



# BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA

June 6, 2024

2604 Bombing Range Rd, West Richland, Washington 99353

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## **CALL MEETING TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITION TO THE AGENDA**

## **THOSE PRESENT**

## **FINANCIAL REVIEW**

## **PUBLIC COMMENTS**

Note - Public comments are limited to three (3) minutes per speaker per topic. The Board allows public comments orally or through written testimony provided in advance of the meeting.

## **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda:
  - Approve agenda of June 6, 2024.
- Minutes:
  - Approve minutes of May 16, 2024 Regular Meeting.
- Claim Vouchers:
  - Approve Claim Voucher numbers 675 through 713 for \$113,013.11 for the period ending June 14, 2024.

## **RESOLUTIONS/MOTIONS**

- 2024 Budget
- Interlocal Agreement – Benton Fire #1
- Resolution 2024-04; MRSC Rosters Small Public Works, Consultant/Vendor Rosters
- Archbright Human Resource Program
- Policy 142; Electronic Fund Transfers

## **DISTRICT REPORTS**

- Union Report
  - Volunteer Report
  - Logistics Report
  - City Liaison Report
  - Commissioner's Report
  - Fire Chief's Report
  - District Secretary's Report
-

**OPEN FORUM DISCUSSION**

**IMPORTANT DATES**

**CORRESPONDENCE**

- Land Inquiry

**OPERATION PROGRAM UPDATES**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**AGENDA ITEMS FOR NEXT MEETING**

**EXECUTIVE SESSION**

**ADJOURNMENT**



## BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING MINUTES

MAY 16, 2024

### **CALL MEETING TO ORDER**

Commissioner Goodwin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd West Richland, Washington. The board members present at this meeting in-person were Commissioner Goodwin and Commissioner Van Beek. Commissioner Brink was present via video-conference.

### **PLEDGE OF ALLEGIANCE**

Commissioner Van Beek led the pledge of allegiance.

### **ADDITIONS TO THE AGENDA**

There were no additions to the agenda.

### **THOSE PRESENT**

Staff members present were:

|                             |                      |                     |
|-----------------------------|----------------------|---------------------|
| Fire Chief Chief Carlyle    | Firefighter Estrella | Firefighter Hall    |
| Finance Manager Paden-Lilly | Firefighter Flowers  | Firefighter Overson |
| Captain Putz                | Firefighter Gaidos   | Logistics Caraway   |
| Captain Rogers              | Firefighter Gibson   | Logistics Davis     |
| Lieutenant Premal           | Firefighter Green    |                     |

### **FINANCIAL REVIEW**

The budget revenue and expenditure reports were reviewed.

### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Public Comments
- Agenda – Approval of Agenda dated May 16, 2024
- Minutes – Approval of Minutes dated May 2, 2024
- Approval and Pay
  - Payroll Vouchers:
    - Approve Payroll Voucher numbers 621 through 626 and Electronic Fund Transfer(s) as listed for \$305,728.65 for the period ending May 31, 2024.
  - Claim Vouchers:
    - Approve Claim Voucher numbers 591 through 618 for \$293,852.41 for the period ending May 24, 2024.

**MOTION** by Commissioner Van Beek to approve the consent agenda. Commissioner Brink seconded the motion and the motion passed unanimously.

## **RESOLUTIONS/MOTIONS**

### **Zoll AED Quote**

Consider approving a quote from Zoll Medical Corporation for the purchase of two Automated External Defibrillators (AED) in the amount of \$3,123.20 plus tax and shipping.

**MOTION** by Commissioner Van Beek to approve the Zoll Medical Corporation quote as presented. Commissioner Brink seconded the motion and the motion passed unanimously.

## **DISTRICT REPORTS**

**Union** – No Report

**Volunteer** – Captain Rogers reported that two volunteer members have completed S130 training and are now wildland qualified.

**Logistics** – No Report

**City Liaison** – No Report

**Commissioner(s)** - Commissioner Van Beek reported that he and Commissioner Brink attended the Tri-County Fire Commissioners meeting on Saturday.

**Fire Chief** - Fire Chief Carlyle reported the following:

- Attended the Labor Relations Institute training in Yakima with FM Paden-Lilly
  - Originally tried to get all Captains to this class but anyone working under a Union Contract is not allowed.
- Attended the Operations/Deputy Chiefs meeting.
  - Discussion about scope of practice of AMR in the area.
  - Discussed the Lineage fire.
  - Discussed HB1498 and ordering air resources.
  - Attended the West Richland Police Department AAR on the 04/22/2024 Wiley incident.
- Attended the AdHoc Chief's meeting.
  - Discussion about AMR
  - Moving the hosting agency from PFD to KFD with the Image Trend contract
- Attended the EROC training for the next year
- Attended the CAG/dispatch meeting.
  - Run card changes will be coming up due to addition of Station 76, Station 84.

**District Secretary** – Finance Manager Paden-Lilly reported the following:

- The Washington State Auditor's Office has informed us that they will be reaching out to us soon to schedule the 2021-2023 Financial Statement Exit Conference.
- After reviewing the 2024 Budget, she and Chief Carlyle have proposed some amendments. A worksheet with historical data and proposed changes was handed out to the board for discussion at the next meeting.

## **OPEN FORUM DISCUSSION**

There was no open forum discussion.

**IMPORTANT DATES**

- June 1 – WFCA Spring Series Conference in Chelan
- August 10 – Tri-County Commissioner Meeting. The meeting will be held at Station 420 at 9:00 a.m.

**CORRESPONDENCE**

A letter was received from the West Richland Police Department expressing appreciation to Fire District #4 for their assistance during the recent double homicide response.

**OPERATION PROGRAM UPDATES**

- Chief Carlyle provided an update on the new furniture for Station 420; it should arrive the week of June 24.
- Firefighter Estrella reported that the new sign at Station 410 is operational, and the landscaping is nearly complete.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**AGENDA ITEMS FOR NEXT MEETING**

2024 Budget Revision will be added to the next agenda for discussion.

**EXECUTIVE SESSION**

There was no executive session.

**ADJOURNMENT**

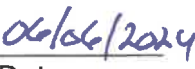
With no further business to come before the Board the meeting was adjourned at 5:17 p.m.

Attested:

  
 Billie Paden-Lilly, District Secretary

  
 Date

  
 Michael Van Beek, Commissioner

  
 Date

  
 Garrett Goodwin, Commissioner

  
 Date

  
 Fred Brink, Commissioner

  
 Date

**ACCOUNTS PAYABLE**

As Of: 06/14/2024

Time: 11:04:15 Date: 06/05/2024

Page: 1

| Accts Pay #                          | Received                      | Date Due | Vendor                        | Amount        | Memo                        |
|--------------------------------------|-------------------------------|----------|-------------------------------|---------------|-----------------------------|
| <b>14030 06/14/202406/14/2024665</b> |                               |          | <b>ABADAN</b>                 | <b>20.31</b>  | <b>STA410 PRINTER USAGE</b> |
| 522 12 41 00                         | Contract Services             |          | 001 000 522 6841 - General I  | 20.31         | PRINTER USAGE               |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | AR273018                      |          |                               | 20.31         | STA410 PRINTER USAGE        |
| <b>14032 06/14/202406/14/202415</b>  |                               |          | <b>AMAZON</b>                 | <b>104.10</b> | <b>WALL SIGNS (6)</b>       |
| 522 12 35 00                         | Office Tools & Equipment      |          | 001 000 522 6841 - General I  | 104.10        | WALL SIGNS (6)              |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | 16WV-TCUQ-HV31                |          |                               | 104.10        | WALL SIGNS (6)              |
| <b>14033 06/14/202406/14/2024829</b> |                               |          | <b>AT&amp;T MOBILITY</b>      | <b>103.30</b> | <b>FIRSTNET</b>             |
| 522 12 42 10                         | Cellular Phone Service        |          | 001 000 522 6841 - General I  | 103.30        | FIRSTNET                    |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | 05192024                      |          |                               | 103.30        | FIRSTNET                    |
| <b>14034 06/14/202406/14/202450</b>  |                               |          | <b>BOUND TREE MEDICAL</b>     | <b>116.99</b> | <b>EMS SUPPLIES</b>         |
| 522 70 31 00                         | Expendable Supplies - EMS     |          | 001 000 522 6841 - General I  | 116.99        | EMS SUPPLIES                |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | 85355070                      |          |                               | 116.99        | EMS SUPPLIES                |
| <b>14035 06/14/202406/14/2024443</b> |                               |          | <b>BRAUN NORTHWEST INC</b>    | <b>81.44</b>  | <b>PLACARDS (3)</b>         |
| 522 60 35 00                         | Tools, Equipment & Parts - A  |          | 001 000 522 6841 - General I  | 81.44         | PLACARDS (3)                |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | 38786                         |          |                               | 81.44         | PLACARDS (3)                |
| <b>14036 06/14/202406/14/2024481</b> |                               |          | <b>CHARTER COMMUNICATIONS</b> | <b>642.13</b> | <b>TV/INTERNET</b>          |
| 522 12 41 01                         | Contract Services - TV/Interr |          | 001 000 522 6841 - General I  | 642.13        | TV/INTERNET                 |
|                                      | Invoice                       |          |                               |               |                             |
|                                      | 176850901051424               |          |                               | 776.21        | TV/INTERNET                 |
|                                      | 176850101051424               |          |                               | -134.08       | TV                          |
| <b>14037 06/14/202406/14/2024628</b> |                               |          | <b>CI SHRED</b>               | <b>16.97</b>  | <b>STA420 SHRED SERVICE</b> |

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 11:04:15 Date: 06/05/2024

As Of: 06/14/2024

Page: 2

| Accts Pay #                          | Received                     | Date Due                        | Vendor | Amount           | Memo  |
|--------------------------------------|------------------------------|---------------------------------|--------|------------------|---|
| 522 12 41 00                         | Contract Services            | 001 000 522 6841 - General I    |        | 16.97            | SHRED SERVICE   |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 0164598                              |                              |                                 |        | 16.97            | STA420 SHRED SERVICE                                  |
| <b>14065 06/14/202406/14/2024376</b> |                              | <b>CITY OF WEST RICHLAND</b>    |        | <b>500.00</b>    | <b>PREPAY WATER/SEWER</b>                             |
| 522 50 47 20                         | Water/Sewer/Natural Gas      | 001 000 522 6841 - General I    |        | 500.00           | WATER/SEWER   |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 05312024                             |                              |                                 |        | 500.00           | PREPAY WATER/SEWER                                    |
| <b>14038 06/14/202406/14/202468</b>  |                              | <b>COFFEY REFRIGERATION</b>     |        | <b>665.85</b>    | <b>STA420 ICE MACHINE REPAIR</b>                      |
| 522 50 48 00                         | Repair & Maint. - Facilities | 001 000 522 6841 - General I    |        | 665.85           | ICE MACHINE REPAIR                                    |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 100344                               |                              |                                 |        | 665.85           | STA420 ICE MACHINE REPAIR                             |
| <b>14039 06/14/202406/14/2024840</b> |                              | <b>CORWIN FORD</b>              |        | <b>69,144.64</b> | <b>APP54 - MO141 TRUCK</b>                            |
| 594 22 63 00                         | Capital Apparatus And Equip  | 001 000 594 6841 - General I    |        | 69,144.64        | APP54 - MO141 TRUCK                                   |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 5F09707                              |                              |                                 |        | 69,144.64        | APP54 - MO141 TRUCK                                   |
| <b>14040 06/14/202406/14/2024474</b> |                              | <b>EVERGREEN LAWN CARE, INC</b> |        | <b>130.44</b>    | <b>STA420 IRRIGATION VALVE REPAIR</b>                 |
| 522 50 48 00                         | Repair & Maint. - Facilities | 001 000 522 6841 - General I    |        | 130.44           | IRRIGATION VALVE REPAIR                               |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 364579                               |                              |                                 |        | 130.44           | STA420 IRRIGATION VALVE REPAIR                        |
| <b>14041 06/14/202406/14/2024123</b> |                              | <b>FIRE 4 ADVANCED TRAVEL</b>   |        | <b>751.14</b>    | <b>PER DIEM WEST COAST &amp; WSSFA CONF - WAKEMAN</b> |
| 522 45 43 10                         | PerDiem & Lodging(Operati    | 001 000 522 6841 - General I    |        | 751.14           | MEALS/LODGING - WAKEMAN                               |
| <b>Invoice</b>                       |                              |                                 |        |                  |   |
| 1003                                 |                              |                                 |        | 188.00           | PER DIEM WEST COAST CONF - WAKEMAN                    |
| 1010                                 |                              |                                 |        | 563.14           | PER DIEM WSSFA CONF - WAKEMAN                         |
| <b>14042 06/14/202406/14/2024124</b> |                              | <b>FIRE 4 PETTY CASH</b>        |        | <b>474.25</b>    | <b>LIFE INS BENEFITS</b>                              |

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As Of: 06/14/2024

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|---|-------------------------------|----------|------------------------------|----------|------------------------------|
| 589 90 00 00  | Payroll Clearing              |          | 001 000 589 6841 - General I | 474.25   | LIFE INS BENEFITS            |
| Invoice   |                               |          |                              |          |                              |
| 1327  |                               |          |                              | 474.25   | LIFE INS BENEFITS            |
| <b>14052 06/14/202406/14/2024702 FRONTLINE MEDICAL 5,813.00 PHYSICALS (6)</b>                         |                               |          |                              |          |                              |
| 522 20 24 10  | Physicals/Innoculation        |          | 001 000 522 6841 - General I | 5,813.00 | PHYSICALS (6)                |
| Invoice   |                               |          |                              |          |                              |
| 3376  |                               |          |                              | 3,797.00 | PHYSICALS (4)                |
| 3343  |                               |          |                              | 2,016.00 | PHYSICALS (2)                |
| <b>14043 06/14/202406/14/2024831 HOME DEPOT 180.63 PARTS, SUPPLIES, EQUIP</b>                         |                               |          |                              |          |                              |
| 522 24 31 00  | Expendable Supplies - Radio   |          | 001 000 522 6841 - General I | 103.04   | SUPPLIES - RADIOS            |
| 522 50 35 00  | Tools & Equipment - Facilitie |          | 001 000 522 6841 - General I | 71.33    | SUPPLIES/EQUIP - FAC         |
| 522 60 35 00  | Tools, Equipment & Parts - A  |          | 001 000 522 6841 - General I | 6.26     | PARTS - AUTO                 |
| Invoice   |                               |          |                              |          |                              |
| 5033147   |                               |          |                              | 6.26     | PARTS, SUPPLIES, EQUIP       |
| 2045079   |                               |          |                              | 103.04   | PARTS, SUPPLIES, EQUIP       |
| 3045875   |                               |          |                              | 71.33    | PARTS, SUPPLIES, EQUIP       |
| <b>14064 06/14/202406/14/2024509 HUGHES FIRE EQUIPMENT INC. 2,456.48 APP30 PUMP MOTOR REPLACEMENT</b> |                               |          |                              |          |                              |
| 522 60 48 00  | 3rd party repair & Maint. - A |          | 001 000 522 6841 - General I | 2,456.48 | PUMP MOTOR                   |
| Invoice   |                               |          |                              |          |                              |
| 607546  |                               |          |                              | 2,456.48 | APP30 PUMP MOTOR REPLACEMENT |
| <b>14044 06/14/202406/14/2024876 ISOUTSORCE 1,733.22 MONITORING</b>                                   |                               |          |                              |          |                              |
| 522 12 41 03  | Contract Services - Compute   |          | 001 000 522 6841 - General I | 1,733.22 | MONITORING                   |
| Invoice   |                               |          |                              |          |                              |
| CW295652  |                               |          |                              | 1,733.22 | MONITORING                   |
| <b>14046 06/14/202406/14/2024861 LEAF 368.49 COPY MACHINE</b>   |                               |          |                              |          |                              |
| 522 12 45 00  | Equipment Lease/Maint         |          | 001 000 522 6841 - General I | 368.49   | COPY MACHINE                 |
| Invoice   |                               |          |                              |          |                              |



**ACCOUNTS PAYABLE**

As Of: 06/14/2024

Time: 11:04:15 Date: 06/05/2024

Page: 4

| Accts Pay # | Received   | Date Due   | Vendor                          | Amount   | Memo                   |
|-------------|------------|------------|---------------------------------|----------|------------------------|
| 14047       | 06/14/2024 | 06/14/2024 | LIBERTY LAWN CARE               | 2,500.10 | APP30 18 HP MOTOR      |
| 522         | 30 35 00   |            | Tools & Equipment - Prevent     | 2,500.10 | APP30 18 HP MOTOR      |
|             |            |            | 001 000 522 6841 - General I    |          |                        |
|             |            |            | 16510338                        | 368.49   | COPY MACHINE           |
| 14048       | 06/14/2024 | 06/14/2024 | LIFE ASSIST                     | 5,766.72 | EMS SUPPLIES           |
| 522         | 70 31 00   |            | Expendable Supplies - EMS       | 5,766.72 | EMS SUPPLIES           |
|             |            |            | 001 000 522 6841 - General I    |          |                        |
|             |            |            | Invoice                         |          |                        |
|             |            |            | 40238                           | 2,500.10 | APP30 18 HP MOTOR      |
| 14045       | 06/14/2024 | 06/14/2024 | LN CURTIS & SONS                | 748.85   | APP55 WILDLAND NOZZLES |
| 522         | 21 35 12   |            | Nozzle Replacement              | 748.85   | APP55 NOZZLES          |
|             |            |            | 001 000 522 6841 - General I    |          |                        |
|             |            |            | Invoice                         |          |                        |
|             |            |            | 823589                          | 748.85   | APP55 WILDLAND NOZZLES |
| 14049       | 06/14/2024 | 06/14/2024 | MCGAVICK GRAVES ATTORNEY AT LAW | 3,296.50 | EMPLOYMENT MATTERS     |
| 522         | 14 41 00   |            | Professional Services           | 3,296.50 | EMPLOYMENT MATTERS     |
|             |            |            | 001 000 522 6841 - General I    |          |                        |
|             |            |            | Invoice                         |          |                        |
|             |            |            | 40475                           | 4,006.50 | EMPLOYMENT MATTERS     |
|             |            |            | 40048R                          | -710.00  | OVER PAID LAST MONTH   |
| 14050       | 06/14/2024 | 06/14/2024 | MOON SECURITY                   | 1,065.70 | MONITORING STA420      |
| 522         | 12 41 00   |            | Contract Services               | 1,065.70 | MONITORING             |
|             |            |            | 001 000 522 6841 - General I    |          |                        |
|             |            |            | Invoice                         |          |                        |
|             |            |            | 1226349                         | 1,065.70 | MONITORING STA420      |

**ACCOUNTS PAYABLE**

As Of: 06/14/2024

Time: 11:04:15 Date: 06/05/2024

Page: 5

Accts

Pay # Received Date Due

Vendor

Amount Memo

**14051 06/14/202406/14/2024860**

**NEWEGG**

**127.18 COMPUTER PARTS**

522 12 35 10 Office Computer Equipment 001 000 522 6841 - General I

127.18 COMPUTER PARTS

Invoice

1304980613  
1304995892

88.07 COMPUTER PARTS  
39.11 COMPUTER PARTS

**14053 06/14/202406/14/2024535**

**O'REILLY AUTO PARTS**

**9.78 FUSES**

522 60 31 00 Expendable Supplies - Autor 001 000 522 6841 - General I

9.78 FUSES

Invoice

3707-499841

9.78 FUSES

**14054 06/14/202406/14/2024885**

**PACIFIC OFFICE AUTOMATION**

**720.88 STA430 COMM SERVICE 5/21-8/21/24; STA420  
COPIER USAGE 2/29-5/30/24**

522 12 41 00 Contract Services 001 000 522 6841 - General I  
522 12 42 00 Phone Service 001 000 522 6841 - General I

236.54 COPIER USAGE  
484.34 COMM SERVICE

Invoice

258068  
272480

484.34 STA430 COMM SERVICE 5/21-8/21/24  
236.54 STA420 COPIER USAGE 2/29-5/30/24

**14055 06/14/202406/14/2024824**

**PALADIN BACKGROUND**

**120.00 BACKGROUNDS (5)**

522 12 44 00 Advertising/Notices/Recruti 001 000 522 6841 - General I

120.00 BACKGROUNDS (5)

Invoice

5790

120.00 BACKGROUNDS (5)

**14056 06/14/202406/14/2024833**

**RINGOLDE**

**1,314.18 T-SHIRTS, POLO SHIRTS**

522 20 28 00 Uniforms (All Non-PPE) 001 000 522 6841 - General I

1,314.18 SHIRTS (38)

Invoice

7197

1,314.18 T-SHIRTS, POLO SHIRTS

**14057 06/14/202406/14/2024293**

**SEA WESTERN**

**1,310.62 PANTS (5)**

522 20 28 00 Uniforms (All Non-PPE) 001 000 522 6841 - General I

1,310.62 PANTS (5)

Invoice

**ACCOUNTS PAYABLE**

As Of: 06/14/2024

Time: 11:04:15 Date: 06/05/2024

Page: 6

| Accts Pay #                   | Received     | Date Due                      | Vendor                       | Amount   | Memo               |
|-------------------------------|--------------|-------------------------------|------------------------------|----------|--------------------|
| 14058 06/14/202406/14/2024935 | 522 12 41 10 | Contract Services - Financial | SPRINGBROOK                  | 2,750.00 | SUPPORT PLUS       |
|                               |              |                               | 001 000 522 6841 - General I | 2,750.00 | SUPPORT PLUS       |
|                               |              |                               | Invoice                      |          |                    |
|                               |              |                               | B001659                      | 2,750.00 | SUPPORT PLUS       |
| 14059 06/14/202406/14/2024625 | 522 70 31 00 | Expendable Supplies - EMS     | STERICYCLE                   | 32.40    | EMS WASTE DISPOSAL |
|                               |              |                               | 001 000 522 6841 - General I | 32.40    | EMS WASTE DISPOSAL |
|                               |              |                               | Invoice                      |          |                    |
|                               |              |                               | 8007143239                   | 32.40    | EMS WASTE DISPOSAL |
| 14060 06/14/202406/14/2024729 | 522 50 48 00 | Repair & Maint. - Facilities  | TOTAL ENERGY MANAGEMENT      | 275.82   | STA430 HVAC REPAIR |
|                               |              |                               | 001 000 522 6841 - General I | 275.82   | HVAC REPAIR        |
|                               |              |                               | Invoice                      |          |                    |
|                               |              |                               | 127667                       | 275.82   | STA430 HVAC REPAIR |
| 14061 06/14/202406/14/2024347 | 522 50 48 00 | Repair & Maint. - Facilities  | US LINEN & UNIFORM           | 490.72   | MAT SERVICE        |
|                               |              |                               | 001 000 522 6841 - General I | 490.72   | MAT SERVICE        |
|                               |              |                               | Invoice                      |          |                    |
|                               |              |                               | 3316364                      | 62.15    | MAT SERVICE        |
|                               |              |                               | 3323531                      | 62.15    | MAT SERVICE        |
|                               |              |                               | 3314574                      | 49.68    | MAT SERVICE        |
|                               |              |                               | 3321729                      | 49.68    | MAT SERVICE        |
|                               |              |                               | 3328908                      | 49.68    | MAT SERVICE        |
|                               |              |                               | 3318252                      | 108.69   | MAT SERVICE        |
|                               |              |                               | 3325398                      | 108.69   | MAT SERVICE        |
| 14062 06/14/202406/14/2024465 | 522 12 42 10 | Cellular Phone Service        | VERIZON WIRELESS             | 903.00   | CELL SERVICE       |
|                               |              |                               | 001 000 522 6841 - General I | 903.00   | CELL SERVICE       |
|                               |              |                               | Invoice                      |          |                    |
|                               |              |                               | 9964290938                   | 903.00   | CELL SERVICE       |

**ACCOUNTS PAYABLE**

As Of: 06/14/2024

Time: 11:04:15 Date: 06/05/2024

Page: 7

| Accts Pay #  | Received          | Date Due          | Vendor                       | Amount          | Memo        |
|--------------|-------------------|-------------------|------------------------------|-----------------|-------------|
| <b>14063</b> | <b>06/14/2024</b> | <b>06/14/2024</b> | <b>VOYAGER</b>               | <b>1,235.06</b> | <b>FUEL</b> |
| 522 60 32 00 | Fuels             |                   | 001 000 522 6841 - General I | 1,235.06        | FUEL        |

Invoice  
8693879692422 1,235.06 FUEL

Report Total: 105,970.89

Fund 001 6841 - General Fund 105,970.89

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 1

001 6841 - General Fund

01/01/2024 To: 12/31/2024

| Revenues   | Amt Budgeted         | Revenues            | Remaining           |              |
|--|----------------------|---------------------|---------------------|--------------|
| <b>308 Beginning Balances</b>                    |                      |                     |                     |              |
| 308 91 00 00    Beginning Balance                | 3,021,859.00         | 3,021,858.50        | 0.50                | 100.0%       |
| 308 91 00 01    Beginning Balance - Cash/Imprest | 0.00                 | 17,070.17           | (17,070.17)         | 0.0%         |
| 308 Beginning Balances                           | 3,021,859.00         | 3,038,928.67        | (17,069.67)         | 100.6%       |
| <b>310 Taxes</b>                                 |                      |                     |                     |              |
| 311 10 00 01    Property Tax                     | 4,397,568.00         | 2,172,304.25        | 2,225,263.75        | 49.4%        |
| 337 20 00 01    Leasehold Excise Tax             | 30,000.00            | 24,300.69           | 5,699.31            | 81.0%        |
| 310 Taxes  | 4,427,568.00         | 2,196,604.94        | 2,230,963.06        | 49.6%        |
| <b>330 Intergovernmental Revenues</b>            |                      |                     |                     |              |
| 334 01 30 02    WSP-FF Training Reimbursement    | 1,000.00             | 0.00                | 1,000.00            | 0.0%         |
| 334 04 90 01    State Trauma Grant               | 1,200.00             | 1,532.00            | (332.00)            | 127.7%       |
| 334 06 90 04    BVFF Physical Reimbursement      | 1,000.00             | 0.00                | 1,000.00            | 0.0%         |
| 335 00 91 01    Energy NW Generation Tax         | 32,000.00            | 28,691.26           | 3,308.74            | 89.7%        |
| 330 Intergovernmental Revenues                   | 35,200.00            | 30,223.26           | 4,976.74            | 85.9%        |
| <b>340 Charges For Services</b>                  |                      |                     |                     |              |
| 341 70 00 05    Sales of Merchandise             | 0.00                 | 1,402.21            | (1,402.21)          | 0.0%         |
| 342 21 00 01    Fire Services, State             | 39,000.00            | 0.00                | 39,000.00           | 0.0%         |
| 342 21 00 03    Fire Services, Schools           | 2,300.00             | 0.00                | 2,300.00            | 0.0%         |
| 340 Charges For Services                         | 41,300.00            | 1,402.21            | 39,897.79           | 3.4%         |
| <b>361 Miscellaneous Revenue</b>                 |                      |                     |                     |              |
| 361 11 00 01    General Fund Interest            | 10,000.00            | 32,268.80           | (22,268.80)         | 322.7%       |
| 362 53 00 00    Rental of Facility               | 0.00                 | 1,717.60            | (1,717.60)          | 0.0%         |
| 369 91 00 00    Other Miscellaneous Revenue      | 2,000.00             | 346.98              | 1,653.02            | 17.3%        |
| 361 Miscellaneous Revenue                        | 12,000.00            | 34,333.38           | (22,333.38)         | 286.1%       |
| <b>380 Other Increases in Fund Resources</b>     |                      |                     |                     |              |
| 389 50 68 04    Refund/Reimbursement             | 0.00                 | 346.98              | (346.98)            | 0.0%         |
| 380 Other Increases in Fund Resources            | 0.00                 | 346.98              | (346.98)            | 0.0%         |
| <b>397 Interfund Transfers</b>                   |                      |                     |                     |              |
| 397 00 00 10    Transfer In From 110             | 2,614,828.00         | 0.00                | 2,614,828.00        | 0.0%         |
| 397 Interfund Transfers                          | 2,614,828.00         | 0.00                | 2,614,828.00        | 0.0%         |
| <b>Fund Revenues:</b>                            | <b>10,152,755.00</b> | <b>5,301,839.44</b> | <b>4,850,915.56</b> | <b>52.2%</b> |
| Expenditures                                     | Amt Budgeted         | Expenditures        | Remaining           |              |
| <b>522 Fire Control</b>                          |                      |                     |                     |              |
| 522 11 10 10    Salary - Comm 1 (Van Beek)       | 9,000.00             | 2,316.00            | 6,684.00            | 25.7%        |
| 522 11 10 20    Salary-Comm 2 (Goodwin)          | 9,000.00             | 4,149.00            | 4,851.00            | 46.1%        |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 2

001 6841 - General Fund

01/01/2024 To: 12/31/2024

| Expenditures              | Amt Budgeted                           | Expenditures        | Remaining         |                         |
|---------------------------|--|---------------------|-------------------|-------------------------|
| <b>522 Fire Control</b>   |  |                     |                   |                         |
| 522 11 10 30              | Salary-Comm 3 (Brink)                  | 9,000.00            | 4,248.00          | 4,752.00 47.2%          |
| 522 11 20 10              | Benefits - Comm 1 (Van Beek)           | 1,000.00            | 179.59            | 820.41 18.0%            |
| 522 11 20 20              | Benefits - Comm 2 (Goodwin)            | 1,000.00            | 322.67            | 677.33 32.3%            |
| 522 11 20 30              | Benefits - Comm 3 (Brink)              | 1,000.00            | 331.99            | 668.01 33.2%            |
| 522 11 43 00              | Travel-Mileage & Airfare               | 2,000.00            | 563.06            | 1,436.94 28.2%          |
| 522 11 43 30              | Travel - Per Diem & Lodging            | 5,100.00            | 678.71            | 4,421.29 13.3%          |
| 522 11 43 31              | Registration Fees                      | 3,300.00            | 765.00            | 2,535.00 23.2%          |
| <b>011 Legislative</b>    |  | <b>40,400.00</b>    | <b>13,554.02</b>  | <b>26,845.98 33.5%</b>  |
| 522 12 10 10              | Salary - Administration                | 484,108.00          | 174,761.11        | 309,346.89 36.1%        |
| 522 12 10 60              | Overtime - Administrative              | 10,000.00           | 0.00              | 10,000.00 0.0%          |
| 522 12 20 04              | HRA Benefits                           | 9,000.00            | 2,380.00          | 6,620.00 26.4%          |
| 522 12 20 10              | Benefits - Administrative              | 85,420.00           | 24,302.20         | 61,117.80 28.5%         |
| 522 12 20 60              | Benefits - OT Administration           | 2,000.00            | 0.00              | 2,000.00 0.0%           |
| 522 12 24 20              | Volunteer Pension & Relief Fund        | 6,600.00            | 2,730.00          | 3,870.00 41.4%          |
| 522 12 29 20              | Volunteer Recognition                  | 4,000.00            | 1,581.66          | 2,418.34 39.5%          |
| 522 12 29 30              | Volunteer Association                  | 3,500.00            | 3,430.00          | 70.00 98.0%             |
| 522 12 31 00              | Expendable Office Supplies             | 3,750.00            | 1,278.76          | 2,471.24 34.1%          |
| 522 12 31 10              | Computer Software                      | 1,980.00            | 9,079.71          | (7,099.71) 458.6%       |
| 522 12 35 00              | Office Tools & Equipment               | 4,000.00            | 209.90            | 3,790.10 5.2%           |
| 522 12 35 10              | Office Computer Equipment              | 25,600.00           | 16,214.19         | 9,385.81 63.3%          |
| 522 12 41 00              | Contract Services                      | 97,000.00           | 17,716.30         | 79,283.70 18.3%         |
| 522 12 41 01              | Contract Services - TV/Internet        | 0.00                | 4,288.08          | (4,288.08) 0.0%         |
| 522 12 41 03              | Contract Services - Computer           | 0.00                | 41,915.16         | (41,915.16) 0.0%        |
| 522 12 41 10              | Contract Services - Financial Services | 30,000.00           | 8,250.00          | 21,750.00 27.5%         |
| 522 12 41 20              | Professional Services                  | 45,000.00           | 0.00              | 45,000.00 0.0%          |
| 522 12 42 00              | Phone Service                          | 12,000.00           | 5,459.04          | 6,540.96 45.5%          |
| 522 12 42 10              | Cellular Phone Service                 | 14,500.00           | 4,473.34          | 10,026.66 30.9%         |
| 522 12 42 40              | Postage                                | 1,500.00            | 287.87            | 1,212.13 19.2%          |
| 522 12 44 00              | Advertising/Notices/Recruiting         | 2,000.00            | 406.00            | 1,594.00 20.3%          |
| 522 12 45 00              | Equipment Lease/Maint                  | 10,200.00           | 368.49            | 9,831.51 3.6%           |
| 522 12 46 00              | District Insurance                     | 120,084.00          | 713.00            | 119,371.00 0.6%         |
| 522 12 48 20              | WebPage Maintenance                    | 850.00              | 445.18            | 404.82 52.4%            |
| 522 12 49 00              | Memberships/Dues                       | 18,700.00           | 9,436.00          | 9,264.00 50.5%          |
| 522 12 49 05              | Fitness Club Memberships               | 0.00                | 5,400.22          | (5,400.22) 0.0%         |
| 522 12 49 10              | Taxes And Irrigation Fees              | 150.00              | 115.37            | 34.63 76.9%             |
| 522 12 49 20              | State Auditor                          | 30,000.00           | 41,096.85         | (11,096.85) 137.0%      |
| <b>012 Administrative</b> |  | <b>1,021,942.00</b> | <b>376,338.43</b> | <b>645,603.57 36.8%</b> |
| 522 13 41 00              | Professional Services                  | 72,000.00           | 0.00              | 72,000.00 0.0%          |
| 522 13 49 00              | Election Assessments                   | 10,000.00           | 0.00              | 10,000.00 0.0%          |
| <b>013 Election</b>       |  | <b>82,000.00</b>    | <b>0.00</b>       | <b>82,000.00 0.0%</b>   |
| 522 14 40 00              | Advertising                            | 0.00                | 99.66             | (99.66) 0.0%            |
| 522 14 41 00              | Professional Services                  | 25,000.00           | 11,193.04         | 13,806.96 44.8%         |
| <b>014 Legal</b>          |  | <b>25,000.00</b>    | <b>11,292.70</b>  | <b>13,707.30 45.2%</b>  |
| 522 20 10 10              | Mobilization Wages                     | 30,000.00           | 0.00              | 30,000.00 0.0%          |
| 522 20 20 10              | Mobilization Benefits                  | 9,000.00            | 0.00              | 9,000.00 0.0%           |
| 522 20 24 10              | Physicals/Innoculation                 | 63,000.00           | 18,384.00         | 44,616.00 29.2%         |
| 522 20 28 00              | Uniforms (All Non-PPE)                 | 36,000.00           | 9,637.38          | 26,362.62 26.8%         |
| 522 20 31 00              | Expendable Incident Supplies           | 500.00              | 0.00              | 500.00 0.0%             |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRIK

Time: 11:41:07 Date: 06/05/2024

Page: 3

001 6841 - General Fund

01/01/2024 To: 12/31/2024

| Expenditures                                    | Amt Budgeted        | Expenditures        | Remaining           |               |
|---|---------------------|---------------------|---------------------|---------------|
| <b>522 Fire Control</b>                         |                     |                     |                     |               |
| 522 20 35 00 Tools & Equipment                  | 2,500.00            | 0.00                | 2,500.00            | 0.0%          |
| 522 20 41 00 Assessment Fees                    | 6,000.00            | 0.00                | 6,000.00            | 0.0%          |
| 522 20 48 00 Uniform Maintenance                | 1,000.00            | 0.00                | 1,000.00            | 0.0%          |
| <b>020 Operations</b>                           | <b>148,000.00</b>   | <b>28,021.38</b>    | <b>119,978.62</b>   | <b>18.9%</b>  |
| 522 21 10 10 Salary - Firefighters              | 2,503,574.00        | 999,085.28          | 1,504,488.72        | 39.9%         |
| 522 21 10 71 Overtime - Firefighters            | 260,000.00          | 82,752.50           | 177,247.50          | 31.8%         |
| 522 21 10 80 Resident Reimbursement             | 100,000.00          | 9,675.00            | 90,325.00           | 9.7%          |
| 522 21 10 90 Volunteer Reimbursement            | 66,000.00           | 24,413.00           | 41,587.00           | 37.0%         |
| 522 21 20 04 HRA Benefits                       | 69,000.00           | 26,870.00           | 42,130.00           | 38.9%         |
| 522 21 20 10 Benefits - Firefighters            | 722,136.00          | 250,235.28          | 471,900.72          | 34.7%         |
| 522 21 20 71 Benefits - Overtime FF             | 67,600.00           | 19,226.40           | 48,373.60           | 28.4%         |
| 522 21 20 80 Benefits - Resident Reimbursement  | 6,000.00            | 740.16              | 5,259.84            | 12.3%         |
| 522 21 20 90 Benefits - Volunteer               | 6,000.00            | 1,872.73            | 4,127.27            | 31.2%         |
| 522 21 28 20 PPE - Protective Clothing          | 70,000.00           | 6,869.27            | 63,130.73           | 9.8%          |
| 522 21 31 00 Expendable Supplies - Suppression  | 0.00                | 486.12              | (486.12)            | 0.0%          |
| 522 21 31 10 Supplies - Support Service         | 4,000.00            | 0.00                | 4,000.00            | 0.0%          |
| 522 21 35 10 Tools & Equipment -Suppression     | 5,750.00            | 2,203.66            | 3,546.34            | 38.3%         |
| 522 21 35 11 Hose Replacement                   | 12,075.00           | 6,557.62            | 5,517.38            | 54.3%         |
| 522 21 35 12 Nozzle Replacement                 | 10,005.00           | 2,623.86            | 7,381.14            | 26.2%         |
| 522 21 35 13 Tools - Support Service            | 5,000.00            | 0.00                | 5,000.00            | 0.0%          |
| 522 21 41 00 Professional Services              | 12,000.00           | 95.96               | 11,904.04           | 0.8%          |
| 522 21 48 00 Equipment Repair & Maint           | 1,550.00            | 0.00                | 1,550.00            | 0.0%          |
| 522 21 48 10 Fire Extinguisher Maint            | 1,600.00            | 0.00                | 1,600.00            | 0.0%          |
| 522 21 48 80 SCBA Air Compressor                | 1,000.00            | 0.00                | 1,000.00            | 0.0%          |
| 522 21 48 90 SCBA Repair/Maintenance            | 2,000.00            | 3,656.67            | (1,656.67)          | 182.8%        |
| <b>021 Suppression</b>                          | <b>3,925,290.00</b> | <b>1,437,363.51</b> | <b>2,487,926.49</b> | <b>36.6%</b>  |
| 522 24 31 00 Expendable Supplies - Radios       | 500.00              | 172.03              | 327.97              | 34.4%         |
| 522 24 35 00 Non-Expendable Supplies - Radios   | 70,000.00           | 115.06              | 69,884.94           | 0.2%          |
| 522 24 41 00 Dispatch Services                  | 115,000.00          | 46,250.00           | 68,750.00           | 40.2%         |
| 522 24 41 10 VHF Maintenance Fee                | 16,799.30           | 0.00                | 16,799.30           | 0.0%          |
| 522 24 48 00 Repair & Maintenance - Radios      | 5,000.00            | 0.00                | 5,000.00            | 0.0%          |
| <b>024 Communications</b>                       | <b>207,299.30</b>   | <b>46,537.09</b>    | <b>160,762.21</b>   | <b>22.4%</b>  |
| 522 26 31 10 Food                               | 0.00                | 1,133.98            | (1,133.98)          | 0.0%          |
| 522 26 48 00 Outside Services                   | 0.00                | 3,312.00            | (3,312.00)          | 0.0%          |
| <b>026 Logistics (Support Services)</b>         | <b>0.00</b>         | <b>4,445.98</b>     | <b>(4,445.98)</b>   | <b>0.0%</b>   |
| 522 30 31 00 Expendable Supplies-Prevention     | 10,000.00           | 1,247.84            | 8,752.16            | 12.5%         |
| 522 30 31 10 Smoke Alarm Program                | 1,000.00            | 0.00                | 1,000.00            | 0.0%          |
| 522 30 35 00 Tools & Equipment - Prevention     | 1,500.00            | 2,891.38            | (1,391.38)          | 192.8%        |
| 522 30 41 01 Professional Services - Marketing  | 0.00                | 29,009.95           | (29,009.95)         | 0.0%          |
| 522 30 48 00 Repair & Maintenance - Prevention  | 100.00              | 0.00                | 100.00              | 0.0%          |
| 522 30 48 10 Newsletter/Education Flyers        | 1,000.00            | 0.00                | 1,000.00            | 0.0%          |
| <b>030 Public Information</b>                   | <b>13,600.00</b>    | <b>33,149.17</b>    | <b>(19,549.17)</b>  | <b>243.7%</b> |
| 522 45 31 00 Expendable Supplies - Training     | 10,000.00           | 391.39              | 9,608.61            | 3.9%          |
| 522 45 31 10 Training Computer Software         | 15,000.00           | 7,954.71            | 7,045.29            | 53.0%         |
| 522 45 35 00 Tools & Equipment - Training       | 7,000.00            | 295.69              | 6,704.31            | 4.2%          |
| 522 45 41 00 Professional Service               | 1,500.00            | 0.00                | 1,500.00            | 0.0%          |
| 522 45 43 00 Travel - Mileage & Air(Operations) | 3,500.00            | 1,058.75            | 2,441.25            | 30.3%         |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 4

001 6841 - General Fund

01/01/2024 To: 12/31/2024

| Expenditures                            | Amt Budgeted                           | Expenditures        | Remaining           |                           |
|---|--|---------------------|---------------------|---------------------------|
| <b>522 Fire Control</b>                 |  |                     |                     |                           |
| 522 45 43 01                            | Travel - Mileage&Air(Admin)            | 2,400.00            | 31.62               | 2,368.38 1.3%             |
| 522 45 43 03                            | Travel - Mileage&Air(EMS)              | 6,500.00            | 342.06              | 6,157.94 5.3%             |
| 522 45 43 04                            | Travel -Mileage&Air(Safety)            | 1,200.00            | 22.86               | 1,177.14 1.9%             |
| 522 45 43 10                            | PerDiem & Lodging(Operations)          | 11,000.00           | 1,015.28            | 9,984.72 9.2%             |
| 522 45 43 11                            | PerDiem & Lodging(Admin)               | 6,800.00            | 164.00              | 6,636.00 2.4%             |
| 522 45 43 13                            | PerDiem & Lodging(EMS)                 | 8,000.00            | 1,210.40            | 6,789.60 15.1%            |
| 522 45 43 14                            | PerDiem & Lodging(Safety)              | 2,500.00            | 1,550.90            | 949.10 62.0%              |
| 522 45 43 20                            | Registration Fees(Operations)          | 26,000.00           | 5,133.28            | 20,866.72 19.7%           |
| 522 45 43 21                            | Registration Fees(Admin)               | 3,500.00            | 1,175.00            | 2,325.00 33.6%            |
| 522 45 43 23                            | Registration Fees(EMS)                 | 7,900.00            | 858.04              | 7,041.96 10.9%            |
| 522 45 43 24                            | Registration Fees(Safety)              | 2,000.00            | 525.00              | 1,475.00 26.3%            |
| 522 45 43 30                            | Tuition Reimbursement                  | 12,000.00           | 0.00                | 12,000.00 0.0%            |
| 522 45 43 98                            | Career Tuition                         | 15,000.00           | 3,194.42            | 11,805.58 21.3%           |
| 522 45 43 99                            | Article 32 MED EMS Training            | 34,500.00           | 1,065.00            | 33,435.00 3.1%            |
| <b>045 Training</b>                     |  | <b>176,300.00</b>   | <b>25,988.40</b>    | <b>150,311.60 14.7%</b>   |
| 522 50 31 00                            | Expendable Supplies -Facilities        | 7,500.00            | 4,412.67            | 3,087.33 58.8%            |
| 522 50 35 00                            | Tools & Equipment - Facilities         | 7,000.00            | 1,744.03            | 5,255.97 24.9%            |
| 522 50 45 00                            | Lease-Sta 410                          | 5,000.00            | 4,767.63            | 232.37 95.4%              |
| 522 50 47 10                            | Electricity                            | 38,000.00           | 13,903.20           | 24,096.80 36.6%           |
| 522 50 47 20                            | Water/Sewer/Natural Gas                | 25,000.00           | 4,302.55            | 20,697.45 17.2%           |
| 522 50 48 00                            | Repair & Maint. - Facilities           | 70,000.00           | 20,297.03           | 49,702.97 29.0%           |
| <b>050 Facilities</b>                   |  | <b>152,500.00</b>   | <b>49,427.11</b>    | <b>103,072.89 32.4%</b>   |
| 522 60 31 00                            | Expendable Supplies - Automotive       | 3,000.00            | 1,227.35            | 1,772.65 40.9%            |
| 522 60 32 00                            | Fuels                                  | 58,300.00           | 13,766.43           | 44,533.57 23.6%           |
| 522 60 35 00                            | Tools, Equipment & Parts - Automotive  | 5,350.00            | 1,718.34            | 3,631.66 32.1%            |
| 522 60 48 00                            | 3rd party repair & Maint. - Automotive | 112,125.00          | 39,207.47           | 72,917.53 35.0%           |
| <b>060 Automotive</b>                   |  | <b>178,775.00</b>   | <b>55,919.59</b>    | <b>122,855.41 31.3%</b>   |
| 522 70 31 00                            | Expendable Supplies - EMS              | 60,000.00           | 29,545.21           | 30,454.79 49.2%           |
| 522 70 35 00                            | Small Tools & Minor Equip              | 10,800.00           | 1,339.40            | 9,460.60 12.4%            |
| 522 70 41 02                            | EMS Assessment Fee                     | 5,000.00            | 1,531.53            | 3,468.47 30.6%            |
| 522 70 41 10                            | Contract Services - EMS                | 71,200.00           | 5,208.37            | 65,991.63 7.3%            |
| 522 70 48 00                            | Small Tools- Repairs & Maintenance     | 0.00                | 2,296.85            | (2,296.85) 0.0%           |
| <b>070 Ambulance Transport Services</b> |  | <b>147,000.00</b>   | <b>39,921.36</b>    | <b>107,078.64 27.2%</b>   |
| <b>522 Fire Control</b>                 |  | <b>6,118,106.30</b> | <b>2,121,958.74</b> | <b>3,996,147.56 34.7%</b> |
| <b>589 Payroll Clearing</b>             |  |                     |                     |                           |
| 589 90 00 00                            | Payroll Clearing                       | 0.00                | 1,630.37            | (1,630.37) 0.0%           |
| <b>589 Payroll Clearing</b>             |  | <b>0.00</b>         | <b>1,630.37</b>     | <b>(1,630.37) 0.0%</b>    |
| <b>591 Debt Service</b>                 |  |                     |                     |                           |
| 591 22 01 02                            | Lease Payments - Office Equipment      | 0.00                | 2,811.67            | (2,811.67) 0.0%           |
| 591 22 71 02                            | Capital Lease Principal                | 62,726.00           | 62,726.00           | 0.00 100.0%               |
| 592 22 83 02                            | Capital Lease Interest                 | 49,395.00           | 49,394.19           | 0.81 100.0%               |
| <b>591 Debt Service</b>                 |  | <b>112,121.00</b>   | <b>114,931.86</b>   | <b>(2,810.86) 102.5%</b>  |



## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 5

001 6841 - General Fund

01/01/2024 To: 12/31/2024

| Expenditures                                    | Amt Budgeted        | Expenditures        | Remaining           |              |
|---|---------------------|---------------------|---------------------|--------------|
| <b>594 Capital Expenditures</b>                 |                     |                     |                     |              |
| 594 22 62 00    Captial Building                | 22,055.00           | 5,395.17            | 16,659.83           | 24.5%        |
| 594 22 63 00    Capital Apparatus And Equipment | 400,693.00          | 648,979.71          | (248,286.71)        | 162.0%       |
| 022 Capital                                     | 422,748.00          | 654,374.88          | (231,626.88)        | 154.8%       |
| 594 Capital Expenditures                        | 422,748.00          | 654,374.88          | (231,626.88)        | 154.8%       |
| <b>597 Interfund Transfers</b>                  |                     |                     |                     |              |
| 597 00 01 61    Transfer Out To 601             | 425,670.00          | 0.00                | 425,670.00          | 0.0%         |
| 597 Interfund Transfers                         | 425,670.00          | 0.00                | 425,670.00          | 0.0%         |
| <b>Fund Expenditures:</b>                       | <b>7,078,645.30</b> | <b>2,892,895.85</b> | <b>4,185,749.45</b> | <b>40.9%</b> |
| <b>Fund Excess/(Deficit):</b>                   | <b>3,074,109.70</b> | <b>2,408,943.59</b> |                     |              |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 6

110 6848 - EMS Fund 01/01/2024 To: 12/31/2024

|  | Amt Budgeted | Revenues | Remaining |  |
|--|--------------|----------|-----------|--|
|--|--------------|----------|-----------|--|

**308 Beginning Balances**

|                                |              |              |              |        |
|--------------------------------|--------------|--------------|--------------|--------|
| 308 31 00 11 Beginning Balance | 3,016,527.00 | 3,741,193.72 | (724,666.72) | 124.0% |
| 308 Beginning Balances         | 3,016,527.00 | 3,741,193.72 | (724,666.72) | 124.0% |

**310 Taxes**

|                           |            |            |            |       |
|---------------------------|------------|------------|------------|-------|
| 311 10 00 11 Property Tax | 931,890.00 | 826,547.16 | 105,342.84 | 88.7% |
| 310 Taxes                 | 931,890.00 | 826,547.16 | 105,342.84 | 88.7% |

**330 Intergovernmental Revenues**

|                                |            |           |             |       |
|--------------------------------|------------|-----------|-------------|-------|
| 332 93 40 10 GEMT              | 300,000.00 | 0.00      | 300,000.00  | 0.0%  |
| 337 00 00 11 EMSI              | 0.00       | 62,500.00 | (62,500.00) | 0.0%  |
| 330 Intergovernmental Revenues | 300,000.00 | 62,500.00 | 237,500.00  | 20.8% |

**340 Charges For Services**

|                                |            |            |           |       |
|--------------------------------|------------|------------|-----------|-------|
| 342 60 01 10 Ambulance Service | 300,000.00 | 255,056.54 | 44,943.46 | 85.0% |
| 340 Charges For Services       | 300,000.00 | 255,056.54 | 44,943.46 | 85.0% |

**360 Investment Interest**

|                                |      |           |             |      |
|--------------------------------|------|-----------|-------------|------|
| 361 11 00 11 EMS Fund Interest | 0.00 | 45,659.08 | (45,659.08) | 0.0% |
| 360 Investment Interest        | 0.00 | 45,659.08 | (45,659.08) | 0.0% |

**Fund Revenues:**

**4,548,417.00      4,930,956.50      (382,539.50)      108.4%**

**Expenditures**

|  | Amt Budgeted | Expenditures | Remaining |  |
|--|--------------|--------------|-----------|--|
|--|--------------|--------------|-----------|--|

**522 Fire Control**

|  |          |          |            |        |
|--|----------|----------|------------|--------|
| 522 70 35 10 Small Tools And Minor Equipment | 0.00     | 110.07   | (110.07)   | 0.0%   |
| 522 70 41 00 Ambulance Billing Service Fee   | 0.00     | 8,105.03 | (8,105.03) | 0.0%   |
| 522 70 41 20 Ambulance Over Payment          | 0.00     | 225.00   | (225.00)   | 0.0%   |
| 522 70 48 10 Equipment Repairs & Maintenance | 3,000.00 | 0.00     | 3,000.00   | 0.0%   |
| 522 Fire Control                             | 3,000.00 | 8,440.10 | (5,440.10) | 281.3% |

**597 Interfund Transfers**

|                                  |              |            |              |      |
|----------------------------------|--------------|------------|--------------|------|
| 597 00 01 10 Transfer Out To 001 | 2,614,828.00 | 170,000.00 | 2,444,828.00 | 6.5% |
| 597 Interfund Transfers          | 2,614,828.00 | 170,000.00 | 2,444,828.00 | 6.5% |

**Fund Expenditures:**

**2,617,828.00      178,440.10      2,439,387.90      6.8%**

**Fund Excess/(Deficit):**

**1,930,589.00      4,752,516.40**

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 7

201 6842 - Bond Fund 01/01/2024 To: 12/31/2024

| Revenues                               | Amt Budgeted        | Revenues            | Remaining         |              |
|--|---------------------|---------------------|-------------------|--------------|
| <b>308 Beginning Balances</b>          |                     |                     |                   |              |
| 308 31 00 21    Beginning Balance      | 169,621.00          | 189,160.33          | (19,539.33)       | 111.5%       |
| 308 Beginning Balances                 | 169,621.00          | 189,160.33          | (19,539.33)       | 111.5%       |
| <b>310 Taxes</b>                       |                     |                     |                   |              |
| 311 10 00 21    Property Tax           | 480,000.00          | 237,253.10          | 242,746.90        | 49.4%        |
| 310 Taxes                              | 480,000.00          | 237,253.10          | 242,746.90        | 49.4%        |
| <b>360 Investment Interest</b>         |                     |                     |                   |              |
| 361 11 00 21    Bond Fund Interest     | 0.00                | 2,395.26            | (2,395.26)        | 0.0%         |
| 360 Investment Interest                | 0.00                | 2,395.26            | (2,395.26)        | 0.0%         |
| <b>Fund Revenues:</b>                  | <b>649,621.00</b>   | <b>428,808.69</b>   | <b>220,812.31</b> | <b>66.0%</b> |
| <b>Expenditures</b>                    | <b>Amt Budgeted</b> | <b>Expenditures</b> | <b>Remaining</b>  |              |
| <b>591 Debt Service</b>                |                     |                     |                   |              |
| 591 22 71 01    Bond Principal Payment | 205,000.00          | 0.00                | 205,000.00        | 0.0%         |
| 592 22 83 01    Bond Interest Payment  | 266,900.00          | 130,375.00          | 136,525.00        | 48.8%        |
| 591 Debt Service                       | 471,900.00          | 130,375.00          | 341,525.00        | 27.6%        |
| <b>Fund Expenditures:</b>              | <b>471,900.00</b>   | <b>130,375.00</b>   | <b>341,525.00</b> | <b>27.6%</b> |
| <b>Fund Excess/(Deficit):</b>          | <b>177,721.00</b>   | <b>298,433.69</b>   |                   |              |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 8

401 6844 - Construction Fund 01/01/2024 To: 12/31/2024

| Revenues                                   | Amt Budgeted      | Revenues     | Remaining         |             |
|--|-------------------|--------------|-------------------|-------------|
| <b>308 Beginning Balances</b>              |                   |              |                   |             |
| 308 31 00 41    Beginning Balance          | 317,904.31        | 28.29        | 317,876.02        | 0.0%        |
| 308 Beginning Balances                     | 317,904.31        | 28.29        | 317,876.02        | 0.0%        |
| <b>360 Investment Interest</b>             |                   |              |                   |             |
| 361 11 00 41    Construction Fund Interest | 0.00              | 0.34         | (0.34)            | 0.0%        |
| 360 Investment Interest                    | 0.00              | 0.34         | (0.34)            | 0.0%        |
| <b>Fund Revenues:</b>                      | <b>317,904.31</b> | <b>28.63</b> | <b>317,875.68</b> | <b>0.0%</b> |
| Expenditures                               | Amt Budgeted      | Expenditures | Remaining         |             |
| <b>594 Capital Expenditures</b>            |                   |              |                   |             |
| 594 22 62 01    Building Upgrade           | 300,000.00        | 0.00         | 300,000.00        | 0.0%        |
| 594 Capital Expenditures                   | 300,000.00        | 0.00         | 300,000.00        | 0.0%        |
| <b>Fund Expenditures:</b>                  | <b>300,000.00</b> | <b>0.00</b>  | <b>300,000.00</b> | <b>0.0%</b> |
| <b>Fund Excess/(Deficit):</b>              | <b>17,904.31</b>  | <b>28.63</b> |                   |             |

## 2024 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 11:41:07 Date: 06/05/2024

Page: 9

601 6846 - Reserve Fund

01/01/2024 To: 12/31/2024

| Revenues                              | Amt Budgeted        | Revenues            | Remaining         |              |
|---------------------------------------|---------------------|---------------------|-------------------|--------------|
| <b>308 Beginning Balances</b>         |                     |                     |                   |              |
| 308 91 00 61    Beginning Balance     | 1,740,188.00        | 1,381,398.50        | 358,789.50        | 79.4%        |
| 308 Beginning Balances                | 1,740,188.00        | 1,381,398.50        | 358,789.50        | 79.4%        |
| <b>360 Investment Interest</b>        |                     |                     |                   |              |
| 361 11 00 61    Reserve Fund Interest | 0.00                | 16,488.34           | (16,488.34)       | 0.0%         |
| 360 Investment Interest               | 0.00                | 16,488.34           | (16,488.34)       | 0.0%         |
| <b>397 Interfund Transfers</b>        |                     |                     |                   |              |
| 397 00 00 07    Transfer In From 001  | 0.00                | 170,000.00          | (170,000.00)      | 0.0%         |
| 397 00 01 61    Transfer In From 101  | 425,670.00          | 0.00                | 425,670.00        | 0.0%         |
| 397 Interfund Transfers               | 425,670.00          | 170,000.00          | 255,670.00        | 39.9%        |
| <b>Fund Revenues:</b>                 | <b>2,165,858.00</b> | <b>1,567,886.84</b> | <b>597,971.16</b> | <b>72.4%</b> |
| <b>Expenditures</b>                   | <b>Amt Budgeted</b> | <b>Expenditures</b> | <b>Remaining</b>  |              |
| <b>594 Capital Expenditures</b>       |                     |                     |                   |              |
| 594 22 63 51    Capital Apparatus     | 400,000.00          | 0.00                | 400,000.00        | 0.0%         |
| 594 Capital Expenditures              | 400,000.00          | 0.00                | 400,000.00        | 0.0%         |
| <b>Fund Expenditures:</b>             | <b>400,000.00</b>   | <b>0.00</b>         | <b>400,000.00</b> | <b>0.0%</b>  |
| <b>Fund Excess/(Deficit):</b>         | <b>1,765,858.00</b> | <b>1,567,886.84</b> |                   |              |

## 2024 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

Time: 11:41:07 Date: 06/05/2024

Page: 10

| Fund                         | Revenue Budgeted | Received      |        | Expense Budgeted | Spent        |       |
|------------------------------|------------------|---------------|--------|------------------|--------------|-------|
| 001 6841 - General Fund      | 10,152,755.00    | 5,301,839.44  | 52.2%  | 7,078,645.30     | 2,892,895.85 | 41%   |
| 110 6848 - EMS Fund          | 4,548,417.00     | 4,930,956.50  | 108.4% | 2,617,828.00     | 178,440.10   | 7%    |
| 201 6842 - Bond Fund         | 649,621.00       | 428,808.69    | 66.0%  | 471,900.00       | 130,375.00   | 28%   |
| 401 6844 - Construction Fund | 317,904.31       | 28.63         | 0.0%   | 300,000.00       | 0.00         | 0%    |
| 601 6846 - Reserve Fund      | 2,165,858.00     | 1,567,886.84  | 72.4%  | 400,000.00       | 0.00         | 0%    |
|                              | 17,834,555.31    | 12,229,520.10 | 68.6%  | 10,868,373.30    | 3,201,710.95 | 29.5% |

**Benton County Fire District #4  
2024 BUDGET WORKSHEET**

**6841 - General Fund**

| Account                                  | Title   | 2024             |                  |                  |                  | Historical       |                  |                  |
|--|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  |   | Proposed         | Yr End Est       | Jan-May          | Budget           | 2023             | 2022             | 2021             |
| <b>REVENUE</b>                           |   |                  |                  |                  |                  |                  |                  |                  |
| <b>Beginning Balances</b>                |   |                  |                  |                  |                  |                  |                  |                  |
| 308 91 00 00                             | Beginning Balance                                       | 3,021,859        | 3,021,859        | 3,021,859        | 3,021,859        | 2,905,196        | 1,932,910        | 1,530,418        |
| 308 91 01 02                             | Beginning Balance - Cash/Imprest                        | 17,070           | 17,070           | 17,070           | 0                | 0                | 0                | 0                |
|  | Beginning Balances                                      | <b>3,038,929</b> | <b>3,038,929</b> | <b>3,038,929</b> | <b>3,021,859</b> | <b>2,905,196</b> | <b>1,932,910</b> | <b>1,530,418</b> |
| <b>Taxes</b>                             |   |                  |                  |                  |                  |                  |                  |                  |
| 311 10 00 01                             | Property Tax  | 4,402,919        | 4,402,919        | 2,172,304        | 4,397,568        | 4,052,495        | 3,679,843        | 3,344,629        |
| 337 20 00 01                             | Leasehold Excise Tax (Diverted County Rd. Property Tax) | 30,000           | 29,787           | 21,087           | 30,000           | 36,320           | 31,382           | 37,373           |
|  | Taxes   | <b>4,432,919</b> | <b>4,432,706</b> | <b>2,193,391</b> | <b>4,427,568</b> | <b>4,088,816</b> | <b>3,711,226</b> | <b>3,382,002</b> |
| <b>Intergovernmental Revenues</b>        |   |                  |                  |                  |                  |                  |                  |                  |
| 331 97 04 40                             | Fire Act Grant (AFG)                                    | 0                | 0                |                  | 0                | 0                | 0                | 0                |
| 331 97 08 34                             | SAFER Grant   | 0                | 0                |                  | 0                | 0                | 0                | 0                |
| 334 01 30 02                             | WSP-FF Training Reimbursement                           | 0                | 0                | 0                | 1,000            | 0                | 0                | 0                |
| 334 04 90 01                             | State Trauma Grant                                      | 766              | 766              | 766              | 1,200            | 554              | 1,125            | 1,260            |
| 334 04 90 05                             | FIIRE Grant - Dept of L&I                               | 0                | 0                | 0                | 0                | 0                | 7,636            |                  |
| 334 06 90 04                             | BVFF Physical Reimb.                                    | 1,000            | 0                |                  | 1,000            | 0                | 0                | 0                |
| 335 00 91 01                             | Energy NW Generation Tax (PUD Priv Tax)                 | 28,691           | 28,691           | 28,691           | 32,000           | 37,558           | 34,179           | 37,765           |
|  | Intergovernmental Revenues                              | <b>30,457</b>    | <b>29,457</b>    | <b>29,457</b>    | <b>35,200</b>    | <b>38,112</b>    | <b>42,940</b>    | <b>39,025</b>    |
| <b>Charges for Goods and Services</b>    |   |                  |                  |                  |                  |                  |                  |                  |
| 341 70 00 05                             | Sales of Merchandise                                    | 5,000            | 4,207            | 1,402            | 0                | 0                | 0                | 0                |
| 342 21 00 01                             | Fire Services, State                                    | 39,000           | 39,000           | 0                | 39,000           | 53,445           | 106,245          | 59,251           |
| 342 21 00 02                             | Fire Services, Federal                                  | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 342 21 00 03                             | Fire Services, Schools                                  | 2,300            | 2,300            | 0                | 2,300            | 0                | 3,374            | 3,086            |
| 342 21 00 04                             | Fire Services, Private                                  | 0                | 0                | 0                | 0                | 2,050            | 0                | 0                |
| 342 21 00 09                             | Fire Services, W Rhld                                   | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|  | Charges for Goods and Services                          | <b>46,300</b>    | <b>45,507</b>    | <b>1,402</b>     | <b>41,300</b>    | <b>55,495</b>    | <b>109,619</b>   | <b>62,337</b>    |
| <b>Miscellaneous Revenues</b>            |   |                  |                  |                  |                  |                  |                  |                  |
| 361 11 00 01                             | General Fund Interest                                   | 50,000           | 80,408           | 26,803           | 10,000           | 76,804           | 28,728           | 19,131           |
| 362 53 00 00                             | Rental of Facility                                      | 2,500            | 2,500            | 1,718            | 0                | 40,897           | 0                | 0                |
| 367 11 00 08                             | Contributions/Donation                                  | 0                | 0                | 0                | 0                | 4,220            | 16,926           | 15,200           |
| 369 10 05 01                             | Sale Of Scrap & Junk                                    | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 369 40 00 02                             | Judgements And Settlements                              | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 369 91 00 00                             | Other Miscellaneous Revenue                             | 2,000            | 1,041            | 347              | 2,000            | 4,097            | 23,432           | 11,985           |
|  | Miscellaneous Revenues                                  | <b>54,500</b>    | <b>83,949</b>    | <b>28,868</b>    | <b>12,000</b>    | <b>126,019</b>   | <b>69,085</b>    | <b>46,316</b>    |
| <b>Other Increases in Fund Resources</b> |   |                  |                  |                  |                  |                  |                  |                  |
| 388 10 00 01                             | Prior Period Adjustments                                | 0                | 0                | 0                | 0                | -362             | -8,257           | 0                |
| 389 50 68 04                             | Refund/Reimbursement                                    | 0                | 0                | 0                | 0                | 915              | 0                | 0                |
|  | Other Increases in Fund Resources                       | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>553</b>       | <b>-7,117</b>    | <b>0</b>         |
| <b>Other Financing Sources</b>           |   |                  |                  |                  |                  |                  |                  |                  |
| 395 10 00 02                             | Sale Of Fixed Assets                                    | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 395 20 00 01                             | Comp For Loss Of Assets                                 | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
| 398 10 00 01                             | Insurance Reimb/Claim                                   | 0                | 0                | 0                | 0                | 0                | 34,217           |                  |
|  | Other Financing Sources                                 | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>34,217</b>    | <b>0</b>         |

| Account                    | Title  | 2024              |                   |                  |                   | Historical       |                  |                  |
|----------------------------|--|-------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|
|                            |  | Proposed          | Yr End Est        | Jan-May          | Budget            | 2023             | 2022             | 2021             |
| <b>Interfund Transfers</b> |  |                   |                   |                  |                   |                  |                  |                  |
| 397 00 00 01               | Transfer In From 110                           | 934,000           | 934,000           | 0                | 934,000           | 0                | 88               | 0                |
| 397 00 00 10               | Transfer In From 110                           | 1,680,828         | 1,680,828         | 0                | 1,680,828         | 1,420,000        | 1,387,080        | 956,421          |
| 397 00 01 06               | Transfer In From 110 (Amb Remount & EMS Truck) | 281,000           | 281,000           | 0                | 0                 | 0                | 0                | 0                |
|                            | Interfund Transfers                            | <b>2,895,828</b>  | <b>2,895,828</b>  | <b>0</b>         | <b>2,614,828</b>  | <b>1,420,000</b> | <b>1,387,168</b> | <b>956,421</b>   |
|                            |  |                   |                   |                  |                   |                  |                  |                  |
|                            | <b>Total General Fund Revenue</b>              | <b>10,498,933</b> | <b>10,526,375</b> | <b>5,292,047</b> | <b>10,152,755</b> | <b>8,634,189</b> | <b>7,280,047</b> | <b>6,016,520</b> |
|                            | <b>Less Carryover</b>                          | <b>3,021,859</b>  | <b>3,021,859</b>  | <b>3,021,859</b> | <b>3,021,859</b>  | <b>2,905,196</b> | <b>1,932,910</b> | <b>1,530,418</b> |
|                            | <b>2024 General Fund Revenue</b>               | <b>7,477,074</b>  | <b>7,504,516</b>  | <b>2,270,188</b> | <b>7,130,896</b>  | <b>5,728,994</b> | <b>5,347,137</b> | <b>4,486,102</b> |



| Account               | Title  | 2024             |                |                |                | Historical     |                |                |
|-----------------------|--|------------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                       |  | Proposed         | Yr End Est     | Jan-May        | Budget         | 2023           | 2022           | 2021           |
| <b>EXPENDITURES</b>   |  |                  |                |                |                |                |                |                |
| <b>Legislative</b>    |  |                  |                |                |                |                |                |                |
| 522 11 10 10          | Salary - Comm 1  | 9,000            | 5,558          | 2,316          | 9,000          | 4,608          | 4,608          | 5,632          |
| 522 11 10 20          | Salary-Comm 2  | 9,000            | 9,958          | 4,149          | 9,000          | 7,168          | 4,736          | 4,352          |
| 522 11 10 30          | Salary-Comm 3  | 9,000            | 10,195         | 4,248          | 9,000          | 7,040          | 8,192          | 4,096          |
| 522 11 20 10          | Benefits - Comm 1  | 1,000            | 431            | 180            | 1,000          | 360            | 360            | 451            |
| 522 11 20 20          | Benefits - Comm 2  | 1,000            | 774            | 323            | 1,000          | 560            | 363            | 333            |
| 522 11 20 30          | Benefits - Comm 3  | 1,000            | 797            | 332            | 1,000          | 593            | 677            | 329            |
| 522 11 31 00          | Expendable Supplies- Legislative                         | 0                | 0              | 0              | 0              | 0              | 0              | 0              |
| 522 11 43 00          | Travel-Mileage & Airfare                                 | 2,000            | 1,351          | 563            | 2,000          | 998            | 593            | 58             |
| 522 11 43 30          | Travel - Per Diem & Lodging                              | 5,100            | 1,630          | 679            | 5,100          | 2,198          | 5,626          | 567            |
| 522 11 43 31          | Registration Fees  | 3,300            | 1,836          | 765            | 3,300          | 1,035          | 1,870          | 1,320          |
|                       | Legislative  | <b>40,400</b>    | <b>32,530</b>  | <b>13,554</b>  | <b>40,400</b>  | <b>24,560</b>  | <b>27,025</b>  | <b>17,138</b>  |
| <b>Administrative</b> |  |                  |                |                |                |                |                |                |
| 522 12 10 10          | Salary - Administration (3.5)                            | 484,108          | 419,427        | 174,761        | 484,108        | 304,682        | 284,068        | 279,491        |
| 522 12 10 60          | Overtime - Administrative                                | 10,000           | 0              | 0              | 10,000         | 5,810          | 5,266          | 4,928          |
| 522 12 20 04          | HRA Benefits   | 9,000            | 5,712          | 2,380          | 9,000          | 6,000          | 6,000          | 6,500          |
| 522 12 20 10          | Benefits - Administrative                                | 85,420           | 58,325         | 24,302         | 85,420         | 52,974         | 54,279         | 60,676         |
| 522 12 20 60          | Benefits - OT Administration                             | 2,000            | 0              | 0              | 2,000          | 1,410          | 1,357          | 1,606          |
| 522 12 24 20          | Volunteer Pension & Relief Fund                          | 6,600            | 6,552          | 2,730          | 6,600          | 420            | 4,920          | 4,860          |
| 522 12 29 20          | Volunteer Recognition                                    | 4,000            | 3,796          | 1,582          | 4,000          | 2,153          | 204            | 2,459          |
| 522 12 29 30          | Volunteer Association                                    | 3,500            | 3,500          | 3,430          | 3,500          | 3,484          | 3,483          | 3,500          |
| 522 12 31 00          | Expendable Office Supplies                               | 3,750            | 3,069          | 1,279          | 3,750          | 2,628          | 905            | 1,108          |
| 522 12 31 10          | Computer Software  | 22,000           | 21,791         | 9,080          | 1,980          | 2,012          | 2,943          | 8,701          |
| 522 12 35 00          | Office Tools & Equipment                                 | 1,500            | 254            | 106            | 4,000          | 1,077          | 1,461          | 624            |
| 522 12 35 10          | Office Computer Equipment                                | 25,600           | 25,600         | 16,087         | 25,600         | 18,501         | 21,415         | 31,915         |
| 522 12 41 00          | Contract Services - (Chaplain, Vital Rec Stor), Copier M | 12,000           | 12,000         | 16,377         | 97,000         | 125,812        | 90,697         | 133,029        |
| 522 12 41 01          | Contract Services - TV/Internet                          | 47,000           | 8,750          | 3,646          | 0              | 0              | 0              | 0              |
| 522 12 41 03          | Contract Services - Computer                             | 100,000          | 96,437         | 40,182         | 0              | 0              | 0              | 0              |
| 522 12 41 10          | Contract Services - Financial Services                   | 15,000           | 13,200         | 5,500          | 30,000         | 36,611         | 22,887         | 21,346         |
| 522 12 42 00          | Phone Service  | 12,000           | 11,939         | 4,975          | 12,000         | 15,728         | 7,928          | 11,655         |
| 522 12 42 10          | Cellular Phone Service                                   | 13,000           | 8,321          | 3,467          | 14,500         | 11,361         | 12,251         | 10,465         |
| 522 12 42 40          | Postage  | 1,500            | 691            | 288            | 1,500          | 791            | 626            | 679            |
| 522 12 44 00          | Advertising/Notices/Recruiting (Background Cks)          | 2,000            | 686            | 286            | 2,000          | 6,452          | 2,275          | 704            |
| 522 12 46 00          | District Insurance                                       | 120,084          | 120,084        | 713            | 120,084        | 104,421        | 87,798         | 78,418         |
| 522 12 48 20          | WebPage Maintenance                                      | 1,100            | 1,068          | 445            | 850            | 778            | 146            | 239            |
| 522 12 49 00          | Dues (TCFA, WFC, WFCA, WR, CBDR)                         | 12,000           | 12,000         | 9,436          | 18,700         | 11,920         | 10,550         | 7,597          |
| 522 12 49 05          | Fitness Club Memberships                                 | 6,000            | 5,400          | 5,400          | 0              |                |                |                |
| 522 12 49 10          | Taxes And Irrigation Fees                                | 300              | 276            | 115            | 150            | 108            | 76             | 71             |
| 522 12 49 20          | State Auditor (2024-2026 Audit in 2027)                  | 60,000           | 60,000         | 41,097         | 30,000         | 0              | 0              | 1,810          |
|                       | Administrative   | <b>1,059,463</b> | <b>898,879</b> | <b>367,663</b> | <b>966,743</b> | <b>715,132</b> | <b>621,535</b> | <b>672,381</b> |
| <b>Election</b>       |  |                  |                |                |                |                |                |                |
| 522 13 41 00          | Professional Services                                    | 0                | 0              | 0              | 72,000         | 75,867         | 84,974         | 67,111         |
| 522 13 49 00          | Election Assessment                                      | 6,000            | 0              | 0              | 10,000         | 9,852          | 2,087          | 19,166         |
|                       | Election   | <b>6,000</b>     | <b>0</b>       | <b>0</b>       | <b>82,000</b>  | <b>85,719</b>  | <b>87,061</b>  | <b>86,276</b>  |

| Account                             | Title                                    | 2024             |                  |                  |                  | Historical       |                  |                  |
|-------------------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                     |  | Proposed         | Yr End Est       | Jan-May          | Budget           | 2023             | 2022             | 2021             |
| <b>Legal</b>                        |  |                  |                  |                  |                  |                  |                  |                  |
| 522 14 40 00                        | Advertising - (Legal Ads)                | 500              | 239              | 100              | 0                |                  |                  |                  |
| 522 14 41 00                        | Legal Services                           | 24,500           | 18,952           | 7,897            | 25,000           | 12,840           | 19,895           | 2,804            |
|                                     | Legal                                    | <b>25,000</b>    | <b>19,191</b>    | <b>7,996</b>     | <b>25,000</b>    | <b>12,840</b>    | <b>19,895</b>    | <b>2,804</b>     |
| <b>Operations</b>                   |  |                  |                  |                  |                  |                  |                  |                  |
| 522 20 10 10                        | Mobilization Wages                       | 30,000           | 30,000           | 0                | 30,000           | 46,067           | 76,201           | 71,728           |
| 522 20 20 10                        | Mobilization Benefits                    | 9,000            | 9,000            | 0                | 9,000            | 9,958            | 14,601           | 16,077           |
| 522 20 24 10                        | Physicals/Innoculation                   | 33,000           | 32,685           | 12,571           | 63,000           | 55,727           | 49,199           | 41,621           |
| 522 20 28 00                        | Uniforms (All Non-PPE)                   | 36,000           | 16,830           | 7,013            | 36,000           | 28,042           | 22,231           | 29,038           |
| 522 20 31 00                        | Expendable Incident Supplies             | 500              | 0                | 0                | 500              | 191              | 0                | 116              |
| 522 20 35 00                        | Tools & Equipment                        | 2,500            | 0                | 0                | 2,500            | 8,960            | 0                | 13,121           |
| 522 20 41 00                        | Assessment Fees                          | 0                | 0                | 0                | 6,000            | 0                | 0                | 3,737            |
| 522 20 48 00                        | Uniform Maintenance                      | 1,000            | 0                | 0                | 1,000            | 52               | 314              | 520              |
|                                     | Operations                               | <b>112,000</b>   | <b>88,515</b>    | <b>19,584</b>    | <b>148,000</b>   | <b>148,997</b>   | <b>162,546</b>   | <b>175,958</b>   |
| <b>Suppression</b>                  |  |                  |                  |                  |                  |                  |                  |                  |
| 522 21 10 10                        | Salary - Firefighters (23)               | 2,398,677        | 2,397,805        | 999,085          | 2,503,574        | 2,147,301        | 1,780,955        | 1,528,695        |
| 522 21 10 71                        | Overtime - Firefighters                  | 260,000          | 208,983          | 87,076           | 260,000          | 227,602          | 263,251          | 343,950          |
| 522 21 10 80                        | Resident Reimbursement                   | 30,000           | 23,220           | 9,675            | 100,000          | 51,405           | 57,600           | 13,160           |
| 522 21 10 90                        | Volunteer Reimbursement                  | 66,000           | 58,591           | 24,413           | 66,000           | 63,010           | 47,325           | 80,414           |
| 522 21 20 04                        | HRA Benefits                             | 69,000           | 64,488           | 26,870           | 69,000           | 66,000           | 56,250           | 49,750           |
| 522 21 20 10                        | Benefits - Firefighters                  | 697,086          | 600,418          | 250,174          | 722,136          | 609,082          | 522,142          | 425,814          |
| 522 21 20 71                        | Benefits - Overtime FF                   | 67,600           | 46,993           | 19,580           | 67,600           | 54,476           | 68,193           | 90,457           |
| 522 21 20 80                        | Benefits - Resident Reimbursement        | 2,500            | 1,776            | 740              | 6,000            | 3,933            | 4,411            | 1,007            |
| 522 21 20 90                        | Benefits - Volunteer                     | 6,000            | 4,495            | 1,873            | 6,000            | 5,022            | 3,636            | 6,223            |
| 522 21 28 20                        | PPE - Protective Clothing                | 70,000           | 16,486           | 6,869            | 70,000           | 31,752           | 86,653           | 62,307           |
| 522 21 31 00                        | Expendable Supplies - Suppression        | 1,200            | 1,167            | 486              | 0                | 1,589            | 2,185            | 2,923            |
| 522 21 35 10                        | Tools & Equipment - Suppression          | 5,750            | 5,289            | 2,204            | 5,750            | 4,595            | 14,026           | 10,099           |
| 522 21 35 11                        | Hose Replacement                         | 12,075           | 12,075           | 6,558            | 12,075           | 7,800            | 9,987            | 7,359            |
| 522 21 35 12                        | Nozzle Replacement                       | 10,005           | 10,005           | 1,875            | 10,005           | 8,115            | 7,968            | 13               |
| 522 21 41 00                        | Professional Services                    | 12,000           | 230              | 96               | 12,000           | 6,768            | 9,437            | 126              |
| 522 21 48 00                        | Equipment Repair & Maint                 | 1,550            | 0                | 0                | 1,550            | 2,189            | 315              | 258              |
| 522 21 48 10                        | Fire Extinguisher Maint                  | 1,600            | 0                | 0                | 1,600            | 1,551            | 900              | 1,069            |
| 522 21 48 80                        | SCBA Air Compressor                      | 1,000            | 0                | 0                | 1,000            | 539              | 587              | 4                |
| 522 21 48 90                        | SCBA Repair/Maintenance                  | 2,000            | 8,777            | 3,657            | 2,000            | 763              | 1,079            | 218              |
|                                     | Suppression                              | <b>3,714,043</b> | <b>3,460,797</b> | <b>1,441,232</b> | <b>3,916,290</b> | <b>3,293,491</b> | <b>2,936,899</b> | <b>2,623,846</b> |
| <b>Communications</b>               |  |                  |                  |                  |                  |                  |                  |                  |
| 522 24 31 00                        | Expendable Supplies - Radios             | 500              | 166              | 69               | 500              | 325              | 514              | 369              |
| 522 24 35 00                        | Non-Expendable Supplies - Radios         | 70,000           | 276              | 115              | 70,000           | 58,917           | 27,481           | 28,082           |
| 522 24 41 00                        | Dispatch Services                        | 115,000          | 111,000          | 46,250           | 115,000          | 95,527           | 82,181           | 74,190           |
| 522 24 41 10                        | VHF Maintenance Fee                      | 16,799           | 0                | 0                | 16,799           | 15,996           | 7,660            | 17,913           |
| 522 24 48 00                        | Repair & Maintenance - Radios            | 5,000            | 0                | 0                | 5,000            | 102              | 2,396            | 222              |
|                                     | Communications                           | <b>207,299</b>   | <b>111,442</b>   | <b>46,434</b>    | <b>207,299</b>   | <b>170,867</b>   | <b>120,231</b>   | <b>120,776</b>   |
| <b>Logistics (Support Services)</b> |  |                  |                  |                  |                  |                  |                  |                  |
| 522 26 31 00                        | Expendable Supplies                      | 3,000            | 0                | 0                | 0                | 0                | 0                | 0                |
| 522 26 31 10                        | Food                                     | 4,000            | 2,722            | 1,134            | 0                | 3,235            | 2,966            | 2,834            |
| 522 26 35 00                        | Non-Expendable Equipment                 | 1,000            | 0                | 0                | 0                | 0                | 1,494            | 62               |
| 522 26 48 00                        | Outside Service                          | 4,500            | 3,312            | 0                | 0                | 0                | 0                | 0                |
|                                     | Logistics                                | <b>12,500</b>    | <b>6,034</b>     | <b>1,134</b>     | <b>0</b>         | <b>3,235</b>     | <b>4,460</b>     | <b>2,896</b>     |
| <b>Public Information</b>           |  |                  |                  |                  |                  |                  |                  |                  |
| 522 30 31 00                        | Expendable Supplies-Prevention           | 10,000           | 2,995            | 1,248            | 10,000           | 3,613            | 2,454            | 1,665            |
| 522 30 31 10                        | Smoke Alarm Program                      | 1,000            | 0                | 0                | 1,000            | 0                | 0                | 0                |
| 522 30 35 00                        | Tools & Equipment - Prevention           | 1,500            | 939              | 391              | 1,500            | 89               | 121              | 293              |
| 522 30 41 01                        | Professional Services - Marketing (LLPA) | 72,000           | 69,624           | 29,010           | 0                | 0                | 0                | 0                |
| 522 30 48 00                        | Repair & Maintenance - Prevention        | 100              | 0                | 0                | 100              | 0                | 0                | 0                |

| Account                             | Title                                       | 2024           |                |               |                | Historical     |                |               |
|-------------------------------------|---|----------------|----------------|---------------|----------------|----------------|----------------|---------------|
|                                     |   | Proposed       | Yr End Est     | Jan-May       | Budget         | 2023           | 2022           | 2021          |
| 522 30 48 10                        | Newsletter/Education Flyers                 | 1,000          | 0              | 0             | 1,000          | 0              | 0              | 0             |
|                                     | Public Information                          | <b>85,600</b>  | <b>73,558</b>  | <b>30,649</b> | <b>13,600</b>  | <b>3,702</b>   | <b>2,575</b>   | <b>1,957</b>  |
| <b>Training</b>                     |   |                |                |               |                |                |                |               |
| 522 45 10 10                        | Salary - Training Captain                   | 136,000        | 135,589        | 56,495        | 0              | 0              | 0              | 0             |
| 522 45 10 71                        | Overtime - Training Captain                 | 16,000         | 15,900         | 6,625         | 0              | 0              | 0              | 0             |
| 522 45 20 10                        | Benefits - Training Captain                 | 35,000         | 34,469         | 14,362        | 0              | 0              | 0              | 0             |
| 522 45 20 71                        | Benefits - OT Training Captain              | 4,000          | 3,966          | 1,653         | 0              | 0              | 0              | 0             |
| 522 45 31 00                        | Expendable Supplies - Training              | 10,000         | 0              | 391           | 10,000         | 4,721          | 2,391          | 2,543         |
| 522 45 31 10                        | Training Computer Software                  | 15,000         | 15,000         | 7,955         | 15,000         | 19,284         | 10,966         | 6,204         |
| 522 45 35 00                        | Tools & Equipment - Training                | 7,000          | 710            | 296           | 7,000          | 2,274          | 10,449         | 1,649         |
| 522 45 35 10                        | Equipment- Wellness Program                 | 0              | 0              | 0             | 0              | 0              | 7,370          | 0             |
| 522 45 41 00                        | Professional Service                        | 1,500          | 0              | 0             | 1,500          | 0              | 1,050          | 1,075         |
| 522 45 43 00                        | Travel - Mileage & Air(Operations)          | 3,500          | 2,541          | 1,059         | 3,500          | 574            | 757            | 0             |
| 522 45 43 01                        | Travel - Mileage&Air(Admin)                 | 2,400          | 76             | 32            | 2,400          | 189            | 184            | 2,257         |
| 522 45 43 03                        | Travel - Mileage&Air(EMS Officer)           | 6,500          | 821            | 342           | 6,500          | 105            | 3,383          | -326          |
| 523 45 43 04                        | Travel - Mileage&Air(Safety)                | 1,200          | 55             | 23            | 1,200          | 228            | 0              | 0             |
| 522 45 43 10                        | PerDiem & Lodging(Operations)               | 11,000         | 634            | 264           | 11,000         | 8,751          | 2,158          | 1,866         |
| 522 45 43 11                        | PerDiem & Lodging(Admin)                    | 6,800          | 394            | 164           | 6,800          | 2,860          | 2,446          | 2,770         |
| 522 45 43 13                        | PerDiem & Lodging(EMS Officer)              | 8,000          | 2,905          | 1,210         | 8,000          | 2,065          | 3,151          | 0             |
| 523 45 43 14                        | PerDiem & Lodging(Safety)                   | 2,500          | 3,722          | 1,551         | 2,500          | 1,202          | 0              | 0             |
| 522 45 43 20                        | Registration Fees(Operations)               | 26,000         | 12,320         | 5,133         | 26,000         | 25,243         | 11,464         | 27,147        |
| 522 45 43 21                        | Registration Fees(Admin)                    | 3,500          | 2,820          | 1,175         | 3,500          | 2,610          | 2,591          | 480           |
| 522 45 43 22                        | Registration Fees(Automotive)               | 0              | 0              | 0             | 0              | 0              | 0              | 0             |
| 522 45 43 23                        | Registration Fees(EMS Officer)              | 7,900          | 2,059          | 858           | 7,900          | 5,910          | 6,518          | 4,357         |
| 522 45 43 24                        | Registration Fees (Safety)                  | 2,000          | 1,260          | 525           | 2,000          | 1,525          | 0              | 0             |
| 522 45 43 30                        | Tuition Reimbursement                       | 12,000         | 0              | 0             | 12,000         | 0              | 1,750          | 1,175         |
| 522 45 43 98                        | Career Tuition                              | 15,000         | 7,667          | 3,194         | 15,000         | 3,136          | 0              | 0             |
| 522 45 43 99                        | Article 32 Med EMS Training                 | 34,500         | 2,556          | 1,065         | 34,500         | 0              | 0              | 0             |
| 522 45 48 00                        | Repair And Maintenance                      | 0              | 0              | 0             | 0              | 0              | 0              | 0             |
|                                     | Training                                    | <b>176,300</b> | <b>55,539</b>  | <b>25,237</b> | <b>176,300</b> | <b>80,676</b>  | <b>67,023</b>  | <b>51,197</b> |
| <b>Facilities</b>                   |   |                |                |               |                |                |                |               |
| 522 50 31 00                        | Expendable Supplies -Facilities             | 11,000         | 10,590         | 4,413         | 7,500          | 12,155         | 6,879          | 5,285         |
| 522 50 35 00                        | Tools & Equipment - Facilities              | 7,000          | 4,014          | 1,673         | 7,000          | 8,434          | 11,005         | 5,587         |
| 522 50 41 00                        | Professional Services                       | 0              | 0              | 0             | 0              | 0              | 47             | 0             |
| 522 50 45 00                        | Lease-Sta 410                               | 5,000          | 4,768          | 4,768         | 5,000          | 4,768          | 4,768          | 4,768         |
| 522 50 47 10                        | Electricity                                 | 38,000         | 33,368         | 13,903        | 38,000         | 36,546         | 26,999         | 25,908        |
| 522 50 47 20                        | Water/Sewer/Natural Gas                     | 25,000         | 9,126          | 3,803         | 25,000         | 12,032         | 12,793         | 13,038        |
| 522 50 48 00                        | Repair & Maint. - Facilities                | 70,000         | 44,962         | 18,734        | 70,000         | 114,425        | 30,746         | 27,723        |
|                                     | Facilities                                  | <b>156,000</b> | <b>106,829</b> | <b>47,293</b> | <b>152,500</b> | <b>188,359</b> | <b>93,236</b>  | <b>82,308</b> |
| <b>Automotive</b>                   |   |                |                |               |                |                |                |               |
| 522 60 31 00                        | Expendable Supplies - Automotive            | 3,000          | 2,922          | 1,218         | 3,000          | 3,568          | 404            | 1,775         |
| 522 60 32 00                        | Fuels                                       | 58,300         | 30,075         | 12,531        | 58,300         | 44,541         | 40,732         | 24,928        |
| 522 60 35 00                        | Tools & Equipment - Automotive              | 5,350          | 3,914          | 1,631         | 5,350          | 4,174          | 1,764          | 2,061         |
| 522 60 48 00                        | Repair & Maint. - Automotive                | 112,125        | 88,202         | 36,751        | 112,125        | 123,799        | 82,091         | 55,527        |
|                                     |   | <b>178,775</b> | <b>125,113</b> | <b>52,131</b> | <b>178,775</b> | <b>176,082</b> | <b>124,992</b> | <b>84,292</b> |
| <b>Ambulance Transport Services</b> |   |                |                |               |                |                |                |               |
| 522 45 10 10                        | Salary - EMS Captain                        | 140,000        | 139,440        | 58,100        | 0              | 0              | 0              | 0             |
| 522 45 10 71                        | Overtime - EMS Captain                      | 25,000         | 23,918         | 9,966         | 0              | 0              | 0              | 0             |
| 522 45 20 10                        | Benefits - EMS Captain                      | 35,000         | 34,462         | 14,359        | 0              | 0              | 0              | 0             |
| 522 45 20 71                        | Benefits - OT EMS Captain                   | 6,000          | 5,737          | 2,390         | 0              | 0              | 0              | 0             |
| 522 70 31 00                        | Expendable Supplies - EMS                   | 60,000         | 56,710         | 23,629        | 60,000         | 56,178         | 49,025         | 44,193        |
| 522 70 35 00                        | Small Tools & Minor Equip                   | 10,800         | 3,214          | 1,339         | 10,800         | 0              | 294            | 10,138        |
| 522 70 41 02                        | EMS Assessment Fee                          | 5,000          | 3,677          | 1,532         | 5,000          | 1,375          | 1,249          | 1,188         |
| 522 70 41 10                        | Contract Services - EMS (ITrend/Stericycle) | 20,000         | 12,499         | 5,208         | 71,200         | 19,124         | 14,325         | 11,387        |
| 522 70 48 00                        | Small Tools- Repairs & Maintenance          | 6,000          | 5,512          | 2,297         | 0              | 6,606          | 3,500          | 3,793         |
|                                     | Automotive                                  | <b>101,800</b> | <b>81,612</b>  | <b>34,005</b> | <b>147,000</b> | <b>83,283</b>  | <b>68,393</b>  | <b>70,699</b> |

| Account                     | Title  | 2024              |                   |                  |                   | Historical       |                  |                  |
|-----------------------------|--|-------------------|-------------------|------------------|-------------------|------------------|------------------|------------------|
|                             |  | Proposed          | Yr End Est        | Jan-May          | Budget            | 2023             | 2022             | 2021             |
| <b>Payroll Clearing</b>     |  |                   |                   |                  |                   |                  |                  |                  |
| 589 90 00 00                | Payroll Clearing                                     | 0                 | 0                 | 0                | 0                 | 0                | 127              | -4,396           |
| 589 90 00 01                | Other Non-Expenditures - Suspense                    | 0                 | 0                 | 0                | 0                 | 0                | 0                | 3,586            |
|                             | Payroll Clearing                                     | <b>0</b>          | <b>0</b>          | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>127</b>       | <b>-810</b>      |
| <b>Debt Repayment</b>       |  |                   |                   |                  |                   |                  |                  |                  |
| 591 22 71 02                | Capital Lease Principal                              | 62,726            | 62,726            | 62,726           | 62,726            | 0                | 0                | 0                |
| 592 22 83 02                | Capital Lease Interest                               | 49,395            | 49,395            | 49,394           | 49,395            | 0                | 0                | 0                |
| 591 22 01 02                | Lease Payments - Office Equipment                    | 7,500             | 6,748             | 2,812            | 0                 | 5,877            | 8,128            | 5,036            |
| 591 22 01 03                | Lease Payments - Equipment                           | 0                 | 0                 | 0                | 0                 | 0                | 0                | 0                |
|                             | Debt Repayment                                       | <b>119,620</b>    | <b>112,120</b>    | <b>114,932</b>   | <b>112,120</b>    | <b>5,877</b>     | <b>8,128</b>     | <b>5,036</b>     |
| <b>Capital Expenditures</b> |  |                   |                   |                  |                   |                  |                  |                  |
| 594 22 62 00                | Capitl Building                                      | 55,000            | 22,055            | 5,395            | 22,055            | 243,131          | 0                | 0                |
|                             | Sta 410 Reader Board/Landscaping, Sta 420 Blinds     |                   |                   |                  |                   |                  |                  |                  |
| 594 22 63 00                | Capital Apparatus And Equipment                      | 859,835           | 859,835           | 579,835          | 400,693           | 185,943          | 25,413           | 0                |
|                             | App 55 Amb Remount, Breathing Supp Proj, Grass Truck |                   |                   |                  |                   |                  |                  |                  |
|                             | 3 Auto Loaders, 3 Stretchers, App 54 MO141 Truck     |                   |                   |                  |                   |                  |                  |                  |
| 594 22 64 01                | Capital Communications                               | 0                 | 0                 |                  | 0                 | 0                | 0                | 0                |
| 594 22 64 02                | Capital Furniture and Office                         | 50,000            |                   |                  |                   |                  |                  |                  |
|                             | Sta 420 Office Furniture                             |                   |                   |                  |                   |                  |                  |                  |
|                             | Capital Expenditures                                 | <b>964,835</b>    | <b>881,890</b>    | <b>585,230</b>   | <b>422,748</b>    | <b>429,073</b>   | <b>25,413</b>    | <b>0</b>         |
| <b>Interfund Transfers</b>  |  |                   |                   |                  |                   |                  |                  |                  |
| 597 00 00 01                | Transfers Out To 501                                 | 0                 | 0                 | 0                | 0                 | 0                | 0                | 7,000            |
| 597 00 01 07                | Transfers-Out To 107                                 | 0                 | 0                 | 0                | 0                 | 170,000          | 0                | 15,000           |
| 597 00 01 61                | Transfer Out To 601                                  | 815,000           | 175,000           | 0                | 425,670           | 0                | 0                | 75,761           |
|                             | Initally Budgeted \$425,670                          |                   |                   |                  |                   |                  |                  |                  |
|                             | Add'l to Meet Budget Goals \$389,330                 |                   |                   |                  |                   |                  |                  |                  |
|                             | Interfund Transfers                                  | <b>815,000</b>    | <b>175,000</b>    | <b>0</b>         | <b>425,670</b>    | <b>170,000</b>   | <b>0</b>         | <b>97,761</b>    |
|                             |  |                   |                   |                  |                   |                  |                  |                  |
|                             | <b>2024 Total General Fund Expenditures</b>          | <b>7,762,135</b>  | <b>6,223,015</b>  | <b>2,785,940</b> | <b>7,014,445</b>  | <b>5,588,658</b> | <b>4,365,079</b> | <b>4,091,618</b> |
|                             | <b>2024 Total General Fund Revenue</b>               | <b>10,498,933</b> | <b>10,526,375</b> | <b>5,292,047</b> | <b>10,152,755</b> | <b>8,634,189</b> | <b>7,280,047</b> | <b>6,016,520</b> |
|                             | <b>Carryover into 2025</b>                           | <b>2,736,799</b>  | <b>4,303,361</b>  | <b>2,506,107</b> | <b>3,138,310</b>  | <b>3,045,531</b> | <b>2,914,968</b> | <b>1,924,902</b> |

**Benton County Fire District #4  
2024 BUDGET WORKSHEET**

**6848 - EMS Fund**

| Account                                  | Title  | 2024             |                  |                  |                  | Historical       |                  |                  |
|--|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  |  | Proposed         | Yr End Est       | Jan-May          | Budget           | 2023             | 2022             | 2021             |
| <b>REVENUE</b>                           |  |                  |                  |                  |                  |                  |                  |                  |
| <b>Beginning Balances</b>                |  |                  |                  |                  |                  |                  |                  |                  |
| 308 31 00 11                             | Beginning Balance                              | 3,562,546        | 3,743,422        | 3,741,193        | 3,562,546        | 3,014,184        | 2,745,972        | 2,131,905        |
|  | Beginning Balances                             | <b>3,562,546</b> | <b>3,743,422</b> | <b>3,741,193</b> | <b>3,562,546</b> | <b>3,014,184</b> | <b>2,745,972</b> | <b>2,131,905</b> |
| <b>Taxes</b>                             |  |                  |                  |                  |                  |                  |                  |                  |
| 311 10 00 11                             | Property Tax                                   | 1,682,683        | 1,682,683        | 826,547          | 931,890          | 934,545          | 890,499          | 847,501          |
|  | Taxes  | <b>1,682,683</b> | <b>1,682,683</b> | <b>826,547</b>   | <b>931,890</b>   | <b>934,545</b>   | <b>890,499</b>   | <b>847,501</b>   |
| <b>Intergovernmental Revenues</b>        |  |                  |                  |                  |                  |                  |                  |                  |
| 332 93 40 10                             | GEMT   | 300,000          | 300,000          | 0                | 300,000          | 387,304          | 331,430          | 361,170          |
| 337 00 00 11                             | EMSI   | 150,000          | 150,000          | 62,500           | 0                | 150,000          | 0                | 0                |
|  | Intergovernmental Revenues                     | <b>450,000</b>   | <b>450,000</b>   | <b>62,500</b>    | <b>300,000</b>   | <b>537,304</b>   | <b>331,430</b>   | <b>361,170</b>   |
| <b>Charges for Goods and Services</b>    |  |                  |                  |                  |                  |                  |                  |                  |
| 342 60 01 10                             | Ambulance Service                              | 470,000          | 465,786          | 194,078          | 300,000          | 531,525          | 459,681          | 386,888          |
|  | Charges for Goods and Services                 | <b>470,000</b>   | <b>465,786</b>   | <b>194,078</b>   | <b>300,000</b>   | <b>531,525</b>   | <b>459,681</b>   | <b>386,888</b>   |
| <b>Miscellaneous Revenues</b>            |  |                  |                  |                  |                  |                  |                  |                  |
| 361 11 00 11                             | Investment Interest                            | 108,000          | 108,259          | 36,086           | 0                | 88,743           | 44,169           | 31,149           |
|  | Miscellaneous Revenues                         | <b>108,000</b>   | <b>108,259</b>   | <b>36,086</b>    | <b>0</b>         | <b>88,743</b>    | <b>44,169</b>    | <b>31,149</b>    |
| <b>Other Increases in Fund Resources</b> |  |                  |                  |                  |                  |                  |                  |                  |
| 388 80 00 10                             | Prior Year(s) Corrections                      | 0                | 0                | 0                | 0                | 2,260            | 0                | 0                |
|  | Other Increases in Fund Resources              | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>2,260</b>     | <b>0</b>         | <b>0</b>         |
| <b>Interfund Transfers</b>               |  |                  |                  |                  |                  |                  |                  |                  |
| 397 00 00 01                             | Transfer In                                    | 0                | 0                | 0                | 0                | 170,000          | 0                | 0                |
|  | Interfund Transfers                            | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>170,000</b>   | <b>0</b>         | <b>0</b>         |
|  | <b>Total EMS Fund Revenue</b>                  | <b>6,273,229</b> | <b>6,450,151</b> | <b>4,860,404</b> | <b>5,094,436</b> | <b>5,278,561</b> | <b>4,471,752</b> | <b>3,758,612</b> |
|  | <b>Less Carryover</b>                          | <b>3,562,546</b> | <b>3,743,422</b> | <b>3,741,193</b> | <b>3,562,546</b> | <b>3,014,184</b> | <b>2,745,972</b> | <b>2,131,905</b> |
|  | <b>2024 EMS Fund Revenue</b>                   | <b>2,710,683</b> | <b>2,706,729</b> | <b>1,119,211</b> | <b>1,531,890</b> | <b>2,264,377</b> | <b>1,725,780</b> | <b>1,626,707</b> |
| <b>EXPENDITURES</b>                      |  |                  |                  |                  |                  |                  |                  |                  |
| <b>Ambulance Transport Services</b>      |  |                  |                  |                  |                  |                  |                  |                  |
| 522 70 35 10                             | Small Tools and Minor Equipment                | 500              | 264              | 110              | 0                | 59,279           | 15,590           | 10,698           |
| 522 70 41 00                             | Contract Services - Ambulance Billing Fee      | 50,000           | 19,452           | 8,105            | 0                | 46,120           | 48,127           | 40,097           |
| 522 70 41 01                             | Program Training/Contracts                     | 0                | 0                | 0                | 0                | 6,000            | 0                | 0                |
| 522 70 41 20                             | Ambulance Overpayment                          | 1,000            | 540              | 225              | 0                | 2,546            | 3,886            | 5,424            |
| 522 70 48 10                             | Equipment Repairs & Maintenance                | 3,000            | 0                | 0                | 3,000            | 0                | 0                | 0                |
|  | Automotive                                     | <b>54,500</b>    | <b>20,256</b>    | <b>8,440</b>     | <b>3,000</b>     | <b>113,945</b>   | <b>68,145</b>    | <b>56,219</b>    |
| <b>Payroll Clearing</b>                  |  |                  |                  |                  |                  |                  |                  |                  |
| 589 90 00 00                             | Payroll Clearing                               | 0                | 0                | 0                | 0                | 13,851           | 0                | 0                |
|  | Payroll Clearing                               | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>13,851</b>    | <b>0</b>         | <b>0</b>         |
| <b>Capital Expenditures</b>              |  |                  |                  |                  |                  |                  |                  |                  |
| 594 22 63 10                             | Capital Apparatus And Equipment                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|  | Capital Expenditures                           | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| <b>Interfund Transfers</b>               |  |                  |                  |                  |                  |                  |                  |                  |
| 597 00 01 05                             | Transfer Out to 6841                           | 2,614,828        | 2,614,828        | 0                | 2,614,828        | 1,420,000        | 1,387,080        | 956,421          |
| 597 00 01 06                             | Transfer out to 6846 (Tx in Error in 2023)     | 170,000          | 170,000          | 170,000          | 170,000          |                  |                  |                  |
| 597 00 01 07                             | Transfer out to 6841 (Amb Remount & EMS Truck) | 281,000          | 281,000          |                  | 281,000          |                  |                  |                  |
|  | Interfund Transfers                            | <b>3,065,828</b> | <b>3,065,828</b> | <b>170,000</b>   | <b>3,065,828</b> | <b>1,420,000</b> | <b>1,387,080</b> | <b>956,421</b>   |
|  | <b>2024 Total EMS Fund Expenditures</b>        | <b>3,120,328</b> | <b>3,086,084</b> | <b>178,440</b>   | <b>3,068,828</b> | <b>1,547,795</b> | <b>1,455,225</b> | <b>1,012,640</b> |
|  | <b>2024 Total EMS Revenue</b>                  | <b>6,273,229</b> | <b>6,450,151</b> | <b>4,860,404</b> | <b>5,094,436</b> | <b>5,278,561</b> | <b>4,471,752</b> | <b>3,758,612</b> |
|  | <b>Carryover into 2025</b>                     | <b>3,152,901</b> | <b>3,364,067</b> | <b>4,681,964</b> | <b>2,025,608</b> | <b>3,730,766</b> | <b>3,016,527</b> | <b>2,745,972</b> |

**Benton County Fire District #4  
2024 BUDGET WORKSHEET**

**6842 - Bond Fund**

| Account                       | Title  | 2024           |                |                |                | Historical     |                |               |
|-------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|---------------|
|                               |  | Proposed       | Yr End Est     | Jan-May        | Budget         | 2023           | 2022           | 2021          |
| <b>REVENUE</b>                |  |                |                |                |                |                |                |               |
| <b>Beginning Balances</b>     |  |                |                |                |                |                |                |               |
| 308 31 00 21                  | Beginning Balance                            | 186,499        | 189,160        | 189,160        | 169,621        | 172,282        | 18,971         | 17,560        |
|                               | Beginning Balances                           | <b>186,499</b> | <b>189,160</b> | <b>189,160</b> | <b>169,621</b> | <b>172,282</b> | <b>18,971</b>  | <b>17,560</b> |
| <b>Taxes</b>                  |  |                |                |                |                |                |                |               |
| 311 10 00 21                  | Property Tax                                 | 481,215        | 481,215        | 237,253        | 480,000        | 480,912        | 208,911        | 1,196         |
|                               | Taxes  | <b>481,215</b> | <b>481,215</b> | <b>237,253</b> | <b>480,000</b> | <b>480,912</b> | <b>208,911</b> | <b>1,196</b>  |
| <b>Miscellaneous Revenues</b> |  |                |                |                |                |                |                |               |
| 361 11 00 21                  | Investment Interest                          | 5,500          | 5,614          | 1,871          | 0              | 8,223          | 2,441          | 215           |
|                               | Miscellaneous Revenues                       | <b>5,500</b>   | <b>5,614</b>   | <b>1,871</b>   | <b>0</b>       | <b>8,223</b>   | <b>2,441</b>   | <b>215</b>    |
| <b>Interfund Transfers</b>    |  |                |                |                |                |                |                |               |
| 397 00 00 01                  | Transfer In                                  | 0              | 0              | 0              | 0              | 0              | 75,522         | 0             |
|                               | Interfund Transfers                          | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>75,522</b>  | <b>0</b>      |
|                               | <b>Total EMS Bond Fund Revenue</b>           | <b>673,214</b> | <b>675,989</b> | <b>428,285</b> | <b>649,621</b> | <b>661,417</b> | <b>305,846</b> | <b>18,971</b> |
|                               | <b>Less Carryover</b>                        | <b>186,499</b> | <b>189,160</b> | <b>189,160</b> | <b>169,621</b> | <b>172,282</b> | <b>18,971</b>  | <b>17,560</b> |
|                               | <b>2024 EMS Bond Fund Revenue</b>            | <b>486,715</b> | <b>486,829</b> | <b>239,125</b> | <b>480,000</b> | <b>489,135</b> | <b>286,875</b> | <b>1,411</b>  |
| <b>EXPENDITURES</b>           |  |                |                |                |                |                |                |               |
| <b>Debt Repayment</b>         |  |                |                |                |                |                |                |               |
| 591 22 71 01                  | Bond Principal Payment                       | 225,000        | 205,000        | 0              | 205,000        | 205,000        | 0              | 0             |
| 592 22 83 01                  | Bond Interest Payment                        | 260,750        | 266,900        | 0              | 266,900        | 266,900        | 136,225        |               |
| 592 22 89 21                  | Debt Service Cost                            | 0              | 0              | 0              | 0              | 350            |                |               |
|                               | Capital Expenditures                         | <b>485,750</b> | <b>471,900</b> | <b>0</b>       | <b>471,900</b> | <b>472,250</b> | <b>136,225</b> | <b>0</b>      |
| <b>Interfund Transfers</b>    |  |                |                |                |                |                |                |               |
| 597 00 01 05                  | Transfer Out                                 | 0              | 0              | 0              | 0              | 0              | 0              | 0             |
|                               | Interfund Transfers                          | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>      |
|                               | <b>2024 Total EMS Bond Fund Expenditures</b> | <b>485,750</b> | <b>471,900</b> | <b>0</b>       | <b>471,900</b> | <b>472,250</b> | <b>136,225</b> | <b>0</b>      |
|                               | <b>2024 Total EMS Bond Fund Revenue</b>      | <b>673,214</b> | <b>675,989</b> | <b>428,285</b> | <b>649,621</b> | <b>661,417</b> | <b>305,846</b> | <b>18,971</b> |
|                               | <b>Carryover into 2025</b>                   | <b>187,464</b> | <b>204,089</b> | <b>428,285</b> | <b>177,721</b> | <b>189,167</b> | <b>169,621</b> | <b>18,971</b> |

**Benton County Fire District #4  
2024 BUDGET WORKSHEET**

**6844 - Construction Fund**

| Account                       | Title  | 2024      |            |           |                | Historical     |                |                  |
|-------------------------------|--|-----------|------------|-----------|----------------|----------------|----------------|------------------|
|                               |  | Proposed  | Yr End Est | Jan-May   | Budget         | 2023           | 2022           | 2021             |
| <b>REVENUE</b>                |  |           |            |           |                |                |                |                  |
| <b>Beginning Balances</b>     |  |           |            |           |                |                |                |                  |
| 308 31 00 41                  | Beginning Balance                                | 28        | 28         | 28        | 317,904        | 322,011        | 473,757        | 1,010,573        |
|                               | Beginning Balances                               | 28        | 28         | 28        | 317,904        | 322,011        | 473,757        | 1,010,573        |
| <b>Taxes</b>                  |  |           |            |           |                |                |                |                  |
| 311 10 00 22                  | Property Tax                                     | 1         | 0          | 0         | 0              | 0              | 0              | 0                |
|                               | Taxes  | 1         | 0          | 0         | 0              | 0              | 0              | 0                |
| <b>Miscellaneous Revenues</b> |  |           |            |           |                |                |                |                  |
| 361 11 00 21                  | Investment Interest                              | 0         | 0          | 0         | 0              | 4,772          | 5,550          | 9,955            |
|                               | Miscellaneous Revenues                           | 0         | 0          | 0         | 0              | 4,772          | 5,550          | 9,955            |
| <b>Interfund Transfers</b>    |  |           |            |           |                |                |                |                  |
| 397 00 00 01                  | Transfer In                                      | 0         | 0          | 0         | 0              | 0              | 0              | 0                |
|                               | Interfund Transfers                              | 0         |            |           | 0              | 0              | 0              | 0                |
|                               | <b>Total Construction Fund Revenue</b>           | <b>29</b> | <b>28</b>  | <b>29</b> | <b>317,904</b> | <b>326,783</b> | <b>479,307</b> | <b>1,020,529</b> |
|                               | <b>Less Carryover</b>                            | <b>28</b> | <b>28</b>  | <b>28</b> | <b>317,904</b> | <b>322,011</b> | <b>473,757</b> | <b>1,010,573</b> |
|                               | <b>2024 Construction Fund Revenue</b>            | <b>1</b>  | <b>0</b>   | <b>1</b>  | <b>0</b>       | <b>4,772</b>   | <b>5,550</b>   | <b>9,955</b>     |
| <b>EXPENDITURES</b>           |  |           |            |           |                |                |                |                  |
| <b>Debt Repayment</b>         |  |           |            |           |                |                |                |                  |
| 591 22 71 00                  | Bond Principal Payment                           | 0         | 0          | 0         | 0              | 0              | 0              | 300              |
| 592 22 83 00                  | Bond Interest Payment                            | 0         | 0          | 0         | 0              | 0              | 0              | 0                |
| 592 22 89 22                  | Debt Service Costs                               | 0         | 0          | 0         | 0              | 0              | 0              | 0                |
|                               | Bond Fees  | 0         | 0          | 0         | 0              | 0              | 0              | 300              |
| <b>Capital Expenditures</b>   |  |           |            |           |                |                |                |                  |
| 594 22 62 01                  | Building Upgrade                                 | 0         | 0          | 0         | 300,000        | 327,206        | 160,382        | 359,020          |
| 594 22 62 04                  | Capital Apparatus                                | 0         | 0          | 0         | 0              | 0              | 1,021          | 187,453          |
|                               | Capital Expenditures                             | 0         | 0          | 0         | 300,000        | 327,206        | 161,402        | 546,472          |
| <b>Interfund Transfers</b>    |  |           |            |           |                |                |                |                  |
| 597 00 01 05                  | Transfer Out                                     | 0         | 0          | 0         | 0              | 0              | 0              | 0                |
|                               | Interfund Transfers                              | 0         | 0          | 0         | 0              | 0              | 0              | 0                |
|                               | <b>2024 Total Construction Fund Expenditures</b> | <b>0</b>  | <b>0</b>   | <b>0</b>  | <b>300,000</b> | <b>327,206</b> | <b>161,402</b> | <b>546,772</b>   |
|                               | <b>2024 Total Construction Fund Revenue</b>      | <b>29</b> | <b>28</b>  | <b>29</b> | <b>317,904</b> | <b>326,783</b> | <b>479,307</b> | <b>1,020,529</b> |
|                               | <b>Carryover into 2025</b>                       | <b>29</b> | <b>28</b>  | <b>29</b> | <b>17,904</b>  | <b>-423</b>    | <b>317,904</b> | <b>473,757</b>   |

**Benton County Fire District #4  
2024 BUDGET WORKSHEET**

**6846 - Reserve Fund**

| Account                                  | Title                                       | 2024             |                  |                  |                  | Historical       |                  |                  |
|--|---|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|  |   | Proposed         | Yr End Est       | Jan-May          | Budget           | 2023             | 2022             | 2021             |
| <b>REVENUE</b>                           |   |                  |                  |                  |                  |                  |                  |                  |
| <b>Beginning Balances</b>                |   |                  |                  |                  |                  |                  |                  |                  |
| 308 91 00 61                             | Beginning Balance                           | 1,381,399        | 1,381,399        | 1,381,399        | 1,740,188        | 1,740,188        | 1,006,677        | 919,667          |
|  | Beginning Balances                          | <b>1,381,399</b> | <b>1,381,399</b> | <b>1,381,399</b> | <b>1,740,188</b> | <b>1,740,188</b> | <b>1,006,677</b> | <b>919,667</b>   |
| <b>Miscellaneous Revenues</b>            |   |                  |                  |                  |                  |                  |                  |                  |
| 361 11 00 21                             | Investment Interest                         | 39,000           | 39,345           | 13,115           | 0                | 50,999           | 19,281           | 11,249           |
|  | Miscellaneous Revenues                      | <b>39,000</b>    | <b>39,345</b>    | <b>13,115</b>    | <b>0</b>         | <b>50,999</b>    | <b>19,281</b>    | <b>11,249</b>    |
| <b>Other Increases in Fund Resources</b> |   |                  |                  |                  |                  |                  |                  |                  |
| 388 80 00 10                             | Prior Year(s) Corrections                   | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|  | Other Increases in Fund Resources           | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| <b>Interfund Transfers</b>               |   |                  |                  |                  |                  |                  |                  |                  |
| 397 00 00 07                             | Transfer In from 6841                       | 815,000          | 175,000          | 0                | 425,670          | 170,000          | 714,230          | 75,761           |
|  | Initially Budgeted \$425,670                |                  |                  |                  |                  |                  |                  |                  |
|  | Add'l to Meet Budget Goals \$389,330        |                  |                  |                  |                  |                  |                  |                  |
| 397 00 00 08                             | Transfer In from 6848 - 2023 Correction     | 170,000          | 170,000          | 170,000          | 0                |                  |                  |                  |
|  | Interfund Transfers                         | <b>985,000</b>   | <b>345,000</b>   | <b>170,000</b>   | <b>425,670</b>   | <b>170,000</b>   | <b>714,230</b>   | <b>75,761</b>    |
|  | <b>Total Reserve Fund Revenue</b>           | <b>2,405,399</b> | <b>1,765,744</b> | <b>1,564,513</b> | <b>2,165,858</b> | <b>1,961,186</b> | <b>1,740,188</b> | <b>1,006,677</b> |
|  | <b>Less Carryover</b>                       | <b>1,381,399</b> | <b>1,381,399</b> | <b>1,381,399</b> | <b>1,740,188</b> | <b>1,740,188</b> | <b>1,006,677</b> | <b>919,667</b>   |
|  | <b>2024 Reserve Fund Revenue</b>            | <b>1,024,000</b> | <b>384,345</b>   | <b>183,115</b>   | <b>425,670</b>   | <b>220,999</b>   | <b>733,511</b>   | <b>87,010</b>    |
| <b>EXPENDITURES</b>                      |   |                  |                  |                  |                  |                  |                  |                  |
| <b>Capital Expenditures</b>              |   |                  |                  |                  |                  |                  |                  |                  |
| 594 22 63 51                             | Capital Apparatus                           | 0                | 0                | 0                | 400,000          | 400,000          | 0                | 0                |
|  | Capital Expenditures                        | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>400,000</b>   | <b>400,000</b>   | <b>0</b>         | <b>0</b>         |
| <b>Interfund Transfers</b>               |   |                  |                  |                  |                  |                  |                  |                  |
| 597 00 01 05                             | Transfer Out                                | 0                | 0                | 0                | 0                | 0                | 0                | 0                |
|  | Interfund Transfers                         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
|  | <b>2024 Total Reserve Fund Expenditures</b> | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>400,000</b>   | <b>400,000</b>   | <b>0</b>         | <b>0</b>         |
|  | <b>2024 Total Reserve Fund Revenue</b>      | <b>2,405,399</b> | <b>1,765,744</b> | <b>1,564,513</b> | <b>2,165,858</b> | <b>1,961,186</b> | <b>1,740,188</b> | <b>1,006,677</b> |
|  | <b>Carryover into 2025</b>                  | <b>2,405,399</b> | <b>1,765,744</b> | <b>1,564,513</b> | <b>1,765,858</b> | <b>1,561,186</b> | <b>1,740,188</b> | <b>1,006,677</b> |

Resolution - Budgetary Goals: 6 Month Expenditures = \$2,402,046



# 2024 Membership Plans and Pricing

Billed monthly  Billed annually

|                                       | Bronze       | Silver        | Gold                   |
|---------------------------------------|--------------|---------------|------------------------|
| Price                                 | \$2,400      | \$4,740       | Best Value<br>\$12,840 |
| <b>Membership Features</b>            |              |               |                        |
| mozzo*                                | ✓            | ✓             | ✓                      |
| HR & Safety Hotline*                  | ✓            | ✓             | ✓                      |
| Salary Survey*                        | ✓            | ✓             | ✓                      |
| Newsletters & Compliance Alerts       | ✓            | ✓             | ✓                      |
| HRCI Cert Credits                     | ✓            | ✓             | ✓                      |
| Discount on For-Fee Services*         | 10% Discount | 20% Discount  | 30% Discount           |
| Public Training Credit*               | ✗            | \$1,000       | \$2,000                |
| Handbook Review by HR Pro & Attorney* | ✗            | ✓             | ✓                      |
| Employment Law Advice*                | ✗            | 15 hours/year | Unlimited              |
| Employee Engagement Pulse Survey*     | ✗            | ✗             | ✓                      |
| 4 Market Pricings*                    | ✗            | ✗             | ✓                      |



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Whether you need guidance through a complex situation, answers to specific questions, or a trusted colleague to talk through an issue, we are here to help.

Membership with Archbright provides unlimited access to our HR and Safety Hotlines. Call or email us as many times as you need to, every weekday from 8am to 5pm for real-world advice, resources, and a plan of action for the issues facing your workplace.



## **1. Purpose**

1.1. The purpose of this policy is to describe the control and accounting procedures under which any funds under the control of Benton County Fire District #4 (BCFD4) are allowed to be moved by electronic transfer.

## **2. Scope**

2.1. This policy applies to personnel moving BCFD4 funds via electronic transfer.

## **3. Responsibilities**

3.1. The financial manager is responsible for management of District cash balances and the general oversight of electronic funds transfers (EFTs).

## **4. Revision Summary**

| <b>Revision Date</b> | <b>Description</b> |
|----------------------|--------------------|
| 06/06/2024           | Initial issue      |

## **5. Definitions**

5.1. Electronic Funds Transfer (EFT) – The exchange or transfer of money electronically from one account to another, either within the same enterprise or across different enterprises. Examples of EFTs include automated clearing house (ACH) transfers and wire transfers.

5.2. ACH Transfer – A method of electronic funds transfer processed through the automated clearing house. The transfer may take 1 to 3 days to complete but is less costly than a wire transfer.

5.3. Wire Transfer – A method of electronic funds transfer from one bank account to another. The transfer usually occurs within hours to complete but is more costly than an ACH transfer.

## **6. Conditions**

6.1. To promote the security of District funds in the electronic funds transfer environment, the following procedures will be adhered to:

6.1.1. The process to initiate, approve, and record an EFT payment is subject to the same financial policies, procedures, and controls that govern disbursements made by any other means.

6.1.2. EFT transactions will not be made without proper authorization of affected parties in accordance with federal and state statutes and accepted business practices.

6.1.3. The finance manager will authorize individuals to initiate wire transfer requests as well as associated transfer limits.

6.1.4. All EFT payments should be initiated by secure computer-based systems.

6.1.5. The mechanism by which EFT payment requests are communicated to the disbursing bank will have adequate controls to prevent unauthorized access. These controls

**Policy #142**  
**Electronic Fund Transfers**

should include password protected user accounts, personal identification numbers (PINs) and a designated administrator.

**7. Guidelines**

7.1. The District may make an EFT for the following purposes:

- 7.1.1. Employee payroll.
- 7.1.2. Payment of Federal and State payroll taxes.
- 7.1.3. Payment of employee pension or retirement contributions.
- 7.1.4. Reimbursing claim for payment from an imprest bank account.

7.2. Wire transfers may be done for transactions involving large amounts of money (such as real estate purchases).

7.2.1. Wire transfers must be coordinated with the Benton County treasurer's office.

7.3. All payments shall be processed by the District administrative office.

7.4. All payments made shall be reported and reviewed monthly by the Board of Commissioners.

**8. Procedure**

8.1. District personnel shall take the following steps to establish direct deposit:

8.1.1. Submit a Direct Deposit Authorization form to the administration office in person.

8.1.1.1. The form must contain account documentation to ensure proper setup. Information may include a voided check (for checking accounts) or a bank notification stating the bank's transit and routing number in addition to the account number.

8.1.2. Account documentation is reviewed to ensure the information does not appear altered or manipulated in any way. If evidence of such is present, the employee will be contacted to verify the information. The outcome of these communications will be documented on the direct deposit form. Suspicious or fraudulent situations should be routed to the attention of the financial manager for further review.

**9. Addendums**

9.1. Direct Deposit Authorization Form found in Forms folder on Public Sever

**Adopted by BCFD4 Commissioners**

**Signed by Fire Chief:**

**Printed:** Paul Carlyle

**Signed:** \_\_\_\_\_

**Effective Date:** 06/06/2024

**Supersedes Date:** N/A



## DIRECT DEPOSIT AUTHORIZATION

Benton County Fire District #4 | 2604 Bombing Range Rd. | West Richland, WA 99353

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Account:  Checking  Savings

Financial Institution ("Bank") Name:  
\_\_\_\_\_

Routing/Transit Number: \_\_\_\_\_ Account Number: \_\_\_\_\_  
\_\_\_\_\_

A diagram of a check form. At the top left, it says "YOUR NAME" followed by "1234 Main Street" and "Anywhere, OH 00000". To the right is "DATE \_\_\_\_\_" and "123". Below that is "PAY TO THE ORDER OF \_\_\_\_\_" followed by "\$ \_\_\_\_\_" and "\_\_\_\_\_ DOLLARS". At the bottom, there are three boxes: an orange box labeled "ROUTING NUMBER" containing "0044072324", a green box labeled "ACCOUNT NUMBER" containing "000123456789", and a blue box labeled "CHECK NUMBER" containing "0123".

### Employee Confirmation Statement:

*I authorize Benton County Fire District #4 to deposit my earnings into the bank account specified above and, if necessary, to electronically debit my account to correct erroneous entries. I certify my account allows these transactions. Furthermore, I certify that the above listed account number accurately reflects my intended receiving account. My signature below indicates that I am agreeing that I am either the accountholder or have the authority of the accountholder to authorize Benton County Fire District #4 to make direct deposits into the named account.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Billie Paden-Lilly

---

**From:** Paul Carlyle  
**Sent:** Tuesday, May 21, 2024 2:29 PM  
**To:** Billie Paden-Lilly  
**Cc:** Michael VanBeek; Fred Brink; Garrett Goodwin  
**Subject:** Fwd: Inquiry: BCFD4 Land on WA-224, Benton City

Billie,

Please add this to the next commissioner packet for discussion.

Thank you

Begin forwarded message:

**From:** Spencer Hall <spencer.hall@aquilini.com>  
**Date:** May 21, 2024 at 14:26:09 PDT  
**To:** Paul Carlyle <pcarlyle@bcfd4.org>  
**Subject:** Inquiry: BCFD4 Land on WA-224, Benton City

Dear Chief Carlyle,

I hope this email finds you well. My name is Spencer Hall, and I am reaching out to inquire about the possibility of purchasing or leasing a piece of land currently owned by the Benton County Fire District 4.

I recently became aware that the fire department owns property located on WA-224 in Benton City. I am interested in discussing whether this land might be available for sale or lease, as I believe it could serve a valuable purpose for our vineyards ([Aquilini Vineyards](#)) as our grape plantings wrap around the parcel.



Understanding that the fire department's resources and community needs are a top priority, I am keen to explore how this potential transaction might support the department's goals while also benefiting the community. Please let me know if there is an appropriate process to follow or a particular person I should speak with regarding this matter.

I would greatly appreciate the opportunity to discuss this further at your convenience. Thank you for considering my inquiry, and I look forward to the possibility of working together.

Warm regards,

Spencer Hall

+1 604.802.2083



SPENCER HALL | BUSINESS OPERATIONS SPECIALIST  
PHONE: 604.899.4929 MOBILE: 604.802.2083  
WEB: [AQUILINI BEVERAGE GROUP](#) | [VINEYARDS](#) | [PRESS & TRADE](#)

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## Paul Carlyle

---

**From:** Spencer Hall <spencer.hall@aquilini.com>  
**Sent:** Friday, May 31, 2024 1:35 PM  
**To:** Paul Carlyle  
**Subject:** RE: Inquiry: BCFD4 Land on WA-224, Benton City

External (spencer.hall@aquilini.com)

[Report This Email](#) [FAQ](#) [Protection by INKY](#)

Hi Chief Carlyle,

In following up our phone call today, I can confirm that:

- Our preference is to purchase the land.
- The lawsuit regarding the 2017 house fire is closed.

Thanks again for your time, and I look forward to hearing from you after June 6<sup>th</sup>.

Best,  
Spencer



**SPENCER HALL** | BUSINESS OPERATIONS SPECIALIST  
PHONE: 604.899.4929  
WEB: [AQUILINI BEVERAGE GROUP](#) | [VINEYARDS](#) | [PRESS & TRADE](#)

**From:** Spencer Hall  
**Sent:** Tuesday, May 21, 2024 2:26 PM  
**To:** [pcarlyle@bcfd4.org](mailto:pcarlyle@bcfd4.org)  
**Subject:** Inquiry: BCFD4 Land on WA-224, Benton City

Dear Chief Carlyle,

I hope this email finds you well. My name is Spencer Hall, and I am reaching out to inquire about the possibility of purchasing or leasing a piece of land currently owned by the Benton County Fire District 4.

I recently became aware that the fire department owns property located on WA-224 in Benton City. I am interested in discussing whether this land might be available for sale or lease, as I believe it could serve a valuable purpose for our vineyards ([Aquilini Vineyards](#)) as our grape plantings wrap around the parcel.



Understanding that the fire department's resources and community needs are a top priority, I am keen to explore how this potential transaction might support the department's goals while also benefiting the community. Please let me know if there is an appropriate process to follow or a particular person I should speak with regarding this matter.

I would greatly appreciate the opportunity to discuss this further at your convenience. Thank you for considering my inquiry, and I look forward to the possibility of working together.

Warm regards,

Spencer Hall

+1 604.802.2083



**SPENCER HALL | BUSINESS OPERATIONS SPECIALIST**

PHONE: 604.899.4929 MOBILE: 604.802.2083

WEB: [AQUILINI BEVERAGE GROUP](#) | [VINEYARDS](#) | [PRESS & TRADE](#)

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## Paul Carlyle

---

**From:** Laurie Peterson <laurie.peterson@aquilini.com>  
**Sent:** Wednesday, June 5, 2024 4:28 PM  
**To:** Paul Carlyle  
**Subject:** Offer letter for 5.25 acres of Fire Dept land  
**Attachments:** Aquilini offer letter 6.5.24.pdf

**Caution:** External (laurie.peterson@aquilini.com)

First-Time Sender [Details](#)

[Report This Email](#) [FAQ](#) [Protection by INKY](#)

Hello Chief Carlyle,

I know you have spoken with my colleague Spencer Hall about our interest in the 5.25 acres of land you own next to our Red Mountain property. Spencer said you have a meeting tomorrow regarding the property so I wanted to get an offer in your hands prior.

Please let me know if you have any questions. I look forward to hearing back from you.

Thank you,  
Laurie



**LAURIE PETERSON** | VP OPERATIONS  
PHONE: 805.558.4788  
WEB: [AQUILINI BEVERAGE GROUP](#) | [VINEYARDS](#) | [PRESS & TRADE](#)

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June 5, 2024

Chief Paul Carlyle  
Benton County Fire Protection District 4  
2604 Bombing Range RD  
West Richland WA 99353

**Re: Letter of Intent – 5.25 Acres**

Dear Chief Carlyle:

We are pleased to present you with this binding letter of intent (“**Offer**”) to purchase 5.25 acres of land in Washington State on the basic business terms outlined below. To accept this Offer, please sign and date on the signature page below.

**Buyer:** **AIG Acquisitions Inc.**  
89 West Georgia Street  
Vancouver BC V6B 0N8

**Seller:** **Benton County Fire Protection District 4**  
2604 Bombing Range Rd  
West Richland WA 99353

**Property:** Parcel ID: 109974000010000

Legal Description: See Exhibit A attached hereto.

**Purchase Price:** US\$100,000 (less the Deposit) payable at closing of the purchase and sale of the Property (“**Closing**”).

**Deposit:** Within two (2) business days of receipt of a fully-executed Purchase and Sale Agreement (as defined below), Buyer shall deposit into escrow an earnest money deposit of US\$5,000 with Chicago Title Insurance Company (“**Escrow Agent**”).

**Title and Conveyance:** As a condition to Closing, good, marketable, insurable title to the Property shall be delivered to Buyer, free and clear of all encumbrances, liens, easements, liabilities and any other charges, except as approved in writing by Buyer. Conveyance of the Property shall be by Statutory Warranty Deed.

- Documents:** Seller shall deliver to Buyer no later than five (5) business days after execution of this Offer any and all documents and/or information with respect to the Property which are within the possession or control of Seller, including, but not limited to, title searches, site surveys certifying the Property boundaries, true and complete copies of any and all contracts, agreements, reports, surveys, permits, consents, licenses, certificates, approvals, authorizations, registrations or any item with similar effect issued or granted by any government authority affecting the Property or any part thereof, and such other documents and materials as Buyer may reasonably request relating to the Property.
- Closing Date:** Closing shall occur on or before June 27, 2024 or on such other date as agreed by Buyer and Seller in writing.
- Brokers:** Buyer and Seller agree that no real estate broker has been or will be involved in the purchase and sale of the Property, but rather Buyer will retain the services of Escrow Agent as title insurance company and escrow agent to assist with the purchase and sale.
- Nature of Agreement:** Buyer and Seller agree that the making and acceptance of this Offer constitutes a binding agreement and that each shall forthwith negotiate in good faith a further agreement (a "**Purchase and Sale Agreement**") between them setting out in greater detail their respective rights and obligations in connection with Closing. However, in the event Buyer and Seller are unable to agree upon the additional terms and conditions of a proposed Purchase and Sale Agreement, this Offer shall remain binding upon both Buyer and Seller, it being understood and agreed that their respective rights and obligations in this Offer are not conditional upon Buyer and Seller executing a Purchase and Sale Agreement. Buyer (or its agent or other representative) shall prepare and circulate such Purchase and Sale Agreement, and it shall be fully executed by Buyer and Seller on or before June 20, 2024 or on such other date as agreed by Buyer and Seller in writing.
- Assignment:** Buyer shall have the right to assign all or any part of its rights or obligations under this Offer, at all times up to and including the Closing Date without the consent of Seller.
- Date of Acceptance:** This Offer is irrevocable and shall be open for acceptance by Seller up to 5:00 p.m. on June 10, 2024. In the event that this Offer is not accepted by Seller on or before the aforesaid time and date, then this Offer shall be null and void.

**Governing Law:**

This Offer shall be governed by and construed in accordance with the laws of Washington State.

*(signature page follows)*

IN WITNESS WHEREOF Buyer has executed this Offer the day and year first above written.

**AIG ACQUISITIONS INC.**

Per: \_\_\_\_\_

Name: Mackenzie Aulin

Title: Authorized Signatory

SELLER HEREBY ACCEPTS this Offer on the terms and conditions set out above, this \_\_\_\_\_, 2024.

**BENTON COUNTY FIRE PROTECTION DISTRICT 4**

Per: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Exhibit A**

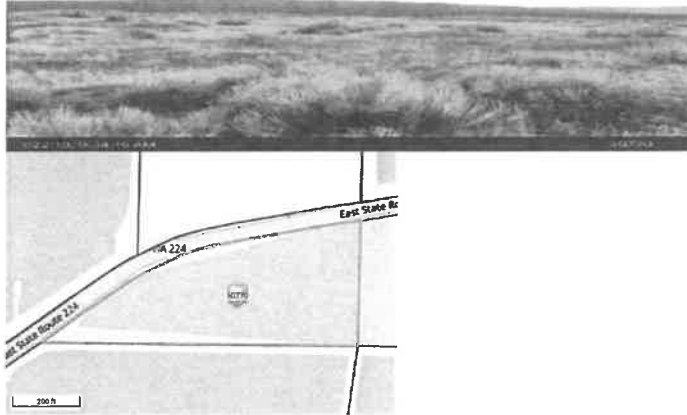
SECTION 9 TOWNSHIP 9 RANGE 27 THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER TOGETHER WITH THE PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER ALL LYING SOUTH OF THE HIGHWAY SUBJECT TO EASEMENTS

1400 N HA  
Assessed  
Property II  
Owner: S

30770  
**UNDETERMINED**

BENTON COUNTY FIRE PROTECTION DIST 4  
2604 BOMBING RANGE RD  
WEST RICHLAND, WA 99353

Total Market Value  
**\$141,500**



**KEY INFORMATION**

|                   |   |                       |         |
|-------------------|---|-----------------------|---------|
| Parcel # / Geo ID | 109974000010000   |                       |         |
| Use Code          | 18 Other Residential (rural-over 1 acre)  |                       |         |
| Township          | 09  | Section               | 09      |
| Range             | 27  | Legal Acres           | 5.25    |
| Neighborhood      | 550300  | Subdivision / Section | -       |
| Land Size Acres   | 5.2500  | Land Size Sq Foot     | 228,690 |
| Legal Description | SECTION 9 TOWNSHIP 9 RANGE 27 THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER TOGETHER WITH THE PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER ALL LYING SOUTH OF THE HIGHWAY SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD |                       |         |
| Taxing District   | 1227  | Exemption             | GOVT    |

**ASSESSMENT DETAILS**

|                                |           |
|--------------------------------|-----------|
| Improvement Homesite Value     | \$0       |
| Improvement Non-Homesite Value | \$0       |
| Land Homesite Value            | \$0       |
| Land Non-Homesite Value        | \$141,500 |
| Market Value                   | \$141,500 |
| Assessed Value                 | \$141,500 |
| Taxable Value                  | \$141,500 |

**BUILDINGS DETAILS**

No data to display

**IMPROVEMENTS**

| TYPE                | DESCRIPTION | CLASS | YEAR BUILT | AREA |
|---------------------|-------------|-------|------------|------|
| No items to display |             |       |            |      |

**LAND**

| LAND TYPE | SOIL TYPE | AG USE | PRIMARY USE | LAND SIZE ACRES | LAND SIZE SQ FOOT |
|-----------|-----------|--------|-------------|-----------------|-------------------|
| 9         | None      | -      | 18          | 5.2500          | 228690.00         |

**SALES**

| SALE DATE  | PRICE     | DEED BOOK AND PAGE | DEED BOOK ID | DEED TYPE | GRANTOR                         | GRANTEE                              | EXCISE # |
|------------|-----------|--------------------|--------------|-----------|---------------------------------|--------------------------------------|----------|
| 03/24/2015 | \$100,000 | 15K01453           | 2015-008575  | SWD       | BENTON CITY PROFESSIONAL CENTER | BENTON COUNTY FIRE PROTECTION DIST 4 | -        |
| 01/28/2015 | \$0       | 15K01216           | 2015-007483  | SWD       | HAMMETT, RANDY P                | BENTON CITY PROFESSIONAL CENTER LLC  | -        |
| 01/28/2015 | \$50,000  | 15K00396           | 2015-002712  | SWD       | HAMMETT, RANDY P                | BENTON CITY PROFESSIONAL CENTER LLC  | -        |
| 02/10/1988 | \$810     | 198800398          | -            | HDeed     | -                               | UNKNOWN                              | -        |
| 07/12/1977 | \$0       | 197768910          | -            | HDeed     | -                               | UNKNOWN                              | -        |
| 03/11/1976 | \$0       | 1976               | -            | HDeed     | -                               | UNKNOWN                              | -        |

**TAXING JURISDICTION**

PID: 30770  
 Owner: BENTON COUNTY FIRE PROTECTION DIST 4  
 % Ownership: 100.0000000000  
 Total Value: \$141,500  
 Total Levy: \$0

| LEVY CODE  | DESCRIPTION                 | LEVY RATE    | APPRAISED VALUE | TAXABLE VALUE | ESTIMATED TAX |
|------------|-----------------------------|--------------|-----------------|---------------|---------------|
| CNYHMNSVCS | COUNTY HUMAN SERVICES       | 0.0250000001 | \$141,500       | \$0           | \$0.00        |
| CNYVET     | COUNTY VETERANS             | 0.0112499999 | \$141,500       | \$0           | \$0.00        |
| COUNTY     | COUNTY                      | 0.7773049553 | \$141,500       | \$0           | \$0.00        |
| ROAD       | ROAD                        | 1.0684472587 | \$141,500       | \$0           | \$0.00        |
| FIR004E    | FIRE DIST #4 EMS            | 0.4965482007 | \$141,500       | \$0           | \$0.00        |
| FIRE4      | FIRE DIST #4                | 1.2992710804 | \$141,500       | \$0           | \$0.00        |
| FIRE4LTD8D | FIRE DIST #4 BOND           | 0.1425408946 | \$141,500       | \$0           | \$0.00        |
| MCLIB      | MID-COLUMBIA LIBRARY        | 0.2255646276 | \$141,500       | \$0           | \$0.00        |
| PTKEN      | PORT OF KENNEWICK           | 0.2043627038 | \$141,500       | \$0           | \$0.00        |
| SD52       | SCHOOL DIST 52 DEBT SERVICE | 0.0000000000 | \$141,500       | \$0           | \$0.00        |

**BENTON COUNTY FIRE PROTECTION DISTRICT #4**

CASCADE TITLE  
8203 WEST QUINAULT AVE STE 10  
KENNEWICK, WA 99336

Warrant: 005531      Amount: 100,453.59  
Date: 03/27/2015      Account:  
For: LAND PURCHASE

Invoices:

---

00202119-010-PW      LAND PURCHASE      100,453.59

**BENTON COUNTY FIRE PROTECTION DISTRICT #4**

CASCADE TITLE  
8203 WEST QUINAULT AVE STE 10  
KENNEWICK, WA 99336

Warrant: 005531      Amount: 100,453.59  
Date: 03/27/2015      Account:  
For: LAND PURCHASE

Invoices:

---

00202119-010-PW      LAND PURCHASE      100,453.59

One Hundred Thousand Four Hundred Fifty Three and 59/100

03/27/2015

\*\*\*100,453.59

CASCADE TITLE  
8203 WEST QUINAULT AVE STE 10  
KENNEWICK, WA 99336

LAND PURCHASE





# Benton County Fire Protection District No. 4

## MRSC ROSTERS SMALL PUBLIC WORKS, CONSULTANT, and VENDOR ROSTERS RESOLUTION

### RESOLUTION NO. 2024-04

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF BENTON COUNTY FIRE DISTRICT NO. 4, WEST RICHLAND, WASHINGTON, ON THE SUBJECTS OF ESTABLISHING A SMALL PUBLIC WORKS ROSTER PROCESS TO AWARD PUBLIC WORKS CONTRACTS, A CONSULTING SERVICES ROSTER FOR ARCHITECTURAL, ENGINEERING, AND OTHER PROFESSIONAL SERVICES, AND A VENDOR ROSTER FOR GOODS AND SERVICES NOT RELATED TO PUBLIC WORKS CONTRACTS.

**WHEREAS** RCW 39.04.151-154 and other laws regarding contracting for public works by authorized local governments, allow certain contracts to be awarded using a small works roster process; and

**WHEREAS** to be able to implement a small works roster and process, the District is required to adopt a resolution, establish reporting procedures that are publicly available, and commit to providing the most practicable opportunities for small businesses when using Direct Contracting; and

**WHEREAS** to be able to use Direct Contracting on occasion, the District is required to develop a Small Business Utilization Plan.

**WHEREAS**, Ch. 39.80 RCW and other laws regarding contracting for consulting services by municipalities allow certain contracts to be awarded by a consultant roster process; and

**WHEREAS**, RCW 39.04.190, regarding purchase of materials, supplies, or equipment not connected to a public works project, allows certain purchasing contracts to be awarded by a vendor roster process;

**NOW, THEREFORE**, THE BOARD OF COMMISSIONERS OF BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4, WEST RICHLAND, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

**Section 1: MRSC Rosters.** The District intends to contract with the Municipal Research and Services Center of Washington (MRSC) to have their official rosters hosted in the online database for District use for small public works contracts, consulting services, and vendor services developed and maintained by MRSC through MRSC Rosters and authorizes District Staff to sign that contract.

**Section 2: Small Works Roster.** The District hereby elects to use the statewide small works roster established under RCW 39.04.151(2) and administered by the Municipal Research Services Center of Washington. The District has established the following procedures to use in managing procurement and awards of public works contracts using the statewide small works roster.

- A. Small Works, as defined by RCW 39.04.152 are public works construction projects estimated to cost \$350,000 or less, excluding Washington State Sales Tax (WSST.)

- B. Small Works Roster is a pre-established list of properly licensed contractors, registered to do business with the District under selected project types and (work) categories.
- C. Small Works process is an alternative to publicly advertising public work projects. Every small works contract is subject to the same public works bidding, award, and compliance requirements of RCW 39.04 unless specifically included in RCW 39.04.151-154, this resolution or the incorporated policies or procedures.
- D. Small Works procurements will be conducted in accordance with Chapter 39.04.151-.154, the District's adopted Procurement Policy and the District's Small Business Utilization Plan.
- E. MRSC Rosters will publish annual notification of the District desire to use the Small Works Roster and process and invite more businesses to apply. Interested businesses are encouraged to apply to the roster at any time. District staff may direct business to join MRSC Rosters in order to allow the business to participate in the District's procurement projects.
- F. Small Works bidding and award information will be entered into the statewide small works roster platform immediately upon conclusion of each small works roster awards.
- G. Small Works bidding and award data will be part of the District's procurement files and records and all documents will be made available for review.
- H. The District intends to use the direct contracting option (RCW 39.04.152(4)) whenever practicable for Small Works projects estimated to cost \$150,000 or less, excluding WSST. The District has adopted a Procurement Policy and District's Small Business Utilization Plan that will guide the District's direct contracting procedures.

**Section 3. Consulting Services Roster.** The District shall use the MRSC Rosters Consultant Roster to meet the requirements of RCW 39.80.030 when soliciting Architectural, Engineering and Land Surveying services and may use the process for other Consulting Services at the discretion of the Fire Chief:

- A. Consulting services are professional services that have a primarily intellectual output or product and include architectural and engineering services as defined in RCW 39.80.020.
- B. At least once a year, MRSC shall, on behalf of the District publish in a newspaper of general circulation within the municipality's jurisdiction a notice of the existence of the consulting services roster and solicit the names of consultants for the consulting services roster. MRSC shall add responsible consultants to the consulting services roster at any time that a consultant completes the online application provided by MRSC, upload a Statement of Qualifications, and meets minimum State requirements for roster listing.
- C. The District shall use the following process to select the most highly qualified Consulting Services firm off of the Consulting Services Roster to provide the required services:
  - a. The Board of Commissioners shall establish criteria that the Chief, or their designee, must consider in evaluating Architectural or Engineering firms for a given project. Such criteria shall include a plan to insure that minority and women-owned firms and

veteran-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for architectural or engineering services. The level of participation by minority and women-owned firms and veteran-owned firms shall be consistent with their general availability within the jurisdiction of the District.

- b. The Chief, or designee, shall use the evaluation criteria to evaluate the written statements of qualifications and performance data on file with the District at the time that Consulting Services are required;
  - c. The Chief, or designee, shall conduct discussions with one or more firms regarding anticipated concepts and the relative utility of alternative methods of approach for furnishing the required services.
- D. The firm deemed most highly qualified by the agency to do the project will be selected for contract negotiations. If the Chief or designee is unable to agree on contract terms with the most highly qualified Consultant, the Chief may proceed to selecting the next most qualified.

**Section 4. Vendor List Roster.** The District shall use the MRSC Rosters Vendor Roster to meet the requirements of RCW 39.04.190 for the purchase of materials, supplies, or equipment not connected to a public works project:

- A. The District is not required to use formal sealed bidding procedures to purchase materials, supplies, or equipment not connected to a public works project where the cost will not exceed the statutory threshold of the District as provided in RCW 52.14.110. The District will attempt to obtain the lowest practical price for such goods and services.
- B. At least twice per year, MRSC shall, on behalf of the District publish in a newspaper of general circulation within the municipality's jurisdiction a notice of the existence of the vendor list roster and solicit the names of vendors for the vendor list roster. MRSC shall add responsible vendors to the vendor list roster at any time when a vendor completes the online application provided by MRSC and meets minimum State requirements for roster listing.
- C. The District shall use the following process to obtain telephone or written quotations from vendors for the purchase of materials, supplies, or equipment not connected to a public works project:
  - a. A written description shall be drafted of the specific materials, supplies, or equipment to be purchased, including the number, quantity, quality, and type desired, the proposed delivery date, and any other significant terms of purchase;
  - b. The Chief, or designee, shall make a good faith effort to contact at least three (3) of the vendors on the roster to obtain telephone or written quotations from the vendors for the required materials, supplies, or equipment;
  - c. The Chief, or designee, shall not share telephone or written quotations received from one vendor with other vendors soliciting for the bid to provide the materials, supplies, or equipment;

- d. A written record shall be made by the Chief, or designee, of each vendor's bid on the material, supplies, or equipment, and of any conditions imposed on the bid by such vendor;
- D. The District shall purchase the materials, supplies, or equipment from the lowest responsible bidder, provided that whenever there is reason to believe that the lowest acceptable bid is not the best price obtainable, all bids may be rejected and the District may call for new bids.
- E. All of the bids or quotations shall be collected by the Chief or designee. The Chief, or designee, shall create a written record of all bids or quotations received, which shall be open to public inspection or telephone inquiry after the award of the contract. Any contract awarded under this subsection need not be advertised. The District Procurement Policy shall guide the process for awarding contracts.

**ADOPTED**, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular open public meeting of such Board on the 6th day of June 2024, the following commissioners being present and voting:

  
Chairperson

  
Commissioner

  
Commissioner

  
District Secretary

# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 09:59:59 Date: 06/06/2024

06/01/2024 To: 06/14/2024

Page: 1

| Trans | Date       | Type   | Acct # | War # | Claimant                           | Amount    | Memo   |
|-------|------------|--------|--------|-------|------------------------------------|-----------|--|
| 675   | 06/14/2024 | Claims | 6841   | 1180  | ABADAN                             | 20.31     | STA410 PRINTER USAGE   |
| 676   | 06/14/2024 | Claims | 6841   | 1181  | AMAZON                             | 104.10    | WALL SIGNS (6)   |
| 677   | 06/14/2024 | Claims | 6841   | 1182  | AT&T MOBILITY                      | 103.30    | FIRSTNET   |
| 678   | 06/14/2024 | Claims | 6841   | 1183  | BOUND TREE MEDICAL                 | 116.99    | EMS SUPPLIES   |
| 679   | 06/14/2024 | Claims | 6841   | 1184  | BRAUN NORTHWEST INC                | 81.44     | PLACARDS (3)   |
| 680   | 06/14/2024 | Claims | 6841   | 1185  | CHARTER COMMUNICATIONS             | 642.13    | TV/INTERNET  |
| 681   | 06/14/2024 | Claims | 6841   | 1186  | CI SHRED                           | 16.97     | STA420 SHRED SERVICE   |
| 682   | 06/14/2024 | Claims | 6841   | 1187  | CITY OF WEST RICHLAND              | 500.00    | PREPAY WATER/SEWER   |
| 683   | 06/14/2024 | Claims | 6841   | 1188  | COFFEY REFRIGERATION               | 665.85    | STA420 ICE MACHINE REPAIR  |
| 684   | 06/14/2024 | Claims | 6841   | 1189  | CORWIN FORD                        | 69,144.64 | APP54 - MO141 TRUCK  |
| 685   | 06/14/2024 | Claims | 6841   | 1190  | EVERGREEN LAWN CARE, INC           | 130.44    | STA420 IRRIGATION VALVE REPAIR   |
| 686   | 06/14/2024 | Claims | 6841   | 1191  | FIRE 4 ADVANCED TRAVEL             | 751.14    | PER DIEM WEST COAST & WSSFA<br>CONF - WAKEMAN                            |
| 687   | 06/14/2024 | Claims | 6841   | 1192  | FIRE 4 PETTY CASH                  | 474.25    | LIFE INS BENEFITS  |
| 688   | 06/14/2024 | Claims | 6841   | 1193  | FRONTLINE MEDICAL                  | 5,813.00  | PHYSICALS (6)  |
| 689   | 06/14/2024 | Claims | 6841   | 1194  | HOME DEPOT                         | 180.63    | PARTS, SUPPLIES, EQUIP   |
| 690   | 06/14/2024 | Claims | 6841   | 1195  | HUGHES FIRE EQUIPMENT INC.         | 2,456.48  | APP30 PUMP MOTOR<br>REPLACEMENT  |
| 691   | 06/14/2024 | Claims | 6841   | 1196  | ISOUTSORCE                         | 1,733.22  | MONITORING   |
| 692   | 06/14/2024 | Claims | 6841   | 1197  | LEAF                               | 368.49    | COPY MACHINE   |
| 693   | 06/14/2024 | Claims | 6841   | 1198  | LIBERTY LAWN CARE                  | 2,500.10  | APP30 18 HP MOTOR  |
| 694   | 06/14/2024 | Claims | 6841   | 1199  | LIFE ASSIST                        | 5,766.72  | EMS SUPPLIES   |
| 695   | 06/14/2024 | Claims | 6841   | 1200  | LN CURTIS & SONS                   | 748.85    | APP55 WILDLAND NOZZLES   |
| 696   | 06/14/2024 | Claims | 6841   | 1201  | MCGAVICK GRAVES ATTORNEY AT<br>LAW | 3,296.50  | EMPLOYMENT MATTERS   |
| 697   | 06/14/2024 | Claims | 6841   | 1202  | MOON SECURITY                      | 1,065.70  | MONITORING STA420  |
| 698   | 06/14/2024 | Claims | 6841   | 1203  | NEWEGG                             | 127.18    | COMPUTER PARTS   |
| 699   | 06/14/2024 | Claims | 6841   | 1204  | O'REILLY AUTO PARTS                | 9.78      | FUSES  |
| 700   | 06/14/2024 | Claims | 6841   | 1205  | PACIFIC OFFICE AUTOMATION          | 720.88    | STA430 COMM SERVICE<br>5/21-8/21/24; STA420 COPIER<br>USAGE 2/29-5/30/24 |
| 701   | 06/14/2024 | Claims | 6841   | 1206  | PALADIN BACKGROUND                 | 120.00    | BACKGROUNDS (5)  |
| 702   | 06/14/2024 | Claims | 6841   | 1207  | RINGOLDE                           | 1,314.18  | T-SHIRTS, POLO SHIRTS  |
| 703   | 06/14/2024 | Claims | 6841   | 1208  | SEA WESTERN                        | 1,310.62  | PANTS (5)  |
| 704   | 06/14/2024 | Claims | 6841   | 1209  | SPRINGBROOK                        | 2,750.00  | SUPPORT PLUS   |
| 705   | 06/14/2024 | Claims | 6841   | 1210  | STERICYCLE                         | 32.40     | EMS WASTE DISPOSAL   |
| 706   | 06/14/2024 | Claims | 6841   | 1211  | TOTAL ENERGY MANAGEMENT            | 275.82    | STA430 HVAC REPAIR   |
| 707   | 06/14/2024 | Claims | 6841   | 1212  | US LINEN & UNIFORM                 | 490.72    | MAT SERVICE  |
| 708   | 06/14/2024 | Claims | 6841   | 1213  | VERIZON WIRELESS                   | 903.00    | CELL SERVICE   |
| 709   | 06/14/2024 | Claims | 6841   | 1214  | VOYAGER                            | 1,235.06  | FUEL   |
| 713   | 06/14/2024 | Claims | 6841   | 1215  | MINUTEMAN PRESS                    | 7,042.22  | SUMMER NEWSLETTER<br>PRINTING/POSTAGE                                    |

001 6841 - General Fund

113,013.11

Claims: 113,013.11

113,013.11

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_

Secretary *[Signature]*

Commissioners *[Signatures]*

Approval Date 6/6/2024

**INTERLOCAL COOPERATIVE AGREEMENT BETWEEN  
BENTON COUNTY FIRE DISTRICT #1 AND BENTON COUNTY FIRE DISTRICT #4 FOR TEMPORARY  
EMPLOYEE SERVICES**

**THIS COOPERATIVE AGREEMENT** is entered into between Benton County Fire District #1 (Fire District #1) and Benton County Fire District #4 (Fire District #4).

**WHEREAS**, Fire District #1 and Fire District #4 pursuant to chapter 39.34 and chapter 52.12.031(3) of the Revised Code of Washington and other provisions of the law possess authority to execute an intergovernmental cooperation agreement for the purpose of providing services for their mutual benefit and the benefit of the citizens of their respective communities; and

**WHEREAS**, Fire District #1 desires to temporarily utilize the services of Fire District #4 to provide administrative support for Fire District #1; now therefore

IN CONSIDERATION of the terms and conditions contained herein, the Districts hereto covenant and agree as follows:

**1. TASK DESCRIPTION/STATEMENT OF WORK**

Fire District #1 is in need of administrative support from Benton County Fire District #4 when available. The support requested shall primarily focus on time-sensitive administrative tasks such as preparing payroll, financial reports, and other essential administrative functions while Fire District #1 is short staffed.

**2. TIME FOR BEGINNING AND COMPLETION**

This Agreement shall become effective May 21, 2024, and will continue in force until such time as the District is no longer short staffed.

**3. FEES**

Benton County Fire District #4 will invoice the Fire District #1 monthly for services provided. Billing rates will be calculated using the actual total cost of compensation for the employee provided.

**4. TERMINATION**

This agreement may be terminated by either party at any time after providing thirty (30) days written notice.

**5. DISPUTE RESOLUTION**

The Fire Districts agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.

All disputes between the Fire Districts not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the Fire Districts. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action. Arbitration of all claims will be in accordance with the Arbitration Rules of the American Arbitration Association.

**6. VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION**

In the event that either party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The parties hereto agree that all questions shall be resolved by application of Washington law and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. Fire District #4 hereby consents to the personal jurisdiction of the Superior Court of the State of Washington, situated in Benton County.

**7. ATTORNEY'S FEES**

Attorney's fees which are reasonable and costs, including those on appeal, if appeal is taken, shall be allowed to the prevailing party by any court hearing a dispute under this Agreement.

**8. HOLD HARMLESS**

To the extent permitted by law, Fire District #4 shall defend, indemnify, and hold Fire District #1, its officers, officials, employees and volunteers harmless against all liability which may result from or in connection with any claim, action or suit by any person, based upon alleged injury to or death of any person or damage to or loss of any property that may occur in the course of the performance of this Agreement by Fire District #4 or its employees. Fire District #4 shall pay all damages, costs and expenses, including attorney's fees, in connection therewith. This indemnity shall not apply to claims, actions or suits resulting from the sole negligence of Fire District #1.

**9. INDEPENDENT CONTRACTOR**

In all matters relating to this Agreement, Fire District #4 shall be acting as an independent contractor. Fire District #4 assumes all liabilities and obligations imposed by all federal or state unemployment insurance laws, worker's compensation laws, or other industrial or labor law.

**10. COMPLETE AGREEMENT**

This Agreement contains all the terms and conditions agreed upon. No other understanding, oral or otherwise regarding this Agreement shall be deemed to exist or bind either Fire District #1 or Fire District #4. There shall be no modification of this Agreement except in writing executed with the same formalities as this present Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

BENTON COUNTY FIRE DISTRICT #1

BENTON COUNTY FIRE DISTRICT #4

  
\_\_\_\_\_  
SCOTT LOPARCO  
FIRE CHIEF

DATE

 6/6/2024  
\_\_\_\_\_  
PAUL CARLYLE  
FIRE CHIEF

DATE