



## BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

February 18, 2021  
Zoom Meeting

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### CALL MEETING TO ORDER

### ADDITION TO THE AGENDA

### THOSE PRESENT:

### FINANCIAL REVIEW

#### CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 02/18/2021
- Approval of Regular Meeting Minutes dated 02/04/2021
- Approval and pay:
- **Expenditures:**

522 Fire Control	53,506.64
589 Payroll Clearing	5,277.36
<u>001 General Fund</u>	<u>58,784.00</u>

522 Fire Control	1,883.45
<u>110 EMS Fund</u>	<u>1,883.45</u>

594 Capital Expenditures	17,648.65
<u>401 Construction Fund</u>	<u>17,648.65</u>

594 Capital Expenditures	10,714.47
<u>501 Equipment Fund</u>	<u>10,714.47</u>

- **EFT**

522 Fire Control	133,397.62
<u>001 General Fund</u>	<u>133,397.62</u>

- **Key Bank Tax Deposit and DRS**

522 Fire Control	14,614.04
589 Payroll Clearing	56,416.59
<u>001 General Fund</u>	<u>71,030.63</u>

**Grand Total    \$ 293,458.81**

### RESOLUTIONS/MOTIONS

- Approval of Commissioner Brink Compensation
- Article 36 MOU
- Policy 500: Volunteer Firefighter Minimum Performance and Standards

- SOG 5003: EMS Only Program Member Guidelines
- EMS Only Job Description

**DISTRICT REPORTS**

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner’s Report
- Fire Chief’s Report
- District Secretary’s Report

**OPEN FORUM DISCUSSION**

**IMPORTANT DATES**

- 05/08/2021: Tri-County Commissioners Meeting
- 08/14/2021: Tri-County Commissioners Meeting
- 11/13/2021: Tri-County Commissioners Meeting

**CORRESPONDENCE**

**AMBULANCE SERVICE PROGRAM UPDATES**

**UNFINISHED BUSINESS**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report
- COVID19
- Station 410 Lease
- Recruiting updates

**NEW BUSINESS**

**AGENDA ITEMS FOR NEXT MEETING**

**EXECUTIVE SESSION**

**ADJOURNMENT:**

Attested:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
SLITA BRADLEY, DISTRICT SECRETARY

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
FRED BRINK, COMMISSIONER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
WOODY RUSSELL, COMMISSIONER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
GARRETT GOODWIN, COMMISSIONER



# BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

February 4, 2021  
Zoom Meeting

## CALL MEETING TO ORDER

Commissioner Russell called the meeting to order at 1800 hrs.

## ADDITION TO THE AGENDA

- No additions.

## THOSE PRESENT:

Commissioner Woody Russell  
Commissioner Garrett Goodwin  
Commissioner Fred Brink  
Fire Chief Paul Carlyle  
District Secretary Slita Bradley  
Captain Matthew Borschowa  
Captain Bob Shannon  
City Liaison David Fetto

Lieutenant Allen Putz  
Firefighter Anthony Vining  
Firefighter Jack Van Hoorelbeke  
Logistics Ed Caraway  
Logistics Jonathan Lucas  
Lieutenant James Longie  
Lieutenant Tom Harper  
Logistics Karen Davis

## FINANCIAL REVIEW

- Commissioner Goodwin asked about the electrical repairs for station 430 and Lieutenant Longie reported that they added the outlets, moving the phone cord, and lighting issues.

## CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 02/04/2021
- Approval of Regular Meeting Minutes dated 01/21/2021
- Approval and pay:
- **Expenditures:**

522 Fire Control	38,825.05
<u>001 General Fund</u>	<u>38,825.05</u>

522 Fire Control	1,551.55
<u>110 EMS Fund</u>	<u>1,551.55</u>

594 Capital Expenditures	2,812.50
<u>401 Construction Fund</u>	<u>2,812.50</u>

**Total \$ 43,189.10**

Commissioner Goodwin made a motion to approve the consent, seconded by Commissioner Brink and the motion carried.

## **RESOLUTIONS/MOTIONS**

- Change Order #7
  - Commissioner Goodwin asked if the propane cost was a part of the original change order. Commissioner Russell reported that it was not.

Commissioner Brink made a motion to approve change order #7, seconded by Commissioner Russell and the motion carried.

## **DISTRICT REPORTS**

- Union Report
  - Lieutenant Harper reported that the union met with Commissioner Brink.
  - They have been working with Chief Carlyle on policies.
  - Union meetings are scheduled for today and tomorrow.
- Volunteer Report
  - No report.
- Logistics Report
  - Logistics Caraway reported that he was getting supplies ready for wildland season.
  - One person was going through EVIP.
- City Liaison Report
  - City Liaison Fetto reported that last city meeting was lively. Citizens comments on 2 lane roundabouts. He asked if the fire department have a preference. Chief Carlyle reported that it depends on the turning radius. Chief Carlyle will follow up with the city liaison with requirements.
  - Groundbreaking of the police station went well this afternoon.
- Commissioner's Report
  - No report.
- Fire Chief's Report
  - Attended the Operations and District Chiefs meetings. Current project is still working through the VHF radio maintenance fee schedule. Working with the Incident Management Team for the Vaccination site.
  - Attended the executive Officers meeting. Meeting minutes are posted on the public server and sent to the Commissioner Board today via email.
  - Attended the Liz Loomis meeting. The re-designed website is hopefully going to launch tomorrow or early next week. We are working on a letter to the editor about 2020 call volumes. Working on the virtual open house for station 430
  - The district was notified by the crew that is working on the drone program. We are the recipients of a \$10,000 grant with no cost share. Early indications that this will be enough to purchase a drone and equipment. They are hopeful that we will also receive a second grant which would cover all the training costs for a certain number of individuals to obtain their flying license. They are still seeking out other grants.
  - Attended the phone conference with Mark King regarding Station 430.
- District Secretary's Report
  - She contacted the Benton County Assessor's this week looking for the 2021 Final Valuation but was told that it was not ready. Usually the district received the final number by the beginning of January but due to COVID, it may be delayed. The tax booklet was also not ready to be viewed. She will follow up with the county next week.

## **OPEN FORUM DISCUSSION**

- No discussions.

### **IMPORTANT DATES**

- 02/13/2021: Tri-County Commissioners Meeting
- 05/08/2021: Tri-County Commissioners Meeting
- 08/14/2021: Tri-County Commissioners Meeting
- 11/13/2021: Tri-County Commissioners Meeting

### **CORRESPONDENCE**

- No correspondence.

### **AMBULANCE SERVICE PROGRAM UPDATES**

- Captain Borschowa reported that B shift had a cardiac code saved. The patient is alive and well.

### **UNFINISHED BUSINESS**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
  - Captain Borschowa reported that he was working with Kadlec to get services to the referral patient.
  - There was a family who needed help and he got them connected with Catholics Charities.
- Station Design Team
  - Lieutenant Longie reported that the district received the certificate of occupancy. We can start moving the trucks in. Furnitures are being delivered. There will be minor change orders such as adding the lighting and outlets.
- Apparatus Committee
  - No report.
- Volunteer Recruitment
  - There is a new resident, Aaron Massey. There are two more candidates going through background investigation.
- Bond Budget Report
  - Commissioner Russell reported that there should be just one more invoice from G2. Last invoice from ZBA was included on this invoicing period.
- COVID19
  - Incident Management Team is working at the fairground's vaccination site.
  - We are currently working through the MOU process with the WA State DOH which will allow us to bill for staff and equipment time at the vaccination site.
  - Positive case numbers are fluctuating drastically as they are updating their back log.
  - We currently have no personnel out for quarantine or precautions.
- Station 410 Lease
  - No report.
- Recruiting updates
  - Jacob Walton Started 2/1/2021. He is currently assigned to day shift for the remainder of this week and next week.
  - Chief Carlyle had a meeting scheduled for tomorrow to meet with the last candidate. Unfortunately, it had to be re-arranged until next week.
  - Going to move the next candidate into backgrounds just as a backup plan as the current candidate is on several other agencies' lists.

**NEW BUSINESS**

- Retirement and badge pinning ceremony
  - Chief Carlyle reported that Whealan asked for the ceremony to be delayed due to COVID.

**AGENDA ITEMS FOR NEXT MEETING**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report
- COVID19
- Station 410 Lease
- Recruiting updates

**EXECUTIVE SESSION**

- No session.

**ADJOURNMENT:**

The meeting was adjourned at 1837 hrs.

Attested:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
SLITA BRADLEY, DISTRICT SECRETARY

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
FRED BRINK, COMMISSIONER

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
WOODY RUSSELL, COMMISSIONER

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GARRETT GOODWIN, COMMISSIONER

## WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:59:53 Date: 02/17/2021

02/26/2021 To: 02/26/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
154	02/26/2021	Claims	1	186227	ABV	843.82	PEST CONTROL 410 AND 420; PEST CONTROL 430
155	02/26/2021	Claims	1	186228	ADVANCED PAGING & COMMUNICATIONS	222.14	RADIO REPAIRS
156	02/26/2021	Payroll	1	186229	AFLAC	180.28	Pay Cycle(s) 02/26/2021 To 02/26/2021 - AFLAC
157	02/26/2021	Payroll	1	186230	BENTON COUNTY 4 BENEVOLENT FUND	44.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - Benevolent Fund
158	02/26/2021	Claims	1	186231	BENTON RURAL ELECTRIC	3,019.91	ELECTRICITY
159	02/26/2021	Claims	1	186232	BPAS	4,500.00	HRA
160	02/26/2021	Claims	1	186233	CASCADE NATURAL GAS	437.24	NATURAL GAS STA 430
161	02/26/2021	Claims	1	186234	CHARTER COMMUNICATIONS	34.18	TV SERVICE
162	02/26/2021	Claims	1	186235	CI SHRED	16.20	SHREDDING SERVICE
163	02/26/2021	Claims	1	186236	CITY OF RICHLAND	6,182.50	DISPATCH SERVICE
164	02/26/2021	Claims	1	186237	CITY OF WEST RICHLAND	1,000.00	PREPAID WATER SEWER STA410; PREPAID WATER STA430
165	02/26/2021	Claims	1	186238	DAY WIRELESS SYSTEMS	228.06	APP 40 MAINT
166	02/26/2021	Payroll	1	186239	DIMARTINO	1,214.01	Pay Cycle(s) 02/26/2021 To 02/26/2021 - LT Disab- Life
167	02/26/2021	Claims	1	186240	HOME DEPOT	19.53	WIRE ROPE FOR 4 WHEELER
168	02/26/2021	Payroll	1	186241	IAFF LOCAL 1052	1,936.05	Pay Cycle(s) 02/26/2021 To 02/26/2021 - Union Dues
169	02/26/2021	Claims	1	186242	LIBERTY LAWN CARE	106.34	FUELS
170	02/26/2021	Claims	1	186243	LIFE ASSIST	31.49	MISAC EMS SUPPLIES
171	02/26/2021	Claims	1	186244	PACIFIC OFFICE AUTOMATION	550.37	PHONE SERVICE
172	02/26/2021	Claims	1	186245	SEW FABULOUS	65.16	UNIFORM MAINT
173	02/26/2021	Claims	1	186246	TIRE FACTORY	177.65	APP 33 MAINT
174	02/26/2021	Payroll	1	186247	TRUSTEED PLANS SERVICE CORPORATION	32,115.82	Pay Cycle(s) 02/26/2021 To 02/26/2021 - Medical Insurance; Pay Cycle(s) 02/26/2021 To 02/26/2021 - Dental Insurance
175	02/26/2021	Payroll	1	186248	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	2,240.00	Pay Cycle(s) 02/26/2021 To 02/26/2021 - MERP
176	02/26/2021	Claims	1	186249	YOKE'S FOODS	24.49	FACILITY SUPPLIES
177	02/26/2021	Claims	1	186250	ZOLL MEDICAL CORP GPO	399.11	MISC EMS SUPPLIES
179	02/26/2021	Claims	1	186251	US BANK	2,620.53	VISA- CARAWAY; VISA- BENITZ; VISA- NEWTON; VISA- BRADLEY; VISA- BORSCHOWA; 360 SAFETY STICKERS
115	02/26/2021	Payroll	1	1039247	REX J GREEN	46.87	Jan Pay FLSA 12/14-01/10/21
123	02/26/2021	Payroll	1	1039248	NATANIA M JOHNSTON	251.20	Jan Pay FLSA 12/14-01/10/21
127	02/26/2021	Payroll	1	1039249	JOSEPH W MEHLINE	277.05	Jan Pay FLSA 12/14-01/10/21
152	02/26/2021	Claims	110	135	SYSTEM DESIGN WEST	1,883.45	EMS BILLING (JAN)
148	02/26/2021	Claims	401	5626	BRUTZMAN	2,955.42	STA430 DINING ROOM TABLE AND CHAIRS
149	02/26/2021	Claims	401	5627	STAPLES ADVANTAGE	3,158.48	STA430 DISPOSABLE SUPPLIES; STA430 DISPOSABLE SUPPLIES wrong account
150	02/26/2021	Claims	401	5628	US BANK		
151	02/26/2021	Claims	401	5629	WITMER PUBLIC SAFETY GROUP	8,855.87	PPE STORAGE RACKS
178	02/26/2021	Claims	401	5630	US BANK	2,678.88	VISA- LONGIE
153	02/26/2021	Claims	501	9	CORWIN FORD	10,714.47	DUTY CHIEF TRUCK 2021 F150

**WARRANT/CHECK REGISTER**

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:59:53 Date: 02/17/2021

02/26/2021 To: 02/26/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
			589		Payroll Clearing	5,277.36	
		001	General Fund			58,784.00	
			522		Fire Control	1,883.45	
		110	EMS Fund			1,883.45	
			594		Capital Expenditures	17,648.65	
		401	Construction Fund			17,648.65	
			594		Capital Expenditures	10,714.47	
		501	Equipment Fund			10,714.47	
						Claims:	50,725.29
						89,030.57 Payroll:	38,305.28

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_



Trans #	Date	Type	Acct #	Check #	Vendor	Amount	Memo
97	2/26/2021	Payroll	1		JOSHUA AMMANN	3881.69	Jan Pay FLSA 12/14-01/10/21
98	2/26/2021	Payroll	1		BRADLEY E ANDREWS	55.41	Jan Pay FLSA 12/14-01/10/21
99	2/26/2021	Payroll	1		EASTON G BATES	928.12	Jan Pay FLSA 12/14-01/10/21
100	2/26/2021	Payroll	1		BONNIE M BENITZ	8985	Jan Pay FLSA 12/14-01/10/21
101	2/26/2021	Payroll	1		MATTHEW J BORSCHOWA	7349.62	Jan Pay FLSA 12/14-01/10/21
102	2/26/2021	Payroll	1		SLITA T BRADLEY	5355.98	Jan Pay FLSA 12/14-01/10/21
104	2/26/2021	Payroll	1		ED R CARAWAY	681.54	Jan Pay FLSA 12/14-01/10/21
105	2/26/2021	Payroll	1		PAUL E CARLYLE	7192.06	Jan Pay FLSA 12/14-01/10/21
106	2/26/2021	Payroll	1		JOHN THOMAS CLARY	277.05	Jan Pay FLSA 12/14-01/10/21
107	2/26/2021	Payroll	1		KAREN M DAVIS	16.62	Jan Pay FLSA 12/14-01/10/21
108	2/26/2021	Payroll	1		MONTE R ELMORE	113.36	Jan Pay FLSA 12/14-01/10/21
109	2/26/2021	Payroll	1		MANUEL I ESTRELLA	7511.7	Jan Pay FLSA 12/14-01/10/21
110	2/26/2021	Payroll	1		MARTIN FITZHUGH	165.48	Jan Pay FLSA 12/14-01/10/21
111	2/26/2021	Payroll	1		KEVIN G GAIDOS	5669.91	Jan Pay FLSA 12/14-01/10/21
112	2/26/2021	Payroll	1		LEO G GONZALES	761.89	Jan Pay FLSA 12/14-01/10/21
113	2/26/2021	Payroll	1		GARRETT S GOODWIN	387.2	Jan Pay FLSA 12/14-01/10/21
114	2/26/2021	Payroll	1		AMIE GREEN	13.62	Jan Pay FLSA 12/14-01/10/21
116	2/26/2021	Payroll	1		DAVID K HAMBRIGHT	59.1	Jan Pay FLSA 12/14-01/10/21
117	2/26/2021	Payroll	1		GARRETT L HAMLIN	13.85	Jan Pay FLSA 12/14-01/10/21
118	2/26/2021	Payroll	1		THOMAS R HARPER	9864.27	Jan Pay FLSA 12/14-01/10/21
119	2/26/2021	Payroll	1		KYLE C HART	720.33	Jan Pay FLSA 12/14-01/10/21
120	2/26/2021	Payroll	1		SKYLAR J HIGLEY	831.15	Jan Pay FLSA 12/14-01/10/21
121	2/26/2021	Payroll	1		KYLE J JAGELSKI	493.69	Jan Pay FLSA 12/14-01/10/21
122	2/26/2021	Payroll	1		BRAYDON JAMES JOHNSON	951.55	Jan Pay FLSA 12/14-01/10/21
124	2/26/2021	Payroll	1		PATRICIA KIRKHAM	554.1	Jan Pay FLSA 12/14-01/10/21
125	2/26/2021	Payroll	1		JAMES A LONGIE	6535.99	Jan Pay FLSA 12/14-01/10/21
126	2/26/2021	Payroll	1		JONATHAN LUCAS	11.62	Jan Pay FLSA 12/14-01/10/21
128	2/26/2021	Payroll	1		AARON J MELOY	5888.32	Jan Pay FLSA 12/14-01/10/21
129	2/26/2021	Payroll	1		RAYMOND J NEWTON	7524.06	Jan Pay FLSA 12/14-01/10/21
130	2/26/2021	Payroll	1		GARRETT M PREMEL	5006.92	Jan Pay FLSA 12/14-01/10/21
131	2/26/2021	Payroll	1		ALLEN LEE PUTZ	8959.58	Jan Pay FLSA 12/14-01/10/21
132	2/26/2021	Payroll	1		RALPH WOODY RUSSELL	351.62	Jan Pay FLSA 12/14-01/10/21
133	2/26/2021	Payroll	1		BRYAN M SCHEER	13.85	Jan Pay FLSA 12/14-01/10/21
134	2/26/2021	Payroll	1		JEAN J SEIBERT	13.85	Jan Pay FLSA 12/14-01/10/21
135	2/26/2021	Payroll	1		ROBERT C SHANNON	6070.65	Jan Pay FLSA 12/14-01/10/21
136	2/26/2021	Payroll	1		CAROLINE SMITH	14.78	Jan Pay FLSA 12/14-01/10/21
137	2/26/2021	Payroll	1		SHEILA S SULLIVAN	27.7	Jan Pay FLSA 12/14-01/10/21
138	2/26/2021	Payroll	1		ALANDRA E SWORDS	55.41	Jan Pay FLSA 12/14-01/10/21
139	2/26/2021	Payroll	1		ELIJAH C THOMPSON	13.85	Jan Pay FLSA 12/14-01/10/21
140	2/26/2021	Payroll	1		GARRETT W TRAPPETT	192.08	Jan Pay FLSA 12/14-01/10/21
141	2/26/2021	Payroll	1		JACK L VAN HOORELBEKE	836.66	Jan Pay FLSA 12/14-01/10/21
142	2/26/2021	Payroll	1		ANTHONY G VINING	8756.99	Jan Pay FLSA 12/14-01/10/21
143	2/26/2021	Payroll	1		WILLIAM H WHEALAN JR	7917.13	Jan Pay FLSA 12/14-01/10/21
144	2/26/2021	Payroll	1		GRADY D WINN	6067.44	Jan Pay FLSA 12/14-01/10/21
145	2/26/2021	Payroll	1		CODY WINTERS	6304.83	Jan Pay FLSA 12/14-01/10/21
					<b>Total</b>	<b>\$ 133,397.62</b>	
103	2/26/2021	Payroll	1		FREDERICK T BRINK	546.19	Jan Pay FLSA 12/14-01/10/21
					<b>Total</b>	<b>546.19</b>	

## WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:48:40 Date: 02/17/2021

02/26/2021 To: 02/26/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
97	02/26/2021	Payroll	1	EFT	JOSHUA AMMANN	3,881.69	Jan Pay FLSA 12/14-01/10/21
98	02/26/2021	Payroll	1	EFT	BRADLEY E ANDREWS	55.41	Jan Pay FLSA 12/14-01/10/21
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100	02/26/2021	Payroll	1	EFT	BONNIE M BENITZ	8,985.00	Jan Pay FLSA 12/14-01/10/21
101	02/26/2021	Payroll	1	EFT	MATTHEW J BORSCHOWA	7,349.62	Jan Pay FLSA 12/14-01/10/21
102	02/26/2021	Payroll	1	EFT	SLITA T BRADLEY	5,355.98	Jan Pay FLSA 12/14-01/10/21
103	02/26/2021	Payroll	1	EFT	FREDERICK T BRINK	546.19	Jan Pay FLSA 12/14-01/10/21
104	02/26/2021	Payroll	1	EFT	ED R CARAWAY	681.54	Jan Pay FLSA 12/14-01/10/21
105	02/26/2021	Payroll	1	EFT	PAUL E CARLYLE	7,192.06	Jan Pay FLSA 12/14-01/10/21
106	02/26/2021	Payroll	1	EFT	JOHN THOMAS CLARY	277.05	Jan Pay FLSA 12/14-01/10/21
107	02/26/2021	Payroll	1	EFT	KAREN M DAVIS	16.62	Jan Pay FLSA 12/14-01/10/21
108	02/26/2021	Payroll	1	EFT	MONTE R ELMORE	113.36	Jan Pay FLSA 12/14-01/10/21
109	02/26/2021	Payroll	1	EFT	MANUEL I ESTRELLA	7,511.70	Jan Pay FLSA 12/14-01/10/21
110	02/26/2021	Payroll	1	EFT	MARTIN FITZHUGH	165.48	Jan Pay FLSA 12/14-01/10/21
111	02/26/2021	Payroll	1	EFT	KEVIN G GAIDOS	5,669.91	Jan Pay FLSA 12/14-01/10/21
112	02/26/2021	Payroll	1	EFT	LEO G GONZALES	761.89	Jan Pay FLSA 12/14-01/10/21
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121	02/26/2021	Payroll	1	EFT	KYLE J JAGELSKI	493.69	Jan Pay FLSA 12/14-01/10/21
122	02/26/2021	Payroll	1	EFT	BRAYDON JAMES JOHNSON	951.55	Jan Pay FLSA 12/14-01/10/21
124	02/26/2021	Payroll	1	EFT	PATRICIA KIRKHAM	554.10	Jan Pay FLSA 12/14-01/10/21
125	02/26/2021	Payroll	1	EFT	JAMES A LONGIE	6,535.99	Jan Pay FLSA 12/14-01/10/21
126	02/26/2021	Payroll	1	EFT	JONATHAN LUCAS	11.62	Jan Pay FLSA 12/14-01/10/21
128	02/26/2021	Payroll	1	EFT	AARON J MELOY	5,888.32	Jan Pay FLSA 12/14-01/10/21
129	02/26/2021	Payroll	1	EFT	RAYMOND J NEWTON	7,524.06	Jan Pay FLSA 12/14-01/10/21
130	02/26/2021	Payroll	1	EFT	GARRETT M PREMEL	5,006.92	Jan Pay FLSA 12/14-01/10/21
131	02/26/2021	Payroll	1	EFT	ALLEN LEE PUTZ	8,959.58	Jan Pay FLSA 12/14-01/10/21
132	02/26/2021	Payroll	1	EFT	RALPH WOODY RUSSELL	351.62	Jan Pay FLSA 12/14-01/10/21
133	02/26/2021	Payroll	1	EFT	BRYAN M SCHEER	13.85	Jan Pay FLSA 12/14-01/10/21
134	02/26/2021	Payroll	1	EFT	JEAN J SEIBERT	13.85	Jan Pay FLSA 12/14-01/10/21
135	02/26/2021	Payroll	1	EFT	ROBERT C SHANNON	6,070.65	Jan Pay FLSA 12/14-01/10/21
136	02/26/2021	Payroll	1	EFT	CAROLINE SMITH	14.78	Jan Pay FLSA 12/14-01/10/21
137	02/26/2021	Payroll	1	EFT	SHEILA S SULLIVAN	27.70	Jan Pay FLSA 12/14-01/10/21
138	02/26/2021	Payroll	1	EFT	ALANDRA E SWORDS	55.41	Jan Pay FLSA 12/14-01/10/21
139	02/26/2021	Payroll	1	EFT	ELIJAH C THOMPSON	13.85	Jan Pay FLSA 12/14-01/10/21
140	02/26/2021	Payroll	1	EFT	GARRETT W TRAPPETT	192.08	Jan Pay FLSA 12/14-01/10/21
141	02/26/2021	Payroll	1	EFT	JACK L VAN HOORELBEKE	836.66	Jan Pay FLSA 12/14-01/10/21
142	02/26/2021	Payroll	1	EFT	ANTHONY G VINING	8,756.99	Jan Pay FLSA 12/14-01/10/21
143	02/26/2021	Payroll	1	EFT	WILLIAM H WHEALAN JR	7,917.13	Jan Pay FLSA 12/14-01/10/21
144	02/26/2021	Payroll	1	EFT	GRADY D WINN	6,067.44	Jan Pay FLSA 12/14-01/10/21
145	02/26/2021	Payroll	1	EFT	CODY WINTERS	6,304.83	Jan Pay FLSA 12/14-01/10/21

522 Fire Control	195,725.94
589 Payroll Clearing	-61,782.13

001 General Fund	133,943.81
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	133,943.81		Payroll:	133,943.81
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**WARRANT/CHECK REGISTER**

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:48:40 Date: 02/17/2021

02/26/2021 To: 02/26/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_

**WARRANT/CHECK REGISTER**

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:49:00 Date: 02/17/2021

02/25/2021 To: 02/25/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
146	02/25/2021	Payroll	1	186225	EFTPS- IRS Payroll Taxes	33,265.99	941 Deposit for Pay Cycle(s) 02/01/2021 - 02/28/2021
147	02/25/2021	Payroll	1	186226	WA PUB EMP & RETIRE SYS	37,764.64	Pay Cycle(s) 02/26/2021 To 02/26/2021 - LEOFF II; Pay Cycle(s) 02/26/2021 To 02/26/2021 - Deferred Comp; Pay Cycle(s) 02/26/2021 To 02/26/2021 - PERS 3

522 Fire Control	14,614.04
589 Payroll Clearing	56,416.59
<b>001 General Fund</b>	<b>71,030.63</b>

71,030.63 Payroll: 71,030.63

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E

Time: 12:21:57 Date: 02/17/2021

Page: 1

001 General Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 80 00 00 Beginning Balance	1,100,000.00	0.00	1,100,000.00	0.0%
<b>308 Beginning Balances</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>1,100,000.00</b>	<b>0.0%</b>

### 310 Taxes

311 10 00 01 Property Tax	3,307,003.00	4,443.04	3,302,559.96	0.1%
337 20 00 01 Leasehold Tax	30,000.00	0.00	30,000.00	0.0%
<b>310 Taxes</b>	<b>3,337,003.00</b>	<b>4,443.04</b>	<b>3,332,559.96</b>	<b>0.1%</b>

### 330 Intergovernmental Revenues

331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	0.00	1,200.00	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	0.00	32,000.00	0.0%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>	<b>35,200.00</b>	<b>0.00</b>	<b>35,200.00</b>	<b>0.0%</b>

### 340 Charges For Services

341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	0.00	39,000.00	0.0%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
<b>340 Charges For Services</b>	<b>41,300.00</b>	<b>0.00</b>	<b>41,300.00</b>	<b>0.0%</b>

### 350 Fines & Forfeitures

359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
<b>350 Fines &amp; Forfeitures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

### 360 Investment Interest

361 11 00 01 Investment Interest	8,000.00	0.00	8,000.00	0.0%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	0.00	2,000.00	0.0%
<b>360 Investment Interest</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.0%</b>

### 380 Non Revenues

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E

Time: 12:21:57 Date: 02/17/2021

Page: 2

001 General Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>380 Non Revenues</b>					
389 00 00 01	Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%
389 50 68 04	Refund/Reimbursement	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>390 Other Revenues</b>					
395 10 00 02	Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01	Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>					
397 00 00 01	Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10	Transfer In From 110	956,421.00	0.00	956,421.00	0.0%
397 00 01 06	Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07	Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01	Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01	Transfer In From 501	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>		<b>956,421.00</b>	<b>0.00</b>	<b>956,421.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>5,479,924.00</b>	<b>4,443.04</b>	<b>5,475,480.96</b>	<b>0.1%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 45 43 99	Article 32 MED EMS Training	16,000.00	0.00	16,000.00	0.0%
<b>000</b>		<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.0%</b>
522 11 10 10	Salary - Comm 1 (Brink)	6,500.00	640.00	5,860.00	9.8%
522 11 10 20	Salary-Comm 2 (Goodwin)	6,500.00	1,152.00	5,348.00	17.7%
522 11 10 30	Salary-Comm 3 (Russell)	6,500.00	1,408.00	5,092.00	21.7%
522 11 20 10	Benefits - Comm 1 (Brink)	625.00	48.96	576.04	7.8%
522 11 20 20	Benefits - Comm 2 (Goodwin)	625.00	88.12	536.88	14.1%
522 11 20 30	Benefits - Comm 3 (Russell)	625.00	107.72	517.28	17.2%
522 11 31 00	Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00	Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30	Travel - Per Diem & Lodging	2,500.00	0.00	2,500.00	0.0%
522 11 43 31	Registration Fees	2,000.00	0.00	2,000.00	0.0%
<b>011 Legislative</b>		<b>26,975.00</b>	<b>3,444.80</b>	<b>23,530.20</b>	<b>12.8%</b>
522 12 10 10	Salary - Administration	442,852.00	65,486.97	377,365.03	14.8%
522 12 10 60	Overtime - Administrative	10,000.00	1,466.82	8,533.18	14.7%
522 12 10 70	Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04	HRA Benefits	9,000.00	1,500.00	7,500.00	16.7%
522 12 20 10	Benefits - Administrative	89,486.00	13,879.91	75,606.09	15.5%
522 12 20 60	Benefits - OT Administration	2,000.00	544.74	1,455.26	27.2%
522 12 20 70	Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20	Volunteer Pension & Relief Fund	6,000.00	3,420.00	2,580.00	57.0%
522 12 29 20	Volunteer Recognition	4,000.00	0.00	4,000.00	0.0%
522 12 29 30	Volunteer Association	3,500.00	3,500.00	0.00	100.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 3

001 General Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 12 31 00 Expendable Office Supplies	3,750.00	247.43	3,502.57	6.6%
522 12 31 10 Computer Software	3,000.00	0.00	3,000.00	0.0%
522 12 35 00 Office Tools & Equipment	2,000.00	0.00	2,000.00	0.0%
522 12 35 10 Office Computer Equipment	31,000.00	0.00	31,000.00	0.0%
522 12 41 00 Contract Services	82,000.00	15,673.27	66,326.73	19.1%
522 12 41 01 Portable Office Trailer 420	0.00	0.00	0.00	0.0%
522 12 41 02 Contract For Union Negotiation	0.00	0.00	0.00	0.0%
522 12 41 10 Financial Services Contract(BIAS)	20,000.00	0.00	20,000.00	0.0%
522 12 41 20 Professional Services	10,000.00	0.00	10,000.00	0.0%
522 12 42 00 Phone Service	12,000.00	550.37	11,449.63	4.6%
522 12 42 10 Cellular Phone Service	13,000.00	975.27	12,024.73	7.5%
522 12 42 40 Postage	1,500.00	193.80	1,306.20	12.9%
522 12 44 00 Advertising/Notices/Recruiting	1,500.00	23.00	1,477.00	1.5%
522 12 45 00 Equipment Lease/Maint	10,200.00	0.00	10,200.00	0.0%
522 12 46 00 District Insurance	62,000.00	0.00	62,000.00	0.0%
522 12 48 00 Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20 WebPage Maintenance	500.00	198.80	301.20	39.8%
522 12 49 00 Memberships/Dues	16,000.00	5,119.00	10,881.00	32.0%
522 12 49 10 Taxes And Irrigation Fees	100.00	0.00	100.00	0.0%
522 12 49 20 State Auditor	11,000.00	1,809.60	9,190.40	16.5%
<b>012 Administrative</b>	<b>846,388.00</b>	<b>114,588.98</b>	<b>731,799.02</b>	<b>13.5%</b>
522 13 41 00 Levy Publication Services	55,000.00	7,500.00	47,500.00	13.6%
522 13 48 20 Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00 Commissioner Elections	5,000.00	0.00	5,000.00	0.0%
<b>013 Election</b>	<b>60,000.00</b>	<b>7,500.00</b>	<b>52,500.00</b>	<b>12.5%</b>
522 14 41 00 Legal Services	12,000.00	0.00	12,000.00	0.0%
<b>014 Legal</b>	<b>12,000.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>0.0%</b>
522 15 40 00 Advance Travel/Petty Cash	0.00	0.00	0.00	0.0%
<b>015 Internal Acct</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 20 10 10 Mobilization Wages	30,000.00	2,769.93	27,230.07	9.2%
522 20 20 10 Mobilization Benefits	9,000.00	428.85	8,571.15	4.8%
522 20 24 10 Physicals/Innoculation	63,000.00	0.00	63,000.00	0.0%
522 20 28 00 Uniforms (All Non-PPE)	25,000.00	0.00	25,000.00	0.0%
522 20 31 00 Expendable Incident Supplies	500.00	0.00	500.00	0.0%
522 20 35 00 Tools & Equipment	2,500.00	0.00	2,500.00	0.0%
522 20 35 20 Physical Eval Equipment	0.00	0.00	0.00	0.0%
522 20 41 00 Assessment Fees	6,000.00	0.00	6,000.00	0.0%
522 20 48 00 Uniform Maintenance	1,000.00	65.16	934.84	6.5%
<b>020 Operations</b>	<b>137,000.00</b>	<b>3,263.94</b>	<b>133,736.06</b>	<b>2.4%</b>
522 21 10 10 Salary - Firefighters	1,558,000.00	221,604.52	1,336,395.48	14.2%
522 21 10 71 Overtime - Firefighters	120,000.00	72,734.18	47,265.82	60.6%
522 21 10 80 Resident Reimbursement	120,000.00	1,432.00	118,568.00	1.2%
522 21 10 90 Volunteer Reimbursement	66,000.00	17,105.00	48,895.00	25.9%
522 21 20 04 HRA Benefits	51,000.00	7,500.00	43,500.00	14.7%
522 21 20 10 Benefits - Firefighters	476,000.00	56,642.68	419,357.32	11.9%
522 21 20 71 Benefits - Overtime FF	50,000.00	15,970.31	34,029.69	31.9%
522 21 20 80 Benefits - Resident Reimbursement	4,500.00	109.53	4,390.47	2.4%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 4

001 General Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 21 20 90	Benefits - Volunteer	4,000.00	1,330.85	2,669.15 33.3%
522 21 28 20	PPE - Protective Clothing	62,000.00	0.00	62,000.00 0.0%
522 21 31 00	Expendable Supplies - Suppression	3,600.00	0.00	3,600.00 0.0%
522 21 31 10	Supplies - Support Service	4,000.00	166.88	3,833.12 4.2%
522 21 35 10	Tools & Equipment -Suppression	7,750.00	0.00	7,750.00 0.0%
522 21 35 11	Hose Replacement	8,700.00	0.00	8,700.00 0.0%
522 21 35 12	Nozzle Replacement	8,700.00	0.00	8,700.00 0.0%
522 21 35 13	Tools - Support Service	5,000.00	0.00	5,000.00 0.0%
522 21 41 00	Professional Services	12,000.00	0.00	12,000.00 0.0%
522 21 48 00	Equipment Repair & Maint	1,550.00	0.00	1,550.00 0.0%
522 21 48 10	Fire Extinguisher Maint	1,600.00	0.00	1,600.00 0.0%
522 21 48 80	SCBA Air Compressor	1,000.00	0.00	1,000.00 0.0%
522 21 48 90	SCBA Repair/Maintenance	2,000.00	0.00	2,000.00 0.0%
<b>021 Suppression</b>		<b>2,567,400.00</b>	<b>394,595.95</b>	<b>2,172,804.05 15.4%</b>
522 24 31 00	Expendable Supplies - Radios	500.00	0.00	500.00 0.0%
522 24 35 00	Non-Expendable Supplies - Radios	25,000.00	0.00	25,000.00 0.0%
522 24 41 00	Dispatch Services	74,500.00	12,365.00	62,135.00 16.6%
522 24 41 10	VHF Maintenance Fee	15,100.00	0.00	15,100.00 0.0%
522 24 48 00	Repair & Maintenance - Radios	3,000.00	222.14	2,777.86 7.4%
<b>024 Communications</b>		<b>118,100.00</b>	<b>12,587.14</b>	<b>105,512.86 10.7%</b>
522 30 31 00	Expendable Supplies-Prevention	6,500.00	0.00	6,500.00 0.0%
522 30 31 10	Smoke Alarm Program	1,000.00	0.00	1,000.00 0.0%
522 30 35 00	Tools & Equipment - Prevention	750.00	0.00	750.00 0.0%
522 30 48 00	Repair & Maintenance - Prevention	0.00	0.00	0.00 0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00 0.0%
<b>030 Public Information</b>		<b>8,350.00</b>	<b>0.00</b>	<b>8,350.00 0.0%</b>
522 45 31 00	Expendable Supplies - Training	2,000.00	0.00	2,000.00 0.0%
522 45 31 10	Training Computer Software	8,700.00	5,932.43	2,767.57 68.2%
522 45 35 00	Tools & Equipment - Training	27,800.00	492.32	27,307.68 1.8%
522 45 35 10	Equipment- Wellness Program	0.00	0.00	0.00 0.0%
522 45 41 00	Professional Service	14,000.00	0.00	14,000.00 0.0%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00 0.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	0.00	2,400.00 0.0%
522 45 43 02	Travel - Mileage&Air(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 03	Travel - Mileage&Air(EMS Officer)	6,500.00	0.00	6,500.00 0.0%
522 45 43 10	PerDiem & Lodging(Operations)	8,000.00	0.00	8,000.00 0.0%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	0.00	6,800.00 0.0%
522 45 43 12	PerDiem & Lodging(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 13	PerDiem & Lodging(EMS Officer)	8,000.00	0.00	8,000.00 0.0%
522 45 43 20	Registration Fees(Operations)	32,000.00	58.80	31,941.20 0.2%
522 45 43 21	Registration Fees(Admin)	3,500.00	0.00	3,500.00 0.0%
522 45 43 22	Registration Fees(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 23	Registration Fees(EMS Officer)	6,500.00	2,079.00	4,421.00 32.0%
522 45 43 30	Tuition Reimbursement	10,000.00	0.00	10,000.00 0.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00 0.0%
<b>045 Training</b>		<b>139,700.00</b>	<b>8,562.55</b>	<b>131,137.45 6.1%</b>
522 50 31 00	Expendable Supplies -Facilities	7,500.00	479.67	7,020.33 6.4%
522 50 35 00	Tools & Equipment - Facilities	6,000.00	32.55	5,967.45 0.5%



## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 5

001 General Fund		01/01/2021 To: 12/31/2021			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 50 41 00	Professional Services	0.00	0.00	0.00	0.0%
522 50 45 00	Lease-Sta 410	5,000.00	0.00	5,000.00	0.0%
522 50 47 10	Electricity	38,000.00	3,019.91	34,980.09	7.9%
522 50 47 20	Water/Sewer/Natural Gas	20,000.00	1,874.48	18,125.52	9.4%
522 50 48 00	Repair & Maint. - Facilities	23,000.00	3,107.36	19,892.64	13.5%
<b>050 Facilities</b>		<b>99,500.00</b>	<b>8,513.97</b>	<b>90,986.03</b>	<b>8.6%</b>
522 60 31 00	Expendable Supplies - Automotive	6,000.00	108.26	5,891.74	1.8%
522 60 32 00	Fuels	25,000.00	106.34	24,893.66	0.4%
522 60 35 00	Tools & Equipment - Automotive	1,750.00	0.00	1,750.00	0.0%
522 60 48 00	Repair & Maint. - Automotive	65,000.00	425.24	64,574.76	0.7%
<b>060 Automotive</b>		<b>97,750.00</b>	<b>639.84</b>	<b>97,110.16</b>	<b>0.7%</b>
522 70 31 00	Expendable Supplies - EMS	31,000.00	1,536.98	29,463.02	5.0%
522 70 35 00	Small Tools & Minor Equip	11,000.00	761.04	10,238.96	6.9%
522 70 41 02	EMS Assessment Fee	1,500.00	1,187.68	312.32	79.2%
522 70 41 10	Contract Services - EMS	9,500.00	4,291.73	5,208.27	45.2%
522 70 48 00	Small Tools- Repairs & Maintenance	0.00	1,824.21	(1,824.21)	0.0%
526 22 31 01	Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
<b>070 EMS</b>		<b>53,000.00</b>	<b>9,601.64</b>	<b>43,398.36</b>	<b>18.1%</b>
<b>522 Fire Control</b>		<b>4,182,163.00</b>	<b>563,298.81</b>	<b>3,618,864.19</b>	<b>13.5%</b>
<b>588 Prior Period Adjustment</b>					
585 10 00 01	Other Decreases In Net Cash & Investments - Other Costs Allocations	0.00	0.00	0.00	0.0%
<b>588 Prior Period Adjustment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>589 Payroll Clearing</b>					
589 90 00 00	Payroll Clearing	0.00	(173.88)	173.88	0.0%
589 90 00 01	Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
<b>589 Payroll Clearing</b>		<b>0.00</b>	<b>(173.88)</b>	<b>173.88</b>	<b>0.0%</b>
<b>591 Debt Service</b>					
591 22 71 02	Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02	Capital Lease Interest	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 01	Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02	Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
<b>000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
594 22 62 00	Captial Building	0.00	0.00	0.00	0.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION E

Time: 12:21:57 Date: 02/17/2021

Page: 6

001 General Fund		01/01/2021 To: 12/31/2021			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>594 Capital Expenditures</b>					
594 22 63 00	Capital Apparatus And Equipment	0.00	0.00	0.00	0.0%
594 22 64 01	Capital Communications	0.00	0.00	0.00	0.0%
<b>022 Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>					
597 00 00 01	Transfers Out To 501	7,000.00	0.00	7,000.00	0.0%
597 00 01 04	Transfer Out To 104	0.00	0.00	0.00	0.0%
597 00 01 05	Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07	Transfers-Out To 107	15,000.00	0.00	15,000.00	0.0%
597 00 01 61	Transfer Out To 601	75,761.00	0.00	75,761.00	0.0%
<b>597 Interfund Transfers</b>		<b>97,761.00</b>	<b>0.00</b>	<b>97,761.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>		<b>4,279,924.00</b>	<b>563,124.93</b>	<b>3,716,799.07</b>	<b>13.2%</b>
<b>Fund Excess/(Deficit):</b>		<b>1,200,000.00</b>	<b>(558,681.89)</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 7

004 Health Reimbursement Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 10 00 04    Beginning Balance	85.04	0.00	85.04	0.0%
<b>308 Beginning Balances</b>	<b>85.04</b>	<b>0.00</b>	<b>85.04</b>	<b>0.0%</b>
<b>340 Charges For Services</b>				
349 17 00 01    Employee Benefit - HRA	0.00	0.00	0.00	0.0%
<b>340 Charges For Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>				
361 11 00 04    Investment Interest	2.00	0.00	2.00	0.0%
<b>360 Investment Interest</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>				
388 80 00 01    Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>				
397 00 01 04    Transfer In From 001	0.00	0.00	0.00	0.0%
397 00 01 05    Transfer In From 101	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>87.04</b>	<b>0.00</b>	<b>87.04</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>87.04</b>	<b>0.00</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 8

007 Separation Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 80 00 07 Beginning Balance	61,063.39	0.00	61,063.39	0.0%
308 Beginning Balances	61,063.39	0.00	61,063.39	0.0%

360 Investment Interest

361 11 00 07 Investment Interest	500.00	0.00	500.00	0.0%
360 Investment Interest	500.00	0.00	500.00	0.0%

397 Interfund Transfers

397 00 00 07 Transfer In From 001	15,000.00	0.00	15,000.00	0.0%
397 Interfund Transfers	15,000.00	0.00	15,000.00	0.0%

<b>Fund Revenues:</b>	<b>76,563.39</b>	<b>0.00</b>	<b>76,563.39</b>	<b>0.0%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining
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597 Interfund Transfers

597 00 00 07 Transfers-Out To 001	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>76,563.39</b>	<b>0.00</b>		
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 9

099 Imprest Fund

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 80 00 99    Beginning Balance	0.00	0.00	0.00	0.0%
<b>308 Beginning Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>				
388 10 00 99    Prior Period Adjustments	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION D

Time: 12:21:57 Date: 02/17/2021

Page: 10

110 EMS Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 10 00 11	Beginning Balance	1,730,209.54	0.00	1,730,209.54	0.0%
<b>308 Beginning Balances</b>		<b>1,730,209.54</b>	<b>0.00</b>	<b>1,730,209.54</b>	<b>0.0%</b>
<b>310 Taxes</b>					
311 10 00 10	Property Tax	804,172.00	1,285.75	802,886.25	0.2%
<b>310 Taxes</b>		<b>804,172.00</b>	<b>1,285.75</b>	<b>802,886.25</b>	<b>0.2%</b>
<b>330 Intergovernmental Revenues</b>					
332 93 40 10	GEMT	330,000.00	0.00	330,000.00	0.0%
<b>330 Intergovernmental Revenues</b>		<b>330,000.00</b>	<b>0.00</b>	<b>330,000.00</b>	<b>0.0%</b>
<b>340 Charges For Services</b>					
342 60 01 10	Ambulance Service	200,000.00	0.00	200,000.00	0.0%
<b>340 Charges For Services</b>		<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>					
361 11 00 11	Investment Interest	25,000.00	0.00	25,000.00	0.0%
<b>360 Investment Interest</b>		<b>25,000.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>3,089,381.54</b>	<b>1,285.75</b>	<b>3,088,095.79</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 70 35 10	Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
522 70 41 00	Ambulance Billing Service Fee	24,000.00	3,435.00	20,565.00	14.3%
522 70 41 01	IMAGE TREND	0.00	0.00	0.00	0.0%
522 70 41 20	Ambulance Over Payment	5,000.00	563.72	4,436.28	11.3%
522 70 49 00	Other Expenditures	0.00	0.00	0.00	0.0%
<b>522 Fire Control</b>		<b>29,000.00</b>	<b>3,998.72</b>	<b>25,001.28</b>	<b>13.8%</b>
<b>588 Prior Period Adjustment</b>					
588 10 00 10	PY Adjustments	0.00	0.00	0.00	0.0%
<b>588 Prior Period Adjustment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 10	Capital Apparatus	206,000.00	0.00	206,000.00	0.0%
<b>594 Capital Expenditures</b>		<b>206,000.00</b>	<b>0.00</b>	<b>206,000.00</b>	<b>0.0%</b>

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 11

110 EMS Fund	01/01/2021 To: 12/31/2021			
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 00 01 10    Transfer Out To 001	956,421.00	0.00	956,421.00	0.0%
597 Interfund Transfers	956,421.00	0.00	956,421.00	0.0%
<b>Fund Expenditures:</b>	<b>1,191,421.00</b>	<b>3,998.72</b>	<b>1,187,422.28</b>	<b>0.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>1,897,960.54</b>	<b>(2,712.97)</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 12

201 EMS Bond Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 10 00 21    Beginning Balance	16,781.89	0.00	16,781.89	0.0%
<b>308 Beginning Balances</b>	<b>16,781.89</b>	<b>0.00</b>	<b>16,781.89</b>	<b>0.0%</b>
<b>310 Taxes</b>				
311 10 00 21    Property Tax	0.00	0.00	0.00	0.0%
<b>310 Taxes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>				
361 11 00 21    Investment Interest	0.00	0.00	0.00	0.0%
<b>360 Investment Interest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>				
388 80 00 02    Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>16,781.89</b>	<b>0.00</b>	<b>16,781.89</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>591 Debt Service</b>				
591 22 71 01    Bond Principal Payment	0.00	0.00	0.00	0.0%
592 22 83 01    Bond Interest Payment	0.00	0.00	0.00	0.0%
592 22 89 21    Debt Service Cost	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>16,781.89</b>	<b>0.00</b>		



## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L

Time: 12:21:57 Date: 02/17/2021

Page: 13

202 Construction Bond Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 10 00 22	Beginning Balance	37,106.69	0.00	37,106.69	0.0%
<b>308 Beginning Balances</b>		<b>37,106.69</b>	<b>0.00</b>	<b>37,106.69</b>	<b>0.0%</b>
<b>310 Taxes</b>					
311 10 00 22	Property Tax	470,000.00	691.73	469,308.27	0.1%
311 11 02 02	Interest	0.00	0.00	0.00	0.0%
<b>310 Taxes</b>		<b>470,000.00</b>	<b>691.73</b>	<b>469,308.27</b>	<b>0.1%</b>
<b>360 Investment Interest</b>					
361 11 00 22	Investment Interest	1,200.00	0.00	1,200.00	0.0%
<b>360 Investment Interest</b>		<b>1,200.00</b>	<b>0.00</b>	<b>1,200.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>					
388 80 00 03	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>508,306.69</b>	<b>691.73</b>	<b>507,614.96</b>	<b>0.1%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>591 Debt Service</b>					
591 22 71 00	Bond Principal Payment	145,000.00	0.00	145,000.00	0.0%
592 22 83 00	Bond Interest Payment	276,800.00	0.00	276,800.00	0.0%
592 22 89 22	Interest And Other Debt Service Costs - Other Debt Service Costs	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>		<b>421,800.00</b>	<b>0.00</b>	<b>421,800.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>					
597 00 00 21	Transfers-Out	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>		<b>421,800.00</b>	<b>0.00</b>	<b>421,800.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>		<b>86,506.69</b>	<b>691.73</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 14

401 Construction Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 10 00 41	Beginning Balance	1,000,000.00	0.00	1,000,000.00	0.0%
<b>308 Beginning Balances</b>		<b>1,000,000.00</b>	<b>0.00</b>	<b>1,000,000.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>					
361 11 00 41	Investment Interest	1,000.00	0.00	1,000.00	0.0%
<b>360 Investment Interest</b>		<b>1,000.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>					
388 80 00 04	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>390 Other Revenues</b>					
391 10 00 01	Bond Proceeds	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>1,001,000.00</b>	<b>0.00</b>	<b>1,001,000.00</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>591 Debt Service</b>					
592 22 89 00	Bond Fees	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 62 01	Building Upgrade	900,000.00	23,590.36	876,409.64	2.6%
594 22 62 04	Capital Apparatus	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>		<b>900,000.00</b>	<b>23,590.36</b>	<b>876,409.64</b>	<b>2.6%</b>
<b>597 Interfund Transfers</b>					
597 00 01 01	Transfer Out	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>		<b>900,000.00</b>	<b>23,590.36</b>	<b>876,409.64</b>	<b>2.6%</b>
<b>Fund Excess/(Deficit):</b>		<b>101,000.00</b>	<b>(23,590.36)</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION D

Time: 12:21:57 Date: 02/17/2021

Page: 15

501 Equipment Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 80 00 51	Beginning Balance	452,647.93	0.00	452,647.93	0.0%
<b>308 Beginning Balances</b>		<b>452,647.93</b>	<b>0.00</b>	<b>452,647.93</b>	<b>0.0%</b>
<b>310 Taxes</b>					
311 10 00 51	Property Tax	0.00	0.00	0.00	0.0%
<b>310 Taxes</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>					
361 11 00 51	Investment Interest	7,000.00	0.00	7,000.00	0.0%
<b>360 Investment Interest</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.0%</b>
<b>380 Non Revenues</b>					
388 80 00 05	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>390 Other Revenues</b>					
395 10 00 01	Sale Of Fixed Asset	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>					
397 00 00 05	Transfer In From 001	7,000.00	0.00	7,000.00	0.0%
<b>397 Interfund Transfers</b>		<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>		<b>466,647.93</b>	<b>0.00</b>	<b>466,647.93</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 50 35 51	Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
<b>000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 21 35 80	SCBA BOTTLES	0.00	0.00	0.00	0.0%
<b>021 Suppression</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>522 Fire Control</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 51	Capital Apparatus	0.00	10,714.47	(10,714.47)	0.0%
<b>594 Capital Expenditures</b>		<b>0.00</b>	<b>10,714.47</b>	<b>(10,714.47)</b>	<b>0.0%</b>

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION L

Time: 12:21:57 Date: 02/17/2021

Page: 16

501 Equipment Fund		01/01/2021 To: 12/31/2021			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>597 Interfund Transfers</b>					
597 00 05 01 Transfer Out To 101	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>10,714.47</b>	<b>(10,714.47)</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>466,647.93</b>	<b>(10,714.47)</b>			

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION I

Time: 12:21:57 Date: 02/17/2021

Page: 17

01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining
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**308 Beginning Balances**

308 80 00 61 Beginning Balance	699,840.27	0.00	699,840.27 0.0%
<b>308 Beginning Balances</b>	<b>699,840.27</b>	<b>0.00</b>	<b>699,840.27 0.0%</b>

**360 Investment Interest**

361 11 00 61 Investment Interest	10,000.00	0.00	10,000.00 0.0%
<b>360 Investment Interest</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00 0.0%</b>

**380 Non Revenues**

388 80 00 06 Prior Year(s) Corrections	0.00	0.00	0.00 0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 0.0%</b>

**397 Interfund Transfers**

397 00 01 61 Transfer In From 101	75,761.00	0.00	75,761.00 0.0%
<b>397 Interfund Transfers</b>	<b>75,761.00</b>	<b>0.00</b>	<b>75,761.00 0.0%</b>

<b>Fund Revenues:</b>	<b>785,601.27</b>	<b>0.00</b>	<b>785,601.27 0.0%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining
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**597 Interfund Transfers**

597 00 00 06 Transfer Out	0.00	0.00	0.00 0.0%
<b>597 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 0.0%</b>

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>785,601.27</b>	<b>0.00</b>	
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## 2021 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTIO

Time: 12:21:57 Date: 02/17/2021

Page: 18

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,479,924.00	4,443.04	0.1%	4,279,924.00	563,124.93	13%
004 Health Reimbursement Fund	87.04	0.00	0.0%	0.00	0.00	0%
007 Separation Fund	76,563.39	0.00	0.0%	0.00	0.00	0%
099 Imprest Fund	0.00	0.00	0.0%	0.00	0.00	0%
110 EMS Fund	3,089,381.54	1,285.75	0.0%	1,191,421.00	3,998.72	0%
201 EMS Bond Fund	16,781.89	0.00	0.0%	0.00	0.00	0%
202 Construction Bond Fund	508,306.69	691.73	0.1%	421,800.00	0.00	0%
401 Construction Fund	1,001,000.00	0.00	0.0%	900,000.00	23,590.36	3%
501 Equipment Fund	466,647.93	0.00	0.0%	0.00	10,714.47	0%
601 Reserve Fund	785,601.27	0.00	0.0%	0.00	0.00	0%
	11,424,293.75	6,420.52	0.1%	6,793,145.00	601,428.48	8.9%

# **MEMORANDUM OF UNDERSTANDING**

**By And Between**

**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4**

**And**

**INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL NO. 1052**

## **Regarding Collective Bargaining Agreement Article 36 – Incentive Pay**

This Memorandum of Understanding (“MOU”) is entered into by and between the Benton County Fire Protection District No. 4 (“the District”) and the International Association of Fire Fighters, Local No. 1052 (“IAFF”).

### **Section 1 - Purpose of the MOU**

- 1.1 The District and the IAFF are parties to a Collective Bargaining Agreement (“CBA”), with a term of January 1, 2020 through December 31, 2022.
- 1.2 To correct an error in excluding 9-hour personnel from the Technical Rescue Certification incentive pay.

### **Section 2 – MOU Terms**

- 2.1 The corrected Article 36 – Incentive Pay, see attached, will be utilized in lieu of the current Article 36.
- 2.2 The corrected Article 36 – Incentive Pay will go into effect retrospectively starting January 1<sup>st</sup> 2021.

### **Section 3 – Signatures and Incorporating MOU Into CBA and Utilizing Grievance Procedure to Resolve Disputes.**

- 3.1 By signing below, the parties agree that the above represents their full and entire agreement with respect to the subject matter of this MOU. This MOU shall not be interpreted to create a past practice; nor does it waive either party’s right to bargain over wages, hours and working conditions as provided by statute and other applicable law.
- 3.2 The parties hereby agree that this MOU is incorporated into the parties’ collective bargaining agreement and that any disputes as to the application, implementation or enforcement of this MOU will be resolved through the utilization of the grievance procedure that is contained in the parties’ collective bargaining agreement.





**ARTICLE 36 – INCENTIVE PAY**

36.1 Any member to hold any of the qualifications or positions outlined in Article 36.2 shall receive the corresponding incentive pay not to exceed six percent (6%) of Top Step Firefighter added to base pay.

36.1.1 Any member holding one or more of the National Fire Protection Association and/or International Fire Service Accreditation Congress Technician Certification recognized below shall receive 1% per Technical Certification with a maximum of 2%. Recognized certifications are as follows:

- Rope Rescue Technician
- Confined Space Rescue Technician
- Vehicle Rescue Technician
- Trench Rescue Technician
- Swiftwater Rescue Technician
- Hazardous Materials Technician

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36.1.12 Nine-hour (9) employees shall receive ten percent (10%) of Top-Step Firefighter towards base pay in lieu of Article 36.2.

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**36.2 Incentive Pay Matrix**

Training Officer	3%
EMS Officer	3%
Vehicle Maintenance	1%
Safety Officer	1%
Facilities Program Manager	1%
<del>National Fire Protection Association and/or International Fire Service Accreditation Congress Technician Certification recognized as follows:</del>	<del>1% per Technical Certification with a maximum of 2%.</del>
<ul style="list-style-type: none"> <li><del>• Rope Rescue Technician</del></li> <li><del>• Confined Space Rescue Technician</del></li> <li><del>• Vehicle Rescue Technician</del></li> <li><del>• Trench Rescue Technician</del></li> <li><del>• Swiftwater Rescue Technician</del></li> <li><del>• Hazardous Materials Technician</del></li> </ul>	

**36.3** Longevity pay shall be added to the employees base pay at a rate of one percent (1%) at ten (10) years, two percent (2%) at twenty (20) years, three percent (3%) at thirty (30) years of continuous service with the Employer.

**36.3.1** Longevity pay shall be based off of Top Step Firefighter and added to the Employees base pay as applicable.

**36.4** Paramedic incentive pay shall be ten percent (10%) of current Top Step Firefighter to base pay.

**36.4.1** Advanced EMT incentive pay shall be two and one-half percent (2.5%) of current Top Step Firefighter added to base pay.



**BENTON COUNTY FIRE PROTECTION  
DISTRICT # 4**

**Policy #500**

**Volunteer Firefighter Minimum Performance Standards**

**Page 1 of 2**

**1. Purpose**

1.1. The purpose of this policy is to set the minimum performance standards for Benton County Fire District 4 (BCFD4) volunteer employees covered by the Board for Volunteer Firefighters and Reserve Officers (BVFF) system.

**2. Scope**

2.1. This policy applies to BCFD4 volunteers covered by BVFF, including firefighters, EMS Only personnel, and Logistics personnel.

**3. Responsibilities**

3.1. Volunteers ensure the following:

3.1.1. Time is accurately recorded in the District records management system (RMS).

3.1.2. Minimum requirements to remain in good standing are understood and maintained.

3.2. Officers or Team Leads approve recorded hours in the RMS.

3.3. The Volunteer Coordinator, Training Officer, or any person designated by the Fire Chief monitors and addresses the minimum performance standard for affected personnel.

**4. Revision Summary**

Revision Date	Description
05-02-2019	Replaces SOG 5003, Volunteer Firefighter Minimum Performance Standards
02-18-2021	Adds EMS Only personnel where applicable, changes minimum standby requirements to thirty-six (36) hours per quarter for all personnel except Logistics, regardless of length of service or distance from station.

**5. Minimum Performance Standards**

To be in "good standing" a volunteer must meet the criteria during a calendar year (reference BVFF WAC 491-03-030) listed for the position filled.

5.1. All personnel shall complete 100% of assigned training in BCFD4 training program.

5.2. Personnel should make every attempt to respond to their assigned station for calls, when available.

**5.3. Qualified Firefighters and EMS Only Personnel**

5.3.1. Attend 50% of drills and/or make up training equivalent to total drill hours.

5.3.2. Record thirty-six (36) hours cumulative standby quarterly.

**5.4. Logistics Personnel**

5.4.1. Participate in three (3) hours of standby quarterly.

5.4.2. Participate in 50% of community events annually.

**Policy #500**  
**Volunteer Firefighter Minimum Performance Standards**

5.4.3. Participate in 25% of support activities, including but not limited to live fire training, recruit school, and District drill events annually.

**5.5. Exemption from Minimum Performance Standard**

**5.5.1. Leave of Absence**

5.5.1.1. A leave of absence may be granted for up to 12 weeks by the Fire Chief for personal reasons.

5.5.1.2. A letter of intent for leave of absence must be submitted.

5.5.1.3. Personnel shall turn in all gear and District owned items during a leave of absence.

5.5.1.4. Personnel on a leave of absence will not accrue BVFF eligibility.

**5.6. Failure to Meet Minimum Performance Standard**

5.6.1. If a volunteer does not meet the minimum performance standards for any quarter (not including those spent on sick leave or leave of absence or an approved exemption by the fire chief or his/her designee), the volunteer is placed on administrative probation.

5.6.2. To be removed from probation, the following items must be completed:

5.6.2.1. Complete all training that was out of compliance based on the quarterly schedule; and

5.6.2.2. Complete minimum quarterly standby hours for next performance quarter.

5.6.3. Failure to complete the probationary items by the end of the next quarter may lead one or more of the following:

5.6.3.1. Disciplinary actions, up to and including termination.

5.6.3.2. Removal from service.

**6. Reference Documents**

6.1. WAC 491-03, *Membership and Participation Requirements*; for BVFF

**Adopted by BCFD4 Commissioners**

**Signed by Fire Chief:**

**Printed** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**Supersedes Date:** \_\_\_\_\_



**BENTON COUNTY FIRE PROTECTION  
DISTRICT # 4**

**SOG #5003**

**EMS Only Program Member Guidelines**

**Page 1 of 2**

**1. Purpose**

1.1. The purpose of this guide is to establish the membership guidelines for District volunteers entering the EMS Only program.

**2. Scope**

2.1. The guide applies only to members in the EMS Only program.

**3. Responsibilities**

3.1. Recruit Coordinator

3.1.1. The recruit coordinator is responsible for following up with a new volunteer along each step of the guide to ensure delays are minimized.

**4. Revision Summary**

<b>Revision Date</b>	<b>Description</b>
02/18/2021	Initial Issue

**5. Job Description**

5.1. EMS Only volunteer members will meet and follow the BCFD4 EMS Only Job Description.

5.2. EMS Only volunteers report directly to the Shift Officer or designee when on-duty and are administratively assigned to the EMS Officer or designee at the completion of the on-boarding process.

**6. Guidelines**

6.1. Minimum Requirements

6.1.1. To apply as an EMS Only volunteer, an individual must be currently certified as an emergency medical technician (EMT) or higher.

6.1.2. EMS Only volunteers are expected to meet the minimum training and attendance requirements as specified in Policy #500, Volunteer Firefighter Minimum Performance Standards.

6.2. Application and On-Boarding (this section not applicable to current members moving to this role in the District)

6.2.1. The application and on-boarding process includes the following:

6.2.1.1. Application review

6.2.1.2. Interview

6.2.1.3. Background investigation

6.2.1.4. Physical with District medical provider to meet "Logistics" standards

**SOG #5003**  
**EMS Only Program Member Guidelines**

6.2.1.5. Completion of I-9 and payroll paperwork with District administrative assistant

**6.3. New Employee Entry Tasks and First Year Task Book**

6.3.1. EMS Only volunteers are issued a New Employee Entry Task sheet and a First Year Task Book.

6.3.2. In the first year, EMS Only volunteers should:

6.3.2.1. Have completed the First Year Task Book.

6.3.2.2. Be qualified to drive District ambulances.

6.3.2.3. Be proficient with patient care and documentation.

**Adopted by Fire Chief**

**Signed by Fire Chief:**

**Printed** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**Supersedes Date:**       **N/A**



EMS Only Job Description

**1. Position Objectives**

- 1.1 Under the general supervision of a Fire Captain, Fire Lieutenant or designee, performs skilled emergency and non-emergency tasks in the area of fire prevention, hazardous materials, emergency preparedness and emergency medical services for the protection of life and property.

**2. Essential Job Functions**

- 2.1 Duties listed are representative, but not all inclusive of the types of tasks and functions performed by positions of this class of work. Percentage of time and rank of importance of duties are not listed since both will vary by position and work location.
  - 2.1.1 Performs Emergency Medical Service (EMS) work as a Washington State Emergency Medical Technician (EMT), Advanced EMT (AEMT), or Paramedic per state and local protocols; moves patients on stretcher, gathers patient information, assists with patient care, triages and treats patients suffering illness or trauma and transports them to the appropriate medical facility.
  - 2.1.2 Coordinates patient care activities of other EMS crew members when working as primary patient care provider.
  - 2.1.3 Completes accurate and timely patient care reports, incident reports, and maintenance/repair requests.
  - 2.1.4 Drives and operates emergency services apparatus to and from alarms; secures water supply, monitors crew safety, monitors and tracks equipment location and uses to ensure intact inventories after each emergency response.
  - 2.1.5 Drives and operates vehicles used by the district; operates Mobile Data Terminals (MDTs) as a passenger, troubleshoots and adapts to equipment failures and unexpected events at emergency scenes.
  - 2.1.6 Performs non-emergency activities including, but not limited to, drills, training, building inspections and participates in fire prevention programs, public education, and public relations activities.
  - 2.1.7 Performs minor maintenance on apparatus, stations and equipment and assists with project and program work.
  - 2.1.8 Performs other duties as assigned.

**3. Knowledge, Skills, and Abilities**

- 3.1 Identify specific and realistic knowledge, skills, and abilities necessary to competently perform this job.
- 3.2 Knowledge of:
  - 3.2.1 Applicable Federal, State, and local laws, rules, codes, and regulations related to assigned activities and directly pertaining to emergency services delivery and operation.
  - 3.2.2 Benton/Franklin Counties Pre-Hospital Patient Care Guidelines.
  - 3.2.3 Applicable safety procedures, practices, and industry standards.

- 3.2.4 Modern office practices, methods, procedures, and equipment.
- 3.2.5 Record-keeping principles, procedures, and techniques.
- 3.2.6 Health and safety laws, regulations, and policies applicable to assigned tasks.
- 3.2.7 Education and training related to industry standards, state requirements and career development.
- 3.2.8 Mechanical systems and reasoning; machines and tools, including their designs, uses, repair and maintenance.
- 3.2.9 Administration and management as they relate to the organizational structure and operation of the fire district.
- 3.2.10 Transportation as it relates to traffic flow, street layouts, response routes, transportation industry hazards and emergency response.

### 3.3 Skills and Abilities

- 3.3.1 Ability to read and write at a minimum high school level.
- 3.3.2 Learn, read, interpret, apply, and explain laws, codes, rules, regulations, policies, and procedures in accordance to assigned tasks.
- 3.3.3 Follow oral and written instructions.
- 3.3.4 Observe legal and defensive driving practices.
- 3.3.5 Understand and work within scope of authority.
- 3.3.6 Comply with safety standards and regulations.
- 3.3.7 Demonstrate situational awareness, think critically, and monitor operations and crew's needs in emergency and non-emergency settings.
- 3.3.8 Demonstrate service orientation, by ensuring customer needs are the primary focus of actions taken.
- 3.3.9 Demonstrate complex problem solving under pressure, use sound judgment and decision making and deductive reasoning.
- 3.3.10 React to complex and changing work environments in a timely manner.
- 3.3.11 Troubleshoot, operate, and maintain assigned equipment to perform specific tasks.
- 3.3.12 Be an active learner; understand the implications of new information for both current and future problem-solving and decision-making.
- 3.3.13 Maintain certifications applicable to the position.
- 3.3.14 Carry his/her fair share of the daily workload, be pro-active and take corrective action on issues before being asked, and when appropriate.
- 3.3.15 Communicate effectively both orally and in writing; comprehend and use English effectively including producing all forms of communications in a clear, concise, and understandable manner to intended audiences.
- 3.3.16 Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; work independently with little or no direction, set priorities and meet deadlines.
- 3.3.17 Operate a variety of modern office equipment and personal computers in a computing based computing environment, using standard or customized software application programs appropriate to assigned tasks.
- 3.3.18 Use tact, initiative, prudence and independent judgment within general policy and procedural guidelines.
- 3.3.19 Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.



- 3.3.20 Provide continuous effort to improve operations and work cooperatively and jointly to provide quality customer service.
- 3.3.21 Assist in training of a variety of personnel within the fire service.

#### **4. Education and Experience Requirements**

- 4.1 High school diploma or equivalent.

#### **5. Licenses, Certifications and Other Requirements**

##### **5.1 Required Licenses and Certifications**

- 5.1.1 Valid Washington State driver's license.
- 5.1.2 Washington State Emergency Medical Technician (EMT), Advanced EMT (AEMT), or Paramedic.
  - Washington State certification necessary to work at that level.
- 5.1.3 Meet District physical requirements for EMS Only volunteers.

##### **5.2 Desired Licenses and Certifications**

- 5.2.1 American Heart Association (AHA) Basic Life Support (BLS) Instructor.
- 5.2.2 AHA Advanced Cardiac Life Support (ACLS)/Pediatric Advanced Life Support (PALS) certification.
- 5.2.3 National Association of Emergency Medical Technicians (NAEMT) Prehospital Trauma Life Support (PHTLS) certification.
- 5.2.4 NAMET Advanced Medical Life Support (AMLS) certification.
- 5.2.5 EMS Evaluator.

#### **6. Competencies**

##### **6.1 Foundational**

- 6.1.1 **Use Technical/Functional Expertise:** Displays an appropriate depth of knowledge and skills as required for the position and commensurate with the time in class. Uses technology as appropriate for the position. Seeks additional knowledge and information to continually enhance knowledge in areas of specialty.
- 6.1.2 **Be Accountable for Performance:** Actively shows responsibility, reliability, and trustworthiness. Ensures work and information are complete and accurate. Admits mistakes and looks for ways to improve. Models self as dependable and reliable. Follows up with others to ensure agreements and commitments have been fulfilled. Values the importance of team and organizational success. Independently takes action to influence events, to improve own or organizational performance and to promote the goals of the organization.
- 6.1.3 **Provide Excellent Customer Service:** Anticipates, assesses, and responds effectively to the needs of diverse customers, both internal and external, providing consistently excellent service that is timely, accurate, courteous, and respectful.
- 6.1.4 **Communicate Effectively:** Uses verbal and written skills effectively to ensure that information is successfully shared throughout the organization. Relates well to a range of people. Shows sensitivity to the needs of others. Demonstrates ability to build rapport and facilitates mutual understanding.

- 6.1.5 **Work Safely:** Knowledge and application of relevant safety requirements that apply to the specific work being done. Recognizes and mitigates safety hazards on the job. Observes rules and regulations to comply with personal and workplace safety standards. Works to create a hazard-free, accident-free environment.

## **7. Working Conditions and Selection Guidelines**

7.1 Working Conditions - The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of the job. The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

7.1.1 The following environmental conditions are possible:

- Work in an office setting at a computer and/or plan review desk for long periods of time.
- Work may be performed in buildings and on jobsites that are unfamiliar and in various stages of construction.
- Perform work in tight spaces or cramped body positions (e.g. attics, cars, closets, and in total darkness).
- Work on or around moving machinery or equipment or in the vicinity of vehicles in motion (e.g. chain saws, fire and EMS apparatus, hydraulic tools, vent fans), including exposure to vibration when operating equipment.
- Frequently exposed to noise levels over 90 dba when operating equipment and working at emergency incidents.
- Exposed to the possibility of burn injuries caused by heat, fire, chemicals, or electricity.
- Radiation hazards may be encountered (isotopes in hospitals, laboratories) and in rare occasions exposure to radiation.
- Potential exposure to respiratory irritants, sensitizers, dust, noxious odors, toxic substances, and smoke.
- Occasional contact with un-insulated or unshielded electrical equipment.
- Exposure to infectious agents (such as Hepatitis, MRSA, HIV, AIDS).
- Often exposed to high stress environments including life and death situations, acutely injured people, emotionally charged environments, with frequent interruptions.

7.1.2 The following physical demands may be required:

- Operate a motorized vehicle, which may include inclement weather conditions.
- Operate standard equipment for assigned tasks.
- Lift, carry, push and pull materials and move equipment weighing up to 50 pounds using proper lifting techniques.

- Move heavy objects and people, which may include morbidly obese patients who weigh more than 350 and up to 900 pounds, with the assistance of others using appropriate lifting techniques and equipment.
- Bend, stoop, squat, crawl, walk, use manual dexterity, fine manipulation skills and forceful reaching and grasping.
- Ability to crouch, kneel, crawl, sit, climb stairs, run, twist, reach at chest height, above shoulder height, or below waist height, and use foot dexterity/control.
- Wear and work in Personal Protective Equipment (PPE) required for the job including helmets, safety shoes, glasses and hearing protection, and other special protective clothing.
- Walk through construction sites at all stages of completion and negotiate uneven terrain.
- Hear and speak to communicate in person, before a group, over a radio and over the telephone.
- Corrected vision to read print, maps, and a computer screen.

**Adopted by BCFD4 Commissioners**

**Signed by Fire Chief:**

**Printed** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**Supersedes Date:** \_\_\_\_\_