



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

November 17, 2022
2604 Bombing Range Rd West Richland WA 99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 11/17/2022
- Approval of Regular Meeting Minutes dated 11/03/2022
- Approval and pay:
- Expenditures:

522 Fire Control	99,170.77
589 Payroll Clearing	6,998.50
<u>001 General Fund</u>	<u>106,169.27</u>

522 Fire Control	2,316.32
<u>110 EMS Fund</u>	<u>2,316.32</u>

- EFT

522 Fire Control	151,550.32
<u>001 General Fund</u>	<u>151,550.32</u>

- Key Bank and DRS

522 Fire Control	20,663.32
589 Payroll Clearing	73,666.51
<u>001 General Fund</u>	<u>94,329.83</u>

Grand Total \$354,365.74

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minute per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- Approval of a quote for station 420 remodel with alternate #2
- Approval to move forward with station 410 land purchase
- Approval to enter an agreement with Liz Loomis Public Affairs
- Resolution 2022-09 Setting meeting dates
- Approval of Commissioner Brink's compensation of \$1280.15

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- December 2 – Chamber Bucks Ball, Mayfield Gathering
- December 3 – Hands On Live Fire, Walla Walla County Fire District #5
- December 10 – Operation Candy Cane from 1600-2000 hrs. at Flat Top Park

CORRESPONDENCE

OPERATION PROGRAM UPDATES

UNFINISHED BUSINESS

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 11/17/2022
SLITA BRADLEY, DISTRICT SECRETARY

 11/17/2022
MICHAEL VAN BEEK, COMMISSIONER

 11/17/2022
GARRETT GOODWIN, COMMISSIONER

 11/17/2022
FRED BRINK, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

November 3, 2022
2604 Bombing Range Rd West Richland WA 99353

CALL MEETING TO ORDER

Commissioner Goodwin called the meeting to order at 1800 hrs.

PLEDGE OF ALLEGIANCE

Carlyle led pledge of allegiance

ADDITION TO THE AGENDA

- No additions

THOSE PRESENT:

Commissioner Fred Brink
Commissioner Garrett Goodwin
Commissioner Michael Van Beek
Fire Chief Paul Carlyle
District Secretary Slita Bradley

FF Kevin Gaidos
FF Monte Elmore
FF Josh Ammann
Lieutenant James Longie

FINANCIAL REVIEW

- Reviewed with no questions

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 11/03/2022
- Approval of Regular Meeting Minutes dated 10/20/2022
- Approval and pay:
- Expenditures:

522 Fire Control	84,701.09
589 Payroll Clearing	-10,079.99
<u>001 General Fund</u>	<u>74,621.10</u>

Grand Total \$74,621.10

Commissioner Van Beek has one correction from last meeting minutes from last meeting to note that he was not recused from the executive session per RCW 42.30.140 to discuss collective bargaining due to potential conflict of interests.

Commissioner Brink made a motion to approve the consent agenda, seconded by Commissioner Van Beek and the motion carried.

2023 REVENUE SOURCES

At 1805, Commissioner Goodwin opened the meeting to public meeting to soliciting any public comments for 2023 revenue sources and budget. Finance Manager Bradley went over the preliminary values provided by the county and calculations of fire, EMS, and bond levies.

2023 PROPOSED BUDGET

- Chief Carlyle went over the proposed budget. There are still outstanding items such as dispatch services. There are funds set aside in the general fund

At 1812, no public comments were made. The public meeting is closed for further comments.

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minute per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- Approval of Revenue Sources

Commissioner Brink made a motion to approve the revenue sources, seconded by Commissioner Van Beek and the motion carried.

- Approval of Resolution 2022-08 Tax Levy

Commissioner Brink made a motion to approve Resolution 2022-08, seconded by Commissioner Van Beek and the motion carried.

- Approval of District Secretary to sign and submit the levy certification

Commissioner Brink made a motion to approve District Secretary to sign and submit the levy certification, seconded by Commissioner Van Beek and the motion carried.

- Approval of 2023 Proposed Budget

Commissioner Brink made a motion to approve the 2023 proposed budget, seconded by Commissioner Van Beek and the motion carried.

DISTRICT REPORTS

- Union Report
 - Lieutenant Longie reported that the union negotiation is scheduled tomorrow. Union meeting is tonight.
- Volunteer Report
 - FF Elmore reported that veteran's day parade is coming along great. The parade starts at 0930 and personnel can be there around 0830 to 0900 on 11/05/2022. Neighboring agencies will also be participating.
- Logistics Report
 - No report
- City Liaison Report
 - No report
- Commissioner's Report
 - Commissioner Goodwin and Brink attended the annual WFCFA conference.
- Fire Chief's Report
 - Attended the conference.
 - Finished the Bolt Creek Fire Assignment.
- District Secretary's Report
 - No report

OPEN FORUM DISCUSSION

- Lieutenant Longie reported that station 420 sign will be cleaned up soon.
- Station 410 had a flood from the bathroom. Working on situating that.
- Station 420 remodel the last day to submit the bid is on 11/17/2022. Permit is approved. Just need contractors to perform the work.

IMPORTANT DATES

- November 5 – Veteran’s Day Parade at 0930 hrs.
- December 10 – Operation Candy Cane from 1600-2000 hrs. at Flat Top Park

CORRESPONDENCE

- No correspondence.

OPERATION PROGRAM UPDATES

- No personnel out on COVID quarantine or precaution.
- 11/19/2022 at 0800 Final Hands on day for structure academy at Walla Walla 5 in Burbank.

UNFINISHED BUSINESS

- No unfinished business

NEW BUSINESS

- No new business

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

- No sessions

ADJOURNMENT:

The meeting was adjourned at 1821 hrs.

Attested:

 11/17/2022
SELITA BRADLEY, DISTRICT SECRETARY

 11/17/2022
MICHAEL VAN BEEK, COMMISSIONER

 11/17/2022
GARRETT GOODWIN, COMMISSIONER

 11/17/22
FRED BRINK, COMMISSIONER

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:46 Date: 11/16/2022

11/25/2022 To: 11/25/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1467	11/25/2022	Payroll	1	1039358	ABIGAIL E KNOX	180.08	Oct Pay FLSA 09/19-10/16
1492	11/25/2022	Claims	1	1039361	ABSOLUTE POWER	483.91	STA420 SHOP LIGHT REPAIRS
1493	11/25/2022	Payroll	1	1039362	AFLAC	53.79	Pay Cycle(s) 11/01/2022 To 11/30/2022 - AFLAC
1494	11/25/2022	Payroll	1	1039363	BENTON COUNTY 4 BENEVOLENT FUND	33.00	Pay Cycle(s) 11/01/2022 To 11/30/2022 - Benevolent Fund
1495	11/25/2022	Claims	1	1039364	BENTON RURAL ELECTRIC	1,826.05	ELECTRICITY
1496	11/25/2022	Claims	1	1039365	BPAS	5,500.00	HRA BENEFITS
1497	11/25/2022	Claims	1	1039366	CHARTER COMMUNICATIONS	671.84	STA 410/420 INTERNET
1498	11/25/2022	Claims	1	1039367	CITY OF RICHLAND	6,848.42	DISPATCH SERVICES
1499	11/25/2022	Payroll	1	1039368	DIMARTINO	1,316.20	Pay Cycle(s) 11/01/2022 To 11/30/2022 - LT Disab- Life
1500	11/25/2022	Claims	1	1039369	EVERGREEN LAWN CARE, INC	119.57	SPRINKLER BLOWOUT-FALL 2022
1501	11/25/2022	Claims	1	1039370	GALLS	915.52	SWEATSHIRTS (12)
1502	11/25/2022	Claims	1	1039371	HOME DEPOT	224.34	FACILITES SUPPLIES
1503	11/25/2022	Payroll	1	1039372	IAFF LOCAL 1052	2,831.40	Pay Cycle(s) 11/01/2022 To 11/30/2022 - Union Dues
1504	11/25/2022	Claims	1	1039373	LIZ LOOMIS EASL, INC	5,500.00	COMMUNICATION
1505	11/25/2022	Claims	1	1039374	MCGAVICK GRAVES ATTORNEY AT LAW	1,917.50	CBA NEGOTIATIONS
1506	11/25/2022	Claims	1	1039375	NATIONAL HOSE TESTING	5,420.18	2022 HOSE & LADDER TESTING
1507	11/25/2022	Claims	1	1039376	NEWEGG	660.86	WINDOWS 11; USB DRIVES
1508	11/25/2022	Claims	1	1039377	O'REILLY AUTO PARTS	55.50	WIPERS
1509	11/25/2022	Claims	1	1039378	OXARC	110.78	O2/CYLINDER RENTAL
1510	11/25/2022	Claims	1	1039379	SEA WESTERN	2,639.35	PROTECTIVE CLOTHING
1511	11/25/2022	Claims	1	1039380	STAPLES ADVANTAGE	440.77	SUPPLIES
1512	11/25/2022	Claims	1	1039381	TOTAL ENERGY MANAGEMENT	531.27	FILTER CHG STA 420
1513	11/25/2022	Payroll	1	1039382	TRUSTEED PLANS SERVICE CORPORATION	57,827.23	Pay Cycle(s) 11/01/2022 To 11/30/2022 - Medical Insurance; Pay Cycle(s) 11/01/2022 To 11/30/2022 - Dental Insurance
1514	11/25/2022	Claims	1	1039383	US BANK	6,162.79	VISA-BENITZ; VISA-BORSCHOWA; VISA-BRADLEY; VISA-CARAWAY; VISA-CARLYLE; VISA-HARPER; VISA-NEWTON
1515	11/25/2022	Claims	1	1039384	VITAL RECORDS CONTROL	116.95	MONTHLY STORAGE FEE
1516	11/25/2022	Payroll	1	1039385	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	3,715.00	Pay Cycle(s) 11/01/2022 To 11/30/2022 - MERP
1517	11/25/2022	Claims	1	1039386	YOKE'S FOODS	66.97	SUPPLIES
1489	11/25/2022	Claims	110	163	SYSTEM DESIGN WEST	2,316.32	EMS BILLING (OCT)
						99,170.77	
						6,998.50	
001 General Fund						106,169.27	
						2,316.32	
110 EMS Fund						2,316.32	
						108,485.59	Claims: 42,528.89 Payroll: 65,956.70

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:46 Date: 11/16/2022

11/25/2022 To: 11/25/2022

Page: 2

Trans Date Type Acct # War # Claimant Amount Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners , , 

Approval Date 11/17/2022

TransDate	TransCheckAmount	vName
11/25/2022	\$ 5,217.92	AMMANN, JOSHUA
11/25/2022	\$ 4,614.66	ANDREWS, BRADLEY E
11/25/2022	\$ 914.26	BEARS, CORAL L
11/25/2022	\$ 10,852.77	BENITZ, BONNIE M
11/25/2022	\$ 2,145.50	BOOTH, CHERYL A
11/25/2022	\$ 7,411.21	BORSCHOWA, MATTHEW J
11/25/2022	\$ 5,760.79	BRADLEY, SLITA T
11/25/2022	\$ 847.77	CARAWAY, ED R
11/25/2022	\$ 11,798.81	CARLYLE, PAUL E
11/25/2022	\$ 16.62	DAVIS, KAREN M
11/25/2022	\$ 3,762.55	DERITIS, AMANDA K
11/25/2022	\$ 146.61	ELMORE, MONTE R
11/25/2022	\$ 6,728.17	ESTRELLA, MANUEL I
11/25/2022	\$ 13.85	FIFER, JULIA L
11/25/2022	\$ 3,446.67	FLOWERS, CODY R
11/25/2022	\$ 5,277.99	GAIDOS, KEVIN G
11/25/2022	\$ 945.66	GIBSON, JARON D
11/25/2022	\$ 676.25	GOODWIN, GARRETT S
11/25/2022	\$ 30.25	GREEN, REX J
11/25/2022	\$ 983.53	HALL, DAWSEN O
11/25/2022	\$ 180.08	HAMBY, EVELYN J
11/25/2022	\$ 7,800.17	HARPER, THOMAS R
11/25/2022	\$ 13.85	HARRISON, JOSHUA J
11/25/2022	\$ 5,230.63	HART, KYLE C
11/25/2022	\$ 803.44	HEINKEL, TREVOR B
11/25/2022	\$ 41.56	JEROME, DEBRA A
11/25/2022	\$ 59.10	JOHNSTON, NATANIA M
11/25/2022	\$ 6,171.99	LONGIE, JAMES A
11/25/2022	\$ 13.85	MARKS, JACOB T
11/25/2022	\$ 5,690.92	MELOY, AARON J
11/25/2022	\$ 900.41	MILLER, OWEN J
11/25/2022	\$ 6,574.58	NEWTON, RAYMOND J
11/25/2022	\$ 193.93	OLSON, HAYDEN C
11/25/2022	\$ 6,603.35	PREMEL, GARRETT M
11/25/2022	\$ 8,102.54	PUTZ, ALLEN L
11/25/2022	\$ 37.10	RICHE, KYLE M
11/25/2022	\$ 7,058.49	SHANNON, ROBERT C
11/25/2022	\$ 29.56	SMITH, CASEY R
11/25/2022	\$ 886.56	SOUTHAM, KALEB R
11/25/2022	\$ 858.85	STEVENSON, KALEB A
11/25/2022	\$ 983.53	THOMAS, ALYSSA M
11/25/2022	\$ 235.30	VAN BEEK, MICHAEL A
11/25/2022	\$ 83.11	VIGGIANO, DOMINIC P
11/25/2022	\$ 5,848.56	VINING, ANTHONY G
11/25/2022	\$ 207.79	VOSS, SHERRY A
11/25/2022	\$ 4,087.00	WAKEMAN, BRIAN P
11/25/2022	\$ 6,149.55	WALTON, JACOB M
11/25/2022	\$ 5,112.68	WINTERS, CODY
	\$ 151,550.32	
11/25/2022	\$ 1,280.15	BRINK, FREDERICK T

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:33 Date: 11/16/2022

11/25/2022 To: 11/25/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1439	11/25/2022	Payroll	1	EFT	JOSHUA AMMANN	5,217.92	Oct Pay FLSA 09/19-10/16
1440	11/25/2022	Payroll	1	EFT	BRADLEY E ANDREWS	4,614.66	Oct Pay FLSA 09/19-10/16
1441	11/25/2022	Payroll	1	EFT	CORAL L BEARS	914.26	Oct Pay FLSA 09/19-10/16
1442	11/25/2022	Payroll	1	EFT	BONNIE M BENITZ	10,852.77	Oct Pay FLSA 09/19-10/16
1443	11/25/2022	Payroll	1	EFT	CHERYL A BOOTH	2,145.50	Oct Pay FLSA 09/19-10/16
1444	11/25/2022	Payroll	1	EFT	MATTHEW J BORSCHOWA	7,411.21	Oct Pay FLSA 09/19-10/16
1445	11/25/2022	Payroll	1	EFT	SLITA T BRADLEY	5,760.79	Oct Pay FLSA 09/19-10/16
1446	11/25/2022	Payroll	1	EFT	FREDERICK T BRINK	1,280.15	Oct Pay FLSA 09/19-10/16
1447	11/25/2022	Payroll	1	EFT	ED R CARAWAY	847.77	Oct Pay FLSA 09/19-10/16
1448	11/25/2022	Payroll	1	EFT	PAUL E CARLYLE	11,798.81	Oct Pay FLSA 09/19-10/16
1449	11/25/2022	Payroll	1	EFT	KAREN M DAVIS	16.62	Oct Pay FLSA 09/19-10/16
1450	11/25/2022	Payroll	1	EFT	AMANDA K DERITIS	3,762.55	Oct Pay FLSA 09/19-10/16
1451	11/25/2022	Payroll	1	EFT	MONTE R ELMORE	146.61	Oct Pay FLSA 09/19-10/16
1452	11/25/2022	Payroll	1	EFT	MANUEL I ESTRELLA	6,728.17	Oct Pay FLSA 09/19-10/16
1453	11/25/2022	Payroll	1	EFT	JULIA L FIFER	13.85	Oct Pay FLSA 09/19-10/16
1454	11/25/2022	Payroll	1	EFT	CODY R FLOWERS	3,446.67	Oct Pay FLSA 09/19-10/16
1455	11/25/2022	Payroll	1	EFT	KEVIN G GAIDOS	5,277.99	Oct Pay FLSA 09/19-10/16
1456	11/25/2022	Payroll	1	EFT	JARON D GIBSON	945.66	Oct Pay FLSA 09/19-10/16
1457	11/25/2022	Payroll	1	EFT	GARRETT S GOODWIN	676.25	Oct Pay FLSA 09/19-10/16
1458	11/25/2022	Payroll	1	EFT	REX J GREEN	30.25	Oct Pay FLSA 09/19-10/16
1459	11/25/2022	Payroll	1	EFT	DAWSEN O HALL	983.53	Oct Pay FLSA 09/19-10/16
1460	11/25/2022	Payroll	1	EFT	EVELYN J HAMBY	180.08	Oct Pay FLSA 09/19-10/16
1461	11/25/2022	Payroll	1	EFT	THOMAS R HARPER	7,800.17	Oct Pay FLSA 09/19-10/16
1462	11/25/2022	Payroll	1	EFT	JOSHUA J HARRISON	13.85	Oct Pay FLSA 09/19-10/16
1463	11/25/2022	Payroll	1	EFT	KYLE C HART	5,230.63	Oct Pay FLSA 09/19-10/16
1464	11/25/2022	Payroll	1	EFT	TREVOR B HEINKEL	803.44	Oct Pay FLSA 09/19-10/16
1465	11/25/2022	Payroll	1	EFT	DEBRA A JEROME	41.56	Oct Pay FLSA 09/19-10/16
1466	11/25/2022	Payroll	1	EFT	NATANIA M JOHNSTON	59.10	Oct Pay FLSA 09/19-10/16
1468	11/25/2022	Payroll	1	EFT	JAMES A LONGIE	6,171.99	Oct Pay FLSA 09/19-10/16
1469	11/25/2022	Payroll	1	EFT	JACOB T MARKS	13.85	Oct Pay FLSA 09/19-10/16
1470	11/25/2022	Payroll	1	EFT	AARON J MELOY	5,690.92	Oct Pay FLSA 09/19-10/16
1471	11/25/2022	Payroll	1	EFT	OWEN J MILLER	900.41	Oct Pay FLSA 09/19-10/16
1472	11/25/2022	Payroll	1	EFT	RAYMOND J NEWTON	6,574.58	Oct Pay FLSA 09/19-10/16
1473	11/25/2022	Payroll	1	EFT	HAYDEN C OLSON	193.93	Oct Pay FLSA 09/19-10/16
1474	11/25/2022	Payroll	1	EFT	GARRETT M PREMEL	6,603.35	Oct Pay FLSA 09/19-10/16
1475	11/25/2022	Payroll	1	EFT	ALLEN L PUTZ	8,102.54	Oct Pay FLSA 09/19-10/16
1476	11/25/2022	Payroll	1	EFT	KYLE M RICHE	37.10	Oct Pay FLSA 09/19-10/16
1477	11/25/2022	Payroll	1	EFT	ROBERT C SHANNON	7,058.49	Oct Pay FLSA 09/19-10/16
1478	11/25/2022	Payroll	1	EFT	CASEY R SMITH	29.56	Oct Pay FLSA 09/19-10/16
1479	11/25/2022	Payroll	1	EFT	KALEB R SOUTHAM	886.56	Oct Pay FLSA 09/19-10/16
1480	11/25/2022	Payroll	1	EFT	KALEB A STEVENSON	858.85	Oct Pay FLSA 09/19-10/16
1481	11/25/2022	Payroll	1	EFT	ALYSSA M THOMAS	983.53	Oct Pay FLSA 09/19-10/16
1482	11/25/2022	Payroll	1	EFT	MICHAEL A VAN BEEK	235.30	Oct Pay FLSA 09/19-10/16
1483	11/25/2022	Payroll	1	EFT	DOMINIC P VIGGIANO	83.11	Oct Pay FLSA 09/19-10/16
1484	11/25/2022	Payroll	1	EFT	ANTHONY G VINING	5,848.56	Oct Pay FLSA 09/19-10/16
1485	11/25/2022	Payroll	1	EFT	SHERRY A VOSS	207.79	Oct Pay FLSA 09/19-10/16
1486	11/25/2022	Payroll	1	EFT	BRIAN P WAKEMAN	4,087.00	Oct Pay FLSA 09/19-10/16
1487	11/25/2022	Payroll	1	EFT	JACOB M WALTON	6,149.55	Oct Pay FLSA 09/19-10/16
1488	11/25/2022	Payroll	1	EFT	CODY WINTERS	5,112.68	Oct Pay FLSA 09/19-10/16

522 Fire Control
589 Payroll Clearing

223,415.24
-70,584.77

001 General Fund

152,830.47

152,830.47 Payroll: 152,830.47

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:33 Date: 11/16/2022

11/25/2022 To: 11/25/2022

Page: 2

Trans Date Type Acct # War # Claimant Amount Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners   

Approval Date 11/17/2022

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:48:15 Date: 11/16/2022

11/24/2022 To: 11/24/2022

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1490	11/24/2022	Payroll	1	1039359	EFTPS- IRS Payroll Taxes	43,053.46	941 Deposit for Pay Cycle(s) 11/01/2022 - 11/30/2022
1491	11/24/2022	Payroll	1	1039360	WA PUB EMP & RETIRE SYS	51,276.37	Pay Cycle(s) 11/01/2022 To 11/30/2022 - LEOFF II; Pay Cycle(s) 11/01/2022 To 11/30/2022 - Deferred Comp; Pay Cycle(s) 11/01/2022 To 11/30/2022 - PERS 3; Pay Cycle(s) 11/01/2022 To 11/30/2022 - PERS 2
						20,663.32	
						73,666.51	
001 General Fund						94,329.83	
						94,329.83	Payroll: 94,329.83

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners , , 

Approval Date 11/17/2022

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 16:03:05 Date: 11/16/2022

Page: 1

001 General Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 00 00 Beginning Balance	1,932,909.56	1,924,152.65	8,756.91	99.5%
308 Beginning Balances	1,932,909.56	1,924,152.65	8,756.91	99.5%

310 Taxes

311 10 00 01 Property Tax	3,675,180.00	2,047,764.37	1,627,415.63	55.7%
337 20 00 01 Leasehold Tax	30,000.00	27,451.29	2,548.71	91.5%
310 Taxes	3,705,180.00	2,075,215.66	1,629,964.34	56.0%

330 Intergovernmental Revenues

331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	1,125.00	75.00	93.8%
334 04 90 05 FIIRE Grant- Dept of L&I	0.00	7,635.94	(7,635.94)	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	34,178.66	(2,178.66)	106.8%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	35,200.00	42,939.60	(7,739.60)	122.0%

340 Charges For Services

341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	39,603.60	(603.60)	101.5%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
340 Charges For Services	41,300.00	39,603.60	1,696.40	95.9%

350 Fines & Forfeitures

359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	0.00	0.00	0.00	0.0%

360 Investment Interest

361 11 00 01 Investment Interest	10,000.00	11,035.69	(1,035.69)	110.4%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	10,426.91	(8,426.91)	521.3%
360 Investment Interest	12,000.00	21,462.60	(9,462.60)	178.9%

380 Non Revenues

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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001 General Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining
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380 Non Revenues

389 00 00 01 Suspense- To Be Reclassified	0.00	0.00	0.00 0.0%
389 50 68 04 Refund/Reimbursement	0.00	0.00	0.00 0.0%
380 Non Revenues	0.00	0.00	0.00 0.0%

390 Other Revenues

395 10 00 02 Sale Of Fixed Assets	0.00	0.00	0.00 0.0%
395 20 00 01 Comp For Loss Of Assets	0.00	0.00	0.00 0.0%
398 10 00 01 INSURANCE REIMB/CLAIM	0.00	34,216.60	(34,216.60) 0.0%
390 Other Revenues	0.00	34,216.60	(34,216.60) 0.0%

397 Interfund Transfers

397 00 00 01 Transfer In	0.00	0.00	0.00 0.0%
397 00 00 10 Transfer In From 110	1,387,080.00	0.00	1,387,080.00 0.0%
397 00 01 06 Transfer In From 601	0.00	0.00	0.00 0.0%
397 00 01 07 Transfer In From 107	0.00	0.00	0.00 0.0%
397 00 02 01 Transfer In From 202	0.00	0.00	0.00 0.0%
397 00 05 01 Transfer In From 501	0.00	0.00	0.00 0.0%
397 Interfund Transfers	1,387,080.00	0.00	1,387,080.00 0.0%

Fund Revenues:

	7,113,669.56	4,137,590.71	2,976,078.85 58.2%
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Expenditures

	Amt Budgeted	Expenditures	Remaining
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522 Fire Control

522 11 10 10 Salary - Comm 1 (Van Beek)	6,500.00	4,352.00	2,148.00 67.0%
522 11 10 20 Salary-Comm 2 (Goodwin)	6,500.00	4,608.00	1,892.00 70.9%
522 11 10 30 Salary-Comm 3 (Brink)	6,500.00	7,168.00	(668.00) 110.3%
522 11 20 10 Benefits - Comm 1 (Van Beek)	630.00	339.07	290.93 53.8%
522 11 20 20 Benefits - Comm 2 (Goodwin)	630.00	352.51	277.49 56.0%
522 11 20 30 Benefits - Comm 3 (Brink)	630.00	579.00	51.00 91.9%
522 11 31 00 Expendable Supplies- Legislative	0.00	0.00	0.00 0.0%
522 11 43 00 Travel-Mileage & Airfare	1,100.00	593.46	506.54 54.0%
522 11 43 30 Travel - Per Diem & Lodging	2,500.00	5,550.75	(3,050.75) 222.0%
522 11 43 31 Registration Fees	2,000.00	1,100.00	900.00 55.0%

011 Legislative

	26,990.00	24,642.79	2,347.21 91.3%
522 12 10 10 Salary - Administration	316,470.00	259,881.17	56,588.83 82.1%
522 12 10 60 Overtime - Administrative	10,000.00	5,265.54	4,734.46 52.7%
522 12 10 70 Temporary Employees	0.00	0.00	0.00 0.0%
522 12 20 04 HRA Benefits	6,000.00	5,500.00	500.00 91.7%
522 12 20 10 Benefits - Administrative	68,900.00	49,436.19	19,463.81 71.8%
522 12 20 60 Benefits - OT Administration	2,000.00	1,352.72	647.28 67.6%
522 12 20 70 Benefits - Temporary Employees	0.00	0.00	0.00 0.0%
522 12 24 20 Volunteer Pension & Relief Fund	6,000.00	4,920.00	1,080.00 82.0%
522 12 29 20 Volunteer Recognition	4,000.00	38.92	3,961.08 1.0%
522 12 29 30 Volunteer Association	3,500.00	3,483.00	17.00 99.5%
522 12 31 00 Expendable Office Supplies	3,750.00	698.92	3,051.08 18.6%
522 12 31 10 Computer Software	3,000.00	2,942.68	57.32 98.1%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund		01/01/2022 To: 12/31/2022			
Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 12 35 00	Office Tools & Equipment	4,000.00	1,333.63	2,666.37	33.3%
522 12 35 10	Office Computer Equipment	23,000.00	21,415.30	1,584.70	93.1%
522 12 41 00	Contract Services	96,000.00	76,981.00	19,019.00	80.2%
522 12 41 01	Portable Office Trailer 420	0.00	0.00	0.00	0.0%
522 12 41 02	Contract For Union Negotiation	25,000.00	0.00	25,000.00	0.0%
522 12 41 10	Financial Services Contract(SPRINGBROOK)	20,000.00	22,887.22	(2,887.22)	114.4%
522 12 41 20	Professional Services	10,000.00	0.00	10,000.00	0.0%
522 12 42 00	Phone Service	12,000.00	7,186.13	4,813.87	59.9%
522 12 42 10	Cellular Phone Service	14,000.00	10,196.29	3,803.71	72.8%
522 12 42 40	Postage	1,500.00	573.50	926.50	38.2%
522 12 44 00	Advertising/Notices/Recruiting	1,500.00	2,216.61	(716.61)	147.8%
522 12 45 00	Equipment Lease/Maint	10,200.00	4,923.22	5,276.78	48.3%
522 12 46 00	District Insurance	70,000.00	87,798.00	(17,798.00)	125.4%
522 12 48 00	Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20	WebPage Maintenance	500.00	140.93	359.07	28.2%
522 12 49 00	Memberships/Dues	16,000.00	10,549.72	5,450.28	65.9%
522 12 49 10	Taxes And Irrigation Fees	100.00	75.67	24.33	75.7%
522 12 49 20	State Auditor	11,000.00	0.00	11,000.00	0.0%
012 Administrative		738,420.00	579,796.36	158,623.64	78.5%
522 13 41 00	Levy Publication Services	60,000.00	68,588.76	(8,588.76)	114.3%
522 13 48 20	Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00	Commissioner Elections	5,000.00	(711.34)	5,711.34	14.2%
013 Election		65,000.00	67,877.42	(2,877.42)	104.4%
522 14 41 00	Legal Services	12,000.00	15,730.67	(3,730.67)	131.1%
014 Legal		12,000.00	15,730.67	(3,730.67)	131.1%
522 15 40 00	Advance Travel/Petty Cash	0.00	0.00	0.00	0.0%
015 Internal Acct		0.00	0.00	0.00	0.0%
522 20 10 10	Mobilization Wages	30,000.00	68,169.64	(38,169.64)	227.2%
522 20 20 10	Mobilization Benefits	9,000.00	14,198.11	(5,198.11)	157.8%
522 20 24 10	Physicals/Innoculation	63,000.00	46,867.50	16,132.50	74.4%
522 20 28 00	Uniforms (All Non-PPE)	30,000.00	18,303.41	11,696.59	61.0%
522 20 31 00	Expendable Incident Supplies	500.00	0.00	500.00	0.0%
522 20 35 00	Tools & Equipment	2,500.00	0.00	2,500.00	0.0%
522 20 35 20	Physical Eval Equipment	0.00	0.00	0.00	0.0%
522 20 41 00	Assessment Fees	6,000.00	0.00	6,000.00	0.0%
522 20 48 00	Uniform Maintenance	1,000.00	313.63	686.37	31.4%
020 Operations		142,000.00	147,852.29	(5,852.29)	104.1%
522 21 10 10	Salary - Firefighters	1,943,000.00	1,628,497.47	314,502.53	83.8%
522 21 10 71	Overtime - Firefighters	250,000.00	256,074.20	(6,074.20)	102.4%
522 21 10 80	Resident Reimbursement	120,000.00	52,455.00	67,545.00	43.7%
522 21 10 90	Volunteer Reimbursement	66,000.00	42,195.00	23,805.00	63.9%
522 21 20 04	HRA Benefits	63,000.00	51,250.00	11,750.00	81.3%
522 21 20 10	Benefits - Firefighters	613,260.00	464,333.75	148,926.25	75.7%
522 21 20 71	Benefits - Overtime FF	60,000.00	65,186.18	(5,186.18)	108.6%
522 21 20 80	Benefits - Resident Reimbursement	6,000.00	4,016.96	1,983.04	66.9%
522 21 20 90	Benefits - Volunteer	6,000.00	3,239.67	2,760.33	54.0%
522 21 28 20	PPE - Protective Clothing	62,000.00	57,257.73	4,742.27	92.4%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 21 31 00	Expendable Supplies - Suppression	3,600.00	2,184.80	1,415.20 60.7%
522 21 31 10	Supplies - Support Service	4,000.00	1,898.50	2,101.50 47.5%
522 21 35 10	Tools & Equipment -Suppression	5,000.00	13,921.44	(8,921.44) 278.4%
522 21 35 11	Hose Replacement	10,500.00	1,241.99	9,258.01 11.8%
522 21 35 12	Nozzle Replacement	8,700.00	1,312.97	7,387.03 15.1%
522 21 35 13	Tools - Support Service	5,000.00	1,494.39	3,505.61 29.9%
522 21 41 00	Professional Services	12,000.00	9,437.20	2,562.80 78.6%
522 21 48 00	Equipment Repair & Maint	1,550.00	0.00	1,550.00 0.0%
522 21 48 10	Fire Extinguisher Maint	1,600.00	900.16	699.84 56.3%
522 21 48 80	SCBA Air Compressor	1,000.00	586.98	413.02 58.7%
522 21 48 90	SCBA Repair/Maintenance	2,000.00	2.60	1,997.40 0.1%
021 Suppression		3,244,210.00	2,657,486.99	586,723.01 81.9%
522 24 31 00	Expendable Supplies - Radios	500.00	513.96	(13.96) 102.8%
522 24 35 00	Non-Expendable Supplies - Radios	27,500.00	26,679.39	820.61 97.0%
522 24 41 00	Dispatch Services	80,460.00	75,332.62	5,127.38 93.6%
522 24 41 10	VHF Maintenance Fee	16,310.00	0.00	16,310.00 0.0%
522 24 48 00	Repair & Maintenance - Radios	3,000.00	2,395.98	604.02 79.9%
024 Communications		127,770.00	104,921.95	22,848.05 82.1%
522 30 31 00	Expendable Supplies-Prevention	6,500.00	2,178.15	4,321.85 33.5%
522 30 31 10	Smoke Alarm Program	1,000.00	0.00	1,000.00 0.0%
522 30 35 00	Tools & Equipment - Prevention	750.00	120.82	629.18 16.1%
522 30 48 00	Repair & Maintenance - Prevention	0.00	0.00	0.00 0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00 0.0%
030 Public Information		8,350.00	2,298.97	6,051.03 27.5%
522 45 31 00	Expendable Supplies - Training	4,500.00	2,138.63	2,361.37 47.5%
522 45 31 10	Training Computer Software	8,700.00	10,965.92	(2,265.92) 126.0%
522 45 35 00	Tools & Equipment - Training	1,800.00	9,301.79	(7,501.79) 516.8%
522 45 35 10	Equipment- Wellness Program	7,420.00	7,370.04	49.96 99.3%
522 45 41 00	Professional Service	24,000.00	1,050.00	22,950.00 4.4%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00 0.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	183.75	2,216.25 7.7%
522 45 43 02	Travel - Mileage&Air(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 03	Travel - Mileage&Air(EMS Officer)	6,500.00	1,435.89	5,064.11 22.1%
522 45 43 10	PerDiem & Lodging(Operations)	8,000.00	1,517.70	6,482.30 19.0%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	2,445.72	4,354.28 36.0%
522 45 43 12	PerDiem & Lodging(Automotive)	0.00	394.64	(394.64) 0.0%
522 45 43 13	PerDiem & Lodging(EMS Officer)	8,000.00	3,151.40	4,848.60 39.4%
522 45 43 20	Registration Fees(Operations)	38,500.00	7,396.40	31,103.60 19.2%
522 45 43 21	Registration Fees(Admin)	3,500.00	1,821.21	1,678.79 52.0%
522 45 43 22	Registration Fees(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 23	Registration Fees(EMS Officer)	6,500.00	3,897.92	2,602.08 60.0%
522 45 43 30	Tuition Reimbursement	10,000.00	1,750.00	8,250.00 17.5%
522 45 43 99	Article 32 MED EMS Training	0.00	0.00	0.00 0.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00 0.0%
045 Training		140,120.00	54,821.01	85,298.99 39.1%
522 50 31 00	Expendable Supplies -Facilities	7,500.00	4,316.13	3,183.87 57.5%
522 50 35 00	Tools & Equipment - Facilities	6,000.00	10,106.70	(4,106.70) 168.4%
522 50 41 00	Professional Services	0.00	46.57	(46.57) 0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 45 00 Lease-Sta 410	5,000.00	4,767.63	232.37	95.4%
522 50 47 10 Electricity	38,000.00	24,239.97	13,760.03	63.8%
522 50 47 20 Water/Sewer/Natural Gas	20,000.00	12,262.66	7,737.34	61.3%
522 50 48 00 Repair & Maint. - Facilities	23,000.00	28,246.05	(5,246.05)	122.8%
050 Facilities	99,500.00	83,985.71	15,514.29	84.4%
522 60 31 00 Expendable Supplies - Automotive	6,600.00	390.69	6,209.31	5.9%
522 60 32 00 Fuels	35,000.00	35,206.08	(206.08)	100.6%
522 60 35 00 Tools & Equipment - Automotive	2,050.00	1,764.46	285.54	86.1%
522 60 48 00 Repair & Maint. - Automotive	84,750.00	81,611.58	3,138.42	96.3%
060 Automotive	128,400.00	118,972.81	9,427.19	92.7%
522 70 31 00 Expendable Supplies - EMS	31,000.00	41,266.95	(10,266.95)	133.1%
522 70 35 00 Small Tools & Minor Equip	6,000.00	294.23	5,705.77	4.9%
522 70 41 02 EMS Assessment Fee	1,500.00	1,248.52	251.48	83.2%
522 70 41 10 Contract Services - EMS	9,500.00	12,634.68	(3,134.68)	133.0%
522 70 48 00 Small Tools- Repairs & Maintenance	0.00	1,888.46	(1,888.46)	0.0%
526 22 31 01 Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
070 EMS	48,000.00	57,332.84	(9,332.84)	119.4%
522 Fire Control	4,780,760.00	3,915,719.81	865,040.19	81.9%
588 Prior Period Adjustment				
585 10 00 01 Other Decreases In Net Cash & Investments - Other Costs Allocations	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 Payroll Clearing				
589 90 00 00 Payroll Clearing	0.00	(163.82)	163.82	0.0%
589 90 00 01 Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
589 Payroll Clearing	0.00	(163.82)	163.82	0.0%
591 Debt Service				
591 22 71 02 Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02 Capital Lease Interest	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 63 01 Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02 Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
594 22 62 00 Captial Building	0.00	0.00	0.00	0.0%
594 22 63 00 Capital Apparatus And Equipment	300,000.00	0.00	300,000.00	0.0%
594 22 64 01 Capital Communications	0.00	0.00	0.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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001 General Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
022 Capital	300,000.00	0.00	300,000.00	0.0%
594 Capital Expenditures	300,000.00	0.00	300,000.00	0.0%
597 Interfund Transfers				
597 00 00 01 Transfers Out To 501	0.00	0.00	0.00	0.0%
597 00 01 04 Transfer Out To 104	0.00	0.00	0.00	0.0%
597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07 Transfers-Out To 107	0.00	0.00	0.00	0.0%
597 00 01 61 Transfer Out To 601	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	5,080,760.00	3,915,555.99	1,165,204.01	77.1%
Fund Excess/(Deficit):	2,032,909.56	222,034.72		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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004 Health Reimbursement Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 04 Beginning Balance	87.32	87.11	0.21	99.8%
308 Beginning Balances	87.32	87.11	0.21	99.8%
340 Charges For Services				
349 17 00 01 Employee Benefit - HRA	0.00	0.00	0.00	0.0%
340 Charges For Services	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 04 Investment Interest	2.00	0.50	1.50	25.0%
360 Investment Interest	2.00	0.50	1.50	25.0%
380 Non Revenues				
388 80 00 01 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 01 04 Transfer In From 001	0.00	0.00	0.00	0.0%
397 00 01 05 Transfer In From 101	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	89.32	87.61	1.71	98.1%
Fund Excess/(Deficit):	89.32	87.61		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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007 Separation Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 07 Beginning Balance	194,935.33	194,935.54	(0.21)	100.0%
308 Beginning Balances	194,935.33	194,935.54	(0.21)	100.0%

360 Investment Interest

361 11 00 07 Investment Interest	500.00	1,100.18	(600.18)	220.0%
360 Investment Interest	500.00	1,100.18	(600.18)	220.0%

397 Interfund Transfers

397 00 00 07 Transfer In From 001	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	195,435.33	196,035.72	(600.39)	100.3%
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 00 07 Transfers-Out To 001	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	195,435.33	196,035.72		
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2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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099 Imprest Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 00 99 Beginning Balance	13,500.00	13,500.00	0.00	100.0%
308 Beginning Balances	13,500.00	13,500.00	0.00	100.0%

380 Non Revenues

388 10 00 99 Prior Period Adjustments	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	13,500.00	13,500.00	0.00	100.0%
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Fund Excess/(Deficit):	13,500.00	13,500.00		
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2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund		01/01/2022 To: 12/31/2022			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 31 00 11	Beginning Balance	2,745,901.04	2,745,971.95	(70.91)	100.0%
308 Beginning Balances		2,745,901.04	2,745,971.95	(70.91)	100.0%
310 Taxes					
311 10 00 11	Property Tax	804,172.00	494,857.40	309,314.60	61.5%
310 Taxes		804,172.00	494,857.40	309,314.60	61.5%
330 Intergovernmental Revenues					
332 93 40 10	GEMT	330,000.00	244,944.09	85,055.91	74.2%
330 Intergovernmental Revenues		330,000.00	244,944.09	85,055.91	74.2%
340 Charges For Services					
342 60 01 10	Ambulance Service	200,000.00	254,341.48	(54,341.48)	127.2%
340 Charges For Services		200,000.00	254,341.48	(54,341.48)	127.2%
360 Investment Interest					
361 11 00 11	Investment Interest	25,000.00	16,841.20	8,158.80	67.4%
360 Investment Interest		25,000.00	16,841.20	8,158.80	67.4%
Fund Revenues:		4,105,073.04	3,756,956.12	348,116.92	91.5%
Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 70 35 10	Small Tools And Minor Equipment	10,000.00	11,807.74	(1,807.74)	118.1%
522 70 41 00	Ambulance Billing Service Fee	45,000.00	44,059.84	940.16	97.9%
522 70 41 01	IMAGE TREND	0.00	0.00	0.00	0.0%
522 70 41 20	Ambulance Over Payment	5,000.00	3,886.19	1,113.81	77.7%
522 70 49 00	Other Expenditures	0.00	0.00	0.00	0.0%
522 Fire Control		60,000.00	59,753.77	246.23	99.6%
588 Prior Period Adjustment					
588 10 00 10	PY Adjustments	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment		0.00	0.00	0.00	0.0%
594 Capital Expenditures					
594 22 63 10	Capital Apparatus	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%
597 Interfund Transfers					
597 00 01 10	Transfer Out To 001	1,387,080.00	0.00	1,387,080.00	0.0%

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
<hr/>				
597 Interfund Transfers				
597 Interfund Transfers	1,387,080.00	0.00	1,387,080.00	0.0%
Fund Expenditures:	1,447,080.00	59,753.77	1,387,326.23	4.1%
Fund Excess/(Deficit):	2,657,993.04	3,697,202.35		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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201 EMS Bond Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 21 Beginning Balance	18,970.83	18,970.83	0.00	100.0%
308 Beginning Balances	18,970.83	18,970.83	0.00	100.0%
310 Taxes				
311 10 00 21 Property Tax	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 21 Investment Interest	0.00	106.83	(106.83)	0.0%
360 Investment Interest	0.00	106.83	(106.83)	0.0%
380 Non Revenues				
388 80 00 02 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	18,970.83	19,077.66	(106.83)	100.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 22 71 01 Bond Principal Payment	0.00	0.00	0.00	0.0%
592 22 83 01 Bond Interest Payment	0.00	0.00	0.00	0.0%
592 22 89 21 Debt Service Cost	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	18,970.83	19,077.66		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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202 Construction Bond Fund

01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 22 Beginning Balance	136,554.47	136,554.47	0.00	100.0%
308 Beginning Balances	136,554.47	136,554.47	0.00	100.0%

310 Taxes

311 10 00 22 Property Tax	470,000.00	259,283.74	210,716.26	55.2%
311 11 02 02 Interest	0.00	0.00	0.00	0.0%
310 Taxes	470,000.00	259,283.74	210,716.26	55.2%

360 Investment Interest

361 11 00 22 Investment Interest	1,200.00	1,117.59	82.41	93.1%
360 Investment Interest	1,200.00	1,117.59	82.41	93.1%

380 Non Revenues

388 80 00 03 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:

	607,754.47	396,955.80	210,798.67	65.3%
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Expenditures

	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

591 22 71 00 Bond Principal Payment	145,000.00	0.00	145,000.00	0.0%
592 22 83 00 Bond Interest Payment	276,800.00	0.00	276,800.00	0.0%
592 22 89 22 Interest And Other Debt Service Costs - Other Debt Service Costs	0.00	0.00	0.00	0.0%
591 Debt Service	421,800.00	0.00	421,800.00	0.0%

597 Interfund Transfers

597 00 00 21 Transfers-Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:

	421,800.00	0.00	421,800.00	0.0%
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Fund Excess/(Deficit):

	185,954.47	396,955.80		
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2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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401 Construction Fund 01/01/2022 To: 12/31/2022

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 41 Beginning Balance	476,723.25	473,756.81	2,966.44	99.4%
308 Beginning Balances	476,723.25	473,756.81	2,966.44	99.4%
360 Investment Interest				
361 11 00 41 Investment Interest	1,000.00	2,535.34	(1,535.34)	253.5%
360 Investment Interest	1,000.00	2,535.34	(1,535.34)	253.5%
380 Non Revenues				
388 80 00 04 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues				
391 10 00 01 Bond Proceeds	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	477,723.25	476,292.15	1,431.10	99.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
592 22 89 00 Bond Fees	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 62 01 Building Upgrade	400,000.00	123,756.69	276,243.31	30.9%
594 22 62 04 Capital Apparatus	0.00	1,020.61	(1,020.61)	0.0%
594 Capital Expenditures	400,000.00	124,777.30	275,222.70	31.2%
597 Interfund Transfers				
597 00 01 01 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	400,000.00	124,777.30	275,222.70	31.2%
Fund Excess/(Deficit):	77,723.25	351,514.85		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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501 Equipment Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 51 00 51 Beginning Balance	515,286.25	515,286.25	0.00	100.0%
308 Beginning Balances	515,286.25	515,286.25	0.00	100.0%

310 Taxes

311 10 00 51 Property Tax	0.00	0.00	0.00	0.0%
310 Taxes	0.00	0.00	0.00	0.0%

360 Investment Interest

361 11 00 51 Investment Interest	7,000.00	2,908.20	4,091.80	41.5%
360 Investment Interest	7,000.00	2,908.20	4,091.80	41.5%

380 Non Revenues

388 80 00 05 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

395 10 00 01 Sale Of Fixed Asset	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 05 Transfer In From 001	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:

522,286.25 518,194.45 4,091.80 99.2%

	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 50 35 51 Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
522 21 35 80 SCBA BOTTLES	0.00	0.00	0.00	0.0%
021 Suppression	0.00	0.00	0.00	0.0%
522 Fire Control	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 22 63 51 Capital Apparatus	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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501 Equipment Fund

01/01/2022 To: 12/31/2022

Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 05 01 Transfer Out To 101	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	522,286.25	518,194.45		

2022 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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601 Reserve Fund 01/01/2022 To: 12/31/2022

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 00 61 Beginning Balance	1,006,676.77	1,006,676.77	0.00	100.0%
308 Beginning Balances	1,006,676.77	1,006,676.77	0.00	100.0%

360 Investment Interest

361 11 00 61 Investment Interest	10,000.00	5,681.50	4,318.50	56.8%
360 Investment Interest	10,000.00	5,681.50	4,318.50	56.8%

380 Non Revenues

388 80 00 06 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 01 61 Transfer In From 101	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:

	1,016,676.77	1,012,358.27	4,318.50	99.6%
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Expenditures

	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 00 00 06 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:

	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):

	1,016,676.77	1,012,358.27		
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2022 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	7,113,669.56	4,137,590.71	58.2%	5,080,760.00	3,915,555.99	77%
004 Health Reimbursement Fund	89.32	87.61	98.1%	0.00	0.00	0%
007 Separation Fund	195,435.33	196,035.72	100.3%	0.00	0.00	0%
099 Imprest Fund	13,500.00	13,500.00	100.0%	0.00	0.00	0%
110 EMS Fund	4,105,073.04	3,756,956.12	91.5%	1,447,080.00	59,753.77	4%
201 EMS Bond Fund	18,970.83	19,077.66	100.6%	0.00	0.00	0%
202 Construction Bond Fund	607,754.47	396,955.80	65.3%	421,800.00	0.00	0%
401 Construction Fund	477,723.25	476,292.15	99.7%	400,000.00	124,777.30	31%
501 Equipment Fund	522,286.25	518,194.45	99.2%	0.00	0.00	0%
601 Reserve Fund	1,016,676.77	1,012,358.27	99.6%	0.00	0.00	0%
	14,071,178.82	10,527,048.49	74.8%	7,349,640.00	4,100,087.06	55.8%

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12448	11/25/2022	2022	1492	790	ABSOLUTE POWER	483.91	STA420 SHOP LIGHT REPAIRS
522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund			483.91	STA420 LIGHT REPAIRS
Invoice							
	26837552					483.91	STA420 SHOP LIGHT REPAIRS
12451	11/25/2022	2022	1495	42	BENTON RURAL ELECTRIC	1,826.05	ELECTRICITY
522 50 47 10	Electricity	001 000 522	General Fund			659.92	STA420 - 172850825
522 50 47 10	Electricity	001 000 522	General Fund			743.33	STA430 - 892000
522 50 47 10	Electricity	001 000 522	General Fund			257.47	STA410 - 31760125
522 50 47 10	Electricity	001 000 522	General Fund			34.27	WELL - 34400
522 50 47 10	Electricity	001 000 522	General Fund			131.06	SHOP - 602700
Invoice							
	10312022					1,826.05	ELECTRICITY
12450	11/25/2022	2022	1496	690	BPAS	5,500.00	HRA BENEFITS
522 12 20 04	HRA Benefits	001 000 522	General Fund			500.00	HRA BENEFITS
522 21 20 04	HRA Benefits	001 000 522	General Fund			5,000.00	HRA BENEFITS
Invoice							
	NOV22					5,500.00	HRA BENEFITS
12475	11/25/2022	2022	1497	481	CHARTER COMMUNICATIONS	671.84	STA 410/420 INTERNET
522 12 41 00	Contract Services	001 000 522	General Fund			671.84	INTERNET
Invoice							
	0000140110722					671.84	STA 410/420 INTERNET
12452	11/25/2022	2022	1498	281	CITY OF RICHLAND	6,848.42	DISPATCH SERVICES
522 24 41 00	Dispatch Services	001 000 522	General Fund			6,848.42	DISPATCH SERVICES
Invoice							
	49425					6,848.42	DISPATCH SERVICES
12453	11/25/2022	2022	1500	474	EVERGREEN LAWN CARE, INC	119.57	SPRINKLER BLOWOUT-FALL 2022
522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund			119.57	SPRINKLER BLOWOUT

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice							
	342291					119.57	SPRINKLER BLOWOUT
12474	11/25/2022	2022	1501	137	GALLS	915.52	SWEATSHIRTS (12)
	522 20 28 00				001 000 522 General Fund	915.52	SWEATSHIRTS (12)
Invoice							
	022544864					915.52	SWEATSHIRTS (12)
12454	11/25/2022	2022	1502	831	HOME DEPOT	224.34	FACILITES SUPPLIES
	522 50 35 00				001 000 522 General Fund	196.32	FACILITIES SUPPLIES
	522 50 35 00				001 000 522 General Fund	69.65	FACILITIES SUPPLIES
	522 50 35 00				001 000 522 General Fund	-22.14	RETURN
	522 50 35 00				001 000 522 General Fund	-19.49	CREDIT
Invoice							
	7510433					40.70	DISHWASHER KIT, TUBE, CONNECTOR
	7610714					196.32	FACILITIES SUPPLIES
	7620472					8.66	DRYWALL SCREWS
	7620478					20.29	ADAPTERS
	7113471					-22.14	DISHWASHER KIT RETURN
	QAC-000000009					-19.49	CREDIT
12455	11/25/2022	2022	1504	189	LIZ LOOMIS EASL, INC	5,500.00	COMMUNICATION
	522 13 41 00				001 000 522 General Fund	5,500.00	COMMUNICATION
Invoice							
	84-1122					5,500.00	COMMUNICATION
12456	11/25/2022	2022	1505	779	MCGAVICK GRAVES ATTORNEY AT LAW	1,917.50	CBA NEGOTIATIONS
	522 14 41 00				001 000 522 General Fund	1,917.50	CBA NEGOTIATIONS
Invoice							
	32802					1,917.50	CBA NEGOTIATIONS
12457	11/25/2022	2022	1506	849	NATIONAL HOSE TESTING	5,420.18	2022 HOSE & LADDER TESTING
	522 21 41 00				001 000 522 General Fund	5,420.18	2022 HOSE & LADDER TESTING

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

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11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
					Invoice		
				50801		5,420.18	2022 HOSE & LADDER TESTING
12458	11/25/2022	2022	1507	860	NEWEGG	660.86	WINDOWS 11; USB DRIVES
	522 12 35 10	Office	Computer Equipment	001 000 522	General Fund	660.86	OFFICE TOOLS
					Invoice		
				1304151122		554.34	WINDOWS 11
				1304161450		106.52	USB DRIVES
12459	11/25/2022	2022	1508	535	O'REILLY AUTO PARTS	55.50	WIPERS
	522 60 31 00	Expendable Supplies - Automot	001 000 522	General Fund		55.50	WIPERS
					Invoice		
				3707-353331		55.50	WIPERS
12460	11/25/2022	2022	1509	242	OXARC	110.78	O2/CYLINDER RENTAL
	522 70 31 00	Expendable Supplies - EMS	001 000 522	General Fund		110.78	O2/CYLINDER RENTAL
					Invoice		
				0031653475		83.37	O2
				0061314587		27.41	CYLINDER RENTAL
12461	11/25/2022	2022	1510	293	SEA WESTERN	2,639.35	PROTECTIVE CLOTHING
	522 21 28 20	PPE - Protective Clothing	001 000 522	General Fund		2,639.35	XTREME; GLOVES
					Invoice		
				18830		1,759.31	PROTECTIVE CLOTHING
				18878		880.04	PROTECTIVE CLOTHING
12462	11/25/2022	2022	1511	322	STAPLES ADVANTAGE	440.77	SUPPLIES
	522 50 31 00	Expendable Supplies - Facilities	001 000 522	General Fund		399.24	SUPPLIES
	522 50 35 00	Tools & Equipment - Facilities	001 000 522	General Fund		41.53	TEA KETTLE
					Invoice		
				8067635529		41.53	SUPPLIES
				3520839293		399.24	SUPPLIES

ACCOUNTS PAYABLE PAID

11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12463	11/25/2022	2022	1489	680	SYSTEM DESIGN WEST	2,316.32	EMS BILLING (OCT)
	522 70 41 00				Ambulance Billing Service Fee 110 000 522 EMS Fund	2,316.32	EMS BILLING (OCT)
Invoice							
					20222184	2,316.32	EMS BILING (OCT)
12473	11/25/2022	2022	1512	729	TOTAL ENERGY MANAGEMENT	531.27	FILTER CHG STA 420
	522 50 48 00				Repair & Maint. - Facilities 001 000 522 General Fund	531.27	FILTER CHANGES
Invoice							
					115952	531.27	FILTER CHG STA 420
12466	11/25/2022	2022	1514	475	US BANK	331.94	VISA-BENITZ
	522 45 31 00				Expendable Supplies - Training 001 000 522 General Fund	151.99	DRONE BOOKS & TEST PREP
	522 45 31 10				Training Computer Software 001 000 522 General Fund	179.95	ANNUAL SOFTWARE FEE
Invoice							
					BENI-112022	331.94	VISA-BENITZ
12467	11/25/2022	2022	1514	475	US BANK	2,130.23	VISA-BORSCHOWA
	522 12 35 10				Office Computer Equipment 001 000 522 General Fund	1,156.01	LAPTOP
	522 12 41 00				Contract Services 001 000 522 General Fund	974.22	O365; SERVER BACKUP
Invoice							
					BORS-112022	2,130.23	VISA-BORSCHOWA
12468	11/25/2022	2022	1514	475	US BANK	2,145.26	VISA-BRADLEY
	522 11 43 30				Travel - Per Diem & Lodging 001 000 522 General Fund	1,118.88	WFCA CONF - BRINK/GOODWIN
	522 12 31 00				Expendable Office Supplies 001 000 522 General Fund	25.60	REFRESHMENT-UNION NEGOTIATION
	522 12 35 00				Office Tools & Equipment 001 000 522 General Fund	323.87	OFFICE SUPPLIES
	522 12 42 40				Postage 001 000 522 General Fund	248.20	QTRLY RPT; POSTAGE
	522 12 44 00				Advertising/Notices/Recruiting 001 000 522 General Fund	53.23	LEGAL & PUBLIC NOTICES
	522 12 48 20				WebPage Maintenance 001 000 522 General Fund	4.70	WEBSITE SRV
	522 45 43 11				PerDiem & Lodging(Admin) 001 000 522 General Fund	370.78	WFCA CONF - BRADLEY
Invoice							
					BRAD-112022	2,145.26	VISA-BRADLEY

ACCOUNTS PAYABLE PAID

11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12469	11/25/2022	2022	1514	475	US BANK	302.20	VISA-CARAWAY
522 21 31 10	Supplies - Support Service	001 000 522	General Fund			63.13	TAPE
522 21 35 13	Tools - Support Service	001 000 522	General Fund			239.07	SUPPORT SERVICE
Invoice							
CARA-112022						302.20	VISA-CARAWAY
12470	11/25/2022	2022	1514	475	US BANK	672.85	VISA-CARLYLE
522 12 35 00	Office Tools & Equipment	001 000 522	General Fund			48.99	PRINTER CARTRIDGES
522 45 43 11	PerDiem & Lodging(Admin)	001 000 522	General Fund			556.17	WFCA CONF-CARLYLE
522 60 32 00	Fuels	001 000 522	General Fund			67.69	FUEL
Invoice							
CAR-112022						672.85	VISA-CARLYLE
12471	11/25/2022	2022	1514	475	US BANK	531.92	VISA-HARPER
522 12 42 00	Phone Service	001 000 522	General Fund			45.64	GROUND SHIPPING-RADIO
522 24 31 00	Expendable Supplies - Radios	001 000 522	General Fund			486.28	RADIO SUPPLIES
Invoice							
HARP-112022						531.92	VISA-HARPER
12472	11/25/2022	2022	1514	475	US BANK	48.39	VISA-NEWTON
522 60 31 00	Expendable Supplies - Automot	001 000 522	General Fund			48.39	WEAR BAR
Invoice							
NEWT-112022						48.39	VISA-NEWTON
12464	11/25/2022	2022	1515	974	VITAL RECORDS CONTROL	116.95	MONTHLY STORAGE FEE
522 12 41 00	Contract Services	001 000 522	General Fund			116.95	MONTHLY STORAGE FEE
Invoice							
3028736						116.95	MONTHLY STORAGE FEE
12465	11/25/2022	2022	1517	394	YOKE'S FOODS	66.97	SUPPLIES
522 12 31 00	Expendable Office Supplies	001 000 522	General Fund			15.27	SNACKS-UNION NEGOTIATION
522 30 31 00	Expendable Supplies-Preventior	001 000 522	General Fund			22.36	HALLOWEEN CANDY

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 16:03:29 Date: 11/16/2022
Page: 6

11/25/2022 To: 11/25/2022

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
522 50 31 00 Expendable Supplies -Facilities 001 000 522 General Fund							
CAN OPENER							
<hr/>							
Invoice							
41758192						29.34	SUPPLIES
51785791						15.27	SUPPLIES
81786861						22.36	SUPPLIES
						42,528.89	Total:
<hr/>							
Fund							
001 General Fund						40,212.57	
110 EMS Fund						2,316.32	

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

EXHIBIT B - STATEMENT OF CONTRACTOR'S QUALIFICATIONS

Each Contractor submitting a Quote for this Project shall submit, as part of its Quote, the following information:

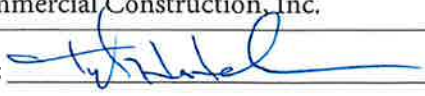
1. Project Name: Fire Station 420 Remodel Project Number: 22067
2. Contractor's Business Name: G2 Commercial Construction, Inc.
3. Business address: 7117 W Hood Place, Suite 110, Kennewick, WA 99336
4. Business phone: (509) 783-8900 Fax: (509) 783-8901
5. Contractor Registration-
 - Washington State License Number: G2COMCC902JB Status: Active Yes: No:
6. How many years have you been engaged in the contracting business under the present firm name? 17
7. Describe the general character of work performed by your company: Commercial Construction
8. List major contracts completed by your company, including contracting agency, type of work and approximate costs: (Provide at least three contract references with phone numbers- Provide additional pages if needed)
 - a) Benton County Fire Station #430
 - b) _____
 - c) _____
9. Bank references: Community First Bank- Kennewick
10. State of Washington Excise Tax Registration No.: 603 003 801
11. Industrial Insurance Account No.: 114 090-01 Account Current: Yes No
12. Current UBI Number: 603 003 801 Account: Open Closed
13. Employment Security Department (ESD)
 - Number: 144156006
 - Documentation available from ESD: Yes No
14. Is your company or any company with which the bidder is affiliated, listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? Yes No
15. I certify that other contracts now in progress or hereafter obtained will not interfere with timely performance of this project should I be awarded the contract
Company: G2 Commercial Construction, Inc.
Authorized Signature: 
Print Name and Title: Tyler Hatcher, COO

EXHIBIT C – QUOTE FORM

Project Name: Fire Station 420 Remodel
Project No.: 22067
Name of Firm: G2 Commercial Construction, Inc.

In compliance with the contract documents, the following Quote is submitted:

1) BASE QUOTE

Three Hundred Fifty-Four Thousand Dollars \$378,400.00

(Print dollar amount in space above. **Do not include Washington State Sales Tax**)

Additional hourly rate for any ad-hoc work requested outside the Scope of Work \$ 100.00

2) Outline of work to be completed addressing the Scope of Work: (attach separate sheet if necessary)

Shower remodel upstairs, new casework including new island installation in the kitchen, new acoustical ceiling tiles in kitchen area, paint & flooring upgrades throughout the first floor (101, 102, 103, 104, 105, 106, 107, 108, 110, 111, 112, 113, 114, 115).

3) Outline of major Equipment, materials and supplies: (attach separate sheet if necessary)

New Casework, Doors, and Flooring.

4) ALTERNATES (*Specify whether additive or deductive*)

- | | | |
|--------------|----------------------------|---------------------|
| (<u>1</u>) | _____ | \$ _____ |
| (<u>2</u>) | Shop Restroom Improvements | \$ <u>25,500.00</u> |
| (<u>3</u>) | _____ | \$ _____ |
| (<u>4</u>) | _____ | \$ _____ |
| (<u>5</u>) | _____ | \$ _____ |

(6) _____ \$ _____

Do not include Washington State Sales Tax in alternate amounts.

Time for Completion

The undersigned hereby agrees to complete all the work under the Base Quote (and accepted alternates) within 18 weeks after the date of Notice to Proceed.

UNIT PRICES *(Where applicable) (Do not include Washington State Sales Tax)*

<u>Item No.</u>	<u>Unit Description</u>	<u>Estimated Quantities</u>	<u>Additive Unit Price</u>	<u>Deductive Unit Price</u>	<u>Per Measurement</u>
1.	N/A		\$	\$	
2.			\$	\$	
3.			\$	\$	
4.			\$	\$	
5.			\$	\$	

The above unit prices shall be for any additive and deductive work within 15% of the above estimated quantities. The unit price shall include full compensation for the cost of labor, materials, equipment, overhead, profit and any additional costs associated with the unit bid.

PROPOSED SUBCONTRACTORS (Per RCW 39.30.060)

The following is a list of the Subcontractor's that will be used on the work if the Bidder is awarded the Contract.

Work to be Performed	Subcontractor
see Exhibit H	

Receipt of Addenda

Receipt of the following addenda is acknowledged:

Addendum No. N/A Addendum No. _____
Addendum No. _____ Addendum No. _____
Addendum No. _____ Addendum No. _____

Quote Signature. The Quote shall be signed by the Bidder, as follows:

Sole Proprietorship: Signature of sole proprietor in the presence of a witness who will also sign. Insert the words "Sole Proprietor" in the Official Capacity line.

Partnership: Signature of all partners in the presence of a witness who will also sign. Insert the word "Partner" in the Official Capacity line.

Corporation: Signature of a duly authorized signing officer(s) in their normal signatures. Insert the officer's capacity in which the signing officer acts, under each signature. If the Quote is signed by officials other than the president and secretary of the company, or the president / secretary / treasurer of the company, a copy of the by-law resolution of their board of directors authorizing them to do so, must also be submitted with the Quote.

Joint Venture: Each party of the joint venture shall sign in a manner appropriate to such party as described above, similar to the requirements of a Partnership.

Name of Firm	<u>G2 Commercial Construction, Inc.</u>
Signed by	 _____, Official Capacity <u>COO</u>
Print Name	<u>Tyler Hatcher</u>
Signed by	_____, Official Capacity _____
Print Name	_____
Signed by	_____, Official Capacity _____
Print Name	_____
Address	<u>7117 W. Hood Place Suite 110</u>
City	<u>Kennewick</u>
State	<u>WA</u>
Zip Code	<u>99336</u>
Date	<u>November 14, 2022</u>
Telephone	<u>(509) 783-8900</u>
FAX	<u>(509) 783-8901</u>
State of Washington Contractor's License No.	<u>G2COMCC902JB</u>
UBI No.	<u>603 003 801</u>
Federal Tax ID #	<u>27-2232118</u>
e-mail address:	<u>office@g2construction.net</u>

EXHIBIT D

**COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)**

NON-COLLUSION AFFIDAVIT

Being first duly sworn, deposes and says, that he/she is the identical person who submitted the foregoing Quote, and that such Quote is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the deponent has not directly induced or solicited any other individual or entity to put in a sham quote, or to refrain from submitting a quote, and that deponent has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, having duly sworn, deposed, say and certify that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

G2 Commercial Construction, Inc.

NAME OF BIDDER'S FIRM

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.



SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

EXHIBIT F

PUBLIC WORKS CERTIFICATIONS

1. The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.
2. The bidder hereby certifies that the bidder is in compliance with the Washington State Department of Labor and Industries Contractor Training Requirement established by RCW 34.04.350 or is exempt from such requirements.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

G2 Commercial Construction, Inc.

Bidder's Business Name



Signature of Authorized Official*

Tyler Hatcher

Printed

Name COO

Title

November 14, 2022

Date

Kennewick

City

WA

State

EXHIBIT G – SCOPE OF WORK

Price excludes Payment & Performance Bond

G2 Construction -Base Bid

- Demo Shower
- Demo Flooring (1st floor)
- Demo Ceiling Grid (if needed)
- Demo Cabinets
- Demo Flooring Upstairs Loft Area
- Frame Shower Area Walls
- Install Grab Bars
- General Clean up

Alternate #2 Shop Restroom Improvements

- Self Leveling Flooring
- Epoxy Sealed Flooring
- Grab Bars & Accessories in

EXHIBIT H- PROPOSED SUBCONTRACTORS

Work to be Performed

Subcontractor

Drywall new shower, patch work where needed

Fridley's Construction

Flooring and base, tile shower area

Floor & Home

Water, waste, vents, fixture schedule

Columbia River Plumbing

Kitchen Hood, bathroom fans

Bruce Mechanical

Insulate shower area walls

Intermountain West Insul.

Cabinets, island, and countertop

AAA Cabinets & Millwork

Paint wall & door frames in upstairs shower area
and on the 1st floor scope

HB Painters

Add new ceiling acoustical tiles

Noise Control

New doors & hardware

Yadon Construction

New lights & outlets in shower area and 1st floor kitchen area

Diamond Electric



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

June 19, 2019
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1800 hrs.

PLEDGE OF ALLEGIANCE

Captain Carlyle led the pledge of allegiance.

ADDITION TO THE AGENDA

- Approval of Policy 118

THOSE PRESENT:

Commissioner AJ Hill	FF Braydon Johnson
Commissioner Woody Russell	FF Sam Monds
Fire Chief William Whealan	FF Kaeden Beutler
District Secretary Slita Bradley	FF Julian Lorraine
Captain Paul Carlyle	FF Kyle Jagelski
Captain Ray Newton	City Liaison Fred Brink
Lieutenant Aaron Meloy	Monte Elmore
FF Allen Putz	Ed Keeney and family
FF Cody Winters	Cosmo Zampelli and family

FINANCIAL REVIEW

- Reviewed with no questions.

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 06/19/2019
- Approval of Regular Meeting Minutes dated 06/06/2019
- Approval and pay:
- **Expenditures:**

522 Fire Control	65,453.40
589 Payroll Clearing	23,641.20
<u>001 General Fund</u>	<u>89,094.60</u>

522 Fire Control	334.89
<u>110 EMS Fund</u>	<u>334.89</u>

594 Capital Expenditures	56,016.68
<u>401 Construction Fund</u>	<u>56,016.68</u>

- **EFT**

522 Fire Control	137,282.25
589 Payroll Clearing	-41,632.00
<u>001 General Fund</u>	<u>95,650.25</u>

- **Key Bank Tax Deposit**

522 Fire Control	2,919.35
589 Payroll Clearing	18,225.43
<u>001 General Fund</u>	<u>21,144.78</u>

Grand Total: \$262,241.20

Commissioner Russell made a motion to approve th consent agenda, seconded by Commissioner Hill and the motion carried.

LIFE SAVE AWARD PRESENTATION

- The Board presented a life save award to Mr. Zampelli for alerting homeowners of their house fire on the Everett Fire this week.

RESOLUTIONS/MOTIONS

- Approval of Wildland Type 5 Engine Skeeter purchase of \$206,122.80
 - Captain Newton reported that the current type 5s are getting old and s we have had to replace one of the type 5’s engines many times. He proposed the Type 5 Skeeter as a more reliable truck for the board’s consideration. He also advised that the equipment from 1431 could outfit the new Type 5 Skeeter.

Commissioner Hill authorized Chief Whealan to purchase the proposed Type 5 Skeeter from the Bond Fund through the HGAC cooperative purchasing agreement, seconded by Commissioner Russell and the motion carried.

Commissioner Hill made a motion to earmark the same amount in the Equipment Fund in case the monies are needed to complete the rest of the apparatus purchases that are planned.

- Approval of the Memorandum of Understanding (MOU) with Fish and Wildlife

Commissioner Russell made a motion to authorize Chief Whealan to sign the MOU with Fish and Wildlife, seconded by Commissioner Hill and the motion carried.

- Approval of Policy 118 Personal Appearance

Commissioner Hill made a motion to approve Policy 118, seconded by Commissioner Russell and the motion carried.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - No report
- City Liaison Report
 - City Liaison Brink reported that Hogs and Dogs is tomorrow night.
 - City Liaison Brink also advised that Aaron Lambert, the City’s Community Development Director resigned. Roscoe Slade will be assuming the role in the meantime. The city is considering a re-organization to ensure work is distributed evenly and effectively.

Paul Carlyle

From: Williams, Tanner (DNR) <Tanner.Williams@dnr.wa.gov>
Sent: Wednesday, November 9, 2022 3:51 PM
To: Paul Carlyle
Subject: N. Harrington DT
Attachments: 50-072828.pdf

External (tanner.williams@dnr.wa.gov)

[Report This Email](#) [FAQ](#) [Protection by INKY](#)

Hey Chief,

I hope you are having a nice week, I wanted to reach out in regards to some of the items in the N. Harrington transfer.

After speaking with my supervisor there are some tasks that we will have to work on before we finalize this transaction.

1. We will need the survey company to calculate the 100' of right of way so we can determine the legal descriptions and legal acres on the easement area of the N. Harrington transfer for that part of the N. Harrington Road that directly abuts the proposed fee transfer along the fee transfer parcels western edge. See attachment for general location.
2. We'll also need the fire district to have the survey company depict the N. Harrington Rd showing the existing easement area that is 10' easement area beyond the 40' from the centerline on both sides. Easement under DNR file #50-072828 (attached).
3. Have the surveyor calculate the legal description and the determined legal acres of the triangle shaped parcel bounded on the west side of the triangular fee ownership proposed transfer area by the eastern edge of the projected 50' distance from centerline of a portion of the N. Harrington Road; bounded on the north by the northern property line of the State property; bounded on the east by the north-south property line of the State property.
4. Once these are finalized, we'll also need the survey information and draft survey plat and Boundary Line Application materials reviewed and approved prior to recording by DNR's survey team and then the surveyor for the fire district can send the survey in for recording followed later by the surveyor or the Fire District submitting the BLA application to the county for the counties review and approval. After this occurs, then the fire district can contact the title company for an update to the preliminary title commitment.

Thank you!



Tanner Williams
Land Transaction Project Manager
Product Sales & Leasing Division
Washington State Department of Natural Resources
Cell: (360) 584.6133
Tanner.williams@dnr.wa.gov
www.dnr.wa.gov

RECORD SEARCH
CITY STREET RIGHT OF WAY

Agreement No: 50-072828
Region: SOUTHEAST
County: BENTON
Agent: CITY OF WEST RICHLAND

DESCRIPTION

Portions of: NE $\frac{1}{4}$ NE $\frac{1}{4}$	Sec. 36	Twp. 10N	Rge. 27E	Trust School (03)
--	-------------------	--------------------	--------------------	--------------------------------

Acres: .24

ENCUMBRANCES

Class	Number	Event	Expire DT	Agent	DateGtd
LSE	39-062527	COMMER	01/01/2034	Benton County Fire Dist. #4	
ESE	50-040565	STREET	INDEF	CITY OF WEST RICHLAND	11/14/1991

SPECIAL NOTATIONS

ASMNT 79-000270 STREET INDEF WEST RICHLAND #1989-1 LID

Searched By: Rebecca Olsen **Date:** March 9, 2001

APPLICATION

Reg./T.B. 

INSTRUMENT

Reg./T.B.  16-22-2001

**STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES
DOUG SUTHERLAND, Commissioner of Public Lands**

CITY ROAD EASEMENT

Easement No. 50- 072828

THIS EASEMENT, made and entered into this 8th day of October, 2001, by and between CITY OF WEST RICHLAND, herein called the "Grantee," and the STATE OF WASHINGTON, acting by and through the Department of Natural Resources, herein called the "State," WITNESSETH:

Conveyance

The State for and in consideration of the terms and conditions specified herein, hereby grants and conveys to the Grantee:

A non-exclusive easement for the sole purpose of construction, operation, use, and maintenance of a public road over and across a portion of NE ¼ NE ¼ Section 36, Township 10 North, Range 27 East as shown on Plat No. 50-072828 (hereinafter Easement Area), filed in the office of the Commissioner of Public Lands at Olympia, Washington, a reduction of which is attached as Exhibit A, indicating said right of way in red, and by this reference made a part hereof, all in Benton County, Washington.

Subject, however, to an easement for right of way for a city street granted to the City of West Richland by the State on November 14, 1991, under Application No. 50-040565.

Subject, however, to commercial lease granted to the Benton County Fire District #4 by the State which expires on January 1, 2034, under Application No. 39-062527.

Consideration

The consideration paid by the Grantee to the State is as follows:

Consideration paid by the Grantee to the State is as follows: Two Thousand Six Hundred Thirty-five and 00/100 dollars (\$2665.00)

Assignment

Neither this Easement, nor any of the rights granted herein, shall be assigned without prior written consent of the State.

Term

The term of this easement shall be perpetual unless vacated as provided by law.

Maintenance, Repair, and Improvements

Grantee shall have sole responsibility for the maintenance, repair and improvement of the road to city road standards.

Restrictions on Operations

All soil surfaces on the Easement Area, which are devoid of natural cover as a result of the operations hereunder, shall be reseeded to a grass mixture recommended by the local office of the County Extension Agent.

Weed Control

The Grantee shall prevent the establishment of weeds upon, and the spread of weeds from, any portion of the Easement Area which is adjacent to cultivated State lands and shall further comply with the county noxious weed control board rules and regulations established under the Uniform Noxious Weed Control Statute (Chapter 17.10 RCW). Payment of weed control costs will be the Grantee's responsibility.

In the event the county noxious weed control board directs the Grantee to control weeds or the Grantee elects to kill or control the growth of weeds and/or brush by chemical treatment within or in proximity to the Easement Area, Grantee shall use only those chemical agents, the container labels of which have been registered with the Washington State Department of Agriculture. Such use must be in accordance with the labeled directions and approved of jointly by the Washington State Department of Agriculture and the County Extension Agent before commencement of any control program.

All methods of weed control on the Easement Area shall be approved in writing by the State prior to beginning such activities. No aerial spraying on Easement Area without prior approval by State is permitted.

Waste

Grantee shall not cause nor permit any filling activity to occur in or on the Easement Areas, except by prior written approval of the State. Grantee shall not deposit refuse, garbage, or other waste matter not in use, store, generate, process, transport, handle, release, or dispose of any hazardous substance, or other pollutants in or on the Easement Areas except in accordance with all applicable laws. The term hazardous substance means any substance or material as those terms are now or are hereafter defined or regulated under any federal, state, or local law in including but no limited to the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA 42 USC *et seq.*), or the Washington Model Toxic Control Act (MTCA RCW 70.105D.010.). Grantee shall immediately notify the State if the Grantee becomes aware of any release or threatened release of hazardous substance on the Easement Area or adjoining the Easement Area. If the release of hazardous substance occurs in, on, under, or above the Easement Area arising out of any action of the Grantee, its contractors, subcontractors, invitees, agents, employees, licensees, or permittees, the Grantee shall, at its sole expense, promptly take all actions necessary or advisable to clean up, contain, and remove the hazardous substance in accordance with applicable laws. Any cleanup shall be performed in the approved manner.

Survey Markers

Grantee shall not destroy any survey marker (including but not limited to corners markers, witness objects, or line markers) without prior written approval from the state, which shall not be unreasonably withheld. Markers that must necessarily be disturbed or destroyed during construction must be adequately referenced and replaced, at the Grantee's cost, in accordance with all applicable laws of the State of Washington in force at the time of construction, including but not limited to RCW 58.24, and all Department of Natural Resources regulations pertaining to preservation of such markers. The markers shall be reestablished using a licensed land surveyor or public official as prescribed by law according to U.S. General Land Office standards.

Pre-operating Requirement

The Grantee's operations specified herein shall be conducted in accordance with the provisions of the State approved Plan of Operation in force at the time of construction, reconstruction, or development of the right of way.

Provided, however, thirty (30) days prior to commencement of said operations, the Grantee shall submit to the Regional Manager at Ellensburg, Washington, for written approval, a complete and detailed Plan of Operation for the development of the right of way. The Grantee shall provide for the examination of the right of way, with the State's Regional Manager, before any construction, reconstruction, or development is commenced.

Indemnification

Grantee shall indemnify, defend with counsel acceptable to State, and hold harmless State, its employees, officers, and agents from any and all liability, damages, expenses, causes of action, suits, claims, costs, fees (including attorney's fees), penalties, or judgements, of any nature whatsoever, arising out of the use, occupation, or control of the Easement Area by

Grantee, its contractors, subcontractors, invitees, agents, employees, licensees, or permittees, including but not limited to the use, storage, generation, processing, transportation, handling, release, threatened release, or disposal of any hazardous substance. To the extent that RCW 4.24.115 applies, Grantee shall not be required to indemnify State from State's sole or concurrent negligence.

Abandonment

In the event any portion of the road is abandoned, the Grantee shall take the necessary legal action to vacate such portions and shall immediately restore the land within all vacated portions to natural conditions as may be directed by the State. In restoring the land, all asphalt shall be removed from the vacated portion; the asphalt shall not be deposited on the adjacent State land. In addition, the land surface shall be scarified to blend with the adjoining landscape.

Notice of Noncompliance

The State shall notify the Grantee by United States mail, addressed to the address shown on the application for this easement on file with the State in Olympia, Washington, of any instance of noncompliance by the Grantee, its employees, permittees, contractors or subcontractors with any of the terms and conditions hereof. Such notice will specifically identify the manner of noncompliance herewith.

In the event the Grantee does not undertake, or cause to be undertaken, remedial action within fifteen (15) days following receipt of said notice, the State, acting by and through its Regional Manager at Ellensburg, Washington, may suspend the Grantee's operations until such time as effective remedial action is taken.

IN WITNESS WHEREOF, the parties hereto have executed this instrument, in duplicate, as of the day and year first above written.



CITY OF WEST RICHLAND



Jerry Beltier
Mayor

STATE OF WASHINGTON
DEPARTMENT OF NATURAL RESOURCES



Doug Sutherland
Commissioner of Public Lands

APPROVED AS TO FORM ONLY
this 9th day of August, 1999.

Christine O. Gregoire
Attorney General

By James Schwartz
Assistant Attorney General

App. No. 50-072828

STATE OF WASHINGTON)
COUNTY OF Benton) ss.

On this day personally appeared before me [Signature]
to me known to be the individual described in and who executed the within and foregoing
instrument, and acknowledged that they signed the same as their free and voluntary act and deed,
for the uses and purposes therein mentioned.

SUBSCRIBED AND SWORN to before me this 12th day of September, 2001.



[Signature]
Notary Public in and for the State of
Washington, residing at Richland.
My appointment expires 3/27/02.

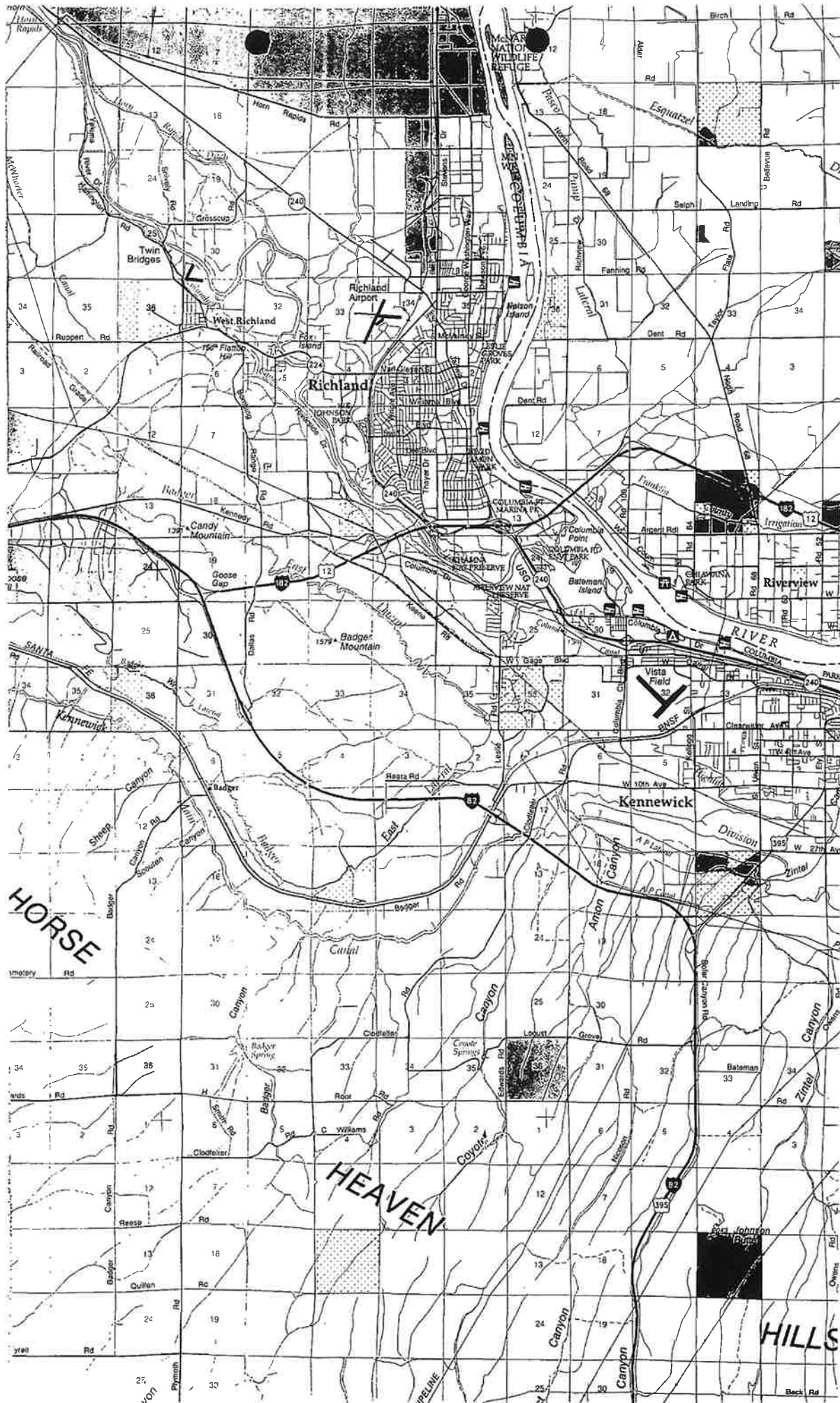
STATE OF WASHINGTON)
COUNTY OF THURSTON) ss.

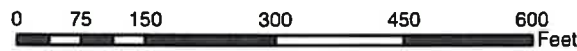
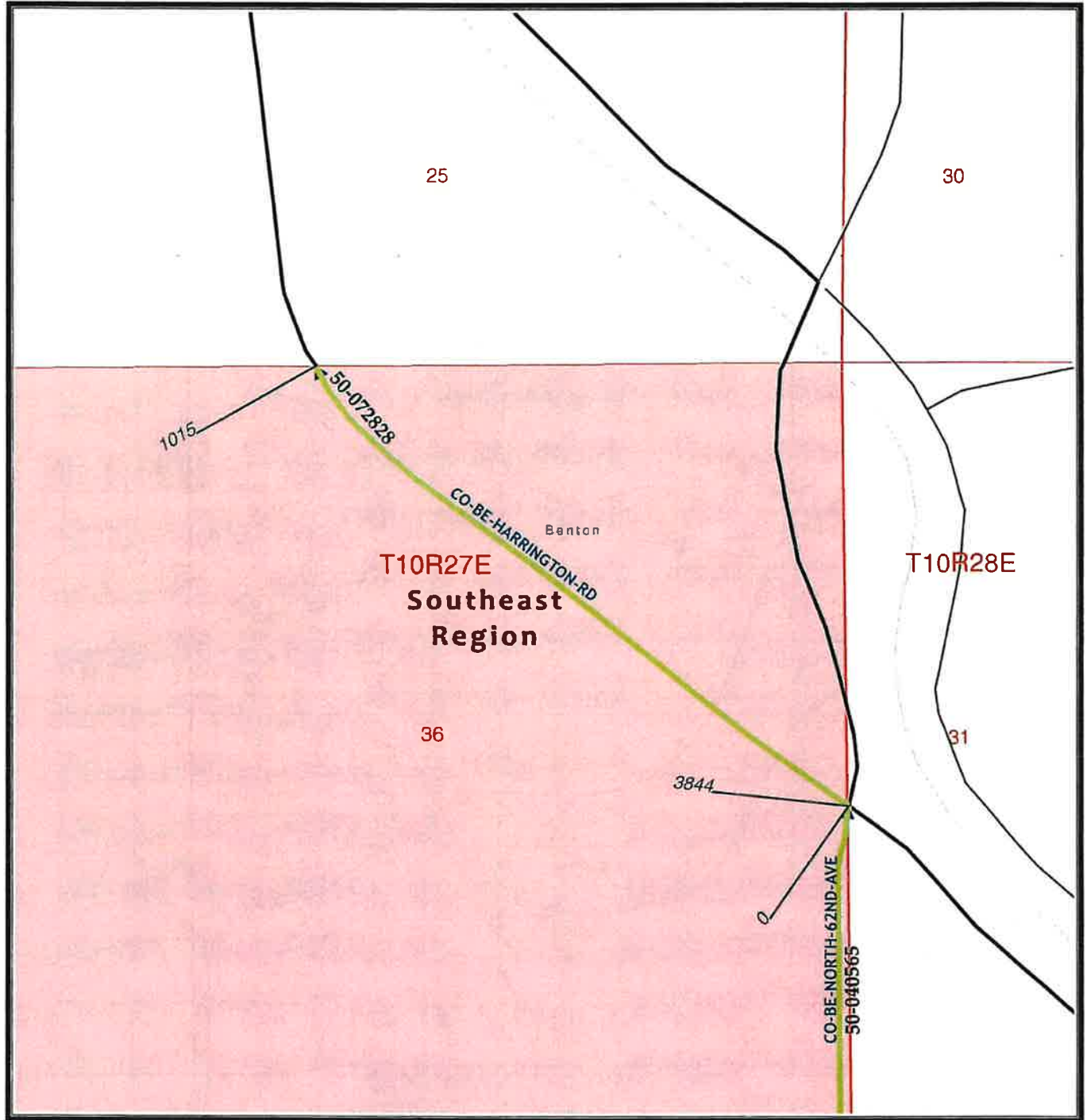
On this 8th day of October, 2001, personally appeared before me
DOUG SUTHERLAND, to me known to be the Commissioner of Public Lands, and ex officio
administrator of the Department of Natural Resources of the State of Washington, the
Department that executed the within and foregoing instrument on behalf of the State of
Washington, and acknowledged said instrument to be the free and voluntary act and deed of the
State of Washington for the uses and purposes therein mentioned, and on oath stated that he was
authorized to execute said instrument and that the seal affixed is the official seal of the
Commissioner of Public Lands for the State of Washington.

IN WITNESS WHEREOF, I have hereunto set my hand and seal the day and year first
above written.






[Signature]
Notary Public in and for the State of
Washington, residing at Olympia.
My appointment expires 7-30-05.










Right of Way Easements Grant Codes

-  Acquired by DNR
-  Granted to Other
-  Merged in Title

DNR Routes





-  Route Direction

Roads by USGS Class

-  Primary Highway/All-Weather/Hard Surface
-  Secondary Highway/All-Weather/Hard Surface
-  Light-Duty Road/All Weather/Improved
-  Unimproved Road/Fair or Dry Weather
-  4 wheel drive

DNR Managed Lands

Surface Lands

-  Granted Trust Lands
-  Forest Board Trust Lands
-  NAP / NRCA
-  Other DNR-Managed Lands

COMMUNICATIONS CONSULTING AGREEMENT

This agreement is made by and between Benton County Fire District 4, whose address is 2604 Bombing Range Rd, West Richland, WA 99353 ("Fire District"); and, EASL, Incorporated (dba Liz Loomis Public Affairs), whose address is 1611 Terrace Avenue, Snohomish WA 98290 ("Consultant").

WHEREAS, the Consultant has the requisite expertise and experience to provide consulting services to the Fire District; and

WHEREAS, the Fire District desires to retain the Consultant's services as described herein:

I. Consulting Services and Fees. The Fire District hereby employs the Consultant to provide strategic communication services in accordance with the terms and conditions set forth in this agreement.

II. Terms of Agreement. This agreement will begin on January 1, 2023 and will end on December 31, 2023. Either party may cancel this agreement with fourteen (14) days of notice to the other party in writing, by certified mail or personal delivery. If the Fire District terminates this agreement without cause, it shall pay the Consultant for work completed and expenses incurred to date. All work product results are the property of the Fire District and deliverable at the time of termination subject to payment by the Fire District of all earned fees and costs.

III. Time Devoted by Consultant. It is anticipated Consultant will spend such time as is necessary to complete the projects identified in the Scope of Work. Additional work not included in the Scope of Work and authorized by Fire District is considered "other duties as assigned" and will be billed at two hundred and fifty dollars (\$250.00) per hour.

IV. Place Where Services Will Be Rendered. The Consultant will perform all services in accordance with this contract at a location of the Consultant's discretion.

V. Payment to Consultant. The amount of this contract is not to exceed seventy-two thousand dollars (\$72,000) for services rendered plus reasonable and approved expenses identified in Section VI. Consultant will submit a monthly invoice, and Fire District will pay Consultant within thirty (30) business days of receipt.

VI. Reimbursement of Expenses. The Fire District will pay the Consultant on a monthly basis for reasonable expenses accrued in support of official business. Reasonable expenses are in addition to the amount of this agreement and could include travel, data files, and video conferencing. Costs for printing, mail house handling charges, and postage for mailings will be invoiced to the Fire District directly.

VII. Independent Contractor. Both the Fire District and the Consultant agree that the Consultant will act as an independent contractor in the performance of duties under this contract. Accordingly, the Consultant shall be responsible for payment of all taxes, including Federal, State and local taxes arising out of the Consultant's activities in accordance with this contract (e.g., Federal income tax; Social Security tax; State or local income, business or occupation taxes; Unemployment Insurance taxes; and any other taxes or business license fees).

PAGE 2 of 2 - COMMUNICATIONS CONSULTING AGREEMENT

VIII. Confidential Information. The Consultant agrees to hold in strict confidence any information received in furtherance of the Consultant's obligations under this contract related to confidential, financial or business affairs of the Fire District and will not reveal the confidential information provided the Consultant to any other persons, firms or organizations.

IX. Conflict of Interest. The Consultant agrees not to engage in any contractual activities with a client that could create an organizational conflict of interest with the Consultant's position under this contract, which might impair the Consultant's ability to render unbiased advice or service. Therefore, the Consultant agrees to seek prior written approval from the Fire District before entering into a contract with another party that could pose a conflict of interest.



ELIZABETH ANNE-STEAD LOOMIS
President, EASL Inc.

PAUL CARLYLE
Fire Chief, Benton County Fire District 4



Benton County Fire Protection District No. 4

RESOLUTION NO. 2022-09

Setting Dates of Regular Board of Commissioners Meetings of Benton County Fire Protection District #4

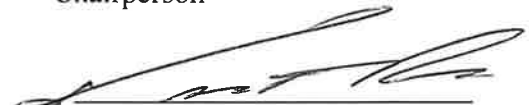
WHEREAS, the Board of Fire Commissioners wishes to set a schedule of Regular Board of Fire Commissioners meeting and;

WHEREAS, the Board of Fire Commissioners may elect at times other than a scheduled to conduct special meetings of the Board of Fire Commissioners per RCW 42.30.080.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Benton County Fire Protection District No.4, hereby approves the attached schedule of Regular meetings for 2023.

ADOPTED at the regular meeting of the Board of Fire Commissioners of Benton County Fire Protection District No.4 on this 17th day of November 2022, the following Commissioners being present and voting.


Chairperson


Commissioner


Commissioner

Attest:


District Secretary

2023

January

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

Su	Mo	Tu	We	Th	Fr	Sa
			25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24
25	26	27	28	29	30	

July

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23	24	25	26	27	28	29
30	31					

August

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20	21	22	23	24	25	26
27	28	29	30	31		

September

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					1	2
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

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18	19	20	21	22	23	24
25	26	27	28	29	30	

December

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



- January 1 - New Year's Day
- February 20 - President's Day
- May 29 - Memorial Day
- July 4 - Independence Day
- September 4 - Labor Day

- November 11 - Veteran's Day
- November 23 - Thanksgiving Day
- November 24 - Day after Thanksgiving
- December 24 - Christmas Eve
- December 25 - Christmas Day

Commissioner's meetings

Paul Carlyle

From: Rene Perez <Rene.Perez@pbsusa.com>
Sent: Thursday, November 17, 2022 4:25 PM
To: Paul Carlyle
Cc: Alex D. Matarazzo
Subject: RE: N. Harrington DT
Attachments: TermsandConditions_General.pdf

External (rene.perez@pbsusa.com)

[Report This Email](#) [FAQ](#) [Protection by INKY](#)

Paul,

Per our phone conversation earlier today, here is some information on contracting with us:

Upon your request we would prepare a contract with a Not to Exceed (NTE) fee amount, on a Time and Materials (T&M) basis. This amount would not be exceeded without your prior approval.

As I mentioned, the timing of us completing this survey work would hinge on the completion of the ongoing Boundary Line Adjustment (BLA) on the DNR parcels. Once that BLA process is complete, our approach would be to prepare a Plat Exemption Survey with the necessary legal descriptions for approval by DNR & City of West Richland. Once approved, deeds would be prepared by your attorney or title company for recording.

Our typical proposal is comprised of items such as: Project Understating and Approach, Scope of Work, Limitations of Scope, Assumptions, Deliverables, Total Estimated Costs, Schedule & Job Safety, together with our standard terms and conditions, which I have attached a copy thereof.

In terms of fee for our services, a rough estimate for our work is \$10k-\$15k. A portion of this cost would be driven by the duration of the project, especially with the involvement of various agencies and the various steps required for this project.

Hope this helps in your decision making; please feel free to reach out if you have any questions or require any additional information.

Kind regards,

Rene Perez | he/him | Survey Technician | PBS Richland | 509.942,1600 (office) | 509.416,5491 (direct)

From: Rene Perez <Rene.Perez@pbsusa.com>
Sent: Wednesday, November 16, 2022 4:51 PM
To: Paul Carlyle <pcarlyle@bcfd4.org>
Cc: Alex D. Matarazzo <Alex.Matarazzo@pbsusa.com>
Subject: Re: N. Harrington DT

Paul,

Yes, we can provide an estimed fee amount and a sample contract for you and the board's consideration. I will get in touch with you tomorrow with that information.



GENERAL TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

These General Terms and Conditions for Professional Services ("Terms and Conditions") are attached to and made part of the letter proposal and scope of work (collectively, the "SOW") from PBS Engineering and Environmental Inc. ("PBS") to Client (as defined in the letter proposal). The Terms and Conditions and the SOW (collectively, the "Agreement") represent the entire and integrated agreement between Client and PBS. This Agreement supersedes all prior negotiations, representations, or agreements, written or oral. If there are any inconsistencies between the SOW and the Terms and Conditions, the SOW shall control. Any services outside the SOW will be considered an "extra" and billed directly to the Client, outside of the contract amount, on a "Time and Materials" basis in accordance with PBS's currently established bill rates and these Terms and Conditions.

The Agreement memorializes the contractual obligations of PBS and Client with respect to PBS' delivery of professional consulting services to Client as an engineer, consultant, or owner representative.

- 1. PROFESSIONAL LIABILITY AND STANDARD OF CARE:** PBS will perform the professional services described in the SOW in accordance with the standard of care and skill ordinarily recognized under similar circumstances by members of its profession in the state and region at the time the services are performed. PBS makes no other warranty, express or implied, in connection with its performance of its professional services. If PBS' services under this Agreement do not include observation or review of contractor performance during construction phase, PBS services are deemed complete on the date the design is completed or if applicable, the date when the approving authority approves the design. Client assumes all responsibility for the application and interpretation of the construction phase review of design.
- 2. TERM AND TERMINATION:** This Agreement will remain in full force and effect until all work described in the SOW has been completed and Client has paid for the work in full. Client may terminate this Agreement at any time and for any reason by providing written notice to PBS of its decision to terminate. Client is responsible for payment of all fees for any work performed by PBS through the date and time PBS receives the written termination notice. The amount of fees owed will be established by the SOW and PBS' then current rate schedule. PBS may elect to suspend or terminate this Agreement for nonpayment of its fees. If PBS elects to suspend services, PBS will give Client seven days' written notice to cure the nonpayment before suspending services. In the event of a suspension of services, PBS shall have no liability to Client because of the suspension and Client shall indemnify, defend, and hold PBS harmless from and against any claims arising out of or in any way related to such suspension. If Client fails to cure a nonpayment after a suspension that lasts thirty (30) days, PBS may terminate this Agreement and recover its fees as provided in this Agreement and by law.
- 3. INDEPENDENT CONTRACTOR:** Client has retained PBS, including its subconsultants and subcontractors, to perform the services and to prepare any deliverables described in the SOW as an independent contractor. Accordingly, PBS is not responsible for the following: (a) the health and safety of Client's personnel or other persons present on the Property (as defined in paragraph 8 below) at the time PBS performs its field services; (b) the overall status of Client's project; (c) any damage to any real or personal property of Client unless it results from an intentional or negligent act of PBS; (d) the interpretation of any PBS report, design drawings, or results by others; (e) any use of PBS reports, design drawings, or results by Client or others except as specifically set forth herein; or (f) any other matter not encompassed in the SOW.
- 4. INSURANCE AND LIMITATION OF PBS' LIABILITY:** PBS carries the following insurance: Worker's Compensation and/or Employer's Liability as required by law; Commercial General Liability (\$1,000,000 per occurrence/\$2,000,000 aggregate); Employer's Liability (\$1,000,000); Business Automobile Liability (\$1,000,000); and Professional Liability (\$1,000,000), including pollution liability coverage. PBS makes no representations or warranties concerning the effect, applicability, or scope of such insurance. Client acknowledges and agrees that PBS' maximum liability to Client for any breach of this Agreement or for any PBS act or omission affecting client, including negligence, shall not exceed the policy limits for any policy of insurance that applies to the breach, act, or omission. Under no circumstances shall PBS be liable to Client for any indirect, incidental, special, punitive, or consequential damages, including any loss of use, profit or revenue.
- 5. RATE SCHEDULE:** Fees for services are based on the number of hours spent working on Client's project by PBS personnel, including travel, plus all reimbursable expenses. PBS hourly rates will be billed as stated in the SOW or at its current hourly rates as applicable (current rates are available upon request). Invoices will include sales tax when required.
- 6. REIMBURSABLE EXPENSES:**
 - A. Outside Services.** Services performed by any subconsultants or subcontractors will be invoiced at cost plus 15 percent (15%). Examples of services that may be subcontracted include other professional disciplines, soil boring, well installation, heavy and specialty equipment operators, geophysical surveys, commercial data base search providers, and computer programming.
 - B. Supplies and Equipment.** Charges for items not ordinarily furnished by PBS such as expendable equipment, rental equipment, subsistence, travel expenses, tolls, special fees, reproduction, permits, licenses, priority mail fees, and deposits will be invoiced at cost plus 10 percent (10%). Certain PBS-owned equipment (for sampling, testing, personal protective equipment, surveying, mapping, vehicle mileage, photocopying, etc.) may be required to complete Client's project. These will be invoiced at PBS standard rates without markup (rates available upon request).
 - C. Laboratory.** PBS utilizes both in-house and outside laboratories for sample analysis. PBS maintains a list of standard rates for sample analyses commonly utilized in conjunction with PBS services (available upon request).
- 7. PAYMENTS TO PBS AND LIEN RIGHTS:** Invoices for services performed will be submitted periodically, but no more frequently than monthly. Invoices will describe the work PBS has performed and hours worked, reimbursable expenses incurred, and the total amount due to PBS in accordance with this Agreement. All invoices are due net thirty (30) days and an account will become delinquent 30 days after the invoice date. Delinquent accounts shall bear interest at the rate of eighteen percent (18%) per annum; provided, however, that if 18% per annum exceeds the maximum rate allowable by law, the maximum rate allowable by law will apply instead. If Client contests an invoice, Client may withhold only that portion contested and must pay the undisputed portion. Client acknowledges and agrees that if PBS may assert a lien against Client's project to secure payment for its services to the extent permitted by law.

- 8. RIGHT OF ENTRY:** Unless otherwise agreed in writing, Client will furnish PBS with a legal right-of-entry to any real property PBS is required to access in order to perform its services (the "Property") and that Client will be responsible for securing appropriate conditions concerning the time, place, and manner of PBS' entry upon the Property to perform its services. PBS will take reasonable precautions to minimize damage to the Property in the performance of its services. Restoration of the Property to its approximate condition prior to performance of PBS' services is not provided unless it is expressly included in the SOW. If the Client desires PBS to restore the Property to its approximate former condition, PBS will accomplish this and add the cost plus 15 percent (15%) to its fee.
- 9. BURIED UTILITIES:** PBS field personnel are trained in the public utility notification process and the risk of subsurface work encountering buried utilities. PBS personnel will avoid observable hazards or utilities at the Property and will take reasonable precautions to avoid damage to subsurface structures and utilities. PBS is not responsible for damage or loss due to undisclosed or unknown surface or subsurface conditions. Client will hold PBS and PBS subcontractors harmless from any loss resulting from inaccuracy of markings, of plans, or lack of plans, relating to the location of utilities. Note: Utility locates typically require two full working days' advance notice.
- 10. RETENTION OF RECORDS AND SAMPLES:** Client may make and retain copies of documents provided to Client for reference with the understanding that such documents may not be relied upon unless signed by PBS or its consultants. PBS has a Records Retention policy (available upon request), and pursuant thereto, client acknowledges that PBS has the right to destroy copies of documents without seeking further approval from Client. Samples retained by PBS and not subject to the recipient laboratory retention policy will be discarded 30 days after submission of PBS' final report unless other arrangements are made.
- 11. EMPLOYEE AND SERVICES SOLICITATION:** Client agrees not to solicit or tender any employment offer of/to any PBS employee, or consulting services offer to any PBS subcontractor assigned to perform work for Client under this Agreement within six (6) months of completion of their part of the work without PBS' prior written approval. Client agrees that any breach of this provision resulting in the Client hiring any PBS employee for employment or any PBS subcontractor for consulting services will cause damage to PBS and obligate the Client to reimburse PBS for recruitment and service fees incurred in connection with the breach upon demand by PBS.
- 12. OWNERSHIP OF INTELLECTUAL PROPERTY:** All concepts, plans, drawings, specifications, designs, models, reports, photographs, computer software, surveys, calculations, construction and other data, documents, and processes produced by PBS pursuant to this Agreement, including all copyright and other intellectual property therein (collectively, the "Instruments of Service"), are and shall at all times remain PBS' property. Any Client use of any Instruments of Service is permitted only if authorized by a written agreement executed by PBS and Client. Any unauthorized use or distribution of any Instruments of Service is a violation of this Agreement, will cause damage to PBS, and shall be at Client and recipient's sole risk. Accordingly, Client agrees to indemnify, defend, and hold PBS, its officers and employees, and its subconsultants and subcontractors harmless from and against any and all claims, damages, costs, losses, and expenses, including but not limited to attorney fees and costs of arbitrations, mediations, trials, proceedings in bankruptcy, or appeals, arising out of or in any way related to Client's unauthorized use, sale, or delivery to any third party of any Instrument of Service.
- 13. TIME FOR COMPLETION:** If, through no fault of PBS, the schedule to provide our services is changed, then the time for completion of PBS's services, and the rates and amounts of PBS' compensation shall be adjusted equitably via contract amendment. PBS shall not be responsible for delays in completing its services that cannot be reasonably foreseen at the time of entering into this agreement, or for delays caused by factors beyond PBS's control.
- 14. MISCELLANEOUS:** Neither party shall hold the other responsible for delay in performance caused by Acts of God, strikes, lockouts, weather, accidents, or other events beyond the control of the other or the other's employees and agents.

Any waiver of any provision, term, or condition, in this Agreement must be in writing and any such waiver will not be construed as a waiver of any subsequent breach of the same provision, term, or condition.

PBS may rely upon the accuracy and completeness of all information furnished by Client and may use such information in performing or furnishing services under this Agreement.

An opinion of construction, remediation, and restoration costs prepared by PBS represents its judgment as a professional. PBS has no control over the cost of labor and material, or over competitive bidding or market conditions.

If the SOW includes the investigation, remediation, or disposal of solid or hazardous wastes or substances, then the following terms shall apply: (a) PBS will assist Client with its legal obligation to make a hazardous waste determination and then act as an arranger with respect to solid and hazardous waste management only. Client acknowledges its full and sole responsibility to otherwise manage its solid and hazardous wastes and its ultimate liability for final disposal of all the solid and hazardous wastes it generates; (b) Should any release of hazardous substances or any other matter requiring notification to governmental authorities arise while PBS performs the services under this Agreement, Client acknowledges its responsibility to make such notification and agrees to do as required by applicable law; and, (c) Client agrees that PBS and its subconsultants and subcontractors are not responsible for any known or unknown pre-existing hazardous substance condition(s) PBS is being asked to investigate at the Property (collectively, "pre-existing conditions"). Accordingly, Client agrees to defend, indemnify, and hold PBS and its subconsultants and subcontractors harmless from liability for injury to person or property or loss arising from any pre-existing conditions, the unintentional exacerbation of any pre-existing conditions by PBS, and the exacerbation of pre-existing conditions by any third parties.

PBS does not provide legal opinions or advice. Client should consult with an attorney for advice on any legal issues related to this Agreement including efforts to minimize legal liability, the reportability of a condition to a public agency, potential cost recovery from responsible parties, and the possibility of protecting PBS' services under the attorney-client and attorney work product privileges.

In the event there is a dispute between PBS and the Client concerning the performance of any provision in this Agreement, the losing party shall pay the prevailing party's reasonable attorney's fees and costs in mediation, arbitration, trial, any proceeding in bankruptcy, and in any appeal or review. In addition, Client agrees to pay PBS for all employee time, costs, and witness costs incurred for collection activity. All disputes between Client and PBS shall be settled by arbitration in accordance with the rules of JAMS Mediators and Arbitrators.



DESIGN
WEST

April 29, 2022

James Longie
Benton County Fire District No. 4
2604 Bombing Range Road
West Richland, WA 99353

Re: Architectural & Engineering Proposal
West Richland Station 420 – Tenant Improvement

Dear James,

Thank you for contacting Design West Architects to provide design, documentation and permitting services for the proposed Station 420 tenant improvements. Working with your team, we will investigate the existing facility and suggest future improvements. These possible improvements include remodeling existing restrooms, kitchen area, stairs at second level along with new flooring and paint at the ground floor. If as-built drawings exist, they will be provided to our team which we will scan and return. We will work with the local jurisdiction to meet the necessary building code requirements. Our services shall include Architectural, Mechanical and Electrical engineering design and documentation. No civil or structural engineering is anticipated. Our team will provide construction administration during construction on a time and material basis—only as requested. Once authorized to begin, we estimate the documents will take roughly six weeks to complete, followed by a permitting phase with construction completed in fall 2022. **The anticipated construction budget is \$250,000.**

Compensation: Architectural & Engineering Services (fixed fee) **\$26,400**

Additional Services if required/requested:

If additional services are required other than those listed above, the architect shall proceed upon written authorization for these additional services per the standard hourly rates below:

Principal Architect	\$165 / hr
Project Architect	\$150 / hr
Project Manager	\$130 / hr
CADD Production	\$95 / hr
Administrative	\$60 / hr

Reimbursable Expenses: No reimbursable expenses are anticipated for these services.

If this is acceptable, please sign and return a copy along with a signed copy of attached Standard General Conditions. This letter can serve as our letter of agreement for the services. If you have any questions, please don't hesitate to give me a call.

Sincerely,

Brandon Wilm, AIA
Principal

KENNEWICK, WASHINGTON
PULLMAN, WASHINGTON
SPOKANE, WASHINGTON
MERIDIAN, IDAHO
ONTARIO, OREGON

DESIGN WEST
ARCHITECTS, P.A.

830 N COLUMBIA CENTER BLVD
SUITE E
KENNEWICK, WA 99336
TEL. 509-783-2244
www.designwestpa.com

Approved

Date

5/20/22

**GENERAL CONDITIONS FOR AGREEMENT BETWEEN
OWNER & ARCHITECT FOR PROFESSIONAL SERVICES**

**Attachment to and part of Letter Proposal
Dated: April 29, 2022
Project: Station 420 Tenant Improvements
Owner: Benton County Fire District No. 4**

OWNER RESPONSIBILITIES:

The Owner will furnish to the Architect all pertinent data and required assistance to complete the project, including but not limited to:

1. Assigning a specific individual to act as the Owner Representative and identifying to what extent this individual has the ability to act and make decisions on behalf of the Owner.
2. Providing access to the property; assistance in planning session(s) to include attendance at requested meetings, availability by telephone, fax and email
3. Providing as-built record drawings of existing facilities, topographic and legal surveys, geotechnical reports, etc., as project requires.

Fees for additional work not included in this scope of work shall be negotiated as additional services based upon standard hourly rates or stipulated sum. With regard to costs incurred, the Owner agrees to reimburse the Architect for all necessary expenses in connection with the project, including but not limited to costs for permits, fees, reproduction, postage, travel and mail expenses.

ARCHITECT'S RESPONSIBILITIES:

1. The Architect (DWA) shall perform the scope of services detailed in the proposal attached to these General Conditions.
2. The responsibilities of the Architect with respect to the subject projects do not include evaluation of the Owner's project budget, preliminary estimates of probable construction costs, or detailed estimates of construction costs (unless identified in the letter proposal). The Architect does not warrant or represent that bids or negotiated prices will not vary from the Owner's project budget.
3. The Architect shall not be responsible for the means, methods, techniques or procedures of construction selected by the Contractor or sub-contractors or the safety precautions and programs incident to the work of the Contractor or sub-contractors, or for any failure of the Contractor or sub-contractors to comply with laws, ordinances, rules or regulations applicable to the construction work.

MISCELLANEOUS PROVISIONS:

Standard of Care: In providing services under this Agreement, the Architect will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. The Architect makes no warranty, either expressed or implied, as to the professional services rendered under this Agreement. The Owner acknowledges that the documents produced by the Architect and his consultants will not be 100% free from inconsistencies, conflicts or discrepancies and that the Architect does not guarantee such perfection.

Hazardous Materials: The Architect and Architect's consultants shall have no responsibility for the identification, discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form.

Professional Liability Limitation: Should DWA or any agents or employees be found to have been negligent in the performance of professional services from which the Owner sustains damages, the Owner will agree to limit recoverable damages from such liability, plus any claims for cost of defense or other incurred costs to an aggregate amount not to exceed our fee.

DESIGN WEST ARCHITECTS, P.A.

 4.29.22

Signature Date

Brandon Wilm, Principal

[Insert Name and Title Here]

Owner

 5/20/22

Signature Date

James Longie, facility manager

[Insert Name and Title Here]

James Longie

From: Brandon Wilm <bwilm@designwestwa.com>
Sent: Tuesday, November 15, 2022 9:24 AM
To: James Longie
Subject: RE: G2 Commercial Construction Bid
Attachments: Station 420 Remodel Bid-Final.pdf

External (bwilm@designwestwa.com)

[Report This Email](#) [FAQ](#) [Protection by INKY](#)

No issue with documents in my opinion.

The cost is more than expected. We just bid GESA Stadium improvements last week, roughly \$1.5mil in scope. The City of Pasco received ZERO bids. Weird times right now with construction projects.

If you guys have the capital—and want the project done, I recommend proceeding.

Thanks—Brandon Wilm

From: James Longie <JLongie@bcfd4.org>
Sent: Tuesday, November 15, 2022 9:06 AM
To: Brandon Wilm <bwilm@designwestwa.com>
Subject: FW: G2 Commercial Construction Bid

Mr. Wilm,

This is the only bid we received back. Do you see any issues with the documents they submitted?

Sincerely,

James Longie

Lieutenant

Benton County Fire District #4

Work 509-967-2496

Cell 509-430-6701

CONFIDENTIALITY NOTICE: Important: This transmission may contain confidential information, some or all of which may be protected health information as defined by the Federal Health Insurance Portability & Accountability Act (HIPAA) Privacy Rule. This transmission is intended for the exclusive use of the individual or entity to which it is addressed and may contain information that is proprietary, privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient (or an employee or agent responsible for delivering the facsimile transmission of the intended recipient), you are hereby notified that any disclosure, dissemination, distribution or copying of this information is strictly prohibited and may be subject to legal restriction or sanction. Please notify the sender by telephone (number listed above) to arrange the return or destruction of the information and all copies. Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of this communication.



Commercial Building Permit Application

Community Development Department

3100 Belmont Blvd. Suite 104, West Richland WA.99353

(509) 967-5902 email: permits@westrichland.org

PROPERTY INFORMATION AND DESCRIPTION OF WORK			PERMIT #	
JOBSITE ADDRESS				
2604 Bombing Range RD, West Richland, WA 99353				
Tax Parcel #	Subdivision	Lot #	Block	
Description of Project			Valuation \$	
PROPERTY OWNER INFORMATION				
OWNER NAME: James Lonnie - BENTON COUNTY FIRE DISTRICT #4				
Project Owner's Mailing Address / City / State / Zip				
2604 Bombing Range RD, West Richland, WA 99353				
Phone Number	Cell Number	Email		
(509) 967 2945		J.Lonnie@bcfd4.org		
Authorized Agent (if different from Property Owner)			Phone Number	
Primary Contact:			Phone Number	Email
Lender Information – required for projects over \$5000 in valuation per RCW 19.27.095				
If a lender or bond company is <u>not</u> loaning monies on this project, please check here: <input type="checkbox"/>				
LENDING INSTITUTION:			Phone number:	
H/A				
Address / City / State / Zip				
GENERAL CONTRACTOR INFORMATION				
COMPANY NAME:			UBI #	
TBD				
Contact Person:			City of West Richland Business License:	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Address / City / State / Zip			State Contractors License #	
Phone Number	Cell Number	Email		
ARCHITECT (if applicable)		Phone Number	Email	
Brandon Wilm		(509) 783-2244	bwilm@designwestwa.com	
Address / City / State / Zip				
830 N. Columbia Center Blvd suite E, Kennewick, WA 99336				
ENGINEER (if applicable)		Phone Number	Email	
Address / City / State / Zip				
DETAILED PROJECT INFORMATION (fill in all that apply to this construction project)				
New Construction	Addition	Tenant Improvement		
New Square Footage:	# of New Units:	# of Parking Spaces:		
H/A		New _____ Existing _____		
TYPE OF SEWER SERVICE: City Sewer <input type="checkbox"/> Private Septic <input type="checkbox"/> (Private Septic Requires Approval From Benton Franklin Health Dist.)				

DUST CONTROL PLAN

I, _____, hereby certify that I am the applicant (or his/her authorized representative) for a building and/or construction activity located at: _____

24-hour contact for Dust Control issues: _____ Phone _____

I am familiar with the requirements of West Richland Municipal Code, Section 8.18.020, Causing or maintaining a nuisance. Any person, firm or corporation who shall disturb, excavate, grade plow, or remove the top soil of any land area, or permit or direct the same, within the City of West Richland, for any purpose, without taking reasonable affirmative measures to suppress and minimize the blow and scattering of dust, shall be determined to have committed a misdemeanor.

Check one or more and provide detailed explanation:

- Water Sprinklers (i.e. hose and sprinkler, handlines)
 Water Sprinkler Truck
 Hydro seeding
 Chemical/Physical Soil Binder
 Other (specify in detail) _____

SUBCONTRACTORS (All subcontractors must have a West Richland Business License)

	COMPANY/CONTACT INFO	UBI#
Excavation		
Foundation		
Plumbing		
Mechanical		
Framing		
Insulation		
Drywall		
Electrical		


I authorize employees and officials of the City of West Richland the right to enter and remain on the property in question to determine whether a permit should be issued and whether special conditions should be placed on any issued permit. I have the legal authority to grant such access to the property in question.

I also acknowledge that if a permit is issued for land development activities, no terms of the permit can be violated without further approval by the permitting entity. I understand that the granting of a permit does not authorize anyone to violate in any way any federal, state, or local law/regulation pertaining to development activities associated with a permit.

I hereby certify under penalty of perjury under the laws of the State of Washington that the following is true and correct:

- I have read and examined this permit application and have documented all applicable requirements on the site plan.
- The information provided in this application contains no misstatement of fact.
- I am the owner(s), the authorized agent(s) of the owner(s) of the above referenced property, or I am currently a licensed contractor or specialty contractor under Chapter 18.27 RCW or I am exempt from the requirements of the Chapter 18.27 RCW.
- I understand this permit is subject to all other local, state, and federal regulations.

Note: This application will not be processed unless the above certification is endorsed by an authorized agent of the owner(s) of the property in question and/or the owner(s) themselves. If the City of West Richland has reason to believe that erroneous information has been supplied by an authorized agent of the owner(s) of the property in question and/or by the owner(s) themselves, processing of the application may be suspended.

Printed Name: James Louvic Signature:  Date: 8/23/22