



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

January 18th, 2024
2604 Bombing Range Rd, West Richland, WA.99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 1/18/2024
- Approval of Regular Meeting Minutes dated 1/4/2024
- Approval and pay:

- 13th Month Expenditures:

522 Fire Control	36,536.05
<u>001 General Fund 6841</u>	<u>36536.05</u>

522 Fire Control	2338.41
<u>110 EMS Fund 6848</u>	<u>2338.41</u>

- 2024 Expenditures

522 Fire Control	81,338.70
<u>001 General Fund 6841</u>	<u>81,338.70</u>

522 Fire Control	110.07
<u>110 EMS Fund 6848</u>	<u>110.07</u>

- EFT

522 Fire Control	258,380.76
<u>001 General Fund 6841</u>	<u>258,380.76</u>

Grand Total \$339,829.50

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minutes per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- 2023 Budget Amendment

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- January 23rd, 2024 Legislation Day in Olympia

CORRESPONDENCE

OPERATION PROGRAM UPDATES

UNFINISHED BUSINESS

NEW BUSINESS

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:



PAUL CARLYLE, FIRE CHIEF 1/18/2024



MICHAEL VAN BEEK, COMMISSIONER 01/18/24



GARRETT GOODWIN, COMMISSIONER 01/18/2024



FRED BRINK, COMMISSIONER 01/18/24



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

January 4th, 2024
2604 Bombing Range Rd, West Richland, WA.99353

CALL MEETING TO ORDER

- The meeting was called to order at 1700 by Commissioner Goodwin.

PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Commissioner Van Beek

ADDITION TO THE AGENDA

- Personnel Action

THOSE PRESENT:

Commissioner Garrett Goodwin
Commissioner Fred Brink
Commissioner Michael Van Beek
Fire Chief Paul Carlyle
Captain Tom Harper
Captain Bonnie Rogers
Lieutenant James Longie

Paramedic Brian Wakeman
Paramedic Josh Ammann
Paramedic Brad Andrews
Paramedic Kailee Garrison
Firefighter Amanda DeRitis
Firefighter Jaron Gibson
Firefighter Clayton Whitby

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Public Comments
- Approval of the Agenda dated 1/4/2024.
- Approval of Regular Meeting Minutes dated 12/18/2023.
- Approval and pay:

- 13th Month Expenditures:

522 Fire Control	52,829.29
<u>001 General Fund 6841</u>	<u>52,829.29</u>

522 Fire Control	869.33
<u>110 EMS Fund 6848</u>	<u>869.33</u>

- 2024 Expenditures

522 Fire Control	20,731.27
<u>001 General Fund 6841</u>	<u>20,731.27</u>

522 Fire Control 0.00
110 EMS Fund 6848 0

Grand Total \$74,429.89

- Commissioner Fred Brink moved to approve the financial review and Consent Agenda as presented. Commissioner Michael Van Beek seconded. The motion carried.

RESOLUTIONS/MOTIONS Public comments are limited to three (3) minutes per speaker per topic. The board allows public comments orally or via written testimony prior to the meeting.

- GESA Account authorization to move Advance Travel account.
 - Commissioner Brink made a motion to move the Advance Travel Account to GESA. Commissioner VanBeek seconded; motion carried.
- US BANK Advanced Travel account closure
 - Commissioner Brink made a motion to close the US Bank advanced Travel Account and transfer the funds to a new Advanced Travel Account at GESA. Commissioner Van Beek seconded; motion carried.

DISTRICT REPORTS

- Union Report- Captain Harper reported the local met to review timecards. He thanked the commissioners and chief for allowing the staff to meet. Harper reported he was reelected as executive board member and Firefighter Estrella was elected as a trustee.
- Volunteer Report
 - no report
- Logistics Report
 - no report
- City Liaison Report
 - no report
- Commissioner's Report
 - no report
- Fire Chief's Report
 - Due to the holiday and annual leave, there were limited meetings.
 - Attended the District Chiefs Meeting.
 - i. Mostly a retirement gathering for Fire Chief George Moon of BCFD5 who retired on 12/31/2023.
 - ii. His replacement has not been appointed.
 - Attended the Liz Loomis meeting.
 - i. Worked on action items.
 - ii. There will be an emphasis placed on public education about discarding warm/hot items in garbage cans as we have seen an increase in garbage truck fires.
 - Still working on items for the audit with an entrance conference tomorrow 1/5/2024 at 1300 hours. Chief Carlyle requested one Commissioner be present for this meeting if possible. Commissioner Brink stated he would be able to attend.
 - Have been working with Local 1052 representatives as multiple payroll mistakes have been identified. Currently all career staff are reviewing timecards and paystubs for the last year. More to follow

- Chief Carlyle expressed thank you to B shift and their staffing model. They were able to staff all three stations for the last two days and this has been beneficial with multiple calls occurring at the same time.
- District Secretary's Report
 - Legislation Day is January 23rd in Olympia, WA.

OPEN FORUM DISCUSSION

- None

IMPORTANT DATES

- January 23, 2024 Legislation Day in Olympia

CORRESPONDENCE

- Benton County Auditor's Office, jurisdictional information confirmation
- Benton County Assessor Final 2024 Tax Valuations
- Thank you from a citizen for crew's life saving measures.

OPERATION PROGRAM UPDATES

- No report.

UNFINISHED BUSINESS

- No unfinished business

NEW BUSINESS

- Personnel Action
 - Executive session was requested for fifteen (15) minutes under RCW 42.30.110(1)(g) to include the three Commissioners and Fire Chief Carlyle with possible action to follow.
 - The executive session started at 1715 hrs.
 - Regular meeting resumed at 1730 hrs. attendees returned.
 - Commissioner Goodwin made a motion, "I move to terminate Slita SuperAwesome's employment contract pursuant to the Termination without Cause Section of the Agreement and authorize Fire Chief Paul Carlyle to take all necessary actions to implement the termination consistent with the contractual requirements." Commissioner Brink seconded; motion carried.

AGENDA ITEMS FOR NEXT MEETING

- None

EXECUTIVE SESSION

- None

ADJOURNMENT:

- The meeting was adjourned at 1732.

Attested:

 1/18/2024
PAUL CARLYLE, FIRE CHIEF

 01/18/24
MICHAEL VAN BEEK, COMMISSIONER

 01/18/24
GARRETT GOODWIN, COMMISSIONER

 01/18/24
FRED BRINK, COMMISSIONER

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 19:09:58 Date: 01/17/2024

01/26/2024 To: 01/26/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
44	01/26/2024	Payroll	6841	846	CONNOR L OVERSON	1,019.54	Dec Pay FLSA 11/13-12/31
60	01/26/2024	Payroll	6841	864	AFLAC	53.79	Pay Cycle(s) 01/26/2024 To 01/26/2024 - AFLAC
61	01/26/2024	Claims	6841	865	AMAZON	305.51	W-2 TAX FORMS/ENVELOPS; SOAP DISPENSERS
62	01/26/2024	Payroll	6841	866	BENTON COUNTY 4 BENEVOLENT FUND	53.00	Pay Cycle(s) 01/26/2024 To 01/26/2024 - Benevolent Fund
63	01/26/2024	Claims	6841	867	BOARD FOR VOLUNTEER FIREFIGHTERS	2,730.00	REMITTANCE
64	01/26/2024	Claims	6841	868	CHARTER COMMUNICATIONS	469.93	STA410/420 INTERNET
65	01/26/2024	Claims	6841	869	CITY OF RICHLAND	9,250.00	DISPATCH SERVICES
66	01/26/2024	Payroll	6841	870	DIMARTINO	1,603.45	Pay Cycle(s) 01/26/2024 To 01/26/2024 - LT Disab- Life
67	01/26/2024	Claims	6841	871	ELLERD, HULTGRENN, & DAHLHAUSER LLP	193.04	PUBLICATIONS: TRI-CITY HERALD NOTICE
68	01/26/2024	Payroll	6841	872	EMPLOYMENT SECURITY- PFML	534.52	Pay Cycle(s) 01/26/2024 To 01/26/2024 - LTC
69	01/26/2024	Claims	6841	873	ENDURIS	372.00	AUTO PHYSICAL DAMAGE INSURANCE
70	01/26/2024	Claims	6841	874	FIRE 4 ADVANCED TRAVEL	434.95	WFC LEGISLATIVE DAY-BRINK
71	01/26/2024	Claims	6841	875	FIRE DISTRICT #1	1,531.53	MPD ASSESSMENT
72	01/26/2024	Claims	6841	876	HUGHES FIRE EQUIPMENT INC.	2,448.67	APP 47 SERVICE
73	01/26/2024	Payroll	6841	877	IAFF LOCAL 1052	4,025.92	Pay Cycle(s) 01/26/2024 To 01/26/2024 - Union Dues
74	01/26/2024	Claims	6841	878	LIFE ASSIST	1,903.57	EMS SUPPLIES; EMS SUPPLIES
75	01/26/2024	Claims	6841	879	STAPLES ADVANTAGE	829.08	PAPER TOWELS; OFFICE CHAIRS (4)
76	01/26/2024	Claims	6841	880	STATE AUDITOR'S OFFICE	5,892.60	ACCOUNTABILITY AND FINANCIAL AUDIT
77	01/26/2024	Claims	6841	881	TRI-COUNTY FIRE COMMISSIONERS ASSOCIATIO	50.00	2024 ANNUAL FEE
78	01/26/2024	Payroll	6841	882	TRUSTEED PLANS SERVICE CORPORATION	37,765.24	Pay Cycle(s) 01/26/2024 To 01/26/2024 - Medical Insurance; Pay Cycle(s) 01/26/2024 To 01/26/2024 - Dental Insurance
79	01/26/2024	Claims	6841	883	US BANK	6,266.43	VISA-BENITZ; VISA-BORSCHOWA; VISA-BRADLEY; VISA-CARLYLE; VISA-HARPER; VISA-LONGIE; VISA-NEWTON; VISA-SHANNON
80	01/26/2024	Claims	6841	884	WA FIRE CHIEFS	40.00	2024 LEGISLATIVE DAY REGISTRATION - BRINK
81	01/26/2024	Payroll	6841	885	WA STATE SUPPORT REGISTRY	571.00	Pay Cycle(s) 01/26/2024 To 01/26/2024 - Child Support- WA
82	01/26/2024	Payroll	6841	886	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMEN	3,600.00	Pay Cycle(s) 01/26/2024 To 01/26/2024 - MERP
						81,833.70	
001 General Fund 6841						110.07	
110 EMS Fund 6848						32,717.31	Claims:
						81,943.77	Payroll:
							49,226.46

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 19:09:58 Date: 01/17/2024

01/26/2024 To: 01/26/2024

Page: 2

Trans Date Type Acct # War # Claimant Amount Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners 

Approval Date 1/18/2024

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 19:08:52 Date: 01/17/2024

01/25/2024 To: 01/26/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
11	01/26/2024	Payroll	6841	EFT	JOSHUA AMMANN	5,897.68	Dec Pay FLSA 11/13-12/31
12	01/26/2024	Payroll	6841	EFT	BRADLEY E ANDREWS	6,326.94	Dec Pay FLSA 11/13-12/31
13	01/26/2024	Payroll	6841	EFT	CORAL L BEARS	858.85	Dec Pay FLSA 11/13-12/31
14	01/26/2024	Payroll	6841	EFT	BONNIE M BENITZ	8,638.80	Dec Pay FLSA 11/13-12/31
15	01/26/2024	Payroll	6841	EFT	KATHERINE J BENITZ	44.32	Dec Pay FLSA 11/13-12/31
16	01/26/2024	Payroll	6841	EFT	CHERYL A BOOTH	2,217.70	Dec Pay FLSA 11/13-12/31
17	01/26/2024	Payroll	6841	EFT	DANA M BORSCHOWA	33.25	Dec Pay FLSA 11/13-12/31
18	01/26/2024	Payroll	6841	EFT	MATTHEW J BORSCHOWA	10,098.58	Dec Pay FLSA 11/13-12/31
19	01/26/2024	Payroll	6841	EFT	FREDERICK T BRINK	527.70	Dec Pay FLSA 11/13-12/31
20	01/26/2024	Payroll	6841	EFT	ED R CARAWAY	83.11	Dec Pay FLSA 11/13-12/31
21	01/26/2024	Payroll	6841	EFT	PAUL E CARLYLE	8,558.23	Dec Pay FLSA 11/13-12/31
22	01/26/2024	Payroll	6841	EFT	AMANDA K DERITIS	3,760.69	Dec Pay FLSA 11/13-12/31
23	01/26/2024	Payroll	6841	EFT	MONTE R ELMORE	113.36	Dec Pay FLSA 11/13-12/31
24	01/26/2024	Payroll	6841	EFT	MANUEL I ESTRELLA	6,604.71	Dec Pay FLSA 11/13-12/31
25	01/26/2024	Payroll	6841	EFT	CODY R FLOWERS	4,647.88	Dec Pay FLSA 11/13-12/31
26	01/26/2024	Payroll	6841	EFT	KEVIN G GAIDOS	5,880.36	Dec Pay FLSA 11/13-12/31
27	01/26/2024	Payroll	6841	EFT	KAILEE M GARRISON-EHREDT	4,853.06	Dec Pay FLSA 11/13-12/31
28	01/26/2024	Payroll	6841	EFT	JARON D GIBSON	886.56	Dec Pay FLSA 11/13-12/31
29	01/26/2024	Payroll	6841	EFT	GARRETT S GOODWIN	767.13	Dec Pay FLSA 11/13-12/31
30	01/26/2024	Payroll	6841	EFT	REX J GREEN	63.50	Dec Pay FLSA 11/13-12/31
31	01/26/2024	Payroll	6841	EFT	DAWSEN O HALL	914.26	Dec Pay FLSA 11/13-12/31
32	01/26/2024	Payroll	6841	EFT	THOMAS R HARPER	6,823.53	Dec Pay FLSA 11/13-12/31
33	01/26/2024	Payroll	6841	EFT	KYLE C HART	4,943.39	Dec Pay FLSA 11/13-12/31
34	01/26/2024	Payroll	6841	EFT	TREVOR B HEINKEL	871.78	Dec Pay FLSA 11/13-12/31
35	01/26/2024	Payroll	6841	EFT	NATANIA M JOHNSTON	73.88	Dec Pay FLSA 11/13-12/31
36	01/26/2024	Payroll	6841	EFT	ABIGAIL E KNOX	775.74	Dec Pay FLSA 11/13-12/31
37	01/26/2024	Payroll	6841	EFT	JAMES A LONGIE	4,314.11	Dec Pay FLSA 11/13-12/31
38	01/26/2024	Payroll	6841	EFT	AARON J MELOY	6,513.17	Dec Pay FLSA 11/13-12/31
39	01/26/2024	Payroll	6841	EFT	OWEN J MILLER	761.89	Dec Pay FLSA 11/13-12/31
40	01/26/2024	Payroll	6841	EFT	JONATHAN C MONTGOMERY	7,553.17	Dec Pay FLSA 11/13-12/31
41	01/26/2024	Payroll	6841	EFT	RAYMOND J NEWTON	7,123.38	Dec Pay FLSA 11/13-12/31
42	01/26/2024	Payroll	6841	EFT	RYAN L NIELSEN	36.94	Dec Pay FLSA 11/13-12/31
43	01/26/2024	Payroll	6841	EFT	WYATT M OROZCO	5,223.19	Dec Pay FLSA 11/13-12/31
45	01/26/2024	Payroll	6841	EFT	RUSSELL A POSEGATE	180.08	Dec Pay FLSA 11/13-12/31
46	01/26/2024	Payroll	6841	EFT	GARRETT M PREMEL	7,358.44	Dec Pay FLSA 11/13-12/31
47	01/26/2024	Payroll	6841	EFT	ALLEN L PUTZ	7,839.60	Dec Pay FLSA 11/13-12/31
48	01/26/2024	Payroll	6841	EFT	KYLE M RICHE	21.40	Dec Pay FLSA 11/13-12/31
49	01/26/2024	Payroll	6841	EFT	ROBERT C SHANNON	7,875.64	Dec Pay FLSA 11/13-12/31
50	01/26/2024	Payroll	6841	EFT	SLITA T SUPERAWESOME	6,083.99	Dec Pay FLSA 11/13-12/31
51	01/26/2024	Payroll	6841	EFT	MICHAEL A VAN BEEK	352.38	Dec Pay FLSA 11/13-12/31
52	01/26/2024	Payroll	6841	EFT	ANTHONY G VINING	6,570.13	Dec Pay FLSA 11/13-12/31
53	01/26/2024	Payroll	6841	EFT	SHERRY A VOSS	14.78	Dec Pay FLSA 11/13-12/31
54	01/26/2024	Payroll	6841	EFT	BRIAN P WAKEMAN	5,834.95	Dec Pay FLSA 11/13-12/31
55	01/26/2024	Payroll	6841	EFT	JACOB M WALTON	5,374.73	Dec Pay FLSA 11/13-12/31
56	01/26/2024	Payroll	6841	EFT	CLAYTON A WHITBY	207.79	Dec Pay FLSA 11/13-12/31
57	01/26/2024	Payroll	6841	EFT	CODY WINTERS	5,796.30	Dec Pay FLSA 11/13-12/31
58	01/25/2024	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	38,468.04	941 Deposit for Pay Cycle(s) 01/26/2024 - 01/26/2024
59	01/25/2024	Payroll	6841	EFT	WA PUB EMP & RETIRE SYS	49,611.67	Pay Cycle(s) 01/26/2024 To 01/26/2024 - LEOFF II; Pay Cycle(s) 01/26/2024 To 01/26/2024 - Deferred Comp; Pay Cycle(s) 01/26/2024 To 01/26/2024 - PERS 3; Pay Cycle(s) 01/26/2024 To 01/26/2024 - PERS 2;

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4


Time: 19:08:52 Date: 01/17/2024

01/25/2024 To: 01/26/2024

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
						258,380.76	Payroll: 258,380.76

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary 

Commissioners 

Approval Date 1/18/2024

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 01/26/2024

Time: 09:40:53 Date: 01/17/2024
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
13606 01/26/202401/26/202415			AMAZON	305.51	W-2 TAX FORMS/ENVELOPS; SOAP DISPENSERS
522 12 31 00	Expendable Office Supplies		001 000 522 General Fund 68	71.76	TAX FORMS/ENVELOPS
522 50 35 00	Tools & Equipment - Facilitie		001 000 522 General Fund 68	233.75	SOAP DISPENSERS
	Invoice				
	0065855			71.76	W-2 TAX FORMS/ENVELOPS
	1DW1-GX17-D4N9			233.75	SOAP DISPENSERS
13607 01/26/202401/26/202449			BOARD FOR VOLUNTEER FIREFIGHTERS	2,730.00	REMITTANCE
522 12 24 20	Volunteer Pension & Relief F		001 000 522 General Fund 68	2,730.00	REMITTANCE
	Invoice				
	012024			2,730.00	REMITTANCE
13608 01/26/202401/26/2024481			CHARTER COMMUNICATIONS	469.93	STA4410/420 INTERNET
522 12 41 00	Contract Services		001 000 522 General Fund 68	469.93	STA4410/420 INTERNET
	Invoice				
	176850401010724			469.93	STA4410/420 INTERNET
13609 01/26/202401/26/2024281			CITY OF RICHLAND	9,250.00	DISPATCH SERVICES
522 24 41 00	Dispatch Services		001 000 522 General Fund 68	9,250.00	DISPATCH SERVICES
	Invoice				
	52925			9,250.00	DISPATCH SERVICES
13611 01/26/202401/26/20241029			ELLERD, HULTGRENN, & DAHLHAUSER LLP	193.04	PUBLICATIONS: TRI-CITY HERALD NOTICE
522 14 41 00	Legal Services		001 000 522 General Fund 68	193.04	LEGAL SERVICE
	Invoice				
	983			193.04	PUBLICATIONS: TRI-CITY HERALD NOTICE
13612 01/26/202401/26/2024431			ENDURIS	372.00	AUTO PHYSICAL DAMAGE INSURANCE
522 12 46 00	District Insurance		001 000 522 General Fund 68	372.00	INSURANCE
	Invoice				
	R24-535-2			372.00	AUTO PHYSICAL DAMAGE INSURANCE

ACCOUNTS PAYABLE

As Of: 01/26/2024

Time: 09:40:53 Date: 01/17/2024
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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13614 01/26/202401/26/2024123	FIRE 4 ADVANCED TRAVEL			434.95	WFC LEGISLATIVE DAY-BRINK
522 11 43 00	Travel-Mileage & Airfare		001 000 522 General Fund 68	320.95	PER DIEM-MILEAGE-BRINK
522 11 43 30	Travel - Per Diem & Lodging		001 000 522 General Fund 68	114.00	PER DIEM-BRINK

Invoice					
2096				434.95	WFC LEGISLATIVE DAY-BRINK
13613 01/26/202401/26/2024126	FIRE DISTRICT #1			1,531.53	MPD ASSESSMENT
522 70 41 02	EMS Assessment Fee		001 000 522 General Fund 68	1,531.53	ASSESSMENT

Invoice					
297				1,531.53	MPD ASSESSMENT
13621 01/26/202401/26/2024509	HUGHES FIRE EQUIPMENT INC.			2,448.67	APP 47 SERVICE
522 60 48 00	3rd party repair & Maint. - A		001 000 522 General Fund 68	2,448.67	APP 47 SERVICE

Invoice					
601439				2,448.67	APP 47 SERVICE
13615 01/26/202401/26/2024187	LIFE ASSIST			1,012.00	EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS		001 000 522 General Fund 68	1,012.00	EMS SUPPLIES

Invoice					
1393145				1,012.00	EMS SUPPLIES
13622 01/26/202401/26/2024187	LIFE ASSIST			891.57	EMS SUPPLIES
522 70 31 00	Expendable Supplies - EMS		001 000 522 General Fund 68	891.57	EMS SUPPLIES

Invoice					
1395140				891.57	EMS SUPPLIES
13620 01/26/202401/26/2024322	STAPLES ADVANTAGE			829.08	PAPER TOWELS; OFFICE CHAIRS (4)
522 50 31 00	Expendable Supplies -Faciliti		001 000 522 General Fund 68	176.92	TOWELS
522 50 35 00	Tools & Equipment - Facilitie		001 000 522 General Fund 68	652.16	CHAIRS

Invoice					
3556773614				176.92	PAPER TOWELS
3556839206				652.16	OFFICE CHAIRS (4)

ACCOUNTS PAYABLE

As Of: 01/26/2024

Time: 09:40:53 Date: 01/17/2024
Page: 3

Accts	Received	Date Due	Vendor	Amount	Memo
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13616 01/26/202401/26/2024324 STATE AUDITOR'S OFFICE 5,892.60 ACCOUNTABILITY AND FINANCIAL AUDIT

522 12 49 20 State Auditor	001 000 522 General Fund 68	5,892.60	AUDITS
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Invoice
L158669 5,892.60 ACCOUNTABILITY AND FINANCIAL AUDIT

13617 01/26/202401/26/2024415 TRI-COUNTY FIRE COMMISSIONERS ASSOCIATIO 50.00 2024 ANNUAL FEE

522 12 49 00 Memberships/Dues	001 000 522 General Fund 68	50.00	ANNUAL FEE
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Invoice
01012024 50.00 2024 ANNUAL FEE

13623 01/26/202401/26/2024475 US BANK 534.54 VISA-BENITZ

522 21 31 10 Supplies - Support Service	001 000 522 General Fund 68	385.65	REHAB ACADEMY IESAC TEST
522 45 43 98 Career Tuition	001 000 522 General Fund 68	125.00	PALS REGISTRATION-ROGERS
522 60 31 00 Expendable Supplies - Autor	001 000 522 General Fund 68	23.89	BLADES FOR APP 46

Invoice
BENI01082024 534.54 VISA-BENITZ

13624 01/26/202401/26/2024475 US BANK 1,952.61 VISA-BORSCHOWA

522 12 35 10 Office Computer Equipment	001 000 522 General Fund 68	81.46	BATTERIES
522 12 41 00 Contract Services	001 000 522 General Fund 68	966.13	O365 SUBSCRIPTIONS/BACKUP
522 45 43 23 Registration Fees(EMS)	001 000 522 General Fund 68	375.00	PEAC TRAIN - ROGERS REG
522 70 35 10 Small Tools And Minor Equip	110 000 522 EMS Fund 6848	110.07	CONTAINERS
594 22 63 00 Capital Apparatus And Equip	001 000 594 General Fund 68	419.95	F530 VEH-SIREN, CONTROLLER, SPEAKER

Invoice
BORS-01082024 1,952.61 VISA-BORSCHOWA

13625 01/26/202401/26/2024475 US BANK 4.94 VISA-BRADLEY

522 12 48 20 WebPage Maintenance	001 000 522 General Fund 68	4.94	WEBSITE SERVICES
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Invoice
BRAD01082024 4.94 VISA-BRADLEY

13626 01/26/202401/26/2024475 US BANK 521.01 VISA-CARLYLE

ACCOUNTS PAYABLE

As Of: 01/26/2024

Time: 09:40:53 Date: 01/17/2024
Page: 4

Accts Pay # Received Date Due Vendor Amount Memo

522 11 43 30	Travel - Per Diem & Lodging	001 000 522	General Fund 68	272.42	PER DIEM - BRINK
522 12 42 40	Postage	001 000 522	General Fund 68	5.01	CERTIFIED MAIL
522 30 31 00	Expendable Supplies-Preven	001 000 522	General Fund 68	243.58	OP CANDY CANE EVENT

Invoice
CARL01082024 521.01 VISA-CARLYLE

13627 01/26/202401/26/2024475	US BANK	001 000 522	General Fund 68	141.30	VISA-HARPER
522 21 31 00	Expendable Supplies - Suppi	001 000 522	General Fund 68	141.30	PATIO HEATER

Invoice
HARP01082024 141.30 VIS-HARPER

13628 01/26/202401/26/2024475	US BANK	001 000 522	General Fund 68	594.21	VISA-LONGIE
522 21 35 11	Hose Replacement	001 000 522	General Fund 68	560.58	HOSE DIVIDERS
522 50 35 00	Tools & Equipment - Facilitie	001 000 522	General Fund 68	33.63	SQUEEGEES

Invoice
LONG01082024 594.21 VISA-LONGIE

13629 01/26/202401/26/2024475	US BANK	001 000 522	General Fund 68	2,474.36	VISA-NEWTON
522 21 28 20	PPE - Protective Clothing	001 000 522	General Fund 68	40.21	VELCRO
594 22 63 00	Capital Apparatus And Equipr	001 000 594	General Fund 68	1,232.98	GENERATOR
594 22 63 00	Capital Apparatus And Equipr	001 000 594	General Fund 68	1,201.17	PLUG, LIGHTS, TIE DOWN

Invoice
NEWT01082024 2,474.36 VISA-NEWTON

13630 01/26/202401/26/2024475	US BANK	001 000 522	General Fund 68	43.46	VISA-SHANNON
522 60 31 00	Expendable Supplies - Autor	001 000 522	General Fund 68	43.46	PROPANE TANK EXCHG (2)

Invoice
SHAN01082024 43.46 VISA-SHANNON

13618 01/26/202401/26/2024362	WA FIRE CHIEFS	001 000 522	General Fund 68	40.00	2024 LEGISLATIVE DAY REGISTRATION - BRINK
522 11 43 31	Registration Fees	001 000 522	General Fund 68	40.00	REGISTRATION - BRINK

Invoice

BENTON COUNTY FIRE PROTECTION DISTRICT #4

ACCOUNTS PAYABLE

As Of: 01/26/2024

Time: 09:40:53 Date: 01/17/2024
Page: 5

Accts Pay # Received Date Due Vendor Amount Memo

2089 40.00 2024 LEGISTRATIVE DAY REGISTRATION - BRINK

Report Total: 32,717.31

Fund	
001 General Fund 6841	32,607.24
110 EMS Fund 6848	110.07

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 19:06:39 Date: 01/17/2024

12/30/2023 To: 12/30/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1798	12/30/2023	Claims	6841	847	BENITZ, BONNIE	96.68	REIMBURSE - REHAB FOOD FOR IFSAC FFI TEST
1799	12/30/2023	Claims	6841	848	CHARTER COMMUNICATIONS	322.53	STA420 TV; STA430 TV/INTERNET
1800	12/30/2023	Claims	6841	849	CITY OF WEST RICHLAND	500.00	PREPAY WATER/SEWER
1801	12/30/2023	Payroll	6841	850	DEPARTMENT OF LABOR & INDUSTRIES	22,002.82	4TH Quarter L&I: 10/01/2023 - 12/31/2023
1802	12/30/2023	Payroll	6841	851	EMPLOYMENT SECURITY- PFML	5,412.02	Pay Cycle(s) 10/01/2023 To 12/31/2023 - PFML; Pay Cycle(s) 10/01/2023 To 12/31/2023 - LTC
1803	12/30/2023	Claims	6841	852	FIRE 4 CHECKING ACCOUNT	385.91	AMBULANCE REFUND
1804	12/30/2023	Claims	6841	853	FIRE 4 PETTY CASH	87.26	LEGAL AD/PUBLIC NOTICES
1805	12/30/2023	Claims	6841	854	LIZ LOOMIS EASL, INC	6,000.00	COMMUNICATION
1806	12/30/2023	Claims	6841	855	OXARC	74.30	O2/CYLINDER RENTAL
1807	12/30/2023	Claims	6841	856	PACIFIC OFFICE AUTOMATION	123.22	COPIER USAGE
1808	12/30/2023	Claims	6841	857	RINGOLDE	40.22	NAME TAGS/EMBROIDER
1809	12/30/2023	Claims	6841	858	STAPLES ADVANTAGE	719.80	STATION SUPPLIES
1810	12/30/2023	Claims	6841	859	STERICYCLE	20.72	EMS WASTE DISPOSAL
1811	12/30/2023	Claims	6841	860	SYSTEM DESIGN WEST	1,952.50	EMS (DEC) BILLING
1812	12/30/2023	Claims	6841	861	VITAL RECORDS CONTROL	536.77	MONTHLY STORAGE FEE
1813	12/30/2023	Claims	6841	862	YOKE'S FOODS	248.32	FIRE PREVENTION WK - CONTEST BREAKFAST
1814	12/30/2023	Payroll	6841	863	EMPLOYMENT SECURITY DEPT (OASI)	351.39	4th Quarter Unemployment: 10/01/2023 - 12/31/2023

001 General Fund 6841
110 EMS Fund 6848

36,536.05
2,338.41

Claims: 11,108.23
Payroll: 27,766.23

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff _____ Secretary Paul Co

Commissioners [Signatures]

Approval Date 1/18/2024

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 1

001 General Fund 6841 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 91 00 00 Beginning Balance	2,910,506.94	2,910,506.94	0.00	100.0%
308 Beginning Balances	2,910,506.94	2,910,506.94	0.00	100.0%

310 Taxes

311 10 00 01 Property Tax	4,020,000.00	4,052,495.35	(32,495.35)	100.8%
337 20 00 01 Leasehold Tax	30,000.00	34,139.13	(4,139.13)	113.8%
310 Taxes	4,050,000.00	4,086,634.48	(36,634.48)	100.9%

330 Intergovernmental Revenues

334 01 30 02 WSP-FF Training	1,000.00	0.00	1,000.00	0.0%
334 04 90 01 State Trauma Grant	1,200.00	554.00	646.00	46.2%
334 06 90 04 BVFF Physical Reimb.	1,000.00	0.00	1,000.00	0.0%
335 00 91 01 Energy NW Generation T	32,000.00	37,557.95	(5,557.95)	117.4%
330 Intergovernmental Revenues	35,200.00	38,111.95	(2,911.95)	108.3%

340 Charges For Services

342 21 00 01 Fire Services, State	39,000.00	53,444.77	(14,444.77)	137.0%
342 21 00 03 Fire Services, Schools	2,300.00	0.00	2,300.00	0.0%
342 21 00 04 Private Fire Service-Other	0.00	1,024.92	(1,024.92)	0.0%
340 Charges For Services	41,300.00	54,469.69	(13,169.69)	131.9%

360 Investment Interest

361 11 00 01 Investment Interest	10,000.00	66,817.29	(56,817.29)	668.2%
362 53 00 00 BUILDING RENTAL	0.00	20,536.20	(20,536.20)	0.0%
367 11 00 08 Contributions/Donation	0.00	4,200.00	(4,200.00)	0.0%
369 91 00 00 Other Miscellaneous Revenue	2,000.00	3,868.14	(1,868.14)	193.4%
360 Investment Interest	12,000.00	95,421.63	(83,421.63)	795.2%

380 Non Revenues

389 50 68 04 Refund/Reimbursement	0.00	751.60	(751.60)	0.0%
380 Non Revenues	0.00	751.60	(751.60)	0.0%

397 Interfund Transfers

397 00 00 10 Transfer In From 110	1,420,000.00	1,420,000.00	0.00	100.0%
397 Interfund Transfers	1,420,000.00	1,420,000.00	0.00	100.0%

Fund Revenues:	8,469,006.94	8,605,896.29	(136,889.35)	101.6%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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522 Fire Control

522 15 40 00 ADVANCED TRAVEL	0.00	2,000.00	(2,000.00)	0.0%
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2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 2

001 General Fund 6841

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
000	0.00	2,000.00	(2,000.00)	0.0%
522 11 10 10 Salary - Comm 1 (Van Beek)	9,000.00	4,608.00	4,392.00	51.2%
522 11 10 20 Salary-Comm 2 (Goodwin)	9,000.00	7,168.00	1,832.00	79.6%
522 11 10 30 Salary-Comm 3 (Brink)	9,000.00	7,040.00	1,960.00	78.2%
522 11 20 10 Benefits - Comm 1 (Van Beek)	1,000.00	360.24	639.76	36.0%
522 11 20 20 Benefits - Comm 2 (Goodwin)	1,000.00	560.47	439.53	56.0%
522 11 20 30 Benefits - Comm 3 (Brink)	1,000.00	592.68	407.32	59.3%
522 11 43 00 Travel-Mileage & Airfare	2,000.00	997.70	1,002.30	49.9%
522 11 43 30 Travel - Per Diem & Lodging	5,100.00	2,197.72	2,902.28	43.1%
522 11 43 31 Registration Fees	3,300.00	1,035.00	2,265.00	31.4%
011 Legislative	40,400.00	24,559.81	15,840.19	60.8%
522 12 10 10 Salary - Administration	346,440.00	304,682.34	41,757.66	87.9%
522 12 10 60 Overtime - Administrative	10,000.00	5,810.33	4,189.67	58.1%
522 12 20 04 HRA Benefits	6,000.00	6,000.00	0.00	100.0%
522 12 20 10 Benefits - Administrative	57,000.00	52,974.47	4,025.53	92.9%
522 12 20 60 Benefits - OT Administration	2,000.00	1,409.88	590.12	70.5%
522 12 24 20 Volunteer Pension & Relief Fund	6,600.00	420.00	6,180.00	6.4%
522 12 29 20 Volunteer Recognition	4,000.00	2,152.83	1,847.17	53.8%
522 12 29 30 Volunteer Association	3,500.00	3,484.00	16.00	99.5%
522 12 31 00 Expendable Office Supplies	3,750.00	2,628.06	1,121.94	70.1%
522 12 31 10 Computer Software	9,000.00	2,011.73	6,988.27	22.4%
522 12 35 00 Office Tools & Equipment	4,000.00	1,076.84	2,923.16	26.9%
522 12 35 10 Office Computer Equipment	23,000.00	18,501.24	4,498.76	80.4%
522 12 41 00 Contract Services	126,000.00	125,811.62	188.38	99.9%
522 12 41 10 Financial Services Contract(SPRINGBROOK)	37,000.00	36,610.84	389.16	98.9%
522 12 41 20 Professional Services	20,690.00	0.00	20,690.00	0.0%
522 12 42 00 Phone Service	16,000.00	15,727.99	272.01	98.3%
522 12 42 10 Cellular Phone Service	14,500.00	11,360.59	3,139.41	78.3%
522 12 42 40 Postage	1,500.00	790.84	709.16	52.7%
522 12 44 00 Advertising/Notices/Recruiting	9,000.00	6,451.54	2,548.46	71.7%
522 12 45 00 Equipment Lease/Maint	10,200.00	5,877.44	4,322.56	57.6%
522 12 46 00 District Insurance	105,000.00	104,421.00	579.00	99.4%
522 12 48 20 WebPage Maintenance	800.00	777.94	22.06	97.2%
522 12 49 00 Memberships/Dues	16,000.00	11,919.58	4,080.42	74.5%
522 12 49 10 Taxes And Irrigation Fees	110.00	108.08	1.92	98.3%
522 12 49 20 State Auditor	11,000.00	0.00	11,000.00	0.0%
012 Administrative	843,090.00	721,009.18	122,080.82	85.5%
522 13 41 00 Levy Publication Services	76,000.00	75,867.22	132.78	99.8%
522 13 49 00 Commissioner Elections	10,000.00	9,852.18	147.82	98.5%
013 Election	86,000.00	85,719.40	280.60	99.7%
522 14 41 00 Legal Services	13,000.00	12,839.98	160.02	98.8%
014 Legal	13,000.00	12,839.98	160.02	98.8%
522 20 10 10 Mobilization Wages	47,000.00	46,066.80	933.20	98.0%
522 20 20 10 Mobilization Benefits	10,000.00	9,958.44	41.56	99.6%
522 20 24 10 Physicals/Innoculation	56,000.00	55,727.00	273.00	99.5%
522 20 28 00 Uniforms (All Non-PPE)	28,100.00	28,041.56	58.44	99.8%
522 20 31 00 Expendable Incident Supplies	400.00	191.40	208.60	47.9%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 3

001 General Fund 6841

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 20 35 00 Tools & Equipment	9,000.00	8,959.72	40.28	99.6%
522 20 48 00 Uniform Maintenance	500.00	52.27	447.73	10.5%
020 Operations	151,000.00	148,997.19	2,002.81	98.7%
522 21 10 10 Salary - Firefighters	2,244,988.00	2,147,301.14	97,686.86	95.6%
522 21 10 71 Overtime - Firefighters	260,000.00	227,601.55	32,398.45	87.5%
522 21 10 80 Resident Reimbursement	120,000.00	51,405.00	68,595.00	42.8%
522 21 10 90 Volunteer Reimbursement	66,000.00	63,010.00	2,990.00	95.5%
522 21 20 04 HRA Benefits	69,000.00	66,000.00	3,000.00	95.7%
522 21 20 10 Benefits - Firefighters	681,260.00	609,082.31	72,177.69	89.4%
522 21 20 71 Benefits - Overtime FF	67,600.00	54,475.54	13,124.46	80.6%
522 21 20 80 Benefits - Resident Reimbursement	6,000.00	3,932.58	2,067.42	65.5%
522 21 20 90 Benefits - Volunteer	6,000.00	5,021.84	978.16	83.7%
522 21 28 20 PPE - Protective Clothing	70,000.00	31,752.09	38,247.91	45.4%
522 21 31 00 Expendable Supplies - Suppression	1,600.00	1,589.07	10.93	99.3%
522 21 31 10 Supplies - Support Service	4,000.00	3,234.97	765.03	80.9%
522 21 35 10 Tools & Equipment -Suppression	5,000.00	4,594.79	405.21	91.9%
522 21 35 11 Hose Replacement	10,500.00	7,800.25	2,699.75	74.3%
522 21 35 12 Nozzle Replacement	8,700.00	8,114.75	585.25	93.3%
522 21 35 13 Tools - Support Service	2,700.00	0.00	2,700.00	0.0%
522 21 41 00 Professional Services	12,000.00	6,767.99	5,232.01	56.4%
522 21 48 00 Equipment Repair & Maint	2,250.00	2,189.22	60.78	97.3%
522 21 48 10 Fire Extinguisher Maint	1,600.00	1,550.95	49.05	96.9%
522 21 48 80 SCBA Air Compressor	1,000.00	539.16	460.84	53.9%
522 21 48 90 SCBA Repair/Maintenance	2,000.00	762.52	1,237.48	38.1%
021 Suppression	3,642,198.00	3,296,725.72	345,472.28	90.5%
522 24 31 00 Expendable Supplies - Radios	500.00	325.24	174.76	65.0%
522 24 35 00 Non-Expendable Supplies - Radios	64,000.00	58,917.28	5,082.72	92.1%
522 24 41 00 Dispatch Services	96,000.00	95,526.96	473.04	99.5%
522 24 41 10 VHF Maintenance Fee	16,799.30	15,995.71	803.59	95.2%
522 24 48 00 Repair & Maintenance - Radios	5,000.00	101.83	4,898.17	2.0%
024 Communications	182,299.30	170,867.02	11,432.28	93.7%
522 30 31 00 Expendable Supplies-Prevention	10,000.00	3,612.83	6,387.17	36.1%
522 30 31 10 Smoke Alarm Program	1,000.00	0.00	1,000.00	0.0%
522 30 35 00 Tools & Equipment - Prevention	1,500.00	88.94	1,411.06	5.9%
522 30 48 10 Newsletter/Education Flyers	100.00	0.00	100.00	0.0%
030 Public Information	12,600.00	3,701.77	8,898.23	29.4%
522 45 31 00 Expendable Supplies - Training	6,000.00	4,721.14	1,278.86	78.7%
522 45 31 10 Training Computer Software	19,500.00	19,284.03	215.97	98.9%
522 45 35 00 Tools & Equipment - Training	2,800.00	2,273.85	526.15	81.2%
522 45 41 00 Professional Service	1,500.00	0.00	1,500.00	0.0%
522 45 43 00 Travel - Mileage & Air(Operations)	3,500.00	573.90	2,926.10	16.4%
522 45 43 01 Travel - Mileage&Air(Admin)	2,400.00	188.64	2,211.36	7.9%
522 45 43 03 Travel - Mileage&Air(EMS)	6,500.00	104.62	6,395.38	1.6%
522 45 43 04 Travel -Mileage&Air(Safety)	1,200.00	228.20	971.80	19.0%
522 45 43 10 PerDiem & Lodging(Operations)	11,000.00	8,750.51	2,249.49	79.6%
522 45 43 11 PerDiem & Lodging(Admin)	6,800.00	2,859.64	3,940.36	42.1%
522 45 43 13 PerDiem & Lodging(EMS)	8,000.00	2,065.40	5,934.60	25.8%
522 45 43 14 PerDiem & Lodging(Safety)	2,500.00	1,202.06	1,297.94	48.1%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 4

001 General Fund 6841

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 45 43 20 Registration Fees(Operations)	60,000.00	25,243.10	34,756.90	42.1%
522 45 43 21 Registration Fees(Admin)	3,500.00	2,610.00	890.00	74.6%
522 45 43 23 Registration Fees(EMS)	7,500.00	5,909.66	1,590.34	78.8%
522 45 43 24 Registration Fees(Safety)	2,000.00	1,525.00	475.00	76.3%
522 45 43 30 Tuition Reimbursement	12,000.00	0.00	12,000.00	0.0%
522 45 43 98 Career Tuition	10,000.00	3,136.40	6,863.60	31.4%
522 45 43 99 Article 32 MED EMS Training	8,000.00	0.00	8,000.00	0.0%
045 Training	174,700.00	80,676.15	94,023.85	46.2%
522 50 31 00 Expendable Supplies -Facilities	12,200.00	12,155.05	44.95	99.6%
522 50 35 00 Tools & Equipment - Facilities	8,500.00	8,433.98	66.02	99.2%
522 50 45 00 Lease-Sta 410	5,000.00	4,767.63	232.37	95.4%
522 50 47 10 Electricity	38,000.00	36,545.53	1,454.47	96.2%
522 50 47 20 Water/Sewer/Natural Gas	19,300.00	12,031.99	7,268.01	62.3%
522 50 48 00 Repair & Maint. - Facilities	115,000.00	114,424.93	575.07	99.5%
050 Facilities	198,000.00	188,359.11	9,640.89	95.1%
522 60 31 00 Expendable Supplies - Automotive	6,600.00	3,568.42	3,031.58	54.1%
522 60 32 00 Fuels	55,000.00	44,541.15	10,458.85	81.0%
522 60 35 00 Tools, Equipment & Parts - Automotive	4,250.00	4,173.81	76.19	98.2%
522 60 48 00 3rd party repair & Maint. - Automotive	126,700.00	123,798.93	2,901.07	97.7%
060 Automotive	192,550.00	176,082.31	16,467.69	91.4%
522 70 31 00 Expendable Supplies - EMS	57,000.00	56,178.05	821.95	98.6%
522 70 35 00 Small Tools & Minor Equip	8,000.00	0.00	8,000.00	0.0%
522 70 41 02 EMS Assessment Fee	1,500.00	1,374.57	125.43	91.6%
522 70 41 10 Contract Services - EMS	19,500.00	19,124.27	375.73	98.1%
522 70 48 00 Small Tools- Repairs & Maintenance	6,700.00	6,605.79	94.21	98.6%
070 EMS	92,700.00	83,282.68	9,417.32	89.8%
522 Fire Control	5,628,537.30	4,994,820.32	633,716.98	88.7%
594 Capital Expenditures				
594 22 62 00 Captial Building	330,000.00	243,130.62	86,869.38	73.7%
594 22 63 00 Capital Apparatus And Equipment	427,000.00	185,942.50	241,057.50	43.5%
022 Capital	757,000.00	429,073.12	327,926.88	56.7%
594 Capital Expenditures	757,000.00	429,073.12	327,926.88	56.7%
597 Interfund Transfers				
597 00 01 07 Transfers-Out To 107	170,000.00	170,000.00	0.00	100.0%
597 Interfund Transfers	170,000.00	170,000.00	0.00	100.0%
Fund Expenditures:	6,555,537.30	5,593,893.44	961,643.86	85.3%

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 5

001 General Fund 6841

01/01/2023 To: 12/31/2023

Fund Excess/(Deficit):

1,913,469.64

3,012,002.85

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 6

099 Imprest Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 99 Beginning Balance	0.00	13,500.00	(13,500.00)	0.0%
308 Beginning Balances	0.00	13,500.00	(13,500.00)	0.0%
Fund Revenues:	0.00	13,500.00	(13,500.00)	0.0%
Fund Excess/(Deficit):	0.00	13,500.00		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 7

110 EMS Fund 6848 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 11 Beginning Balance	3,016,527.00	3,016,526.90	0.10	100.0%
308 Beginning Balances	3,016,527.00	3,016,526.90	0.10	100.0%
310 Taxes				
311 10 00 11 Property Tax	931,890.00	934,545.01	(2,655.01)	100.3%
310 Taxes	931,890.00	934,545.01	(2,655.01)	100.3%
330 Intergovernmental Revenues				
332 93 40 10 GEMT	300,000.00	387,303.75	(87,303.75)	129.1%
337 00 00 11 EMSI	0.00	125,000.00	(125,000.00)	0.0%
330 Intergovernmental Revenues	300,000.00	512,303.75	(212,303.75)	170.8%
340 Charges For Services				
342 60 01 10 Ambulance Service	300,000.00	444,079.87	(144,079.87)	148.0%
340 Charges For Services	300,000.00	444,079.87	(144,079.87)	148.0%
360 Investment Interest				
361 11 00 11 Investment Interest	0.00	79,017.05	(79,017.05)	0.0%
360 Investment Interest	0.00	79,017.05	(79,017.05)	0.0%
Fund Revenues:	4,548,417.00	4,986,472.58	(438,055.58)	109.6%
Expenditures				
522 Fire Control				
522 70 35 10 Small Tools And Minor Equipment	0.00	59,278.86	(59,278.86)	0.0%
522 70 41 00 Ambulance Billing Service Fee	0.00	46,120.10	(46,120.10)	0.0%
522 70 41 01 Program Training/Contracts	0.00	6,000.00	(6,000.00)	0.0%
522 70 41 20 Ambulance Over Payment	0.00	2,545.58	(2,545.58)	0.0%
522 70 48 10 Equipment Repairs & Maintenance	3,000.00	0.00	3,000.00	0.0%
522 Fire Control	3,000.00	113,944.54	(110,944.54)	3798.2%
597 Interfund Transfers				
597 00 01 10 Transfer Out To 001	1,420,000.00	1,420,000.00	0.00	100.0%
597 Interfund Transfers	1,420,000.00	1,420,000.00	0.00	100.0%
Fund Expenditures:	1,423,000.00	1,533,944.54	(110,944.54)	107.8%
Fund Excess/(Deficit):	3,125,417.00	3,452,528.04		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 8

201 EMS Bond Fund 6842 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 31 00 21 Beginning Balance	169,621.00	169,620.56	0.44	100.0%
308 Beginning Balances	169,621.00	169,620.56	0.44	100.0%
310 Taxes				
311 10 00 21 Property Tax	480,000.00	480,911.92	(911.92)	100.2%
310 Taxes	480,000.00	480,911.92	(911.92)	100.2%
360 Investment Interest				
361 11 00 21 Investment Interest	0.00	6,837.64	(6,837.64)	0.0%
360 Investment Interest	0.00	6,837.64	(6,837.64)	0.0%
Fund Revenues:	649,621.00	657,370.12	(7,749.12)	101.2%
Expenditures				
591 Debt Service				
591 22 71 01 Bond Principal Payment	205,000.00	205,000.00	0.00	100.0%
592 22 83 01 Bond Interest Payment	266,900.00	266,900.00	0.00	100.0%
592 22 89 21 Debt Service Cost	0.00	350.00	(350.00)	0.0%
591 Debt Service	471,900.00	472,250.00	(350.00)	100.1%
Fund Expenditures:	471,900.00	472,250.00	(350.00)	100.1%
Fund Excess/(Deficit):	177,721.00	185,120.12		

2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 9

401 Construction Fund 6844 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 31 00 41 Beginning Balance	317,904.31	317,904.31	0.00	100.0%
308 Beginning Balances	317,904.31	317,904.31	0.00	100.0%

360 Investment Interest

361 11 00 41 Investment Interest	0.00	4,771.58	(4,771.58)	0.0%
360 Investment Interest	0.00	4,771.58	(4,771.58)	0.0%

Fund Revenues:	317,904.31	322,675.89	(4,771.58)	101.5%
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	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 22 62 01 Building Upgrade	300,000.00	327,205.94	(27,205.94)	109.1%
594 Capital Expenditures	300,000.00	327,205.94	(27,205.94)	109.1%

Fund Expenditures:	300,000.00	327,205.94	(27,205.94)	109.1%
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Fund Excess/(Deficit):	17,904.31	(4,530.05)		
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2023 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 19:27:22 Date: 01/17/2024

Page: 10

601 Reserve Fund 6846 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 91 00 61 Beginning Balance	1,740,188.00	1,740,187.65	0.35	100.0%
308 Beginning Balances	1,740,188.00	1,740,187.65	0.35	100.0%
360 Investment Interest				
361 11 00 61 Investment Interest	0.00	47,324.15	(47,324.15)	0.0%
360 Investment Interest	0.00	47,324.15	(47,324.15)	0.0%
397 Interfund Transfers				
397 00 00 07 Transfer In From 001	170,000.00	170,000.00	0.00	100.0%
397 Interfund Transfers	170,000.00	170,000.00	0.00	100.0%
Fund Revenues:	1,910,188.00	1,957,511.80	(47,323.80)	102.5%
Expenditures				
594 Capital Expenditures				
594 22 63 51 Capital Apparatus	400,000.00	400,000.00	0.00	100.0%
594 Capital Expenditures	400,000.00	400,000.00	0.00	100.0%
Fund Expenditures:	400,000.00	400,000.00	0.00	100.0%
Fund Excess/(Deficit):	1,510,188.00	1,557,511.80		

2023 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

Time: 19:27:22 Date: 01/17/2024

Page: 11

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 6841	8,469,006.94	8,605,896.29	101.6%	6,555,537.30	5,593,893.44	85%
099 Imprest Fund	0.00	13,500.00	0.0%	0.00	0.00	0%
110 EMS Fund 6848	4,548,417.00	4,986,472.58	109.6%	1,423,000.00	1,533,944.54	108%
201 EMS Bond Fund 6842	649,621.00	657,370.12	101.2%	471,900.00	472,250.00	100%
401 Construction Fund 6844	317,904.31	322,675.89	101.5%	300,000.00	327,205.94	109%
601 Reserve Fund 6846	1,910,188.00	1,957,511.80	102.5%	400,000.00	400,000.00	100%
	<u>15,895,137.25</u>	<u>16,543,426.68</u>	<u>104.1%</u>	<u>9,150,437.30</u>	<u>8,327,293.92</u>	<u>91.0%</u>

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 12/30/2023

Time: 09:41:23 Date: 01/17/2024

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
13594	12/30/2023	12/30/2023	503 BENITZ, BONNIE	96.68	REIMBURSE - REHAB FOOD FOR IFSAC FFI TEST
522 21 31 10	Supplies - Support Service		001 000 522 General Fund 68	96.68	REIMBURSE-REHAB
Invoice					
120923				96.68	REIMBURSE - REHAB FOOD FOR IFSAC FFI TEST
13595	12/30/2023	12/30/2023	481 CHARTER COMMUNICATIONS	47.05	STA420 TV
522 12 41 00	Contract Services		001 000 522 General Fund 68	47.05	STA420 TV
Invoice					
176850101121423				47.05	STA420 TV
13596	12/30/2023	12/30/2023	481 CHARTER COMMUNICATIONS	275.48	STA430 TV/INTERNET
522 12 41 00	Contract Services		001 000 522 General Fund 68	275.48	SAT430 TV/INTERNET
Invoice					
176850901121423				275.48	STA430 TV/INTERNET
13610	12/30/2023	12/30/2023	76 CITY OF WEST RICHLAND	500.00	PREPAY WATER/SEWER
522 50 47 20	Water/Sewer/Natural Gas		001 000 522 General Fund 68	500.00	8031 KEENE--08561-00
Invoice					
12312023				500.00	PREPAY WATER/SEWER
13597	12/30/2023	12/30/2023	704 FIRE 4 CHECKING ACCOUNT	385.91	AMBULANCE REFUND
522 70 41 20	Ambulance Over Payment		110 000 522 EMS Fund 6848	385.91	AMBULANCE REFUND
Invoice					
1320				77.19	AMBULANCE REFUND
1321				281.87	AMBULANCE REFUND
1322				26.85	AMBULANCE REFUND
13598	12/30/2023	12/30/2023	124 FIRE 4 PETTY CASH	87.26	LEGAL AD/PUBLIC NOTICES
522 12 44 00	Advertising/Notices/Recruti		001 000 522 General Fund 68	87.26	LEGAL AD/PUBLIC NOTICES
Invoice					
1323				87.26	LEGAL AD/PUBLIC NOTICES

ACCOUNTS PAYABLE

As Of: 12/30/2023

Time: 09:41:23 Date: 01/17/2024
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
13599	12/30/2023	12/30/2023	189 LIZ LOOMIS EASL, INC	6,000.00	COMMUNICATION
522	13 41 00	Levy Publication Services	001 000 522 General Fund 68	6,000.00	COMMUNICATION
Invoice					
B4-0124					6,000.00 COMMUNICATION
13600	12/30/2023	12/30/2023	242 OXARC	74.30	O2/CYLINDER RENTAL
522	70 31 00	Expendable Supplies - EMS	001 000 522 General Fund 68	74.30	O2/CYLINDER RENTAL
Invoice					
31972761					60.51 O2
61638396					13.79 CYLINDER RENTAL
13601	12/30/2023	12/30/2023	885 PACIFIC OFFICE AUTOMATION	123.22	COPIER USAGE
522	12 41 00	Contract Services	001 000 522 General Fund 68	123.22	COPIER USAGE
Invoice					
913591					123.22 COPIER USAGE
13602	12/30/2023	12/30/2023	833 RINGOLDE	40.22	NAME TAGS/EMBROIDER
522	20 28 00	Uniforms (All Non-PPE)	001 000 522 General Fund 68	40.22	NAME TAGS/EMBROIDER
Invoice					
6699					40.22 NAME TAGS/EMBROIDER
13619	12/30/2023	12/30/2023	322 STAPLES ADVANTAGE	719.80	STATION SUPPLIES
522	50 31 00	Expendable Supplies -Faciliti	001 000 522 General Fund 68	719.80	SUPPLIES
Invoice					
3555201975					378.90 STATION SUPPLIES
355553625					266.98 STATION SUPPLIES
3555940198					73.92 STATION SUPPLIES
13603	12/30/2023	12/30/2023	625 STERICYCLE	20.72	EMS WASTE DISPOSAL
522	70 31 00	Expendable Supplies - EMS	001 000 522 General Fund 68	20.72	EMS WASTE DISPOSAL
Invoice					
8005750487					20.72 EMS WASTE DISPOSAL

BENTON COUNTY FIRE PROTECTION DISTRICT #4

ACCOUNTS PAYABLE

As Of: 12/30/2023

Time: 09:41:23 Date: 01/17/2024
Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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13604 12/30/2023	12/30/2023	12/30/2023	SYSTEM DESIGN WEST	1,952.50	EMS (DEC) BILLING
522 70 41 00	Ambulance Billing Service Fe		110 000 522 EMS Fund 6848	1,952.50	EMS (DEC) BILLING

Invoice	20232660	1,952.50	EMS (DEC) BILLING
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13605 12/30/2023	12/30/2023	12/30/2023	YOKE'S FOODS	248.32	FIRE PREVENTION WK - CONTEST BREAKFAST
522 30 31 00	Expendable Supplies-Preven		001 000 522 General Fund 68	248.32	SCHOOL ESCAPE PLAN

Invoice	31935826	201.25	FIRE PREVENTION WK - CONTEST BREAKFAST
	42169094	47.07	FIRE PREVENTION WK - CONTEST BREAKFAST

Report Total: 10,571.46

Fund	001 General Fund 6841	8,233.05
	110 EMS Fund 6848	2,338.41

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

RESOLUTION NO. 2024-01

BUDGET AMENDMENT

WHEREAS, the Board of Fire Commissioners of Benton County Fire Protection District No. 4 has approved the 2023 Fire District Budget on May 4th, 2023 and,

WHEREAS, Benton County Fire Protection District No. 4 finds it necessary to amend the 2023 General Fund Budget as follows:

GENERAL FUND

Expenditures

	<u>From</u>	<u>To</u>
522 13 41 00 Levy Publication Services	\$72,000	\$76,000
522 14 41 00 Legal Services	\$12,000	\$13,000
522 21 10 10 Salary - Firefighters	\$2,382,088	\$2,244,988
522 45 43 99 Article 32 MED EMS Training	\$34,500	\$8,000
522 50 31 00 Expendable Supplies -Facilities	\$3,500	\$11,500
522 50 35 00 Tools & Equipment - Facilities	\$7,000	\$8,500
522 50 48 00 Repair & Maint. - Facilities	\$30,000	\$115,000
522 60 35 00 Tools, Equipment & Parts - Automotive	\$2,050	\$4,250
522 60 48 00 3rd party repair & Maint. - Automotive	\$97,500	\$126,700
522 70 31 00 Expendable Supplies - EMS	\$41,000	\$57,000
522 70 41 10 Contract Services - EMS	\$9,500	\$19,500
522 70 48 00 Small Tools- Repairs & Maintenance	\$0	\$6,700
<i>Total</i>	\$2,691,138	\$2,691,138

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of Benton County Fire Protection District No. 4 that the 2023 General Fund Budget is hereby amended as detailed above, and

ADOPTED, at the regular meeting of the Board of Fire Commissioners of Benton County Fire Protection District No.1 on this 18th day of January 2024, the following commissioners being present and voting;


Chairperson


Commissioner


Commissioner


District Secretary