall be recorded, open to public inspection and shall be available by telephone or electronic inquiry.

7. The District will not waive retained percentage requirements for any contract awarded under the small works roster process, unless approved by the Board of Commissioners at the time the contract is awarded.

THIS RESOLUTION modifies and supersedes any prior Resolutions.

ADOPTED by the Board of Fire Commissioners of Benton County Fire Protection District No. 4 the 5th day of December 2019.


Chairperson


Commissioner


Commissioner

Attest:


District Secretary



Benton County Fire Protection District No. 4

RESOLUTION NO. 2019-14

Vendor Lists Procedures

WHEREAS, RCW 52.14.110(1) (as amended), provides for the purchase of materials, supplies or equipment of a value between \$40,000.00 and \$75,000.00 by the use of vendor lists; and

WHEREAS this District desires to utilize vendor lists for such purchases; and

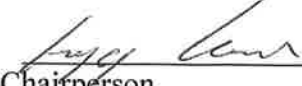
WHEREAS RCW 39.04.190(2) describes the process to be utilized by the District in establishing and using vendor lists;


NOW THEREFORE BE IT RESOLVED by Benton County Fire Protection District No. 4 that a vendor list for the purchase of materials, supplies or equipment be established pursuant to the following procedures:


1. Twice each calendar year the District shall cause to be published a notice pertaining to vendor lists in a newspaper of general circulation within the District's jurisdiction. Said notice shall inform all interested parties of the existence of a vendor list or lists and solicit names of vendors for such lists.
2. If the District purchases materials, supplies or equipment and the estimated cost is from \$40,000 to \$75,000, whenever possible at least three different vendors shall be contacted by the District and invited to quote a price for the items to be purchased.
3. The item shall be purchased from the lowest responsible bidder as defined by Chapter 39.26 of the Revised Code of Washington.
4. After the award is made, the bid quotations obtained shall be recorded, open to public inspection and shall be available by telephone inquiry.

THIS RESOLUTION modifies and supersedes any prior Resolutions.

ADOPTED by the Board of Fire Commissioners of Benton County Fire Protection District No. 4 the 5th day of December 2019.


Chairperson


Commissioner


Commissioner

Attest:

District Secretary