BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
REGULAR BOARD MEETING AGENDA

SEPTEMBER 4, 2025 – 5:00 PM
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ADDITION TO THE AGENDA

THOSE PRESENT

PUBLIC COMMENTS

Note - Public comments are limited to three (3) minutes per speaker per topic. The Board allows public comments orally or through written testimony provided in advance of the meeting.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda:
  - Approve agenda of September 4, 2025.
- Minutes:
  - Approve minutes of August 21, 2025, Regular Meeting.
- Claim Vouchers:
  - Approve Claim Voucher numbers 1248 through 1266 for $90,399.68 for the period ending September 12, 2025.

FINANCIAL REVIEW

- Budget Revenue and Expenditure Report

RESOLUTIONS/MOTIONS

NEW BUSINESS

UNFINISHED BUSINESS

- Fire Chief Contract

CORRESPONDENCE

DISTRICT REPORTS

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner(s) Report
- Fire Chief Report
- Deputy Chief Report
- Finance Manager Report

OPEN FORUM DISCUSSION

OPERATION PROGRAM UPDATES

IMPORTANT DATES

- September 19: SE WA Fire Commissioners Association Meeting – Dayton, WA
- October 4: District Open House – Fire Prevention Month
- October 22-25: WFCA Conference – Tulalip, WA
- November 15: Tri-County Commissioners Association Meeting – Benton #1

AGENDA ITEMS FOR THE NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT

BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4
BOARD OF FIRE COMMISSIONERS

Regular Board Meeting Minutes
August 21, 2025

CALL MEETING TO ORDER

Commissioner Goodwin called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd West Richland, Washington. The board members present at this meeting were Commissioner Brink (virtual) and Commissioner Goodwin. Commissioner Van Beek was excused.

PLEDGE OF ALLEGIANCE

Captain Rogers led the pledge of allegiance.

ADDITIONS TO THE AGENDA

There were no additions to the agenda.

THOSE PRESENT

Members present were:

Chief Carlyle	Lieutenant Premel	Firefighter Gibson
Finance Manager Paden-Lilly	Firefighter Ammann	Firefighter Hansen
Facilities & Logistics Mgr Rebman	Firefighter Bears	Firefighter Overson
Captain Newton	Firefighter Flowers	Firefighter Van Cleef
Captain Rogers		

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- **Public Comments**: None received.
- **Agenda Approval**: Approval of the agenda for August 21, 2025.
- **Minutes Approval**: Approval of the meeting minutes dated August 7, 2025.
- **Approval of Payments**:
    - *Payroll Voucher numbers 1149 through 1223 for $452,888.39 for the period ending August 29, 2025.*
    - *Claim Voucher numbers 1197 through 1222 for $58,686.62 for the period ending August 29, 2025.*

MOTION: Commissioner Brink moved to approve the Consent Agenda. Commissioner Goodwin seconded. Motion passed unanimously.

FINANCIAL REVIEW

The revenue and expenditure budget position report were reviewed.

RESOLUTIONS/MOTIONS

NEW BUSINESS

Fire Chief Contract
Fire Chief Carlyle's current employment contract expires on September 30, 2025. With the adoption of the new Employee Manual, the board is reviewing contract language to ensure consistency with the manual. The board will discuss the contract further in executive session, with no action to follow.

UNFINISHED BUSINESS
There was no unfinished business.

CORRESPONDENCE
There was no new correspondence.

DISTRICT REPORTS
Logistics – Chief Carlyle introduced Soterio Rebman, the newly hired Facilities and Logistics Manager, who began this week. The Board welcomed him to the team.
City Liaison – Commissioner Brink noted that the City is providing weekly reports on construction updates and road closures related to the SR 224 Red Mountain Vicinity Improvements project.
Commissioners

- Commissioner Goodwin reported that he attended the Tri-County Commissioner's Meeting on Saturday. He, Chief Carlyle, Captain Harper, and Captain Newton will travel to Wisconsin on Sunday for a walkthrough of the aerial truck build and will return Wednesday.
- Commissioner Brink announced his plans to attend the Washington Fire Commissioner's Meeting in October.

Chief – Chief Carlyle provided the following report:

- Attended the West Richland Chamber Board Meeting.
- Attended the Executive Officer Staff Meeting.
- Conducted a site visit at the Kadlec Clinic on Keene. The project is scheduled to be completed in April 2026, though progress is currently 45–60 days ahead of schedule.
- DNR continues its review of the Station 410 property.
- Easements and water meter issues identified last fall at 8031 Keene (next to Station 430) are being addressed:
    - One easement has been properly recorded.
    - Legal counsel is assisting with the remaining documentation, which will be recorded with the County once complete.
    - During this process, the owner of 8011 Keene inquired about progress on the signage project. He has already completed engineering and purchased the sign structure and will provide more details.
- Recruitment advertising for career and intern firefighters is active and updated regularly on social media.
- Reported an incident involving E1452 at a gas station. While fueling, another vehicle backed into the apparatus bumper at low speed. No damage was sustained by the apparatus. The other vehicle was damaged, and a police report was filed. Enduris was notified.
- Scheduled to present to the West Richland City Council on September 2 regarding 4th of July response activity.

Finance Manager – Finance Manager Paden-Lilly reminded the board and staff to notify her if they plan to attend the WFCA Conference in October. She also reported that 2026 budget planning is underway, and members have begun submitting budget requests.

OPEN FORUM DISCUSSION

No topics were brought forward during the open forum discussion.

OPERATION PROGRAM UPDATES

Captain Rogers reported the following:

- Expressed appreciation for the part-time data entry assistant supporting training projects, noting it has been very helpful.
- The firefighter job posting will remain open for 10 more days, with 150 applicants currently on the list.
- Met with D/C Drayton and Lt. Premel to discuss opening applications for intern firefighters. The plan is to begin a 10-week in-house academy in October. Firefighter Ammann is leading advertising and application collection for the program.

IMPORTANT DATES

- **September 19:** SE WA Fire Commissioners Association Meeting – Dayton, WA
- **October 4:** District Open House – Fire Prevention Month
- **October 22-25**: WFCA Conference – Tulalip, WA
- **November 15:** Tri-County Commissioners Association Meeting – Benton #1

AGENDA ITEMS FOR THE NEXT MEETING

- Fire Chief Contract

EXECUTIVE SESSION

Commissioner Goodwin called a 10-minute executive session at 5:13 p.m. per RCW 42.30.110(1)(g) to discuss the performance of a public employee. The meeting was called back to order at 5:23 p.m.

ADJOURNMENT

With no further business to come before the Board the meeting was adjourned at 5:25 p.m.

Attested:

Billie Paden-Lilly, District Secretary	Date	Garrett Goodwin, Commissioner	Date
Michael Van Beek, Commissioner	Date	Fred Brink, Commissioner	Date

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4 — Time: 13:27:19 Date: 09/03/2025

As Of: 09/12/2025 — Page: 1

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
15315	**09/12/2025**	**09/12/2025**	**AMAZON**		**33.02**	**24-PACK OF RECHARGEABLE AAA BATTERIES (2)**
522 24 31 00 Expendable Supplies - Radio			001 000 522 6841 - General I		33.02	24-PACK OF RECHARGEABLE AAA BATTERIES (2)
		Invoice				
		113Y-P1FQ-DQTD		33.02	24-PACK OF RECHARGEABLE AAA BATTERIES (2)	
15325	**09/12/2025**	**09/12/2025**	**AMAZON**		**75.04**	**OFFICER TRAINING BOOKS (7)**
522 45 31 00 Expendable Supplies - Traini			001 000 522 6841 - General I		75.04	OFFICER TRAINING BOOKS (7)
		Invoice				
		1TJM-JX1W-HCTD		75.04	OFFICER TRAINING BOOKS (7)	
15314	**09/12/2025**	**09/12/2025**	**AT&T MOBILITY**		**209.39**	**CELL PHONE SERVICE**
522 12 42 10 Cellular Phone Service			001 000 522 6841 - General I		209.39	CELL PHONE SERVICE
		Invoice				
		X08192025		209.39	CELL PHONE SERVICE	
15316	**09/12/2025**	**09/12/2025**	**BPAS**		**1,190.22**	**PLAN DECONVERSION FEE**
522 12 20 04 HRA Benefits			001 000 522 6841 - General I		164.16	ADMIN PLAN DECONVERSION FEE
522 20 20 04 HRA Benefits			001 000 522 6841 - General I		1,026.06	PLAN DECONVERSION FEE
		Invoice				
		1000838231		1,190.22	PLAN DECONVERSION FEE	
15318	**09/12/2025**	**09/12/2025**	**CORWIN FORD**		**1,558.80**	**LUBE, OIL, FILTER CHANGE (5)**
522 60 48 00 Repair and Maintenance Ser			001 000 522 6841 - General I		1,558.80	LUBE, OIL, FILTER CHANGE (5)
		Invoice				
		889815		433.83	LUBE, OIL, FILTER CHANGE - #54	
		889817		173.22	LUBE, OIL, FILTER CHANGE - #44	
		889818		207.04	LUBE, OIL, FILTER CHANGE - #53	
		889816		443.16	LUBE, OIL, FILTER CHANGE - #43	
		889814		301.55	LUBE, OIL, FILTER CHANGE - #51	
15319	**09/12/2025**	**09/12/2025**	**DEPARTMENT OF NATURAL RESOURCES**		**76.03**	**GAS CAN FOR CHAIN SAW**
522 60 31 00 Expendable Supplies - Autor			001 000 522 6841 - General I		76.03	GAS CAN FOR CHAIN SAW

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Invoice		
			18025734	76.03	GAS CAN FOR CHAIN SAW
15320	**09/12/2025**	**09/12/2025**	**1090 ELWOOD STAFFING SERVICES INC.**	**359.04**	**TEMP STAFFING SERVICES (16 HOURS)**
	522 12 41 00 Contract Services		001 000 522 6841 - General I	359.04	TEMP STAFFING SERVICES (16 HOURS)
			Invoice		
			3474683	359.04	TEMP STAFFING SERVICES (16 HOURS)
15321	**09/12/2025**	**09/12/2025**	**361 GRAINGER**	**511.69**	**AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE**
	522 50 31 00 Expendable Supplies -Faciliti		001 000 522 6841 - General I	511.69	AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE
			Invoice		
			9623112159	241.26	AIR COMPRESSOR PRESSURE SWITCH FOR STA 410
			9616349495	209.80	ICE MACHINE CLEANING SUPPLIES
			9616344298	60.63	DOUBLE SIDED TAPE FOR FACILITIES
15323	**09/12/2025**	**09/12/2025**	**187 LIFE ASSIST**	**934.06**	**AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)**
	522 70 31 00 Expendable Supplies - EMS		001 000 522 6841 - General I	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)
			Invoice		
			1631387	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SA
15322	**09/12/2025**	**09/12/2025**	**189 LIZ LOOMIS EASL, INC**	**6,250.00**	**CONSULTING SERVICES - AUGUST 2025**
	522 30 41 01 Professional Services - Mark		001 000 522 6841 - General I	6,250.00	CONSULTING SERVICES - AUGUST 2025
			Invoice		
			B4-0925	6,250.00	CONSULTING SERVICES - AUGUST 2025

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15324	**09/12/2025**	**09/12/2025**	**182 LN CURTIS & SONS**	**60,836.92**	**ARCTIC COMPRESSOR; MSA FLOW TESTING; 660C METRO MSA CAIRNS MODERN HELMET RED (3)**
522 21 28 20 PPE - Protective Clothing			001 000 522 6841 - General I	1,341.21	HELMETS (3)
522 21 48 90 SCBA Repair/Maint			001 000 522 6841 - General I	2,774.02	MSA FLOW TESTING
594 22 63 00 Capital Apparatus And Equip			001 000 594 6841 - General I	56,721.69	ARCTIC COMPRESSOR

Invoice		
INV978804	1,341.21	660C METRO MSA CAIRNS MODERN HELMET RED (3)
INV983591	2,774.02	MSA FLOW TESTING
INV984945	56,721.69	ARCTIC COMPRESSOR

15326	**09/12/2025**	**09/12/2025**	**779 MCGAVICK GRAVES ATORNEY AT LAW**	**1,330.00**	**GENERAL LABOR AND EMPLOYMENT MATTERS**
522 14 41 00 Professional Services			001 000 522 6841 - General I	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS

Invoice		
47096	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS

15317	**09/12/2025**	**09/12/2025**	**435 NATIONAL TESTING NETWORK**	**500.00**	**ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES**
522 12 49 00 Memberships/Dues			001 000 522 6841 - General I	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES

Invoice		
20361	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES

15327	**09/12/2025**	**09/12/2025**	**885 PACIFIC OFFICE AUTOMATION**	**1,269.35**	**VOIP PHONE SERVICE**
522 12 42 00 Phone Service			001 000 522 6841 - General I	1,269.35	VOIP PHONE SERVICE

Invoice		
525325	524.21	VOIP PHONE SERVICE
537680	745.14	VOIP PHONE SERVICE

15328	**09/12/2025**	**09/12/2025**	**322 STAPLES ADVANTAGE**	**459.67**	**LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL**
522 50 31 00 Expendable Supplies -Faciliti			001 000 522 6841 - General I	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			Invoice		
			6040745944	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER
15329	**09/12/2025**	**09/12/2025**	**STERICYCLE**	**126.52**	**WASTE DISPOSAL**
	522 70 41 05 Professional Services - EMS		001 000 522 6841 - General I	126.52	WASTE DISPOSAL
			Invoice		
			8011773478	91.53	WASTE DISPOSAL
			8011686015	34.99	WASTE DISPOSAL
15333	**09/12/2025**	**09/12/2025**	**US BANK**	**3,098.33**	**BORSCHOWA VISA EXPENDITURES**
	522 12 31 10 Computer Software		001 000 522 6841 - General I	147.20	CLOUD STORAGE & WEBSITE SERVICES
	522 12 31 20 Non-Expendable Office		001 000 522 6841 - General I	2,846.62	LAPTOP & DESK CHAIR
	522 12 42 40 Postage		001 000 522 6841 - General I	2.17	POSTAGE FOR DOH RENEWAL
	522 60 31 00 Expendable Supplies - Autor		001 000 522 6841 - General I	28.19	CAR SOAP & BRUSH HANDLE
	522 60 32 00 Fuels and Oils		001 000 522 6841 - General I	74.15	FUEL
			Invoice		
			8/24/25 WASABI	114.51	CLOUD STORAGE
			8/25/25 CIRCLE	74.15	FUEL
			8/23/25 LENOVO	2,678.15	LAPTOP FOR REBMAN
			8/19/25 COSTCO	168.47	OFFICE CHAIR FOR TO
			8/19/25 HDEPOT	28.19	CAR SOAP & BRUSH HANDLE
			9/1/25 AMAZON	32.69	WEBSITE SERVICES
			8/21/25 YOKES	2.17	POSTAGE FOR DOH RENEWAL
15334	**09/12/2025**	**09/12/2025**	**US BANK**	**130.11**	**CARAWAY VISA EXPENDITURE**
	522 26 31 10 Food		001 000 522 6841 - General I	130.11	GATORADE FOR REHAB
			Invoice		
			9/1/25 WALMART	130.11	GATORADE FOR REHAB
15335	**09/12/2025**	**09/12/2025**	**US BANK**	**174.06**	**CARLYLE VISA EXPENDITURE**
	522 20 28 00 Clothing, Commissary (Non-		001 000 522 6841 - General I	174.06	UNIFORM PANTS FOR REBMAN
			Invoice		
			8/21/25 RANCH	174.06	UNIFORM PANTS FOR REBMAN
15336	**09/12/2025**	**09/12/2025**	**US BANK**	**1,151.55**	**ESTRELLA VISA EXPENDITURES**

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
	522 24 35 00 Non-Expendable Supplies - I		001 000 522 6841 - General I		1,099.50	ANTENA AND MIC
	522 60 31 00 Expendable Supplies - Autor		001 000 522 6841 - General I		52.05	CAR WASH SOAP
		Invoice				
		8/26/25 49		257.75	BIG BOOTS ANTENA	
		8/26/25 MAGNETIC		841.75	MAGNETIC MIC	
		8/23/25 HDEPOT		52.05	CAR WASH SOAP	
15337	**09/12/2025**	**09/12/2025**	**475 US BANK**		**2,125.43**	**EWING VISA EXPENDITURES**
	522 12 41 01 Contract Services - TV/Interr		001 000 522 6841 - General I		806.49	INTERNET SERVICE FOR STATIONS
	522 45 43 20 Registration Fees		001 000 522 6841 - General I		990.00	REGISTRATION FOR PADEN-LILLY & EWING - FINANCE WORKSHOP
	522 50 41 00 Professional Services		001 000 522 6841 - General I		266.53	FIRE SYSTEM MONITORING FOR STATIONS
	522 50 47 10 Utilities		001 000 522 6841 - General I		62.41	WATER SERVICE
		Invoice				
		8/22/25 SPRINGBROOK		990.00	FINANCE SOFTWARE WORKSHOP REGISTRATION- PADEN-LILLY & EWING	
		8/21/25 MOON		266.53	FIRE SPRINKLER SYSTEM MONITORING	
		8/27/25 WR		62.41	WATER SERVICE	
		8/29/25 SPECTRUM		806.49	INTERNET SERVICE FOR STATIONS	
15338	**09/12/2025**	**09/12/2025**	**475 US BANK**		**1,465.55**	**NEWTON VISA EXPENDITURE**
	522 21 35 10 Non-Expendable Supplies - S		001 000 522 6841 - General I		1,465.55	TIC FOR E1413
		Invoice				
		8/23/25 WPSG		1,465.55	TIC FOR E1413	
15339	**09/12/2025**	**09/12/2025**	**475 US BANK**		**200.00**	**PADEN-LILLY VISA EXPENDITURE**
	522 45 43 20 Registration Fees		001 000 522 6841 - General I		200.00	MRSC TRAINING REGISTRATION - REBMAN
		Invoice				
		8/21/25 MRSC		200.00	MRSC TRAINING REGISTRATION - REBMAN	
15340	**09/12/2025**	**09/12/2025**	**475 US BANK**		**19.04**	**REBMAN VISA EXPENDITURE**
	522 50 31 00 Expendable Supplies -Faciliti		001 000 522 6841 - General I		19.04	PARTS FOR AIR COMPRESSOR
		Invoice				
		8/27/25 HDEPOT		19.04	PARTS FOR AIR COMPRESSOR	

Accts Pay #	Received	Date Due	Vendor		Amount	Memo
15341	**09/12/2025**	**09/12/2025**	**475 US BANK**		**168.15**	**ROGERS VISA EXPENDITURES**
	522 26 31 10 Food		001 000 522 6841 - General I		48.85	WATER FOR TRAINING
	522 45 31 00 Expendable Supplies - Traini		001 000 522 6841 - General I		119.30	SUPPLIES FOR PADLOCK TRAINING

Invoice		
9/1/25 TARGET	48.85	WATER FOR TRAINING
8/29/25 HDEPOT	119.30	SUPPLIES FOR PADLOCK TRAINING

15330	**09/12/2025**	**09/12/2025**	**465 VERIZON WIRELESS**		**941.34**	**CELL PHONE SERVICE**
	522 12 42 10 Cellular Phone Service		001 000 522 6841 - General I		941.34	CELL PHONE SERVICE

Invoice		
6121167706	941.34	CELL PHONE SERVICE

15331	**09/12/2025**	**09/12/2025**	**817 VOYAGER**		**4,211.37**	**FUEL**
	522 60 32 00 Fuels and Oils		001 000 522 6841 - General I		4,211.37	FUEL

Invoice		
8693879692536	4,211.37	FUEL

15332	**09/12/2025**	**09/12/2025**	**362 WA FIRE CHIEFS**		**995.00**	**MECHANICS CONFERENCE - REBMAN**
	522 45 43 20 Registration Fees		001 000 522 6841 - General I		995.00	MECHANICS CONFERENCE - REBMAN

Invoice		
3330	995.00	MECHANICS CONFERENCE - REBMAN

Report Total: 90,399.68

Fund	
001 6841 - General Fund	90,399.68

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid olbigation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4 Time: 13:29:51 Date: 09/03/2025

09/12/2025 To: 09/12/2025 Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1248	09/12/2025	Claims	6841	2118	AMAZON	108.06	24-PACK OF RECHARGEABLE AAA BATTERIES (2); OFFICER TRAINING BOOKS (7)
1249	09/12/2025	Claims	6841	2119	AT&T MOBILITY	209.39	CELL PHONE SERVICE
1250	09/12/2025	Claims	6841	2120	BPAS	1,190.22	PLAN DECONVERSION FEE
1251	09/12/2025	Claims	6841	2121	CORWIN FORD	1,558.80	LUBE, OIL, FILTER CHANGE (5)
1252	09/12/2025	Claims	6841	2122	DEPARTMENT OF NATURAL RESOURCES	76.03	GAS CAN FOR CHAIN SAW
1253	09/12/2025	Claims	6841	2123	ELWOOD STAFFING SERVICES INC.	359.04	TEMP STAFFING SERVICES (16 HOURS)
1254	09/12/2025	Claims	6841	2124	GRAINGER	511.69	AIR COMPRESSOR PRESSURE SWITCH; ICE MACHINE CLEANING SUPPLIES; DOUBLE SIDED TAPE
1255	09/12/2025	Claims	6841	2125	LIFE ASSIST	934.06	AQUABILITI 10ML (100); OTD ELASTIC STRAP SET (3); PREP RAZOR (100); SAFETY IV CATH (50); HIGH PRESSURE EXTENSION SET (50); SODIUM CHLORIDE (24)
1256	09/12/2025	Claims	6841	2126	LIZ LOOMIS EASL, INC	6,250.00	CONSULTING SERVICES - AUGUST 2025
1257	09/12/2025	Claims	6841	2127	LN CURTIS & SONS	60,836.92	ARCTIC COMPRESSOR; MSA FLOW TESTING; 660C METRO MSA CAIRNS MODERN HELMET RED (3)
1258	09/12/2025	Claims	6841	2128	MCGAVICK GRAVES ATORNEY AT LAW	1,330.00	GENERAL LABOR AND EMPLOYMENT MATTERS
1259	09/12/2025	Claims	6841	2129	NATIONAL TESTING NETWORK	500.00	ANNUAL RENEWAL FOR FF TESTING AND RECRUITMENT SERVICES
1260	09/12/2025	Claims	6841	2130	PACIFIC OFFICE AUTOMATION	1,269.35	VOIP PHONE SERVICE
1261	09/12/2025	Claims	6841	2131	STAPLES ADVANTAGE	459.67	LAUNDRY SOAP; DISINFECTANT WIPES; DISHWASHER PODS; TOILET PAPER; PAPER TOWEL
1262	09/12/2025	Claims	6841	2132	STERICYCLE	126.52	WASTE DISPOSAL
1263	09/12/2025	Claims	6841	2133	US BANK	8,532.22	BORSCHOWA VISA EXPENDITURES; CARAWAY VISA EXPENDITURE; CARLYLE VISA EXPENDITURE; ESTRELLA VISA EXPENDITURES; EWING VISA EXPENDITURES; NEWTON VISA EXPENDITURE; PADEN-LILLY VISA EXPENDITURE; REBMAN VISA
1264	09/12/2025	Claims	6841	2134	VERIZON WIRELESS	941.34	CELL PHONE SERVICE
1265	09/12/2025	Claims	6841	2135	VOYAGER	4,211.37	FUEL
1266	09/12/2025	Claims	6841	2136	WA FIRE CHIEFS	995.00	MECHANICS CONFERENCE - REBMAN

001 6841 - General Fund 90,399.68

90,399.68 Claims: 90,399.68

2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRI(Time: 14:15:07 Date: 09/03/2025
Page: 1

001 6841 - General Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,197,281.00	3,505,100.09	(307,819.09)	109.6%
310 Taxes	4,697,094.00	2,664,673.91	2,032,420.09	56.7%
330 Intergovernmental Revenues	34,500.00	47,701.44	(13,201.44)	138.3%
340 Charges For Services	47,000.00	284,732.98	(237,732.98)	605.8%
361 Miscellaneous Revenue	50,200.00	62,249.51	(12,049.51)	124.0%
380 Other Increases in Fund Resources	0.00	4,123.60	(4,123.60)	0.0%
390 Other Financing Sources	0.00	75,020.86	(75,020.86)	0.0%
397 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%
Fund Revenues:	**11,028,316.00**	**8,831,843.39**	**2,196,472.61**	**80.1%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	20,054.78	24,145.22	45.4%
012 Administrative	1,180,313.00	933,257.83	247,055.17	79.1%
013 Election	10,000.00	2,816.54	7,183.46	28.2%
014 Legal	40,500.00	16,819.50	23,680.50	41.5%
020 Operations	4,596,200.00	2,543,471.39	2,052,728.61	55.3%
021 Suppression	137,650.00	83,829.12	53,820.88	60.9%
024 Communications	177,000.00	84,901.33	92,098.67	48.0%
026 Logistics (Support Services)	16,000.00	3,672.17	12,327.83	23.0%
030 Public Information	106,500.00	65,952.09	40,547.91	61.9%
045 Training	397,600.00	197,907.41	199,692.59	49.8%
050 Facilities	169,000.00	142,479.99	26,520.01	84.3%
060 Automotive	194,700.00	69,694.28	125,005.72	35.8%
070 Ambulance Transport Services	391,700.00	229,828.45	161,871.55	58.7%
522 Fire Control	7,461,363.00	4,394,684.88	3,066,678.12	58.9%
589 Payroll Clearing	0.00	21,613.80	(21,613.80)	0.0%
591 Debt Service	127,121.00	121,048.14	6,072.86	95.2%
594 Capital Expenditures	1,740,000.00	377,538.53	1,362,461.47	21.7%
Fund Expenditures:	**9,328,484.00**	**4,914,885.35**	**4,413,598.65**	**52.7%**
Fund Excess/(Deficit):	**1,699,832.00**	**3,916,958.04**		

Summary – As of September 12, 2025

The District remains in a strong financial position. Across all funds, 83% of total budgeted revenue has been received, and 56.1% of expenditures have been spent. This continues to reflect responsible financial management and leaves adequate room for activity through year-end.

General Fund

- **Revenue**: 80.1% received
- **Expenditures**: 53% spent
- The General Fund is performing steadily. Most categories are well within budget. Administrative costs are at 79%, and capital expenditures remain low at 21.7%, leaving over $1.36 million still available for capital projects.

EMS Fund

- **Revenue**: 82.5% received
- **Expenditures**: 71% spent
- The EMS Fund has spent the majority of its budget, primarily through interfund transfers (about 73% complete). Operational and debt service spending remains low, leaving some flexibility going forward.

2025 BUDGET POSITION

110 6848 - EMS Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,024,982.00	3,143,930.43	(118,948.43)	103.9%
310 Taxes	1,783,644.00	1,019,968.92	763,675.08	57.2%
330 Intergovernmental Revenues	300,000.00	24,170.40	275,829.60	8.1%
340 Charges For Services	470,000.00	393,661.65	76,338.35	83.8%
360 Investment Interest	60,000.00	68,178.67	(8,178.67)	113.6%
Fund Revenues:	**5,638,626.00**	**4,649,910.07**	**988,715.93**	**82.5%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control	54,500.00	24,050.71	30,449.29	44.1%
591 Debt Service	41,625.00	0.00	41,625.00	0.0%
597 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%
Fund Expenditures:	**3,098,366.00**	**2,212,291.71**	**886,074.29**	**71.4%**
Fund Excess/(Deficit):	**2,540,260.00**	**2,437,618.36**		

2025 BUDGET POSITION

201 6842 - Bond Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	191,476.24	(4,977.24)	102.7%
310 Taxes	481,215.00	276,916.57	204,298.43	57.5%
360 Investment Interest	5,500.00	6,106.84	(606.84)	111.0%
Fund Revenues:	**673,214.00**	**474,499.65**	**198,714.35**	**70.5%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	127,000.00	377,000.00	25.2%
Fund Expenditures:	**504,000.00**	**127,000.00**	**377,000.00**	**25.2%**
Fund Excess/(Deficit):	**169,214.00**	**347,499.65**		

2025 BUDGET POSITION

301 6844 - Construction Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	29.18	(29.18)	0.0%
360 Investment Interest	0.00	0.65	(0.65)	0.0%
Fund Revenues:	**0.00**	**29.83**	**(29.83)**	**0.0%**
Fund Excess/(Deficit):	**0.00**	**29.83**		

601 6846 - Reserve Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	2,410,862.00	2,413,855.39	(2,993.39)	100.1%
360 Investment Interest	30,000.00	52,101.19	(22,101.19)	173.7%
Fund Revenues:	**2,440,862.00**	**2,465,956.58**	**(25,094.58)**	**101.0%**
Fund Excess/(Deficit):	**2,440,862.00**	**2,465,956.58**		

2025 BUDGET POSITION TOTALS

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	11,028,316.00	8,831,843.39	80.1%	9,328,484.00	4,914,885.35	53%
110 6848 - EMS Fund	5,638,626.00	4,649,910.07	82.5%	3,098,366.00	2,212,291.71	71%
201 6842 - Bond Fund	673,214.00	474,499.65	70.5%	504,000.00	127,000.00	25%
301 6844 - Construction Fund	0.00	29.83	0.0%	0.00	0.00	0%
601 6846 - Reserve Fund	2,440,862.00	2,465,956.58	101.0%	0.00	0.00	0%
	19,781,018.00	16,422,239.52	83.0%	12,930,850.00	7,254,177.06	56.1%