



## BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

July 1, 2021  
2604 Bombing Range Rd  
West Richland WA 99353

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### CALL MEETING TO ORDER

### ADDITION TO THE AGENDA

### THOSE PRESENT:

### FINANCIAL REVIEW

### CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 07/01/2021
- Approval of Regular Meeting Minutes dated 06/17/2021
- Approval and pay:
- **Expenditures:**

522 Fire Control	36,995.54
<u>001 General Fund</u>	<u>36,995.54</u>

594 Capital Expenditures	9,647.02
<u>401 Construction Fund</u>	<u>9,647.02</u>

**Total \$ 46,642.56**

### RESOLUTIONS/MOTIONS

- Approval of Policy 106: Overtime

### DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report
  - Firefighter Injury and Illness Reduction (FIIRE) Pilot program
  - Accepted to the National Fire Academy program from 07/10-07/17/2021

### OPEN FORUM DISCUSSION

### IMPORTANT DATES

- 08/03/2021: National Night Out
- 08/14/2021: Tri-County Commissioners Meeting, tentatively at BCFD2

- 09/11/2021: Harvest Festival
- 09/30/2021: Hogs and Dogs
- 09/30/2021: Cool Dessert Night
- 11/13/2021: Tri-County Commissioners Meeting

**CORRESPONDENCE**

**AMBULANCE SERVICE PROGRAM UPDATES**

**UNFINISHED BUSINESS**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report
- COVID19
- Cyber Attack

**NEW BUSINESS**

**AGENDA ITEMS FOR NEXT MEETING**

**EXECUTIVE SESSION**

**ADJOURNMENT:**

Attested:

 07/01/2021  
SLITA BRADLEY, DISTRICT SECRETARY

 7/1/21  
FRED BRINK, COMMISSIONER

 07/01/2021  
WOODY RUSSELL, COMMISSIONER

 7/1/21  
GARRETT GOODWIN, COMMISSIONER



## BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

June 17, 2021  
Zoom Meeting

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### CALL MEETING TO ORDER

Commissioner Russell called the meeting to order at 1800 hrs.

### ADDITION TO THE AGENDA

#### THOSE PRESENT:

Commissioner Woody Russell  
Commissioner Fred Brink  
Commissioner Garrett Goodwin  
Fire Chief Paul Carlyle

District Secretary Slita Bradley  
City Liaison Fetto  
Captain Borschowa

### FINANCIAL REVIEW

- Reviewed with no questions.

### CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 06/17/2021
- Approval of Regular Meeting Minutes dated 06/03/2021
- Approval and pay:
- **Expenditures:**

522 Fire Control	68,969.86
589 Payroll Clearing	5,866.29
<u>001 General Fund</u>	<u>74,836.15</u>

522 Fire Control	1,847.35
<u>110 EMS Fund</u>	<u>1,847.35</u>

594 Capital Expenditures	13,112.82
<u>401 Construction Fund</u>	<u>13,112.82</u>

- **EFT**

522 Fire Control	128,232.11
<u>001 General Fund</u>	<u>128,232.11</u>

- **Key Bank and DRS**

522 Fire Control	13,954.97
589 Payroll Clearing	52,859.18
<u>001 General Fund</u>	<u>66,814.15</u>

**Grand Total    \$ 284,842.58**

Commissioner Russell made a motion to approve the consent agenda, seconded by Commissioner Brink and the motion carried.

### **RESOLUTIONS/MOTIONS**

- Approval of the Intragency between the district and WA State Department of Natural Resources

Commissioner Brink made a motion to approve the Intragency between the district and WA State Department of Natural Resources, seconded by Commissioner Russell and the motion carried.

- Approval of the Intragency between the district and WA State Department of Enterprise Services Employee Assistance Program

Commissioner Brink made a motion to approve the Intragency between the district and WA State Department of Enterprise Services Employee Assistance Program, seconded by Commissioner Russell and the motion carried.

- Approval of Commissioner Brink's compensation of \$757.01

Commissioner Goodwin made a motion to approve Commissioner Brink's compensation, seconded by Commissioner Russell and the motion carried.

### **DISTRICT REPORTS**

- Union Report
  - Captain Borschowa reported that President Nielsen will be retiring this year.
  - The union made a formal support for Commissioner Brink and candidate Van Beek to run for the upcoming vacant commissioner positions.
- Volunteer Report
  - No report.
- Logistics Report
  - No report.
- City Liaison Report
  - June 19<sup>th</sup> was declared the Juneteenth day and as a holiday in the city of West Richland.
- Commissioner's Report
  - No report.
- Fire Chief's Report
  - He attended the Regional Operations Chiefs meeting. Draft version of regional Live Fire Training Policy and the RIT/RIG policy is being pushed for the Chiefs for review.
  - He attended the Tri-County Chief's meeting, discussion about upcoming wildland season, DNR IAA. There will be an updated video being produced regarding the upcoming 4<sup>th</sup> of July holiday. Since there is a short turn around on completing this video, it will be just the three City Chiefs that will be in the video.
  - He attended the Luncheon Day with Firefighters at the B-F Juvenile Justice Center along with Finance Manager Bradley. We received a handmade plaque and certificate of appreciation.
  - He attended the Columbia Basin Dive Rescue Board meeting. He was assigned to the governance sub-committee with some work to follow.
- District Secretary's Report

- District Secretary reported that she is in the process of hiring a part time administrative assistant. There were 35 applicants and 15 are moving forward to the next phase.

### **OPEN FORUM DISCUSSION**

- No discussions.

### **IMPORTANT DATES**

- 08/03/2021: National Night Out
- 08/14/2021: Tri-County Commissioners Meeting, tentatively at BCFD2
- 09/11/2021: Harvest Festival
- 09/30/2021: Hogs and Dogs
- 09/30/2021: Cool Dessert Night
- 11/13/2021: Tri-County Commissioners Meeting

### **CORRESPONDENCE**

- Thank you note.

### **AMBULANCE SERVICE PROGRAM UPDATES**

- Captain Borschowa reported that he is working on compiling information to submit to GEMT

### **UNFINISHED BUSINESS**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
  - No new referrals.
- Station Design Team
  - Chief Carlyle reported that they are waiting for a quote for non-slip surfaces at both stations.
- Apparatus Committee
  - Chief Carlyle reported that Captain Newton and Commissioner Goodwin presented the district new fire engine at the fairgrounds. Hoses are backordered so the engines cannot yet be in service.
- Volunteer Recruitment
  - Chief Carlyle met with Captain Shannon last week and there will be a redesign the volunteer program to try to retain volunteers.
- Bond Budget Report
  - No updates.
- COVID19
  - No personnel out for COVID related illnesses or quarantine.
  - Still on track for WA State to open fully no later than June 30<sup>th</sup>.
  - Not all components of COVID combating measures will be lifted at that time. We are waiting to see what the new recommendations/requirements from L&I and WA DOH will be.
  - Currently the proclamation that lifted the requirement for in-person Commissioner Board and public meetings is due to expire on June 30<sup>th</sup> with expectation that the requirement for in person board meetings will once again be required by law.
  - As more information provided, will be updating the COVID directive memo for BCFD#4 personnel. Expecting to roll back all off the current directives except for those that relate to patient care.
- Cyber Attack

- Captain Borschowa reported that he and the IT department have been working together to bring everything back to the district.

**NEW BUSINESS**

- No new business.

**AGENDA ITEMS FOR NEXT MEETING**

- Fire Department Community Assistance, Referrals and Education Services (FDCARES) program
- Station Design Team
- Apparatus Committee
- Volunteer Recruitment
- Bond Budget Report
- COVID19
- Cyber Attack

**EXECUTIVE SESSION**

- No sessions.

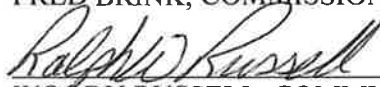
**ADJOURNMENT:**

The meeting was adjourned at 1824 hrs.

Attested:

 07/1/21  
SLITA BRADLEY, DISTRICT SECRETARY

 7/1/21  
FRED BRINK, COMMISSIONER

 07/01/2021  
WOODY RUSSELL, COMMISSIONER

 7/1/2021  
GARRETT GOODWIN, COMMISSIONER

## WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 16:18:28 Date: 06/30/2021

07/09/2021 To: 07/09/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
762	07/09/2021	Claims	1	186484	AT&T MOBILITY	121.46	FIRSTNET
763	07/09/2021	Claims	1	186485	CASCADE FIRE - OREGON	923.10	BOOTS(3)
764	07/09/2021	Claims	1	186486	CASCADE NATURAL GAS	500.00	PREPAID STA430 NATURAL GAS
765	07/09/2021	Claims	1	186487	CHARTER COMMUNICATIONS	156.19	INTERNET
766	07/09/2021	Claims	1	186488	CHARTER COMMUNICATIONS	84.44	TV SERVICE
767	07/09/2021	Claims	1	186489	CORWIN FORD	64.50	APP MAINT
768	07/09/2021	Claims	1	186490	ENDURIS	33.00	DUTY CHIEF AUTO INSURANCE
769	07/09/2021	Claims	1	186491	FIRECONTROL SPRINKLER SYSTEM, INC	1,204.00	ANNUAL FIRE SPRINKLER AND BACKFLOW TESTS
770	07/09/2021	Claims	1	186492	HOME DEPOT	15.69	FACILITY MAINT
771	07/09/2021	Claims	1	186493	ISOUTSORCE	5,000.00	BLOCK SUPPORT
772	07/09/2021	Claims	1	186494	ISOUTSORCE	769.15	REMIOTE MONITORING
773	07/09/2021	Claims	1	186495	LIBERTY LAWN CARE	438.13	CHAIN AND PULL CORD
774	07/09/2021	Claims	1	186496	LN CURTIS & SONS	571.46	WILDLAND HELMETS(8)
775	07/09/2021	Claims	1	186497	OXARC	71.31	O2
776	07/09/2021	Claims	1	186498	PACIFIC OFFICE AUTOMATION	550.37	PHONE SERVICE
777	07/09/2021	Claims	1	186499	SEW FABULOUS	65.16	UNIFORM MAINT
778	07/09/2021	Claims	1	186500	TOTAL ENERGY MANAGEMENT	678.05	STA420 BAY HEATER REPAIR
779	07/09/2021	Claims	1	186501	TRUGREEN	483.27	WEED CONTROL
780	07/09/2021	Claims	1	186502	US BANK COPIER LEASE	667.90	COPIER LEASE
781	07/09/2021	Claims	1	186503	VERIZON WIRELESS	826.99	CELL SERVICE
782	07/09/2021	Claims	1	186504	WEST RICHLAND RENTALS	258.03	EXCAVATOR SCHUMACHER
783	07/09/2021	Claims	1	186505	ZIPLY FIBER	56.35	DEDICATED PHONE LINES
784	07/09/2021	Claims	1	186506	ZIPLY FIBER	438.12	DEDICATED PHONE LINES
785	07/09/2021	Payroll	1	186507	DEPARTMENT OF LABOR & INDUSTRIES	22,057.41	2ND Quarter 04/01/2021 - 06/30/2021
786	07/09/2021	Payroll	1	186508	EMPLOYMENT SECURITY DEPT (OASI)	961.46	2nd Quarter 04/01/2021 - 06/30/2021
760	07/09/2021	Claims	401	5660	LN CURTIS & SONS	5,346.34	TRUCK EQUIP
761	07/09/2021	Claims	401	5661	SEA WESTERN	4,300.68	VENT FAN AND HOSE STRAP
						36,995.54	
						36,995.54	
						9,647.02	
						9,647.02	
						Claims:	23,623.69
						46,642.56 Payroll:	23,018.87

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary *[Signature]*

Commissioners *[Signature]* *[Signature]*

Approval Date 7/1/21

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 09:37:00 Date: 07/01/2021

Page: 1

001 General Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 91 00 00 Beginning Balance	1,530,418.10	1,530,418.10	0.00	100.0%
<b>308 Beginning Balances</b>	<b>1,530,418.10</b>	<b>1,530,418.10</b>	<b>0.00</b>	<b>100.0%</b>

### 310 Taxes

311 10 00 01 Property Tax	3,307,003.00	1,678,197.73	1,628,805.27	50.7%
337 20 00 01 Leasehold Tax	30,000.00	18,459.58	11,540.42	61.5%
<b>310 Taxes</b>	<b>3,337,003.00</b>	<b>1,696,657.31</b>	<b>1,640,345.69</b>	<b>50.8%</b>

### 330 Intergovernmental Revenues

331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	0.00	1,200.00	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	0.00	32,000.00	0.0%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>	<b>35,200.00</b>	<b>0.00</b>	<b>35,200.00</b>	<b>0.0%</b>

### 340 Charges For Services

341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	18,526.50	20,473.50	47.5%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
<b>340 Charges For Services</b>	<b>41,300.00</b>	<b>18,526.50</b>	<b>22,773.50</b>	<b>44.9%</b>

### 350 Fines & Forfeitures

359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
<b>350 Fines &amp; Forfeitures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

### 360 Investment Interest

361 11 00 01 Investment Interest	8,000.00	5,690.47	2,309.53	71.1%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	1,607.69	392.31	80.4%
<b>360 Investment Interest</b>	<b>10,000.00</b>	<b>7,298.16</b>	<b>2,701.84</b>	<b>73.0%</b>

### 380 Non Revenues

389 00 00 01 Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 09:37:00 Date: 07/01/2021

Page: 2

001 General Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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**380 Non Revenues**

389 50 68 04 Refund/Reimbursement	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**390 Other Revenues**

395 10 00 02 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01 Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

**397 Interfund Transfers**

397 00 00 01 Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10 Transfer In From 110	956,421.00	0.00	956,421.00	0.0%
397 00 01 06 Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07 Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01 Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01 Transfer In From 501	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>956,421.00</b>	<b>0.00</b>	<b>956,421.00</b>	<b>0.0%</b>

**Fund Revenues:**

**5,910,342.10      3,252,900.07      2,657,442.03      55.0%**

	Amt Budgeted	Expenditures	Remaining	
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**522 Fire Control**

522 45 43 99 Article 32 MED EMS Training	16,000.00	0.00	16,000.00	0.0%
<b>000</b>	<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>	<b>0.0%</b>
522 11 10 10 Salary - Comm 1 (Brink)	6,500.00	2,560.00	3,940.00	39.4%
522 11 10 20 Salary-Comm 2 (Goodwin)	6,500.00	2,688.00	3,812.00	41.4%
522 11 10 30 Salary-Comm 3 (Russell)	6,500.00	2,560.00	3,940.00	39.4%
522 11 20 10 Benefits - Comm 1 (Brink)	625.00	200.71	424.29	32.1%
522 11 20 20 Benefits - Comm 2 (Goodwin)	625.00	205.59	419.41	32.9%
522 11 20 30 Benefits - Comm 3 (Russell)	625.00	203.51	421.49	32.6%
522 11 31 00 Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00 Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30 Travel - Per Diem & Lodging	2,500.00	0.00	2,500.00	0.0%
522 11 43 31 Registration Fees	2,000.00	210.00	1,790.00	10.5%

**011 Legislative**

**26,975.00      8,627.81      18,347.19      32.0%**

522 12 10 10 Salary - Administration	442,852.00	152,076.49	290,775.51	34.3%
522 12 10 60 Overtime - Administrative	10,000.00	1,951.43	8,048.57	19.5%
522 12 10 70 Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04 HRA Benefits	9,000.00	3,500.00	5,500.00	38.9%
522 12 20 10 Benefits - Administrative	89,486.00	35,829.14	53,656.86	40.0%
522 12 20 60 Benefits - OT Administration	2,000.00	731.57	1,268.43	36.6%
522 12 20 70 Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20 Volunteer Pension & Relief Fund	6,000.00	3,420.00	2,580.00	57.0%
522 12 29 20 Volunteer Recognition	4,000.00	0.00	4,000.00	0.0%
522 12 29 30 Volunteer Association	3,500.00	3,500.00	0.00	100.0%
522 12 31 00 Expendable Office Supplies	3,750.00	587.15	3,162.85	15.7%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 09:37:00 Date: 07/01/2021

Page: 3

001 General Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 12 31 10 Computer Software	3,000.00	216.12	2,783.88	7.2%
522 12 35 00 Office Tools & Equipment	2,000.00	162.89	1,837.11	8.1%
522 12 35 10 Office Computer Equipment	31,000.00	18,927.90	12,072.10	61.1%
522 12 41 00 Contract Services	82,000.00	64,965.58	17,034.42	79.2%
522 12 41 01 Portable Office Trailer 420	0.00	0.00	0.00	0.0%
522 12 41 02 Contract For Union Negotiation	0.00	0.00	0.00	0.0%
522 12 41 10 Financial Services Contract(BIAS)	20,000.00	21,345.99	(1,345.99)	106.7%
522 12 41 20 Professional Services	10,000.00	0.00	10,000.00	0.0%
522 12 42 00 Phone Service	12,000.00	4,421.94	7,578.06	36.8%
522 12 42 10 Cellular Phone Service	13,000.00	6,272.60	6,727.40	48.3%
522 12 42 40 Postage	1,500.00	268.20	1,231.80	17.9%
522 12 44 00 Advertising/Notices/Recruiting	1,500.00	148.00	1,352.00	9.9%
522 12 45 00 Equipment Lease/Maint	10,200.00	1,988.52	8,211.48	19.5%
522 12 46 00 District Insurance	62,000.00	8,054.00	53,946.00	13.0%
522 12 48 00 Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20 WebPage Maintenance	500.00	216.07	283.93	43.2%
522 12 49 00 Memberships/Dues	16,000.00	7,462.00	8,538.00	46.6%
522 12 49 10 Taxes And Irrigation Fees	100.00	55.73	44.27	55.7%
522 12 49 20 State Auditor	11,000.00	1,809.60	9,190.40	16.5%
<b>012 Administrative</b>	<b>846,388.00</b>	<b>337,910.92</b>	<b>508,477.08</b>	<b>39.9%</b>
522 13 41 00 Levy Publication Services	55,000.00	28,181.03	26,818.97	51.2%
522 13 48 20 Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00 Commissioner Elections	5,000.00	1,651.94	3,348.06	33.0%
<b>013 Election</b>	<b>60,000.00</b>	<b>29,832.97</b>	<b>30,167.03</b>	<b>49.7%</b>
522 14 41 00 Legal Services	12,000.00	1,443.75	10,556.25	12.0%
<b>014 Legal</b>	<b>12,000.00</b>	<b>1,443.75</b>	<b>10,556.25</b>	<b>12.0%</b>
522 15 40 00 Advance Travel/Petty Cash	0.00	0.00	0.00	0.0%
<b>015 Internal Acct</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
522 20 10 10 Mobilization Wages	30,000.00	7,221.83	22,778.17	24.1%
522 20 20 10 Mobilization Benefits	9,000.00	1,773.73	7,226.27	19.7%
522 20 24 10 Physicals/Innoculation	63,000.00	8,027.00	54,973.00	12.7%
522 20 28 00 Uniforms (All Non-PPE)	25,000.00	7,741.12	17,258.88	31.0%
522 20 31 00 Expendable Incident Supplies	500.00	0.00	500.00	0.0%
522 20 35 00 Tools & Equipment	2,500.00	13,120.71	(10,620.71)	524.8%
522 20 35 20 Physical Eval Equipment	0.00	0.00	0.00	0.0%
522 20 41 00 Assessment Fees	6,000.00	0.00	6,000.00	0.0%
522 20 48 00 Uniform Maintenance	1,000.00	211.77	788.23	21.2%
<b>020 Operations</b>	<b>137,000.00</b>	<b>38,096.16</b>	<b>98,903.84</b>	<b>27.8%</b>
522 21 10 10 Salary - Firefighters	1,558,000.00	713,733.01	844,266.99	45.8%
522 21 10 71 Overtime - Firefighters	120,000.00	181,214.11	(61,214.11)	151.0%
522 21 10 80 Resident Reimbursement	120,000.00	3,560.00	116,440.00	3.0%
522 21 10 90 Volunteer Reimbursement	66,000.00	47,264.00	18,736.00	71.6%
522 21 20 04 HRA Benefits	51,000.00	24,250.00	26,750.00	47.5%
522 21 20 10 Benefits - Firefighters	476,000.00	207,151.95	268,848.05	43.5%
522 21 20 71 Benefits - Overtime FF	50,000.00	48,431.91	1,568.09	96.9%
522 21 20 80 Benefits - Resident Reimbursement	4,500.00	272.28	4,227.72	6.1%
522 21 20 90 Benefits - Volunteer	4,000.00	3,680.37	319.63	92.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>522 Fire Control</b>				
522 21 28 20 PPE - Protective Clothing	62,000.00	32,016.11	29,983.89	51.6%
522 21 31 00 Expendable Supplies - Suppression	3,600.00	792.07	2,807.93	22.0%
522 21 31 10 Supplies - Support Service	4,000.00	758.57	3,241.43	19.0%
522 21 35 10 Tools & Equipment -Suppression	7,750.00	4,658.21	3,091.79	60.1%
522 21 35 11 Hose Replacement	8,700.00	0.00	8,700.00	0.0%
522 21 35 12 Nozzle Replacement	8,700.00	0.00	8,700.00	0.0%
522 21 35 13 Tools - Support Service	5,000.00	62.40	4,937.60	1.2%
522 21 41 00 Professional Services	12,000.00	126.18	11,873.82	1.1%
522 21 48 00 Equipment Repair & Maint	1,550.00	258.03	1,291.97	16.6%
522 21 48 10 Fire Extinguisher Maint	1,600.00	0.00	1,600.00	0.0%
522 21 48 80 SCBA Air Compressor	1,000.00	0.00	1,000.00	0.0%
522 21 48 90 SCBA Repair/Maintenance	2,000.00	180.80	1,819.20	9.0%
<b>021 Suppression</b>	<b>2,567,400.00</b>	<b>1,268,410.00</b>	<b>1,298,990.00</b>	<b>49.4%</b>
522 24 31 00 Expendable Supplies - Radios	500.00	0.00	500.00	0.0%
522 24 35 00 Non-Expendable Supplies - Radios	25,000.00	18,916.54	6,083.46	75.7%
522 24 41 00 Dispatch Services	74,500.00	37,095.00	37,405.00	49.8%
522 24 41 10 VHF Maintenance Fee	15,100.00	0.00	15,100.00	0.0%
522 24 48 00 Repair & Maintenance - Radios	3,000.00	222.14	2,777.86	7.4%
<b>024 Communications</b>	<b>118,100.00</b>	<b>56,233.68</b>	<b>61,866.32</b>	<b>47.6%</b>
522 30 31 00 Expendable Supplies-Prevention	6,500.00	549.17	5,950.83	8.4%
522 30 31 10 Smoke Alarm Program	1,000.00	0.00	1,000.00	0.0%
522 30 35 00 Tools & Equipment - Prevention	750.00	0.00	750.00	0.0%
522 30 48 00 Repair & Maintenance - Prevention	0.00	0.00	0.00	0.0%
522 30 48 10 Newsletter/Education Flyers	100.00	0.00	100.00	0.0%
<b>030 Public Information</b>	<b>8,350.00</b>	<b>549.17</b>	<b>7,800.83</b>	<b>6.6%</b>
522 45 31 00 Expendable Supplies - Training	2,000.00	2,295.64	(295.64)	114.8%
522 45 31 10 Training Computer Software	8,700.00	5,932.43	2,767.57	68.2%
522 45 35 00 Tools & Equipment - Training	27,800.00	492.32	27,307.68	1.8%
522 45 35 10 Equipment- Wellness Program	0.00	0.00	0.00	0.0%
522 45 41 00 Professional Service	14,000.00	575.00	13,425.00	4.1%
522 45 43 00 Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00	0.0%
522 45 43 01 Travel - Mileage&Air(Admin)	2,400.00	754.40	1,645.60	31.4%
522 45 43 02 Travel - Mileage&Air(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 03 Travel - Mileage&Air(EMS Officer)	6,500.00	(326.41)	6,826.41	5.0%
522 45 43 10 PerDiem & Lodging(Operations)	8,000.00	0.00	8,000.00	0.0%
522 45 43 11 PerDiem & Lodging(Admin)	6,800.00	0.00	6,800.00	0.0%
522 45 43 12 PerDiem & Lodging(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 13 PerDiem & Lodging(EMS Officer)	8,000.00	0.00	8,000.00	0.0%
522 45 43 20 Registration Fees(Operations)	32,000.00	20,084.30	11,915.70	62.8%
522 45 43 21 Registration Fees(Admin)	3,500.00	0.00	3,500.00	0.0%
522 45 43 22 Registration Fees(Automotive)	0.00	0.00	0.00	0.0%
522 45 43 23 Registration Fees(EMS Officer)	6,500.00	2,089.21	4,410.79	32.1%
522 45 43 30 Tuition Reimbursement	10,000.00	1,175.00	8,825.00	11.8%
522 45 48 00 Repair And Maintenance	0.00	0.00	0.00	0.0%
<b>045 Training</b>	<b>139,700.00</b>	<b>33,071.89</b>	<b>106,628.11</b>	<b>23.7%</b>
522 50 31 00 Expendable Supplies -Facilities	7,500.00	1,518.03	5,981.97	20.2%
522 50 35 00 Tools & Equipment - Facilities	6,000.00	2,117.90	3,882.10	35.3%
522 50 41 00 Professional Services	0.00	0.00	0.00	0.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 09:37:00 Date: 07/01/2021

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001 General Fund		01/01/2021 To: 12/31/2021			
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 50 45 00	Lease-Sta 410	5,000.00	4,767.63	232.37	95.4%
522 50 47 10	Electricity	38,000.00	13,674.86	24,325.14	36.0%
522 50 47 20	Water/Sewer/Natural Gas	20,000.00	5,177.74	14,822.26	25.9%
522 50 48 00	Repair & Maint. - Facilities	23,000.00	13,976.52	9,023.48	60.8%
<b>050 Facilities</b>		<b>99,500.00</b>	<b>41,232.68</b>	<b>58,267.32</b>	<b>41.4%</b>
522 60 31 00	Expendable Supplies - Automotive	6,000.00	430.92	5,569.08	7.2%
522 60 32 00	Fuels	25,000.00	6,848.12	18,151.88	27.4%
522 60 35 00	Tools & Equipment - Automotive	1,750.00	311.23	1,438.77	17.8%
522 60 48 00	Repair & Maint. - Automotive	65,000.00	22,690.29	42,309.71	34.9%
<b>060 Automotive</b>		<b>97,750.00</b>	<b>30,280.56</b>	<b>67,469.44</b>	<b>31.0%</b>
522 70 31 00	Expendable Supplies - EMS	31,000.00	20,391.44	10,608.56	65.8%
522 70 35 00	Small Tools & Minor Equip	11,000.00	5,978.50	5,021.50	54.4%
522 70 41 02	EMS Assessment Fee	1,500.00	1,187.68	312.32	79.2%
522 70 41 10	Contract Services - EMS	9,500.00	7,306.19	2,193.81	76.9%
522 70 48 00	Small Tools- Repairs & Maintenance	0.00	1,824.21	(1,824.21)	0.0%
526 22 31 01	Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
<b>070 EMS</b>		<b>53,000.00</b>	<b>36,688.02</b>	<b>16,311.98</b>	<b>69.2%</b>
<b>522 Fire Control</b>		<b>4,182,163.00</b>	<b>1,882,377.61</b>	<b>2,299,785.39</b>	<b>45.0%</b>
<b>588 Prior Period Adjustment</b>					
585 10 00 01	Other Decreases In Net Cash & Investments - Other Costs Allocations	0.00	0.00	0.00	0.0%
<b>588 Prior Period Adjustment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>589 Payroll Clearing</b>					
589 90 00 00	Payroll Clearing	0.00	(161.64)	161.64	0.0%
589 90 00 01	Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
<b>589 Payroll Clearing</b>		<b>0.00</b>	<b>(161.64)</b>	<b>161.64</b>	<b>0.0%</b>
<b>591 Debt Service</b>					
591 22 71 02	Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02	Capital Lease Interest	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 01	Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02	Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
<b>000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
594 22 62 00	Capital Building	0.00	0.00	0.00	0.0%
594 22 63 00	Capital Apparatus And Equipment	0.00	0.00	0.00	0.0%
594 22 64 01	Capital Communications	0.00	0.00	0.00	0.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

022 Capital	0.00	0.00	0.00	0.0%
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594 Capital Expenditures	0.00	0.00	0.00	0.0%
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597 Interfund Transfers

597 00 00 01 Transfers Out To 501	7,000.00	0.00	7,000.00	0.0%
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597 00 01 04 Transfer Out To 104	0.00	0.00	0.00	0.0%
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597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
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597 00 01 07 Transfers-Out To 107	15,000.00	0.00	15,000.00	0.0%
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597 00 01 61 Transfer Out To 601	75,761.00	0.00	75,761.00	0.0%
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597 Interfund Transfers	97,761.00	0.00	97,761.00	0.0%
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<b>Fund Expenditures:</b>	<b>4,279,924.00</b>	<b>1,882,215.97</b>	<b>2,397,708.03</b>	<b>44.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>1,630,418.10</b>	<b>1,370,684.10</b>		
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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004 Health Reimbursement Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 91 00 04    Beginning Balance	86.13	86.13	0.00	100.0%
<b>308 Beginning Balances</b>	<b>86.13</b>	<b>86.13</b>	<b>0.00</b>	<b>100.0%</b>
<b>340 Charges For Services</b>				
349 17 00 01    Employee Benefit - HRA	0.00	0.00	0.00	0.0%
<b>340 Charges For Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Investment Interest</b>				
361 11 00 04    Investment Interest	2.00	0.32	1.68	16.0%
<b>360 Investment Interest</b>	<b>2.00</b>	<b>0.32</b>	<b>1.68</b>	<b>16.0%</b>
<b>380 Non Revenues</b>				
388 80 00 01    Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>				
397 00 01 04    Transfer In From 001	0.00	0.00	0.00	0.0%
397 00 01 05    Transfer In From 101	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>88.13</b>	<b>86.45</b>	<b>1.68</b>	<b>98.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>88.13</b>	<b>86.45</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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007 Separation Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 51 00 07 Beginning Balance	177,760.59	177,760.59	0.00	100.0%
308 Beginning Balances	177,760.59	177,760.59	0.00	100.0%

**360 Investment Interest**

361 11 00 07 Investment Interest	500.00	648.77	(148.77)	129.8%
360 Investment Interest	500.00	648.77	(148.77)	129.8%

**397 Interfund Transfers**

397 00 00 07 Transfer In From 001	15,000.00	0.00	15,000.00	0.0%
397 Interfund Transfers	15,000.00	0.00	15,000.00	0.0%

**Fund Revenues:**

	<b>193,260.59</b>	<b>178,409.36</b>	<b>14,851.23</b>	<b>92.3%</b>
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**Expenditures**

	Amt Budgeted	Expenditures	Remaining	
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**597 Interfund Transfers**

597 00 00 07 Transfers-Out To 001	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

**Fund Expenditures:**

	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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**Fund Excess/(Deficit):**

	<b>193,260.59</b>	<b>178,409.36</b>		
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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099 Imprest Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 91 00 99 Beginning Balance	0.00	13,500.00	(13,500.00)	0.0%
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308 Beginning Balances	0.00	13,500.00	(13,500.00)	0.0%
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**380 Non Revenues**

388 10 00 99 Prior Period Adjustments	0.00	0.00	0.00	0.0%
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380 Non Revenues	0.00	0.00	0.00	0.0%
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<b>Fund Revenues:</b>	<b>0.00</b>	<b>13,500.00</b>	<b>(13,500.00)</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>13,500.00</b>		
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 31 00 11	Beginning Balance	2,131,904.71	2,131,904.71	0.00	100.0%
<b>308 Beginning Balances</b>		<b>2,131,904.71</b>	<b>2,131,904.71</b>	<b>0.00</b>	<b>100.0%</b>
<b>310 Taxes</b>					
311 10 00 11	Property Tax	804,172.00	425,001.93	379,170.07	52.8%
<b>310 Taxes</b>		<b>804,172.00</b>	<b>425,001.93</b>	<b>379,170.07</b>	<b>52.8%</b>
<b>330 Intergovernmental Revenues</b>					
332 93 40 10	GEMT	330,000.00	66,936.87	263,063.13	20.3%
<b>330 Intergovernmental Revenues</b>		<b>330,000.00</b>	<b>66,936.87</b>	<b>263,063.13</b>	<b>20.3%</b>
<b>340 Charges For Services</b>					
342 60 01 10	Ambulance Service	200,000.00	81,285.46	118,714.54	40.6%
<b>340 Charges For Services</b>		<b>200,000.00</b>	<b>81,285.46</b>	<b>118,714.54</b>	<b>40.6%</b>
<b>360 Investment Interest</b>					
361 11 00 11	Investment Interest	25,000.00	7,886.56	17,113.44	31.5%
<b>360 Investment Interest</b>		<b>25,000.00</b>	<b>7,886.56</b>	<b>17,113.44</b>	<b>31.5%</b>
<b>Fund Revenues:</b>		<b>3,491,076.71</b>	<b>2,713,015.53</b>	<b>778,061.18</b>	<b>77.7%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 70 35 10	Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
522 70 41 00	Ambulance Billing Service Fee	24,000.00	9,646.35	14,353.65	40.2%
522 70 41 01	IMAGE TREND	0.00	0.00	0.00	0.0%
522 70 41 20	Ambulance Over Payment	5,000.00	4,599.98	400.02	92.0%
522 70 49 00	Other Expenditures	0.00	0.00	0.00	0.0%
<b>522 Fire Control</b>		<b>29,000.00</b>	<b>14,246.33</b>	<b>14,753.67</b>	<b>49.1%</b>
<b>588 Prior Period Adjustment</b>					
588 10 00 10	PY Adjustments	0.00	0.00	0.00	0.0%
<b>588 Prior Period Adjustment</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>					
594 22 63 10	Capital Apparatus	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>					
597 00 01 10	Transfer Out To 001	956,421.00	0.00	956,421.00	0.0%

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund

01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<hr/>				
597 Interfund Transfers				
<hr/>				
597 Interfund Transfers	956,421.00	0.00	956,421.00	0.0%
<hr/>				
<b>Fund Expenditures:</b>	<b>985,421.00</b>	<b>14,246.33</b>	<b>971,174.67</b>	<b>1.4%</b>
<hr/>				
<b>Fund Excess/(Deficit):</b>	<b>2,505,655.71</b>	<b>2,698,769.20</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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201 EMS Bond Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 31 00 21 Beginning Balance	17,560.16	17,560.16	0.00	100.0%
308 Beginning Balances	17,560.16	17,560.16	0.00	100.0%

**310 Taxes**

311 10 00 21 Property Tax	0.00	35,743.54	(35,743.54)	0.0%
310 Taxes	0.00	35,743.54	(35,743.54)	0.0%

**360 Investment Interest**

361 11 00 21 Investment Interest	0.00	64.09	(64.09)	0.0%
360 Investment Interest	0.00	64.09	(64.09)	0.0%

**380 Non Revenues**

388 80 00 02 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

**Fund Revenues:**

**17,560.16      53,367.79      (35,807.63)      303.9%**

**Expenditures**

	Amt Budgeted	Expenditures	Remaining	
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**591 Debt Service**

591 22 71 01 Bond Principal Payment	0.00	0.00	0.00	0.0%
592 22 83 01 Bond Interest Payment	0.00	0.00	0.00	0.0%
592 22 89 21 Debt Service Cost	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%

**Fund Expenditures:**

**0.00      0.00      0.00      0.0%**

**Fund Excess/(Deficit):**

**17,560.16      53,367.79**

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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202 Construction Bond Fund 01/01/2021 To: 12/31/2021

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 31 00 22    Beginning Balance	84,396.84	84,396.84	0.00	100.0%
<b>308 Beginning Balances</b>	<b>84,396.84</b>	<b>84,396.84</b>	<b>0.00</b>	<b>100.0%</b>
<b>310 Taxes</b>				
311 10 00 22    Property Tax	470,000.00	201,976.74	268,023.26	43.0%
311 11 02 02    Interest	0.00	0.00	0.00	0.0%
<b>310 Taxes</b>	<b>470,000.00</b>	<b>201,976.74</b>	<b>268,023.26</b>	<b>43.0%</b>
<b>360 Investment Interest</b>				
361 11 00 22    Investment Interest	1,200.00	309.37	890.63	25.8%
<b>360 Investment Interest</b>	<b>1,200.00</b>	<b>309.37</b>	<b>890.63</b>	<b>25.8%</b>
<b>380 Non Revenues</b>				
388 80 00 03    Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>555,596.84</b>	<b>286,682.95</b>	<b>268,913.89</b>	<b>51.6%</b>
<b>Expenditures</b>	<b>Amt Budgeted</b>	<b>Expenditures</b>	<b>Remaining</b>	
<b>591 Debt Service</b>				
591 22 71 00    Bond Principal Payment	145,000.00	0.00	145,000.00	0.0%
592 22 83 00    Bond Interest Payment	276,800.00	138,400.00	138,400.00	50.0%
592 22 89 22    Interest And Other Debt Service Costs - Other Debt Service Costs	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>	<b>421,800.00</b>	<b>138,400.00</b>	<b>283,400.00</b>	<b>32.8%</b>
<b>597 Interfund Transfers</b>				
597 00 00 21    Transfers-Out	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>421,800.00</b>	<b>138,400.00</b>	<b>283,400.00</b>	<b>32.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>133,796.84</b>	<b>148,282.95</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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401 Construction Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 31 00 41 Beginning Balance	1,010,573.43	1,010,573.43	0.00	100.0%
308 Beginning Balances	1,010,573.43	1,010,573.43	0.00	100.0%

**360 Investment Interest**

361 11 00 41 Investment Interest	1,000.00	3,936.20	(2,936.20)	393.6%
360 Investment Interest	1,000.00	3,936.20	(2,936.20)	393.6%

**380 Non Revenues**

388 80 00 04 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

**390 Other Revenues**

391 10 00 01 Bond Proceeds	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

**Fund Revenues:**

	<b>1,011,573.43</b>	<b>1,014,509.63</b>	<b>(2,936.20)</b>	<b>100.3%</b>
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**Expenditures**

	Amt Budgeted	Expenditures	Remaining	
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**591 Debt Service**

592 22 89 00 Bond Fees	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%

**594 Capital Expenditures**

594 22 62 01 Building Upgrade	900,000.00	96,653.44	803,346.56	10.7%
594 22 62 04 Capital Apparatus	0.00	177,620.47	(177,620.47)	0.0%
594 Capital Expenditures	900,000.00	274,273.91	625,726.09	30.5%

**597 Interfund Transfers**

597 00 01 01 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

**Fund Expenditures:**

	<b>900,000.00</b>	<b>274,273.91</b>	<b>625,726.09</b>	<b>30.5%</b>
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**Fund Excess/(Deficit):**

	<b>111,573.43</b>	<b>740,235.72</b>		
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## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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501 Equipment Fund		01/01/2021 To: 12/31/2021			
Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 51 00 51    Beginning Balance	512,880.10	512,880.10	0.00	100.0%	
<b>308 Beginning Balances</b>	<b>512,880.10</b>	<b>512,880.10</b>	<b>0.00</b>	<b>100.0%</b>	
<b>310 Taxes</b>					
311 10 00 51    Property Tax	0.00	0.00	0.00	0.0%	
<b>310 Taxes</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>360 Investment Interest</b>					
361 11 00 51    Investment Interest	7,000.00	1,870.01	5,129.99	26.7%	
<b>360 Investment Interest</b>	<b>7,000.00</b>	<b>1,870.01</b>	<b>5,129.99</b>	<b>26.7%</b>	
<b>380 Non Revenues</b>					
388 80 00 05    Prior Year(s) Corrections	0.00	0.00	0.00	0.0%	
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>390 Other Revenues</b>					
395 10 00 01    Sale Of Fixed Asset	0.00	0.00	0.00	0.0%	
<b>390 Other Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>397 Interfund Transfers</b>					
397 00 00 05    Transfer In From 001	7,000.00	0.00	7,000.00	0.0%	
<b>397 Interfund Transfers</b>	<b>7,000.00</b>	<b>0.00</b>	<b>7,000.00</b>	<b>0.0%</b>	
<b>Fund Revenues:</b>	<b>526,880.10</b>	<b>514,750.11</b>	<b>12,129.99</b>	<b>97.7%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>522 Fire Control</b>					
522 50 35 51    Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%	
<b>000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
522 21 35 80    SCBA BOTTLES	0.00	0.00	0.00	0.0%	
<b>021 Suppression</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>522 Fire Control</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>594 Capital Expenditures</b>					
594 22 63 51    Capital Apparatus	0.00	10,714.47	(10,714.47)	0.0%	
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>10,714.47</b>	<b>(10,714.47)</b>	<b>0.0%</b>	
<b>597 Interfund Transfers</b>					

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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501 Equipment Fund 01/01/2021 To: 12/31/2021

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 00 05 01      Transfer Out To 101	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>10,714.47</b>	<b>(10,714.47)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>526,880.10</b>	<b>504,035.64</b>		

## 2021 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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601 Reserve Fund 01/01/2021 To: 12/31/2021

	Amt Budgeted	Revenues	Remaining	
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**308 Beginning Balances**

308 91 00 61 Beginning Balance	919,666.95	919,666.95	0.00	100.0%
308 Beginning Balances	919,666.95	919,666.95	0.00	100.0%

**360 Investment Interest**

361 11 00 61 Investment Interest	10,000.00	3,356.46	6,643.54	33.6%
360 Investment Interest	10,000.00	3,356.46	6,643.54	33.6%

**380 Non Revenues**

388 80 00 06 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

**397 Interfund Transfers**

397 00 01 61 Transfer In From 101	75,761.00	0.00	75,761.00	0.0%
397 Interfund Transfers	75,761.00	0.00	75,761.00	0.0%

**Fund Revenues:**

	<b>1,005,427.95</b>	<b>923,023.41</b>	<b>82,404.54</b>	<b>91.8%</b>
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**Expenditures**

	Amt Budgeted	Expenditures	Remaining	
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**597 Interfund Transfers**

597 00 00 06 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

**Fund Expenditures:**

	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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**Fund Excess/(Deficit):**

	<b>1,005,427.95</b>	<b>923,023.41</b>		
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## 2021 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,910,342.10	3,252,900.07	55.0%	4,279,924.00	1,882,215.97	44%
004 Health Reimbursement Fund	88.13	86.45	98.1%	0.00	0.00	0%
007 Separation Fund	193,260.59	178,409.36	92.3%	0.00	0.00	0%
099 Imprest Fund	0.00	13,500.00	0.0%	0.00	0.00	0%
110 EMS Fund	3,491,076.71	2,713,015.53	77.7%	985,421.00	14,246.33	1%
201 EMS Bond Fund	17,560.16	53,367.79	303.9%	0.00	0.00	0%
202 Construction Bond Fund	555,596.84	286,682.95	51.6%	421,800.00	138,400.00	33%
401 Construction Fund	1,011,573.43	1,014,509.63	100.3%	900,000.00	274,273.91	30%
501 Equipment Fund	526,880.10	514,750.11	97.7%	0.00	10,714.47	0%
601 Reserve Fund	1,005,427.95	923,023.41	91.8%	0.00	0.00	0%
	12,711,806.01	8,950,245.30	70.4%	6,587,145.00	2,319,850.68	35.2%

# ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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07/09/2021 To: 07/09/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
<b>11162 07/09/2021</b>	<b>2021</b>	<b>762</b>	<b>829</b>	<b>AT&amp;T MOBILITY</b>		<b>121.46</b>	<b>FIRSTNET</b>
522 12 42 10	Cellular Phone Service	001 000 522	General Fund			121.46	FIRSTNET
Invoice							
07062021						121.46	FIRSTNET
<b>11164 07/09/2021</b>	<b>2021</b>	<b>763</b>	<b>59</b>	<b>CASCADE FIRE - OREGON</b>		<b>923.10</b>	<b>BOOTS(3)</b>
522 20 28 00	Uniforms (All Non-PPE)	001 000 522	General Fund			923.10	BOOTS(3)
Invoice							
116327						310.14	
116324						612.96	
<b>11163 07/09/2021</b>	<b>2021</b>	<b>764</b>	<b>921</b>	<b>CASCADE NATURAL GAS</b>		<b>500.00</b>	<b>PREPAID STA430 NATURAL GAS</b>
522 50 47 20	Water/Sewer/Natural Gas	001 000 522	General Fund			500.00	PREPAID STA430 NATURAL GAS
Invoice							
07082021						500.00	PREPAID STA430 NATURAL GAS
<b>11165 07/09/2021</b>	<b>2021</b>	<b>765</b>	<b>481</b>	<b>CHARTER COMMUNICATIONS</b>		<b>156.19</b>	<b>INTERNET</b>
522 12 41 00	Contract Services	001 000 522	General Fund			156.19	INTERNET
Invoice							
06072021						156.19	INTERNET
<b>11166 07/09/2021</b>	<b>2021</b>	<b>766</b>	<b>481</b>	<b>CHARTER COMMUNICATIONS</b>		<b>84.44</b>	<b>TV SERVICE</b>
522 12 41 00	Contract Services	001 000 522	General Fund			84.44	TV SERVICE
Invoice							
06142021						84.44	TV SERVICE
<b>11167 07/09/2021</b>	<b>2021</b>	<b>767</b>	<b>840</b>	<b>CORWIN FORD</b>		<b>64.50</b>	<b>APP MAINT</b>
522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund			64.50	APP MAINT
Invoice							
760691						64.50	APP MAINT
<b>11168 07/09/2021</b>	<b>2021</b>	<b>768</b>	<b>431</b>	<b>ENDURIS</b>		<b>33.00</b>	<b>DUTY CHIEF AUTO INSURANCE</b>

**ACCOUNTS PAYABLE PAID**

07/09/2021 To: 07/09/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
<b>11174</b>	<b>07/09/2021</b>	<b>2021</b>	<b>760</b>	<b>182</b>	<b>LN CURTIS &amp; SONS</b>	<b>5,346.34</b>	<b>TRUCK EQUIP</b>
	594 22 62 04	Capital Apparatus		401 000 594	Construction Fund	5,346.34	TRUCK EQUIP
Invoice							
						3,925.67	
						61.34	
						236.50	
						1,029.02	
						93.81	
<b>11175</b>	<b>07/09/2021</b>	<b>2021</b>	<b>774</b>	<b>182</b>	<b>LN CURTIS &amp; SONS</b>	<b>571.46</b>	<b>WILDLAND HELMETS(8)</b>
	522 21 28 20	PPE - Protective Clothing		001 000 522	General Fund	571.46	WILDLAND HELMETS(8)
Invoice							
						571.46	WILDLAND HELMETS(8)
<b>11176</b>	<b>07/09/2021</b>	<b>2021</b>	<b>775</b>	<b>242</b>	<b>OXARC</b>	<b>71.31</b>	<b>O2</b>
	522 70 31 00	Expendable Supplies - EMS		001 000 522	General Fund	71.31	O2
Invoice							
						71.31	O2
<b>11177</b>	<b>07/09/2021</b>	<b>2021</b>	<b>776</b>	<b>885</b>	<b>PACIFIC OFFICE AUTOMATION</b>	<b>550.37</b>	<b>PHONE SERVICE</b>
	522 12 42 00	Phone Service		001 000 522	General Fund	550.37	PHONE SERVICE
Invoice							
						550.37	PHONE SERVICE
<b>11178</b>	<b>07/09/2021</b>	<b>2021</b>	<b>761</b>	<b>293</b>	<b>SEA WESTERN</b>	<b>4,300.68</b>	<b>VENT FAN AND HOSE STRAP</b>
	594 22 62 04	Capital Apparatus		401 000 594	Construction Fund	4,300.68	VENT FAN AND HOSE STRAP
Invoice							
						4,181.10	
						119.58	
<b>11179</b>	<b>07/09/2021</b>	<b>2021</b>	<b>777</b>	<b>437</b>	<b>SEW FABULOUS</b>	<b>65.16</b>	<b>UNIFORM MAINT</b>
	522 20 48 00	Uniform Maintenance		001 000 522	General Fund	65.16	UNIFORM MAINT

# ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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07/09/2021 To: 07/09/2021

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
<i>Invoice</i>							
	07062021					56.35	DEDICATED PHONE LINES
<b>11186</b>	<b>07/09/2021</b>	<b>2021</b>	<b>784</b>	<b>907</b>	<b>ZIPLY FIBER</b>	<b>438.12</b>	<b>DEDICATED PHONE LINES</b>
	522 12 42 00	Phone Service		001 000 522	General Fund	438.12	DEDICATED PHONE LINES
<i>Invoice</i>							
	07072021					438.12	DEDICATED PHONE LINES
<i>Fund</i>						<b>Total:</b>	<b>23,623.69</b>
					001 General Fund	13,976.67	
					401 Construction Fund	9,647.02	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.



**BENTON COUNTY FIRE PROTECTION  
DISTRICT # 4**

**Policy #106**

**Overtime**

**Page 1 of 4**

**1. Purpose**

1.1. The purpose of this policy is to obtain shift coverage and maintaining minimum staffing using overtime and force hire.

**2. Scope**

2.1. This policy applies to Benton County Fire District #4 (BCFD4) Local 1052 bargaining unit members.

**3. Responsibilities**

3.1. The shift officer is responsible to ensure overtime shift coverage is fulfilled.

**4. Revision Summary**

<b>Revision Date</b>	<b>Description</b>
7/1/2021	Updated to reflect current CBA language, current practices, new policies and procedures, and fire chief expectations.

**5. Definitions**

5.1. Emergency overtime – Overtime that requires the immediate response of personnel to staff station(s). This does not include backfill during normal operations because of sick leave, injury or another short notice vacancy of the minimum staffing outlined in the collective bargaining agreement (CBA).

5.2. Non-emergency overtime – Overtime incurred during training, meetings, events or activities outside of the person's normal shift schedule. This also includes short notice backfill during normal shifts because of dropping below the minimum staffing outlined in the CBA, i.e., shift coverage due to sick leave or other approved scheduled time off (vacation, union business leave, etc.).

5.3. Shift officer – The shift officer is the officer-in-charge of a shift or pre-determined period as determined by rank, title, seniority, or as directed by the fire chief. For example, a captain working an overtime shift may not be the shift officer if the officer role is already filled by current member(s) of the shift.

5.4. Force Hire Overtime – Overtime imposed on an employee to achieve minimum staffing as outlined in the CBA.

5.5. On Notice – The advanced notice (when applicable) provided to an employee that they will or may be force hired in the next three (3) days. Employees placed on notice should prepare and plan to cover the required shift should the vacancy not be filled prior.

5.6. Annual Leave Pick – A vacation day selected prior to the start of the calendar year during the formal vacation pick process. An employee is considered on annual leave from the time they begin their leave until they return to work.

## **Policy #106**

### **Overtime**

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5.7. Seniority – Seniority is based on the initial hire date of the employee with the District regardless of rank.

5.8. Qualified – An employee is considered eligible to fill an available roster spot when that employee meets the qualifications stated in the minimum staffing clause of the CBA.

## **6. Procedures**

### **6.1. Overtime**

6.1.1. All personnel are placed on one “total hours” overtime list.

6.1.1.1. All overtime hours are recorded on the overtime list.

6.1.1.2. The overtime list is updated automatically by the records management system (RMS).

6.1.1.3. Newly hired employees are placed at the bottom of the list with the same number of hours as the last person. If more than one person is hired at the same time, they will be positioned by order from the hiring list.

6.1.1.4. On January 1 of each year, the hours on the overtime list will be reset to zero, with the employees remaining in the same position.

6.1.2. Non-emergency overtime should be filled 3-days in advance based on known staffing requirements, i.e., review of the schedule identifying reduced staffing or by an automated process.

6.1.3. There shall be a minimum of one promoted officer on shift daily.

6.1.4. Employees will provide one (1) preferred phone number to be contacted at.

6.1.5. Employees on vacation, sick leave, L&I and light duty, bereavement or other BCFD4 approved leave are not eligible.

6.1.5.1. Qualified employees can work up one rank, except in extenuating circumstances where the fire chief or designee needs to fill positions.

6.1.6. No one shall be ordered to work in excess of 72 hours except in extenuating circumstances without the approval of the fire chief or designee. Considerations will be made to allow personnel to obtain rest during shifts.

6.1.7. If no employee accepts the available overtime, another attempt to fill open shifts will be made as soon as possible to qualified personnel requesting coverage on a first answered basis. Those on vacation or on a Kelly Day are included.

6.1.7.1. If a person on a Kelly Day accepts the shift, the time is recorded as overtime.

6.1.7.2. If a person on vacation accepts the shift and the shift falls on a regularly scheduled shift day, the hours are recorded as regular time, and the vacation hours are credited back to the employee’s vacation accrual bank.

6.1.8. If still unable to fill available overtime, then all career and qualified volunteer staff are notified that open shifts are available and working partial shifts is acceptable.

## Policy #106 Overtime

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6.1.8.1. Notification can be through email, iSpyFire, or other District approved media.

6.1.9. If positions are not filled using the above steps, the force hiring of an employee is authorized.

6.1.10. Dayshift personnel are eligible for non-emergency overtime and should be included in callbacks.

### 6.2. Emergency Call-In

6.2.1. The goal during an emergency call-in is to have each of the following positions filled: One promoted officer (lieutenant or captain); one paramedic firefighter; and one firefighter. The firefighter position can be filled by any available personnel, regardless of rank or position.

6.2.2. Emergency call-in can be completed by any member of the district from any station.

6.2.3. During emergency call-in, the district may use any form or combinations of texts, tone alert pagers, or applications such as iSpyFire to facilitate emergency call-ins.

### 6.3. Force Hire

When a force hire is needed, but no greater than three days prior, the shift officer performs the following:

6.3.1. Ensure the normal overtime procedure has been followed, including:

6.3.1.1. Offering partial shifts if not initially filled.

6.3.1.2. Offering full or partial shift coverage to all eligible volunteers.

6.3.2. Compile a list of all employees that are working between present time and the time of force hire to include partial or whole shifts, dayshift personnel, and other special assignments, including non-mandatory training that result in the employee reporting to work on the clock.

6.3.3. List the names in ascending order based on the number of hours of overtime worked in the current calendar year according to the overtime list. In the event of a tie, the tie breaker is seniority with the least senior employee being ranked before the more senior employee.

6.3.4. For every opening requiring force hire, an employee plus one is placed "on notice". The first employee reports for duty during their assigned time. If the first employee does not report for duty, the next employee is required to report for duty.

6.3.4.1. If possible, employees that are placed "on notice" should be listed in the first overtime callback, along with a Force Hire message.

6.3.5. An employee falling under an Annual Leave Pick is not eligible to be forced.

6.3.6. An employee that is caused to work over 72 hours due to a force hire is excluded from the force hire list unless they are the only eligible employee to fill the vacancy. The approval of the fire chief or designee is required.

**Policy #106  
Overtime**

6.3.7. At any time, an employee or eligible volunteer can accept the shift in part or whole, relieving the force hired employee. If only partial coverage is obtained, the force hired employee is responsible for working the remainder of the shift.

6.3.8. If no employee or volunteer is available to work or eligible to be force hired, the crews may be condensed to staff stations as appropriate, potentially only staffing one station. If a station must be closed, the fire chief will be notified.

6.3.9. In the event personnel are forced into work, accommodations should be made for mandatory meetings or training. These arrangements are coordinated with the shift officer.

**Adopted by BCFD4 Commissioners**

**Signed by Fire Chief:**

**Printed** \_\_\_\_\_

**Signed** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_ 7/1/2021 \_\_\_\_\_

**Supersedes Date:** \_\_\_\_\_ 8/3/17 \_\_\_\_\_