



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

March 2, 2023
2604 Bombing Range Rd West Richland WA 99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 03/02/2023
- Approval of Regular Meeting Minutes dated 02/16/2023
- Approval and pay:
- Expenditures:

522 Fire Control	69,929.77
001 General Fund	69,929.77

Grand Total \$ 69,929.77

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minute per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- SOG 1013 Ride Along

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- March 4, 2023 – Volunteer Appreciation Banquet
- May 13 – Tricounty Commissioner Meeting, Location TBD
- August 12 – Tricounty Commissioner Meeting, Location TBD

- November 11 – Tricounty Commissioner Meeting, Location TBD

CORRESPONDENCE

- Letter from Benton County Assessor's Office

OPERATION PROGRAM UPDATES

UNFINISHED BUSINESS

- 2023 Budget Adjustment
- EMS levy

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:



03/02/23

SLITA SUPERAWESOME, DISTRICT SECRETARY

MICHAEL VAN BEEK, COMMISSIONER



03/2/23

GARRETT GOODWIN, COMMISSIONER



3/2/23

FRED BRINK, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

February 16, 2023
2604 Bombing Range Rd West Richland WA 99353

CALL MEETING TO ORDER

Commissioner Brink called the meeting to order at 1800 hrs.

PLEDGE OF ALLEGIANCE

Chief Carlyle led a pledge of allegiance.

ADDITION TO THE AGENDA

- Training Prop

THOSE PRESENT:

Commissioner Garrett Goodwin
 Commissioner Fred Brink
 Commissioner Michael Van Beek
 Fire Chief Paul Carlyle
 District Secretary Slita SuperAwesome
 Captain Bonnie Rogers
 City Liaison David Fetto

Lieutenant Garrett Premel
 Firefighter Brad Andrews
 Firefighter Cody Flowers
 Captain Tom Harper
 Firefighter Alyssa Thomas
 Firefighter Dawson Hall

FINANCIAL REVIEW

- Reviewed with no questions.

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 02/16/2023
- Approval of Regular Meeting Minutes dated 02/02/2023
- Approval and pay:
- Expenditures:

522 Fire Control	80,986.73
589 Payroll Clearing	7,542.66
594 Capital Expenditures	330.41
<u>001 General Fund</u>	<u>88,859.80</u>

522 Fire Control	3,843.76
<u>110 EMS Fund</u>	<u>3,843.76</u>

- EFT

522 Fire Control	155,508.59
<u>001 General Fund</u>	<u>155,508.59</u>

- Key Bank and DRS

522 Fire Control	16,903.04
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589 Payroll Clearing	64,855.76
<u>001 General Fund</u>	<u>81,758.80</u>

Grand Total \$ 329,970.95

Commissioner Brink made a motion to approve the consent agenda, seconded by Commissioner Van Beek and the motion carried.

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minutes per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- Approval of Commissioner Brink's compensation of \$451.62

Commissioner Van Beek made a motion to approve Commissioner Brink's compensation, seconded by Commissioner Goodwin and the motion carried.

DISTRICT REPORTS

- Union Report
 - No report
- Volunteer Report
 - No report
- Logistics Report
 - No report
- City Liaison Report
 - No report
- Commissioner's Report
 - Commissioner Goodwin reported that all Benton 4 commissioners attended Tricounty meeting. It was well attended. He will provide the locations of future meetings.
- Fire Chief's Report
 - He attended the area chief's meeting.
 - He attended a meeting with Todd Blevins and Eric Mendenhall regarding the Lewis and Clark ranch housing project. Mendenhall presented a draft version of the project and requested some variances. Based on the project scope, he was not comfortable making the decision alone as the Fire Chief. His recommendation was to host a special meeting to discuss this project.
- District Secretary's Report
 - Easter Egg Hunt – She has been working with the Chamber of Commerce to re-launch this community event.

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- March 4, 2023 – Volunteer Appreciation Banquet
- April 8 – Easter Egg Hunt at 1000 hrs. at Bombing Range Sports Complex
- May 13 - Tricounty Commissioner Meeting, Location TBD
- August 12 - Tricounty Commissioner Meeting, Location TBD
- November 11 - Tricounty Commissioner Meeting, Location TBD

CORRESPONDENCE

- No correspondence

OPERATION PROGRAM UPDATES

- No updates

UNFINISHED BUSINESS

- Meeting time

Commissioner Brink made a motion to move the meeting start time to 1700 starting on 03/02/2023, seconded by Commissioner Van Beek and the motion carried.

NEW BUSINESS

- Commissioner’s budget line items
 - District Secretary Bradley presented possible commissioner’s budget adjustment due to commissioners actively attending meetings and classes.
- 2023 Budget Adjustment
 - Chief Carlyle reported that the district noticed the EMS levy calculation error from the county assessor’s office. The district is waiting for a written response from the county. There is a possibility that the district would not see the \$500,000 short fall at all. He presented three options to move forward. He recommended delaying hiring the deputy chief position and purchasing the deputy chief’s vehicle. Commissioner Brink is in favor of the option presented by the chief. Commissioner Van Beek agreed because we want to keep the promises we made to the citizens.

Commissioner Van Beek made a motion to elect option two presented by Chief Carlyle which is to continue the hiring process of the three line personnel, delay the hiring of the deputy chief and purchasing the deputy chief’s vehicle, seconded by Commissioner Brink and the motion carried.

- Training Prop
 - Chief Carlyle explained that the quote came in higher than the motion commissioners made at the last meeting.

Commissioner Brink rescind the motion made on 02/02/2023 on training prop purchase up to \$70,000, seconded by Commissioner Van Beek and the motion carried.

Commissioner Brink made a motion to approve the purchase of training prop up to \$80,000, seconded by Commissioner Van Beek and the motion carried.

AGENDA ITEMS FOR NEXT MEETING

- 2023 Budget Adjustment
- EMS levy

EXECUTIVE SESSION

- No sessions

ADJOURNMENT:

The meeting was adjourned at 1841 hrs.

Attested:


 _____ 03/02/23
 SLITA SUPERAWESOME, DISTRICT SECRETARY

_____/_____
 MICHAEL VAN BEEK, COMMISSIONER

Garrett Goodwin 03/2/2022
GARRETT GOODWIN, COMMISSIONER

Fred Brink 3/2/22
FRÉD BRINK, COMMISSIONER

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:14:22 Date: 03/01/2023

03/10/2023 To: 03/10/2023

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
241	03/10/2023	Claims	6841	176	ABADAN	3.88	STA410 PRINTER USAGE
242	03/10/2023	Claims	6841	177	AT&T MOBILITY	88.06	FIRSTNET
243	03/10/2023	Claims	6841	178	BENTON RURAL ELECTRIC	6,013.91	ELECTRICITY
244	03/10/2023	Claims	6841	179	BOUND TREE MEDICAL	985.16	EMS SUPPLIES
245	03/10/2023	Claims	6841	180	BRASHEAR ELECTRIC	199.52	LABOR FOR SHORELINE BREAKER REPLACEMENT
246	03/10/2023	Claims	6841	181	CASCADE NATURAL GAS	401.59	NATURAL GAS
247	03/10/2023	Claims	6841	182	CHARTER COMMUNICATIONS	47.44	STA 420 TV
248	03/10/2023	Claims	6841	183	CHARTER COMMUNICATIONS	469.93	STA 410/420 INTERNET
249	03/10/2023	Claims	6841	184	COLUMBIA BASIN COLLEGE	355.10	ALS OTEP AMMANN, PUTZ, LONGIE, ROGERS
250	03/10/2023	Claims	6841	185	HUGHES FIRE EQUIPMENT INC.	13,571.73	MAINT. APP15, APP44, APP45, APP47, APP48
251	03/10/2023	Claims	6841	186	ISOUSORCE	6,337.99	BLOCK SUPPORT/MONITORING
252	03/10/2023	Claims	6841	187	KENT D BRUCE CO	230.06	LENSCAP/LIGHTS
253	03/10/2023	Claims	6841	188	LIFE ASSIST	764.02	EMS SUPPLIES
254	03/10/2023	Claims	6841	189	MERCURY MEDICAL	870.68	VIDEO BLADES (10)
255	03/10/2023	Claims	6841	190	NRS	195.55	DRY SUITE REPAIRS
256	03/10/2023	Claims	6841	191	O'REILLY AUTO PARTS	40.20	DEF
257	03/10/2023	Claims	6841	192	ON SCENE MEDICAL	6,783.00	PHYSICALS (5); PHYSICAL
258	03/10/2023	Claims	6841	193	PALADIN BACKGROUND	72.00	BACKGROUND
259	03/10/2023	Claims	6841	194	RINGOLDE	240.50	SEW VELCO ON NETTING; SEW ON PATCHES
260	03/10/2023	Claims	6841	195	SEA WESTERN	3,787.24	GLOVES (30); PANTS & HEM (4)
261	03/10/2023	Claims	6841	196	STAPLES ADVANTAGE	283.02	STATION SUPPLIES
262	03/10/2023	Claims	6841	197	STERICYCLE	153.36	EMS WASTE DISPOSAL
263	03/10/2023	Claims	6841	198	TELEFLEX	1,115.50	EMS SUPPLIES
264	03/10/2023	Claims	6841	199	TOTAL ENERGY MANAGEMENT	12,797.26	HEAT PUMP & AIR HANDLER INSTALL
265	03/10/2023	Claims	6841	200	US LINEN & UNIFORM	392.90	MAT SERVICE
266	03/10/2023	Claims	6841	201	VERIZON WIRELESS	928.18	CELL SERVICE
267	03/10/2023	Claims	6841	202	VISION ENGRAVING SYSTEMS	8,909.17	ENGRAVER, TRNG & ACCESSORIES
268	03/10/2023	Claims	6841	203	VOYAGER	3,000.00	FUEL
269	03/10/2023	Claims	6841	204	WA FIRE CHIEFS	425.00	EMS CLASS-BORSCHOWA
270	03/10/2023	Claims	6841	205	ZIPLY FIBER	241.31	DEDICATED PHONE LINE-53018-5
271	03/10/2023	Claims	6841	206	ZIPLY FIBER	226.51	DEDICATED PHONE LINES-41321-5

522 Fire Control

69,929.77

001 General Fund

69,929.77

Claims: 69,929.77

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners 

Approval Date 03/02/23

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

Time: 15:23:04 Date: 03/01/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 00 00 Beginning Balance	1,300,000.00	0.00	1,300,000.00	0.0%
308 Beginning Balances	1,300,000.00	0.00	1,300,000.00	0.0%

310 Taxes

311 10 00 01 Property Tax	4,047,104.00	23,869.24	4,023,234.76	0.6%
337 20 00 01 Leasehold Tax	30,000.00	0.00	30,000.00	0.0%
310 Taxes	4,077,104.00	23,869.24	4,053,234.76	0.6%

330 Intergovernmental Revenues

331 15 22 81 U.S. Fish & Wildlife Grant	0.00	0.00	0.00	0.0%
331 97 04 40 AFG GRANT	0.00	0.00	0.00	0.0%
331 97 08 34 SAFER Grant	0.00	0.00	0.00	0.0%
333 97 00 01 Federal Indirect Grant From Department Of Homeland Security	0.00	0.00	0.00	0.0%
334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	0.00	1,200.00	0.0%
334 04 90 05 FIIRE Grant- Dept of L&I	0.00	0.00	0.00	0.0%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	0.00	32,000.00	0.0%
337 97 04 40 AFG COST SHARE	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	35,200.00	0.00	35,200.00	0.0%

340 Charges For Services

341 70 00 05 Resale/Supply Merchandise	0.00	0.00	0.00	0.0%
342 21 00 01 Fire Services, State	39,000.00	0.00	39,000.00	0.0%
342 21 00 02 Fire Services, Federal	0.00	0.00	0.00	0.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	0.00	0.00	0.0%
342 21 00 09 Fire Services, W Rhld	0.00	0.00	0.00	0.0%
340 Charges For Services	41,300.00	0.00	41,300.00	0.0%

350 Fines & Forfeitures

359 90 00 01 Fines And Penalties	0.00	0.00	0.00	0.0%
350 Fines & Forfeitures	0.00	0.00	0.00	0.0%

360 Investment Interest

361 11 00 01 Investment Interest	10,000.00	6,134.68	3,865.32	61.3%
362 53 00 00 BUILDING RENTAL	0.00	0.00	0.00	0.0%
367 11 00 08 Contributions/Donation	0.00	0.00	0.00	0.0%
369 10 05 01 Sale Of Scrap & Junk	0.00	0.00	0.00	0.0%
369 40 00 02 Judgements And Settlements	0.00	0.00	0.00	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	0.00	2,000.00	0.0%
360 Investment Interest	12,000.00	6,134.68	5,865.32	51.1%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:23:04 Date: 03/01/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
380 Non Revenues				
389 00 00 01 Suspense- To Be Reclassified	0.00	0.00	0.00	0.0%
389 50 68 04 Refund/Reimbursement	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
390 Other Revenues				
395 10 00 02 Sale Of Fixed Assets	0.00	0.00	0.00	0.0%
395 20 00 01 Comp For Loss Of Assets	0.00	0.00	0.00	0.0%
398 10 00 01 INSURANCE REIMB/CLAIM	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 01 Transfer In	0.00	0.00	0.00	0.0%
397 00 00 10 Transfer In From 110	1,903,295.00	0.00	1,903,295.00	0.0%
397 00 01 06 Transfer In From 601	0.00	0.00	0.00	0.0%
397 00 01 07 Transfer In From 107	0.00	0.00	0.00	0.0%
397 00 02 01 Transfer In From 202	0.00	0.00	0.00	0.0%
397 00 05 01 Transfer In From 501	0.00	0.00	0.00	0.0%
397 Interfund Transfers	1,903,295.00	0.00	1,903,295.00	0.0%
Fund Revenues:	7,368,899.00	30,003.92	7,338,895.08	0.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 45 43 04 Travel -Mileage&Air(Safety)	1,200.00	0.00	1,200.00	0.0%
522 45 43 14 PerDiem & Lodging(Safety)	2,500.00	0.00	2,500.00	0.0%
522 45 43 24 Registration Fees(Safety)	2,000.00	0.00	2,000.00	0.0%
522 45 43 98 Career Tuition	10,000.00	0.00	10,000.00	0.0%
000	15,700.00	0.00	15,700.00	0.0%
522 11 10 10 Salary - Comm 1 (Van Beek)	6,500.00	512.00	5,988.00	7.9%
522 11 10 20 Salary-Comm 2 (Goodwin)	6,500.00	896.00	5,604.00	13.8%
522 11 10 30 Salary-Comm 3 (Brink)	6,500.00	896.00	5,604.00	13.8%
522 11 20 10 Benefits - Comm 1 (Van Beek)	630.00	39.16	590.84	6.2%
522 11 20 20 Benefits - Comm 2 (Goodwin)	630.00	68.55	561.45	10.9%
522 11 20 30 Benefits - Comm 3 (Brink)	630.00	68.54	561.46	10.9%
522 11 31 00 Expendable Supplies- Legislative	0.00	0.00	0.00	0.0%
522 11 43 00 Travel-Mileage & Airfare	1,100.00	0.00	1,100.00	0.0%
522 11 43 30 Travel - Per Diem & Lodging	2,500.00	0.00	2,500.00	0.0%
522 11 43 31 Registration Fees	2,000.00	0.00	2,000.00	0.0%
011 Legislative	26,990.00	2,480.25	24,509.75	9.2%
522 12 10 10 Salary - Administration	430,000.00	50,114.23	379,885.77	11.7%
522 12 10 60 Overtime - Administrative	10,000.00	816.17	9,183.83	8.2%
522 12 10 70 Temporary Employees	0.00	0.00	0.00	0.0%
522 12 20 04 HRA Benefits	9,000.00	1,000.00	8,000.00	11.1%
522 12 20 10 Benefits - Administrative	72,000.00	8,371.63	63,628.37	11.6%
522 12 20 60 Benefits - OT Administration	2,000.00	200.09	1,799.91	10.0%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:23:04 Date: 03/01/2023

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001 General Fund		01/01/2023 To: 12/31/2023			
Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 12 20 70	Benefits - Temporary Employees	0.00	0.00	0.00	0.0%
522 12 24 20	Volunteer Pension & Relief Fund	6,600.00	420.00	6,180.00	6.4%
522 12 29 20	Volunteer Recognition	4,000.00	49.91	3,950.09	1.2%
522 12 29 30	Volunteer Association	3,500.00	3,484.00	16.00	99.5%
522 12 31 00	Expendable Office Supplies	3,750.00	30.23	3,719.77	0.8%
522 12 31 10	Computer Software	9,000.00	322.83	8,677.17	3.6%
522 12 35 00	Office Tools & Equipment	4,000.00	228.25	3,771.75	5.7%
522 12 35 10	Office Computer Equipment	23,000.00	594.98	22,405.02	2.6%
522 12 41 00	Contract Services	96,000.00	26,212.35	69,787.65	27.3%
522 12 41 02	Contract For Union Negotiation	0.00	0.00	0.00	0.0%
522 12 41 10	Financial Services Contract(SPRINGBROOK)	25,000.00	17,993.10	7,006.90	72.0%
522 12 41 20	Professional Services	80,000.00	0.00	80,000.00	0.0%
522 12 42 00	Phone Service	12,000.00	1,226.47	10,773.53	10.2%
522 12 42 10	Cellular Phone Service	14,500.00	1,899.19	12,600.81	13.1%
522 12 42 40	Postage	1,500.00	24.20	1,475.80	1.6%
522 12 44 00	Advertising/Notices/Recruiting	9,000.00	197.00	8,803.00	2.2%
522 12 45 00	Equipment Lease/Maint	10,200.00	1,116.38	9,083.62	10.9%
522 12 46 00	District Insurance	92,000.00	60.00	91,940.00	0.1%
522 12 48 00	Repair & Maint. - Office Equip	0.00	0.00	0.00	0.0%
522 12 48 20	WebPage Maintenance	500.00	4.77	495.23	1.0%
522 12 49 00	Memberships/Dues	16,000.00	10,625.84	5,374.16	66.4%
522 12 49 10	Taxes And Irrigation Fees	100.00	108.08	(8.08)	108.1%
522 12 49 20	State Auditor	11,000.00	0.00	11,000.00	0.0%
012 Administrative		944,650.00	125,099.70	819,550.30	13.2%
522 13 41 00	Levy Publication Services	72,000.00	6,050.00	65,950.00	8.4%
522 13 48 20	Outside Services	0.00	0.00	0.00	0.0%
522 13 49 00	Commissioner Elections	10,000.00	0.00	10,000.00	0.0%
013 Election		82,000.00	6,050.00	75,950.00	7.4%
522 14 41 00	Legal Services	12,000.00	311.00	11,689.00	2.6%
014 Legal		12,000.00	311.00	11,689.00	2.6%
522 20 10 10	Mobilization Wages	30,000.00	0.00	30,000.00	0.0%
522 20 20 10	Mobilization Benefits	9,000.00	0.00	9,000.00	0.0%
522 20 24 10	Physicals/Innoculation	63,000.00	8,979.00	54,021.00	14.3%
522 20 28 00	Uniforms (All Non-PPE)	30,000.00	3,755.82	26,244.18	12.5%
522 20 31 00	Expendable Incident Supplies	500.00	0.00	500.00	0.0%
522 20 35 00	Tools & Equipment	2,500.00	8,909.17	(6,409.17)	356.4%
522 20 35 20	Physical Eval Equipment	0.00	0.00	0.00	0.0%
522 20 41 00	Assessment Fees	6,000.00	0.00	6,000.00	0.0%
522 20 48 00	Uniform Maintenance	1,000.00	0.00	1,000.00	0.0%
020 Operations		142,000.00	21,643.99	120,356.01	15.2%
522 21 10 10	Salary - Firefighters	2,226,015.03	322,580.28	1,903,434.75	14.5%
522 21 10 71	Overtime - Firefighters	250,000.00	31,577.16	218,422.84	12.6%
522 21 10 80	Resident Reimbursement	120,000.00	10,320.00	109,680.00	8.6%
522 21 10 90	Volunteer Reimbursement	66,000.00	8,734.00	57,266.00	13.2%
522 21 20 04	HRA Benefits	69,000.00	10,000.00	59,000.00	14.5%
522 21 20 10	Benefits - Firefighters	580,000.00	76,871.77	503,128.23	13.3%
522 21 20 71	Benefits - Overtime FF	60,000.00	6,311.27	53,688.73	10.5%
522 21 20 80	Benefits - Resident Reimbursement	6,000.00	789.50	5,210.50	13.2%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:23:04 Date: 03/01/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 21 20 90	Benefits - Volunteer	6,000.00	668.18	5,331.82 11.1%
522 21 28 20	PPE - Protective Clothing	70,000.00	2,807.23	67,192.77 4.0%
522 21 31 00	Expendable Supplies - Suppression	8,500.00	0.00	8,500.00 0.0%
522 21 31 10	Supplies - Support Service	4,000.00	197.25	3,802.75 4.9%
522 21 35 10	Tools & Equipment -Suppression	5,000.00	1,274.19	3,725.81 25.5%
522 21 35 11	Hose Replacement	10,500.00	0.00	10,500.00 0.0%
522 21 35 12	Nozzle Replacement	8,700.00	0.00	8,700.00 0.0%
522 21 35 13	Tools - Support Service	5,000.00	0.00	5,000.00 0.0%
522 21 41 00	Professional Services	12,000.00	0.00	12,000.00 0.0%
522 21 48 00	Equipment Repair & Maint	1,550.00	771.65	778.35 49.8%
522 21 48 10	Fire Extinguisher Maint	1,600.00	0.00	1,600.00 0.0%
522 21 48 80	SCBA Air Compressor	1,000.00	0.00	1,000.00 0.0%
522 21 48 90	SCBA Repair/Maintenance	2,000.00	762.52	1,237.48 38.1%
021 Suppression		3,512,865.03	473,665.00	3,039,200.03 13.5%
522 24 31 00	Expendable Supplies - Radios	500.00	0.00	500.00 0.0%
522 24 35 00	Non-Expendable Supplies - Radios	37,500.00	0.00	37,500.00 0.0%
522 24 41 00	Dispatch Services	90,000.00	15,921.16	74,078.84 17.7%
522 24 41 10	VHF Maintenance Fee	16,799.30	0.00	16,799.30 0.0%
522 24 48 00	Repair & Maintenance - Radios	5,000.00	0.00	5,000.00 0.0%
024 Communications		149,799.30	15,921.16	133,878.14 10.6%
522 30 31 00	Expendable Supplies-Prevention	10,000.00	0.00	10,000.00 0.0%
522 30 31 10	Smoke Alarm Program	1,000.00	0.00	1,000.00 0.0%
522 30 35 00	Tools & Equipment - Prevention	1,500.00	0.00	1,500.00 0.0%
522 30 48 00	Repair & Maintenance - Prevention	0.00	0.00	0.00 0.0%
522 30 48 10	Newsletter/Education Flyers	100.00	0.00	100.00 0.0%
030 Public Information		12,600.00	0.00	12,600.00 0.0%
522 45 31 00	Expendable Supplies - Training	6,000.00	17.92	5,982.08 0.3%
522 45 31 10	Training Computer Software	12,500.00	19,104.08	(6,604.08) 152.8%
522 45 35 00	Tools & Equipment - Training	2,800.00	742.23	2,057.77 26.5%
522 45 35 10	Equipment- Wellness Program	10,500.00	0.00	10,500.00 0.0%
522 45 41 00	Professional Service	1,500.00	0.00	1,500.00 0.0%
522 45 43 00	Travel - Mileage & Air(Operations)	3,500.00	0.00	3,500.00 0.0%
522 45 43 01	Travel - Mileage&Air(Admin)	2,400.00	0.00	2,400.00 0.0%
522 45 43 02	Travel - Mileage&Air(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 03	Travel - Mileage&Air(EMS)	6,500.00	0.00	6,500.00 0.0%
522 45 43 10	PerDiem & Lodging(Operations)	11,000.00	0.00	11,000.00 0.0%
522 45 43 11	PerDiem & Lodging(Admin)	6,800.00	0.00	6,800.00 0.0%
522 45 43 12	PerDiem & Lodging(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 13	PerDiem & Lodging(EMS)	8,000.00	120.12	7,879.88 1.5%
522 45 43 20	Registration Fees(Operations)	67,000.00	655.10	66,344.90 1.0%
522 45 43 21	Registration Fees(Admin)	3,500.00	625.00	2,875.00 17.9%
522 45 43 22	Registration Fees(Automotive)	0.00	0.00	0.00 0.0%
522 45 43 23	Registration Fees(EMS)	7,500.00	745.66	6,754.34 9.9%
522 45 43 30	Tuition Reimbursement	12,000.00	0.00	12,000.00 0.0%
522 45 43 99	Article 32 MED EMS Training	34,500.00	0.00	34,500.00 0.0%
522 45 48 00	Repair And Maintenance	0.00	0.00	0.00 0.0%
045 Training		196,000.00	22,010.11	173,989.89 11.2%
522 50 31 00	Expendable Supplies -Facilities	3,500.00	1,503.58	1,996.42 43.0%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:23:04 Date: 03/01/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 50 35 00 Tools & Equipment - Facilities	7,000.00	156.27	6,843.73	2.2%
522 50 41 00 Professional Services	0.00	0.00	0.00	0.0%
522 50 45 00 Lease-Sta 410	5,000.00	0.00	5,000.00	0.0%
522 50 47 10 Electricity	38,000.00	15,039.60	22,960.40	39.6%
522 50 47 20 Water/Sewer/Natural Gas	20,000.00	1,036.42	18,963.58	5.2%
522 50 48 00 Repair & Maint. - Facilities	30,000.00	18,714.34	11,285.66	62.4%
050 Facilities	103,500.00	36,450.21	67,049.79	35.2%
522 60 31 00 Expendable Supplies - Automotive	6,600.00	0.00	6,600.00	0.0%
522 60 32 00 Fuels	55,000.00	5,480.20	49,519.80	10.0%
522 60 35 00 Tools & Equipment - Automotive	2,050.00	735.99	1,314.01	35.9%
522 60 48 00 Repair & Maint. - Automotive	97,500.00	18,756.39	78,743.61	19.2%
060 Automotive	161,150.00	24,972.58	136,177.42	15.5%
522 70 31 00 Expendable Supplies - EMS	41,000.00	10,653.92	30,346.08	26.0%
522 70 35 00 Small Tools & Minor Equip	8,000.00	0.00	8,000.00	0.0%
522 70 41 02 EMS Assessment Fee	1,500.00	1,374.57	125.43	91.6%
522 70 41 10 Contract Services - EMS	9,500.00	323.53	9,176.47	3.4%
522 70 48 00 Small Tools- Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 22 31 01 Expendable Supplies - ALS	0.00	0.00	0.00	0.0%
070 EMS	60,000.00	12,352.02	47,647.98	20.6%
522 Fire Control	5,419,254.33	740,956.02	4,678,298.31	13.7%
588 Prior Period Adjustment				
585 10 00 01 Other Decreases In Net Cash & Investments	0.00	0.00	0.00	0.0%
- Other Costs Allocations				
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%
589 Payroll Clearing				
589 90 00 00 Payroll Clearing	0.00	(306.26)	306.26	0.0%
589 90 00 01 Other Non-Expenditures - Suspense	0.00	0.00	0.00	0.0%
589 Payroll Clearing	0.00	(306.26)	306.26	0.0%
591 Debt Service				
591 22 71 02 Capital Lease Principal	0.00	0.00	0.00	0.0%
592 22 83 02 Capital Lease Interest	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures				
594 22 63 01 Capital Equipment - AFG Portion	0.00	0.00	0.00	0.0%
594 22 63 02 Capital Equipment - District Matching Portion	0.00	0.00	0.00	0.0%
000	0.00	0.00	0.00	0.0%
594 22 62 00 Captial Building	0.00	0.00	0.00	0.0%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 15:23:04 Date: 03/01/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 22 63 00 Capital Apparatus And Equipment	345,000.00	330.41	344,669.59	0.1%
594 22 64 01 Capital Communications	0.00	0.00	0.00	0.0%
022 Capital	<u>345,000.00</u>	<u>330.41</u>	<u>344,669.59</u>	<u>0.1%</u>
594 Capital Expenditures	<u>345,000.00</u>	<u>330.41</u>	<u>344,669.59</u>	<u>0.1%</u>
597 Interfund Transfers				
597 00 00 01 Transfers Out To 501	0.00	0.00	0.00	0.0%
597 00 01 04 Transfer Out To 104	0.00	0.00	0.00	0.0%
597 00 01 05 Transfer Out	0.00	0.00	0.00	0.0%
597 00 01 07 Transfers-Out To 107	170,000.00	0.00	170,000.00	0.0%
597 00 01 61 Transfer Out To 601	0.00	0.00	0.00	0.0%
597 Interfund Transfers	<u>170,000.00</u>	<u>0.00</u>	<u>170,000.00</u>	<u>0.0%</u>
Fund Expenditures:	<u>5,934,254.33</u>	<u>740,980.17</u>	<u>5,193,274.16</u>	<u>12.5%</u>
Fund Excess/(Deficit):	<u>1,434,644.67</u>	<u>(710,976.25)</u>		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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004 Health Reimbursement Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 04 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
340 Charges For Services				
349 17 00 01 Employee Benefit - HRA	0.00	0.00	0.00	0.0%
340 Charges For Services	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 04 Investment Interest	0.00	0.00	0.00	0.0%
360 Investment Interest	0.00	0.00	0.00	0.0%
380 Non Revenues				
388 80 00 01 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 01 04 Transfer In From 001	0.00	0.00	0.00	0.0%
397 00 01 05 Transfer In From 101	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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007 Separation Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 51 00 07 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 07 Investment Interest	0.00	0.00	0.00	0.0%
360 Investment Interest	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 00 07 Transfer In From 001	170,000.00	0.00	170,000.00	0.0%
397 Interfund Transfers	170,000.00	0.00	170,000.00	0.0%
Fund Revenues:	170,000.00	0.00	170,000.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 00 07 Transfers-Out To 001	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	170,000.00	0.00		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

Time: 15:23:04 Date: 03/01/2023

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099 Imprest Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 99 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
380 Non Revenues				
388 10 00 99 Prior Period Adjustments	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 11 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

310 Taxes

311 10 00 11 Property Tax	0.00	5,604.25	(5,604.25)	0.0%
310 Taxes	0.00	5,604.25	(5,604.25)	0.0%

330 Intergovernmental Revenues

332 93 40 10 GEMT	0.00	29,719.10	(29,719.10)	0.0%
330 Intergovernmental Revenues	0.00	29,719.10	(29,719.10)	0.0%

340 Charges For Services

342 60 01 10 Ambulance Service	0.00	36,638.67	(36,638.67)	0.0%
340 Charges For Services	0.00	36,638.67	(36,638.67)	0.0%

360 Investment Interest

361 11 00 11 Investment Interest	0.00	5,649.42	(5,649.42)	0.0%
360 Investment Interest	0.00	5,649.42	(5,649.42)	0.0%

Fund Revenues:

	0.00	77,611.44	(77,611.44)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 70 35 10 Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
522 70 41 00 Ambulance Billing Service Fee	0.00	2,852.85	(2,852.85)	0.0%
522 70 41 01 IMAGE TREND	0.00	0.00	0.00	0.0%
522 70 41 20 Ambulance Over Payment	0.00	990.91	(990.91)	0.0%
522 70 49 00 Other Expenditures	0.00	0.00	0.00	0.0%
522 Fire Control	0.00	3,843.76	(3,843.76)	0.0%

588 Prior Period Adjustment

588 10 00 10 PY Adjustments	0.00	0.00	0.00	0.0%
588 Prior Period Adjustment	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 22 63 10 Capital Apparatus	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 01 10 Transfer Out To 001	1,903,295.00	0.00	1,903,295.00	0.0%
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2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 EMS Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<hr/>				
597 Interfund Transfers				
<hr/>				
597 Interfund Transfers	1,903,295.00	0.00	1,903,295.00	0.0%
<hr/>				
Fund Expenditures:	1,903,295.00	3,843.76	1,899,451.24	0.2%
<hr/>				
Fund Excess/(Deficit):	(1,903,295.00)	73,767.68		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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201 EMS Bond Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 21 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
310 Taxes				
311 10 00 21 Property Tax	0.00	2,934.27	(2,934.27)	0.0%
310 Taxes	0.00	2,934.27	(2,934.27)	0.0%
360 Investment Interest				
361 11 00 21 Investment Interest	0.00	323.07	(323.07)	0.0%
360 Investment Interest	0.00	323.07	(323.07)	0.0%
380 Non Revenues				
388 80 00 02 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	3,257.34	(3,257.34)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service				
591 22 71 01 Bond Principal Payment	0.00	0.00	0.00	0.0%
592 22 83 01 Bond Interest Payment	0.00	0.00	0.00	0.0%
592 22 89 21 Debt Service Cost	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	3,257.34		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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401 Construction Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 41 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

360 Investment Interest

361 11 00 41 Investment Interest	0.00	673.50	(673.50)	0.0%
360 Investment Interest	0.00	673.50	(673.50)	0.0%

380 Non Revenues

388 80 00 04 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%

390 Other Revenues

391 10 00 01 Bond Proceeds	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	673.50	(673.50)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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591 Debt Service

592 22 89 00 Bond Fees	0.00	0.00	0.00	0.0%
591 Debt Service	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 22 62 01 Building Upgrade	0.00	0.00	0.00	0.0%
594 22 62 04 Capital Apparatus	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 00 01 01 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	673.50		
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2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

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501 Equipment Fund		01/01/2023 To: 12/31/2023			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 51 00 51	Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances		0.00	0.00	0.00	0.0%
310 Taxes					
311 10 00 51	Property Tax	0.00	0.00	0.00	0.0%
310 Taxes		0.00	0.00	0.00	0.0%
360 Investment Interest					
361 11 00 51	Investment Interest	0.00	0.00	0.00	0.0%
360 Investment Interest		0.00	0.00	0.00	0.0%
380 Non Revenues					
388 80 00 05	Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues		0.00	0.00	0.00	0.0%
390 Other Revenues					
395 10 00 01	Sale Of Fixed Asset	0.00	0.00	0.00	0.0%
390 Other Revenues		0.00	0.00	0.00	0.0%
397 Interfund Transfers					
397 00 00 05	Transfer In From 001	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Revenues:		0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining		
522 Fire Control					
522 50 35 51	Small Tools And Minor Equipment	0.00	0.00	0.00	0.0%
000		0.00	0.00	0.00	0.0%
522 21 35 80	SCBA BOTTLES	0.00	0.00	0.00	0.0%
021 Suppression		0.00	0.00	0.00	0.0%
522 Fire Control		0.00	0.00	0.00	0.0%
594 Capital Expenditures					
594 22 63 51	Capital Apparatus	0.00	0.00	0.00	0.0%
594 Capital Expenditures		0.00	0.00	0.00	0.0%
597 Interfund Transfers					

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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501 Equipment Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<hr/>				
597 Interfund Transfers				
<hr/>				
597 00 05 01 Transfer Out To 101	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
<hr/>				
Fund Expenditures:	0.00	0.00	0.00	0.0%
<hr/>				
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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601 Reserve Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 61 Beginning Balance	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%
360 Investment Interest				
361 11 00 61 Investment Interest	0.00	3,278.41	(3,278.41)	0.0%
360 Investment Interest	0.00	3,278.41	(3,278.41)	0.0%
380 Non Revenues				
388 80 00 06 Prior Year(s) Corrections	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers				
397 00 01 61 Transfer In From 101	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	3,278.41	(3,278.41)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers				
597 00 00 06 Transfer Out	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	3,278.41		

2023 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	7,368,899.00	30,003.92	0.4%	5,934,254.33	740,980.17	12%
004 Health Reimbursement Fund	0.00	0.00	0.0%	0.00	0.00	0%
007 Separation Fund	170,000.00	0.00	0.0%	0.00	0.00	0%
099 Imprest Fund	0.00	0.00	0.0%	0.00	0.00	0%
110 EMS Fund	0.00	77,611.44	0.0%	1,903,295.00	3,843.76	0%
201 EMS Bond Fund	0.00	3,257.34	0.0%	0.00	0.00	0%
202 Construction Bond Fund	0.00	0.00	0.0%	0.00	0.00	0%
401 Construction Fund	0.00	673.50	0.0%	0.00	0.00	0%
501 Equipment Fund	0.00	0.00	0.0%	0.00	0.00	0%
601 Reserve Fund	0.00	3,278.41	0.0%	0.00	0.00	0%
	7,538,899.00	114,824.61	1.5%	7,837,549.33	744,823.93	9.5%

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
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03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12721	03/10/2023	2023	241	665	ABADAN	3.88	STA410 PRINTER USAGE
	522 12 41 00	Contract Services		001 000 522	General Fund	3.88	STA410 PRINTER USAGE
Invoice							
	AR219163					3.88	STA410 PRINTER USAGE
12722	03/10/2023	2023	242	829	AT&T MOBILITY	88.06	FIRSTNET
	522 12 42 10	Cellular Phone Service		001 000 522	General Fund	88.06	FIRSTNET
Invoice							
	X02192023					88.06	FIRSTNET
12753	03/10/2023	2023	243	42	BENTON RURAL ELECTRIC	6,013.91	ELECTRICITY
	522 50 47 10	Electricity		001 000 522	General Fund	2,591.82	STA420-172850825
	522 50 47 10	Electricity		001 000 522	General Fund	1,081.28	STA410-31760125
	522 50 47 10	Electricity		001 000 522	General Fund	66.29	WELL-34400
	522 50 47 10	Electricity		001 000 522	General Fund	365.54	SHOP-602700
	522 50 47 10	Electricity		001 000 522	General Fund	1,908.98	STA430-892000
Invoice							
	02282023					6,013.91	ELECTRICITY
12723	03/10/2023	2023	244	50	BOUND TREE MEDICAL	985.16	EMS SUPPLIES
	522 70 31 00	Expendable Supplies - EMS		001 000 522	General Fund	985.16	EMS SUPPLIES
Invoice							
	84855352					985.16	EMS SUPPLIES
12724	03/10/2023	2023	245	51	BRASHEAR ELECTRIC	199.52	LABOR FOR SHORELINE BREAKER REPLACEMENT
	522 50 48 00	Repair & Maint. - Facilities		001 000 522	General Fund	199.52	LABOR
Invoice							
	38310					199.52	LABOR FOR SHORELINE BREAKER REPLACEMENT
12725	03/10/2023	2023	246	921	CASCADE NATURAL GAS	401.59	NATURAL GAS
	522 50 47 20	Water/Sewer/Natural Gas		001 000 522	General Fund	401.59	NATURAL GAS

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
Page: 2

03/10/2023 To: 03/10/2023

Accts Pay #	Year	Trans	Vendor ID	Vendor	Amount	Memo
Invoice						
		02142023			401.59	NATURAL GAS
12726	03/10/2023	247	481	CHARTER COMMUNICATIONS	47.44	STA 420 TV
	522 12 41 00	Contract Services	001 000 522	General Fund	47.44	STA 420 TV
Invoice						
		0006816021423			47.44	STA 420 TV
12727	03/10/2023	248	481	CHARTER COMMUNICATIONS	469.93	STA 410/420 INTERNET
	522 12 41 00	Contract Services	001 000 522	General Fund	469.93	STA 410/420
Invoice						
		0000140020723			469.93	STA 410/420 INTERNET
12738	03/10/2023	249	70	COLUMBIA BASIN COLLEGE	355.10	ALS OTEP AMMANN, PUTZ, LONGIE, ROGERS
	522 45 43 20	Registration Fees(Operations)	001 000 522	General Fund	355.10	ALS OTEP (4)
Invoice						
		MSC-0000015983			355.10	ALS OTEP AMMANN, PUTZ, LONGIE, ROGERS
12739	03/10/2023	250	509	HUGHES FIRE EQUIPMENT INC.	13,571.73	MAINT. APP15, APP44, APP45, APP47, APP48
	522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund	13,571.73	APP15, 44, 45, 47, 48 MAINT
Invoice						
		588708			11,857.90	APP15 MAINT
		587899			402.33	APP44 MAINT
		587900			429.68	APP45 MAINT
		588172			368.90	APP47 MAINT
		588171			512.92	APP48 MAINT
12728	03/10/2023	251	876	ISOUTSOURCE	6,337.99	BLOCK SUPPORT/MONITORING
	522 12 41 00	Contract Services	001 000 522	General Fund	6,337.99	BLOCK SUPPORT/MONITORING
Invoice						
		CW277010			1,337.99	MONITORING
		CW277576			5,000.00	BLOCK SUPPORT

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
Page: 3

03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12729	03/10/2023	2023	252	902	KENT D BRUCE CO	230.06	LENSCAP/LIGHTS
	522 60 35 00	Tools & Equipment - Automotiv	001 000 522	General Fund		230.06	LENSCAP/LIGHTS
Invoice							
	12976					230.06	LENSCAP/LIGHTS
12730	03/10/2023	2023	253	187	LIFE ASSIST	764.02	EMS SUPPLIES
	522 70 31 00	Expendable Supplies - EMS	001 000 522	General Fund		764.02	EMS SUPPLIES
Invoice							
	1291527					764.02	EMS SUPPLIES
12731	03/10/2023	2023	254	1006	MERCURY MEDICAL	870.68	VIDEO BLADES (10)
	522 70 31 00	Expendable Supplies - EMS	001 000 522	General Fund		870.68	VIDEO BLADES (10)
Invoice							
	160973					870.68	VIDEO BLADES (10)
12747	03/10/2023	2023	255	826	NRS	195.55	DRY SUITE REPAIRS
	522 21 48 00	Equipment Repair & Maint	001 000 522	General Fund		195.55	DRY SUITE REPAIRS
Invoice							
	1355978					195.55	DRY SUITE REPAIRS
12733	03/10/2023	2023	256	535	O'REILLY AUTO PARTS	40.20	DEF
	522 60 32 00	Fuels	001 000 522	General Fund		40.20	DEF
Invoice							
	3707-378693					40.20	DEF
12732	03/10/2023	2023	257	702	ON SCENE MEDICAL	5,315.00	PHYSICALS (5)
	522 20 24 10	Physicals/Innoculation	001 000 522	General Fund		5,315.00	PHYSICALS (5)
Invoice							
	2589					5,315.00	PHYSICALS (5)
12748	03/10/2023	2023	257	702	ON SCENE MEDICAL	1,468.00	PHYSICAL

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
Page: 4

03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
522 20 24 10	Physicals/Innoculation	001 000 522	General Fund			1,468.00	PHYSICAL
Invoice							
2620						1,468.00	PHYSICAL
12749 03/10/2023	2023	258	824	PALADIN BACKGROUND		72.00	BACKGROUND
522 12 44 00	Advertising/Notices/Recruiting	001 000 522	General Fund			72.00	BACKGROUND
Invoice							
3784						72.00	BACKGROUND
12740 03/10/2023	2023	259	833	RINGOLDE		163.05	SEW VELCO ON NETTING
522 60 48 00	Repair & Maint. - Automotive	001 000 522	General Fund			163.05	SEW VELCO ON NETTING
Invoice							
5295						163.05	SEW VELCO ON NETTING
12750 03/10/2023	2023	259	833	RINGOLDE		77.45	SEW ON PATCHES
522 20 28 00	Uniforms (All Non-PPE)	001 000 522	General Fund			77.45	SEW ON PATCHES
Invoice							
5294						77.45	SEW ON PATCHES
12734 03/10/2023	2023	260	293	SEA WESTERN		2,635.54	GLOVES (30)
522 21 28 20	PPE - Protective Clothing	001 000 522	General Fund			2,635.54	GLOVES (30)
Invoice							
20694						2,635.54	GLOVES (30)
12751 03/10/2023	2023	260	293	SEA WESTERN		1,151.70	PANTS & HEM (4)
522 20 28 00	Uniforms (All Non-PPE)	001 000 522	General Fund			1,151.70	PANTS & HEM (4)
Invoice							
21594						1,151.70	PANTS & HEM (4)
12752 03/10/2023	2023	261	322	STAPLES ADVANTAGE		283.02	STATION SUPPLIES
522 50 31 00	Expendable Supplies -Facilities	001 000 522	General Fund			283.02	SUPPLIES

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
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03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12736 03/10/20232023							
	262	2023	262	625	STERICYCLE	153.36	EMS WASTE DISPOSAL
522 70 41 10	Contract Services - EMS	001 000 522	General Fund			153.36	EMS WASTE DISPOSAL
12737 03/10/20232023							
	263	2023	263	866	TELEFLEX	1,115.50	EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS	001 000 522	General Fund			1,115.50	EMS SUPPLIES
12741 03/10/20232023							
	264	2023	264	729	TOTAL ENERGY MANAGEMENT	12,797.26	HEAT PUMP & AIR HANDLER INSTALL
522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund			12,797.26	HEAT PUMP & AIR HANDLER
12742 03/10/20232023							
	265	2023	265	347	US LINEN & UNIFORM	392.90	MAT SERVICE
522 50 48 00	Repair & Maint. - Facilities	001 000 522	General Fund			392.90	MAT SERVICE
12743 03/10/20232023							
	266	2023	266	465	VERIZON WIRELESS	928.18	CELL SERVICE
522 12 42 10	Cellular Phone Service	001 000 522	General Fund			928.18	CELL SERVICE

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
Page: 6

03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
12754	03/10/2023	2023	267	1007	VISION ENGRAVING SYSTEMS	8,909.17	ENGRAVER, TRNG & ACCESSORIES
	522 20 35 00	Tools & Equipment		001 000 522	General Fund	8,909.17	ENGRAVER
Invoice							
	125019					8,909.17	ENGRAVER, TRNG & ACCESSORIES
12755	03/10/2023	2023	268	817	VOYAGER	3,000.00	FUEL
	522 60 32 00	Fuels		001 000 522	General Fund	3,000.00	FUEL
Invoice							
	032023					3,000.00	FUEL
12746	03/10/2023	2023	269	362	WA FIRE CHIEFS	425.00	EMS CLASS-BORSCHOWA
	522 45 43 23	Registration Fees(EMS)		001 000 522	General Fund	425.00	EMS CLASS
Invoice							
	1427					425.00	EMS CLASS-BORSCHOWA
12744	03/10/2023	2023	270	907	ZIPLY FIBER	241.31	DEDICATED PHONE LINE-53018-5
	522 12 42 00	Phone Service		001 000 522	General Fund	241.31	DEDICATED PHONE LINE
Invoice							
	021023					241.31	DEDICATED PHONE LINE-53018-5
12745	03/10/2023	2023	271	907	ZIPLY FIBER	226.51	DEDICATED PHONE LINES-41321-5
	522 12 42 00	Phone Service		001 000 522	General Fund	226.51	DEDICATED PHONE LINES
Invoice							
	021323					226.51	DEDICATED PHONE LINES-41321-5
Fund						Total:	69,929.77
001 General Fund							69,929.77

ACCOUNTS PAYABLE PAID

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 15:26:00 Date: 03/01/2023
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03/10/2023 To: 03/10/2023

Accts Pay #	Paid On	Year	Trans	Vendor ID	Vendor	Amount	Memo
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We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.



**BENTON COUNTY FIRE PROTECTION
DISTRICT # 4**

SOG #1013

Ride-Along Program

Page 1 of 11

1. Purpose

1.1. The purpose of this guide is to establish the general model for scheduling, controlling, and conducting ride-alongs.

2. Scope

2.1. This guide applies to all District members and to participants of the Ride-Along Program.

3. Responsibilities

3.1. Shift officers ensure paperwork is completed prior to starting the ride-along.

4. Revision Summary

Revision Date	Description
7/3/19	Replaces Rule #06-31 (Riders and Observers), adds the required forms as an attachment, adds an additional form describing what a participant may be exposed to, adds a required criminal background report for participants once per year, adds a tracking system for participants, allows Conditional Volunteers same exceptions as EMS students, specifically addresses rules for minors.
3/3/2023	Changes minimum age for ride-alongs to 18, unless participant is part of an approved program.

5. Definitions

5.1. Ride-along – An opportunity given to citizens (including volunteer or career applicants), high school students in the Tri-Tech Skills program, firefighters from other agencies, and paramedic/EMT students to ride-along with Benton County Fire District #4 (BCFD4) personnel when responding to real emergencies and interacting with the community.

6. Guidelines

6.1. Ride-alongs should NOT be scheduled with less than 24-hour notice to allow for paperwork completion and scheduling approvals and notifications.

6.1.1. Shift officers can make exceptions on a case-by-case basis for walk-ins.

6.2. Personnel scheduling a ride-along should:

6.2.1. Provide notification to the officers of the affected shift, via email, as soon as reasonably possible.

6.2.2. Submit any completed paperwork to the affected shift officer.

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Ride-Along Program

Page 2 of 11

6.2.3. Add ride-along participant's name and contact information to event calendars (i.e., Public Calendar, CrewSense, or other District calendar software).

6.3. Participants are responsible for bringing meals or can arrange to buy-in for meals with the shift officer.

6.4. Ride-alongs may be cancelled with little or no notice based on operational needs.

6.5. Shift officers submit completed paperwork to the ride-along program manager.

6.6. Participants failing to follow Dress and Appearance (Section 7) or Rules of Conduct (Section 8) may be asked to leave and to reschedule the ride-along.

7. Dress and Appearance

7.1. Participant shall be neat and clean in appearance. Personal hygiene and grooming must be acceptable to the shift officer.

7.2. The following clothing items are prohibited:

- Open toe shoes
- Sandals
- High heels
- Shorts
- Tank tops
- Garments with pictures, writing, or messages except as allowed in 7.5 below.
- Garments that are excessively loose

7.3. Loose jewelry (normal fitting rings and watches are acceptable).

7.4. Long hair shall be pulled back and tied so as not to interfere with activities.

7.5. Conditional Volunteers and EMS student ride-alongs may wear agency uniforms with prior approval.

8. Rules of Conduct

8.1. Participants must conduct themselves in a manner that will not interfere with District operations.

8.2. Participants must act in a manner which reflects a positive image of the District.

8.3. Ride-along time should be scheduled between 0800 and 1800 and may be extended by the shift officer on a case-by-case basis.

8.3.1. Conditional Volunteers and EMS students may schedule time, as necessary, to meet individual program needs.

8.4. The number of ride-alongs should be limited to one per month unless prior arrangements have been made with the Fire Chief or designee.

8.5. Participants are encouraged to ask questions, but at appropriate times.

8.6. No firearms or other weapons may be brought onto District property or carried during the ride-along.

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Ride-Along Program

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8.7. No alcoholic beverages or drugs are allowed on the premises. The smell of alcoholic beverages, marijuana, etc., on the breath will prohibit participation in the program.

8.8. Use of tobacco products is not permitted in any station or vehicle.

8.9. Participants are prohibited from taking pictures or using a video or audio recording device while on the scene of an incident.

8.9.1. Photos and recordings of non-incident activities require approval of the shift officer.

8.9.2. Media ride-alongs are handled separately by the Fire Chief or designee.

8.10. Participants must be at least 18 years old, unless the participant is part of the Conditional Volunteer Program or a volunteer applicant.

8.11. Ride-along length should be limited to no more than eight hours per day.

9. Ride-Along Participant Tracking and Criminal Background Report

9.1. Complete the Criminal Background Report as follows:

9.1.1. Have the participant sign the "Acknowledgement and Authorization for Background Check" AND the "Disclosure Regarding Background Investigation" found in Attachment 1.

9.1.2. If the participant is a minor, have a parent/guardian also sign an "Acknowledgement and Authorization for Background Check" form found in Attachment 1.

9.1.3. Have signed forms submitted to the District background investigation company.

9.1.4. Attach returned Criminal Background Report to the Ride-Along packet.

9.2. Update the Ride-Along Participant Tracking Spreadsheet.

9.2.1. Ensure the Ride-Along Participant Tracking spreadsheet contains the most recent information regarding the participant. The spreadsheet contains the following information, at a minimum, and is located on the Public Server in the Forms\Ride Along folder:

9.2.1.1. Participants name.

9.2.1.2. Date of last Criminal Background Report.

9.2.1.2.1. If the Criminal Background Report is greater than one year old, then ensure an updated report is completed according to Section 9.1.

9.2.1.3. Location or link to criminal background report.

9.2.1.4. Date of ride-along.

10. Documentation

10.1. The following items are required prior to starting a ride-along for EACH participant (all forms or reports can be found on the District server or printed from the attachment of this guide):

10.1.1. Signed Ride-Along Checklist.

10.1.2. Signed Confidentiality Agreement.

10.1.3. Signed Hold Harmless Agreement.

10.1.4. If participant is a minor, signed Minor Release form.

10.1.5. Signed Activities Description.

**SOG #1013
Ride-Along Program**

10.1.6. Copy of report from Office of Inspector General Exclusions Database run (see checklist for more information).

10.1.7. Copy of Criminal Background Report, completed within the last year, from a District chosen background investigator.

Adopted by Fire Chief

Signed by Fire Chief:

Printed _____

Signed _____

Effective Date: _____

Supersedes Date: 7/29/2019

SOG #1013
Ride-Along Program

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Attachment 1, Page 1 of 7

Participants name: _____

Ride-Along Check List (Adult)

_____ Confidentiality Signed

_____ Hold Harmless Signed

_____ Activities Description Signed

_____ Copy of OIG Exclusions Database Run <https://exclusions.oig.hhs.gov/>

_____ Copy of Criminal Background Report

Ride-Along Check List (Minor)

_____ Confidentiality Signed

_____ Hold Harmless Signed

_____ Activities Description Signed

_____ Minor Release Signed by a Guardian

_____ Copy of OIG Exclusions Database Run <https://exclusions.oig.hhs.gov/>

_____ Copy of Criminal Background Report

Officer on Duty Name: _____

Officer on Duty Signature: _____

Date: _____

**SOG #1013
Ride-Along Program**

Attachment 1, Page 2 of 7

**BENTON COUNTY FIRE DISTRICT #4
CONFIDENTIALITY AGREEMENT**

During your activities at Benton County Fire District #4 (BCFD #4) you may have access to information which is confidential. Law does not permit disclosure of confidential information.

Confidential information includes, but is not limited to:

- Medical and certain other personal information about patients in verbal, written and electronic form.
- Medical personnel and certain other information about employees in verbal, written and electronic form.
- Committee proceedings in verbal, written and electronic form.
- BCFD #4 financial and operating data in verbal, written and electronic form.
- Reports, policies and procedures, marketing or financial information, business and strategic plans, minutes, electronic mail and other private or sensitive information related to the business or services of BCFD #4 in verbal, written and electronic form.

By my signature, I _____ **(print name)** certify that I have been informed of and understand my responsibility in maintaining the confidentiality of all patients, personnel, and BCFD #4 information. I have read and agree to be bound by the conditions contained in this agreement. I understand that failure to comply may subject me to disciplinary action up to and including termination, and the possibility of legal action.

Signature

Date

**SOG #1013
Ride-Along Program**

Attachment 1, Page 3 of 7

Hold Harmless Agreement

Whereas, the undersigned being over the age of eighteen (18) has made a voluntary written request for permission to ride as a guest or observer in an ambulance or fire apparatus at a time when such vehicle is operated and manned by members of the Benton County Fire District #4 and

Whereas, the undersigned acknowledges that the work and activities of said Fire District are inherently dangerous, involving possible risk of injury, damage, expense or loss to person and property.

Now therefore, be it understood that the undersigned hereby agrees that the Benton County Fire District #4, any member of the Fire District, the driver or owner of any automobile owned or operated by, or in the service, each of them shall not be held liable, or responsible under any circumstances whatsoever by the undersigned, his estate or heirs for any injury, damage, expenses or loss to the person or property of the undersigned, incurred while riding as a guest or observer in any Fire District vehicle or while accompanying a member of said Fire District during the active performance of his official duties as an ambulance or fire apparatus operator.

Name of Participant: _____

Signature of Participant: _____

Name of Guardian (if participant is <18 years of age): _____

Signature of Guardian (if participant is <18 years of age): _____

Emergency Contact Name and Phone Number: _____

Date: _____

SOG #1013
Ride-Along Program

Attachment 1, Page 4 of 7

Activities Description

The BCFD4 Ride-Along Program is designed to provide an opportunity for citizens, students, and potential volunteer or career responders to work alongside the crews during a normal day of work. The program provides the public and students the opportunity to observe activities of fire and EMS services to gain a better understanding of the duties and responsibilities for fire and EMS personnel. Because we cannot determine the types or numbers of incidents that may occur, we cannot provide any guarantees in that area. The crews for the day will do their best to include participants in the day's activities and provide many opportunities to allow for questions and provide detailed explanations.

Because we may respond to any number of incidents, it is possible that participants may witness things that may be disturbing or upsetting to some. While we will do what can to shield participants from harm, our focus must be first on the safety of our staff and the participants, and then on the care and service we provide to those who call for help. In addition, we will take reasonable care to prevent the ride-along participant from becoming physically involved in or assisting in the following types of incidents:

- Crime scenes
- Violent patients
- Patients with known infectious disease
- Fireground operations
- Situations involving or likely to involve the display or use of a firearm
- Other activities or situations that is likely to increase the participant's risk of exposure

Please understand that it is our goal to provide a safe and fun learning environment for all participants in the BCFD4 Ride-Along Program.

Name of Participant: _____

Signature of Participant: _____

Name of Guardian (if participant is <18 years of age): _____

Signature of Guardian (if participant is <18 years of age): _____

Date: _____

**SOG #1013
Ride-Along Program**

Attachment 1, Page 5 of 7 (required if participant is a minor)

MINOR RELEASE

In consideration of the enrollment of my child, _____, DOB¹ _____ in the Ride-along program with Benton County Fire Protection District No. 4, the undersigned, parents or guardians of such child, consent to my child's participation in the program and release and hold harmless Benton County Fire Protection District No. 4, its commissioners, agents, officers and employees of and from any and all liability, claims, demands, actions, and causes of action arising out of or related to any injury, including death, that may be sustained by our child or to any loss or damage to any property of our child while participating in the Ride-along program with the District.

The undersigned are aware of the risks and hazards inherent in participating in the Ride-along program as such participation may include riding in emergency vehicles and in being present at medical or fire incidents. The undersigned hereby voluntarily elect to permit our child to participate in the Ride-along program and assume all risks that may be associated with such activity.

This release shall be binding upon the heirs and personal representative of the undersigned.

If any provision or portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remaining provisions shall remain in full force and effect.

I represent that I am the parent and/or legal guardian of such child; I accept responsibility for all the child's medical expenses incurred in connection with participation in the program; I agree to indemnify the released parties for any and all claims whatsoever brought by the child; and I agree to indemnify the released parties for any and all claims whatsoever brought by a third party arising out of the child's conduct.

I HAVE READ THE ABOVE WAIVER AND RELEASE, UNDERSTAND THAT I MAY GIVE UP SUBSTANTIAL RIGHTS BY SIGNING IT AND SIGN IT VOLUNTARILY WITHOUT INDUCEMENTS.

I HAVE READ AND UNDERSTAND THE ABOVE WAIVER

Dated _____, 20____.

Parent/Guardian

Name

Signature

¹ Per Washington State Archives under GS50-06C-35, Permission for minors to participate, the document must be retained for 3 years after the individual reaches age 18.

**SOG #1013
Ride-Along Program**

Attachment 1, Page 6 of 7 (required if participant is a minor)



Benton County Fire Protection District No. 4

ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK

I acknowledge receipt of the separate document entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by Benton County Fire Protection District #4 ("Employer") at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Background Screeners of America, 18344 Oxnard Street, Suite 101, Tarzana, CA 91356; Tel. # 1.877.251.5656; www.backgroundscreenersofamerica.com** and/or Employer. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

Washington State applicants only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

BACKGROUND INFORMATION

Last Name: _____ First: _____ Middle: _____

Other Names/Alias: _____

Social Security* #: _____ Date of Birth _____

Driver's License # _____ State of Driver's License*: _____

Present Address: _____ Phone Number: _____

City/State/Zip: _____

E-mail: _____

*This information will be used for background screening purposes only and will not be used as hiring criteria.

Signature: _____ Date: _____



Benton County Fire Protection District No. 4

Attachment 1, Page 7 of 7 (required if participant is a minor)

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Benton County Fire Protection District #4 ("the Company") may obtain information about you from a third-party consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living. These reports may contain information regarding your, criminal history, social security verification, motor vehicle records ("driving records"), or other background checks.

You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you and to request a copy of your report. These searches will be conducted by **Background Screeners of America, 18344 Oxnard Street, Suite 101, Tarzana, CA 91356; Tel. # 1.877.251.5656; www.backgroundscreenersofamerica.com**. The scope of this disclosure allows the Company to obtain consumer reports now and throughout the course of your employment for an employment purpose to the extent permitted by law.

Signature: _____

Date: _____



Slita,

I am writing in response to your request for a brief summary of what has occurred. A levy error was discovered for Benton County Fire District #4 ("Fire 4") EMS for the 2023 tax year. As a result of a clerical error, the Fire 4 EMS levy lid lift that was passed in 2022 was not included on the taxes assessed for 2023. This resulted in an under-levy of \$470,490.63.

We have been in communication with the Washington State Department of Revenue to determine how to proceed. When an under-levy occurs, Washington law provides at RCW 84.52.085(1) that the remedy is an adjustment in the following year(s) taxes to recover the money omitted as a result of the under-levy. Fire 4 may wish to spread the levy error correction over three years, and we will work with you to consider the options provided by statute.

Best Regards,

A handwritten signature in blue ink that reads "Danielle Hayes".

Danielle Hayes
Chief Deputy Assessor