



## **BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD MEETING AGENDA**

NOVEMBER 20, 2025 – 5:00 PM  
2604 BOMBING RANGE RD, WEST RICHLAND, WASHINGTON 99353

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### **CALL MEETING TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ADDITION TO THE AGENDA**

### **THOSE PRESENT**

### **PUBLIC COMMENTS**

Note - Public comments are limited to three (3) minutes per speaker per topic. The Board allows public comments orally or through written testimony provided in advance of the meeting.

### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board for reading and study. These matters are considered to be routine and will be considered or enacted by one motion of the Board with no separate discussion. However, if any member of the Board desires separate discussion on a specific item, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Agenda:
  - Approve agenda of November 20, 2025.
- Minutes:
  - Approve minutes of Special Meetings held on November 4 and November 6, 2025, and Regular Meeting held on November 6, 2025.
- Payroll Vouchers:
  - Approve Payroll Voucher numbers 1549 through 1552 for \$7,434.36 for the period ending November 21, 2025, and numbers 1615 through 1707 for \$428,194.99 for the period ending November 26, 2025.
- Claim Vouchers:
  - Approve Claim Voucher numbers 1664 through 1704 for \$179,849.03 for the period ending November 26, 2025.

### **FINANCIAL REVIEW**

- Budget Revenue and Expenditure Report

### **RESOLUTIONS/MOTIONS**

- Resolution 2025-11; Transfer of Funds
- Station 420 Entry Renovation Project
- Fire Hose Quote

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

- Letter to City of West Richland

## **CORRESPONDENCE**

## **DISTRICT REPORTS**

- Union Report
- Volunteer Report
- Logistics Report
- City Liaison Report
- Commissioner(s) Report
- Fire Chief Report
- Deputy Chief Report
- Finance Manager Report

## **OPEN FORUM DISCUSSION**

## **OPERATION PROGRAM UPDATES**

## **IMPORTANT DATES**

- December 6: Operation Candy Cane – Flat Top Park
- December 8: Christmas @ the Mountain – Tri-City Raceway

## **AGENDA ITEMS FOR THE NEXT MEETING**

## **EXECUTIVE SESSION**

## **ADJOURNMENT**



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4  
BOARD OF FIRE COMMISSIONERS**

**Special Board Meeting Minutes  
November 4, 2025**

**CALL MEETING TO ORDER**

Commissioner Brink called the special meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 1:30 p.m. at 8031 Keene Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink and Commissioner Goodwin. As a member of IAFF Local 1052, Commissioner Van Beek recused himself from attending this meeting.

**Staff Present:**

- Fire Chief Carlyle
- Finance Manager Paden-Lilly

**Guests (via video conference):**

- Dave Luxenberg, Attorney, McGavick Graves, P.S.

**CLOSED SESSION**

At 1:33 p.m., the Board entered into Closed Session pursuant to RCW 42.30.140(4)(a) to discuss grievance proceedings and related collective bargaining matters with legal counsel. The Closed Session concluded at 2:07 p.m.

**ACTION (if any)**

There was no action taken.

**ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 2:07 p.m.

Attested:

\_\_\_\_\_  
Billie Paden-Lilly, District Secretary      Date

\_\_\_\_\_  
Garrett Goodwin, Commissioner      Date

\_\_\_\_\_  
Michael Van Beek, Commissioner      Date

\_\_\_\_\_  
Fred Brink, Commissioner      Date



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4  
BOARD OF FIRE COMMISSIONERS**

**Special Board Meeting Minutes  
November 6, 2025**

**CALL MEETING TO ORDER**

Commissioner Brink called the special meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 1:00 p.m. at 8031 Keene Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink and Commissioner Goodwin. As a member of IAFF Local 1052, Commissioner Van Beek recused himself from attending this meeting.

**Staff Present:**

- Fire Chief Carlyle
- Finance Manager Paden-Lilly
- Firefighter Shannon

**Guests Present:**

- Dave Luxenberg, Attorney, McGavick Graves, P.S.
- Chris Denney, President, IAFF Local 1052
- James Stovall, Member, IAFF Local 1052

**CLOSED SESSION**

At 1:02 p.m., the Board, staff, and guests entered into Closed Session pursuant to RCW 42.30.140(4)(a) to meet with IAFF members and discuss grievance proceedings and related collective bargaining matters. Mr. Denney, Mr. Shannon and Mr. Stovall left the meeting at 1:08 p.m. The Closed Session concluded at 1:25 p.m.

**ACTION (if any)**

There was no action taken.

**ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 1:25 p.m.

Attested:

\_\_\_\_\_  
Billie Paden-Lilly, District Secretary      Date

\_\_\_\_\_  
Garrett Goodwin, Commissioner      Date

\_\_\_\_\_  
Michael Van Beek, Commissioner      Date

\_\_\_\_\_  
Fred Brink, Commissioner      Date



## **BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 BOARD OF FIRE COMMISSIONERS**

### **Regular Board Meeting Minutes November 6, 2025**

#### **CALL MEETING TO ORDER**

Commissioner Brink called the regular meeting of the Board of Fire Commissioners of Benton County Fire District Protection District #4 to order at 5:00 p.m. at 2604 Bombing Range Rd., West Richland, Washington. The board members present at this meeting were Commissioner Brink, Commissioner Goodwin and Commissioner Van Beek.

#### **PLEDGE OF ALLEGIANCE**

Firefighter Wakeman led the Pledge of Allegiance.

#### **ADDITIONS TO THE AGENDA**

There were no additions to agenda.

#### **THOSE PRESENT**

*Members present were:*

Chief Carlyle	Captain Harper	Firefighter DeRitis
Deputy Chief Drayton	Lieutenant Longie	Firefighter Posegate
Finance Manager Paden-Lilly	Firefighter Andrews	Firefighter Shannon
Logistics Manager Rebman	Firefighter Coats	Firefighter Wakeman

#### **CONSENT AGENDA**

All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

- Public Comments: None received.
- Agenda Approval: Approval of the agenda for November 6, 2025.
- Minutes Approval: Approval of the meeting minutes dated October 16, 2025.
- Approval of Payments:
  - Claim Voucher numbers 1530 through 1546 for \$51,788.99 for the period ending November 14, 2025.

**MOTION:** Commissioner Goodwin moved to approve the Consent Agenda. Commissioner Van Beek seconded. Motion passed unanimously.

#### **PUBLIC HEARING ON REVENUE SOURCES**

At 5:04 p.m., Commissioner Brink opened the public hearing on revenue sources. Finance Manager Billie Paden-Lilly presented the District's projected 2026 revenues and expenditures. A 6% increase was proposed for both Fire and EMS levies, with combined property tax revenues projected at \$7.14 million. Total General Fund revenues are

estimated at \$13.43 million, supporting salaries, benefits, operations, and capital projects totaling \$11.44 million. Fund reserves continue to meet stability targets, ensuring strong financial health and supporting staffing, facility improvements, and equipment replacement.

### **2026 BUDGET AND TAX LEVY**

The proposed 2026 budget and Resolutions 2025-09 and 2025-10 establishing the 2026 tax levies were presented for approval.

**MOTION** by Commissioner Goodwin to sign Resolutions 2025-09 and 2025-10 and adopt the budget. Commissioner Van Beek seconded the motion and was approved unanimously.

### **FINANCIAL REVIEW**

The revenue and expenditure budget position report were reviewed.

### **RESOLUTIONS/MOTIONS**

#### **EMS Officer Job Description**

The Board reviewed the revised EMS Officer Job Description.

**MOTION:** Commissioner Goodwin moved to approve the EMS Officer Job Description. Commissioner Van Beek seconded. Motion carried unanimously.

#### **Training Officer Job Description**

The Board reviewed the revised Training Officer Job Description.

**MOTION:** Commissioner Goodwin moved to approve the Training Officer Job Description. Commissioner Van Beek seconded. Motion carried unanimously.

#### **Thermal Imaging Camera Quote**

Consideration of Sea Western Quote No. QUO37038 for Thermal Imaging Cameras and peripherals totaling \$24,787.75 plus tax and shipping.

**MOTION:** Commissioner Goodwin moved to approve Sea Western Quote No. QUO37038 as presented. Commissioner Van Beek seconded. Motion carried unanimously.

### **NEW BUSINESS**

There was no new business.

### **UNFINISHED BUSINESS**

There was no new unfinished business.

### **CORRESPONDENCE**

There was no new correspondence.

## **DISTRICT REPORTS**

**Logistics** – Logistics Manager Rebman reported continued progress on multiple station projects.

**City Liaison** – Commissioner Brink reported that the Van Giesen Road project is ongoing and noted the upcoming Veteran’s Day Parade.

**Chief** – Chief Carlyle provided the following report:

- Continuing work with administration and staff on the budget.
- Ongoing coordination with surveyor and DNR for Station 410 site development.
  - A portion of the property falls under the WA Department of Fish and Wildlife Shrub steppe Restoration and Resiliency Initiative (2021), requiring mitigation and permitting prior to construction.
- Attended several commissioner meetings related to IAFF processes.
- Taught classes at the recruit academy.
- Fielding calls regarding fireworks regulations; noted a recent letter from the Kennewick City Council encouraging West Richland to align with regional bans on aerial fireworks.

**Deputy Chief** – Deputy Chief Drayton provided the following report:

- The ladder truck is in service; Pierce has conducted three days of training with good participation.
- Additional training and an operations manual are in progress; full implementation is planned once all personnel are trained.
- AP Triton will be onsite next week for staff interviews and a community survey, with a report expected early next year.

**Finance Manager** – Finance Manager Paden-Lilly provided the following report:

- The State Auditor will hold a virtual Entrance Conference tomorrow for the 2023–2024 audit. The Exit Conference is anticipated soon as the audit nears completion.

## **OPEN FORUM DISCUSSION**

No topics were brought forward during the open forum discussion.

## **OPERATION PROGRAM UPDATES**

Captain Rogers submitted a written report:

- The intern academy is progressing well; one candidate withdrew for personal reasons.
- Three days of basic ladder training completed with strong participation.
- Three candidates advanced to captain interviews on November 13.
- Planning for the TCRA is underway, with an estimated 20 recruits expected from regional agencies.

## **IMPORTANT DATES**

- November 8: West Richland Veterans Day Parade
- November 15: Tri-County Commissioners Association Meeting – Benton #1
- December 6: Operation Candy Cane - Flat Top Park
- December 8: Christmas @ the Mountain – Tri-City Raceway

## **AGENDA ITEMS FOR THE NEXT MEETING**

- Letter to City of West Richland

## **EXECUTIVE SESSION**

Commissioner Goodwin called a 5-minute executive session at 5:43 p.m. per RCW 42.30.110(1)(g) to discuss the performance of a public employee. The meeting was called back to order at 5:48 p.m.

### **Action Taken:**

Commissioner Goodwin moved to authorize the Board Chair to respond to the Step 2 grievance process by letter. Seconded by Commissioner Brink. Motion carried.  
As a member of IAFF Local 1052, Commissioner Van Beek did not participate in the executive session.

## **ADJOURNMENT**

With no further business to come before the Board the meeting was adjourned at 5:49 p.m.

Attested:

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Billie Paden-Lilly, District Secretary      Date

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Garrett Goodwin, Commissioner      Date

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Michael Van Beek, Commissioner      Date

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Fred Brink, Commissioner      Date



## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:36:50 Date: 11/19/2025  
Page: 1

As Of: 11/26/2025

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>15491</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>1081 AP TRITON, LLC</b>	<b>7,326.72</b>	<b>STANDARDS OF COVERAGE - OCTOBER COMPLETION</b>
522 12 41 00	Contract Services		001 000 522 6841 - General I	7,326.72	STANDARDS OF COVERAGE - OCTOBER COMPLETION
<hr/>					
	Invoice				
	2025-363		7,326.72	STANDARDS OF COVERAGE - OCTOBER COMPLETION	
<b>15493</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5628 CI SUPPORT LLC</b>	<b>59.59</b>	<b>SHRED SERVICES</b>
522 12 41 00	Contract Services		001 000 522 6841 - General I	59.59	SHRED SERVICES
<hr/>					
	Invoice				
	0189845		59.59	SHRED SERVICES	
<b>15492</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5281 CITY OF RICHLAND</b>	<b>10,324.25</b>	<b>MONTHLY DISPATCH SERVICES</b>
522 24 41 00	Dispatch Services		001 000 522 6841 - General I	10,324.25	MONTHLY DISPATCH SERVICES
<hr/>					
	Invoice				
	57603		10,324.25	MONTHLY DISPATCH SERVICES	
<b>15494</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5840 CORWIN FORD</b>	<b>204.64</b>	<b>FULL SERVICE OIL CHANGE ON APP 54</b>
522 60 48 00	Repair and Maintenance Ser		001 000 522 6841 - General I	204.64	FULL SERVICE OIL CHANGE ON APP 54
<hr/>					
	Invoice				
	895646		204.64	FULL SERVICE OIL CHANGE ON APP 54	
<b>15495</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>1090 ELWOOD STAFFING SERVICES INC.</b>	<b>1,329.57</b>	<b>TEMP STAFFING SERVICES</b>
522 12 41 00	Contract Services		001 000 522 6841 - General I	1,329.57	TEMP STAFFING SERVICES
<hr/>					
	Invoice				
	3543664		656.37	TEMP STAFFING SERVICES	
	3543499		673.20	TEMP STAFFING SERVICES	
<b>15496</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5431 ENDURIS</b>	<b>3,052.00</b>	<b>INSURANCE FOR APP 52 (2025 PIERCE ENFORCER LADDER TRUCK)</b>
522 12 46 00	District Insurance		001 000 522 6841 - General I	3,052.00	INSURANCE FOR APP 52 (2025 PIERCE ENFORCER LADDER TRUCK)

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 11/26/2025

Time: 13:36:50 Date: 11/19/2025  
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
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			Invoice		
			R26-535-5	3,052.00	INSURANCE FOR APP 52 (2025 PIERCE ENFORCER LADDER TRUCK)
<b>15497 11/26/2025</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>EVERGREEN LAWN CARE, INC</b>	<b>112.29</b>	<b>LAWN CARE LATE FALL - STA 420</b>
522 50 41 00 Professional Services			001 000 522 6841 - General I	112.29	LAWN CARE LATE FALL - STA 420
<hr/>					
			Invoice		
			392146	112.29	LAWN CARE LATE FALL - STA 420
<b>15498 11/26/2025</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>FIRE 4 ADVANCED TRAVEL</b>	<b>1,077.90</b>	<b>WFCA CONFERENCE PER DIEM</b>
522 11 43 00 Travel-Mileage & Airfare			001 000 522 6841 - General I	680.40	WFCA CONFERENCE MILEAGE - BRINK & VAN BEEK
522 11 43 30 Travel - Per Diem & Lodging			001 000 522 6841 - General I	397.50	WFCA CONFERENCE PER DIEM - BRINK & VAN BEEK
<hr/>					
			Invoice		
			CK #1038	538.95	WFCA CONFERENCE PER DIEM - BRINK
			CK #1039	538.95	WFCA CONFERENCE PER DIEM - VAN BEEK
<b>15499 11/26/2025</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>FIRE 4 CHECKING ACCOUNT</b>	<b>334.10</b>	<b>SCANNER LEASE; STA 410 INTEREST CHARGE</b>
522 50 45 00 Lease-Sta 410			001 000 522 6841 - General I	6.27	STA 410 INTEREST TO WADNR
591 22 01 02 Lease Payments - Office Equ			001 000 591 6841 - General I	327.83	SCANNER LEASE
<hr/>					
			Invoice		
			CK #1346	327.83	SCANNER LEASE
			CK #1347	6.27	STA 410 INTEREST CHARGE - WADNR
<b>15500 11/26/2025</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>FRONTLINE MEDICAL PLLC</b>	<b>11,269.00</b>	<b>(3) ANNUAL PHYSICALS; (6) NEW MEMBER PHYSICALS</b>
522 20 24 10 Physicals/Innoculation			001 000 522 6841 - General I	11,269.00	(3) ANNUAL PHYSICALS; (6) NEW MEMBER PHYSICALS
<hr/>					
			Invoice		
			3960	11,269.00	(3) ANNUAL PHYSICALS; (6) NEW MEMBER PHYSICALS
<b>15501 11/26/2025</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>GALLS</b>	<b>3,466.33</b>	<b>NOMEX PANTS; BOOT LACES; BOOT ZIPPERS; BOOTS</b>
522 20 28 00 Clothing, Commissary (Non-			001 000 522 6841 - General I	3,466.33	NOMEX PANTS; BOOT LACES; BOOT ZIPPERS; BOOTS
<hr/>					
			Invoice		

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 11/26/2025

Time: 13:36:50 Date: 11/19/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
			033065157	358.70	NOMEX PANTS (1)
			033088710	180.30	NOMEX BOOT LACES (14)
			033057424	357.09	BOOT ZIPPERS (12)
			033050278	1,725.51	NOMEX PANTS & HEMMING (5)
			032990720	499.61	BOOTS (1) NOMEX LACES (6)
			033131422	345.12	NOMEX PANTS (1)
<b>15502</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>361 GRAINGER</b>	<b>286.11</b>	<b>PVC FOR STA 430 SCBA FRESH AIR INTAKE</b>
522 21 48 90	SCBA Repair/Maint		001 000 522 6841 - General I	286.11	PVC FOR STA 430 SCBA FRESH AIR INTAKE
			Invoice		
			9676432587	303.09	PVC FOR STA 430 SCBA FRESH AIR INTAKE
			9651739147	-16.98	ADJUSTMENT FOR DUPLICATE PAYMENT WHEN SETTING UP ACCT FOR VIS
<b>15503</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>509 HUGHES FIRE EQUIPMENT INC.</b>	<b>15,256.13</b>	<b>ANNUAL PUMP TESTING; FULL CHASSIS SERVICES; NFPA INSPECTION &amp; REPAIRS; REPAIR FLEX PIPE &amp; GASKET</b>
522 60 48 00	Repair and Maintenance Ser		001 000 522 6841 - General I	15,256.13	ANNUAL PUMP TESTING; FULL CHASSIS SERVICES; NFPA INSPECTION & REPAIRS; REPAIR FLEX PIPE & GASKET
			Invoice		
			631333	356.10	ANNUAL PUMP TESTING - APP 39
			631414	2,232.71	FULL CHASSIS SERVICE - APP 39
			631629	1,833.93	NFPA INSPECTION & REPAIRS - APP 15
			632548	1,083.76	REPAIR FLEX PIPE & GASKET - APP 48
			631637	3,067.32	FULL CHASSIS SERVICE - APP 15
			632652	356.10	ANNUAL PUMP TESTING - APP 48
			632553	356.10	ANNUAL PUMP TESTING - APP 16
			632356	2,246.25	FULL CHASSIS SERVICE - APP 16
			633047	356.10	ANNUAL PUMP TESTING - APP 47
			633046	623.18	NFPA INSPECTION & REPAIRS - APP 47
			633048	2,744.58	FULL CHASSIS SERVICE - APP 47
<b>15504</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>876 ISOUTSOURCE</b>	<b>5,000.00</b>	<b>BLOCK SUPPORT</b>
522 12 41 03	Contract Services - Comput		001 000 522 6841 - General I	5,000.00	BLOCK SUPPORT
			Invoice		
			CW317786	5,000.00	BLOCK SUPPORT

## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:36:50 Date: 11/19/2025

As Of: 11/26/2025

Page: 4

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
15507	11/26/2025	11/26/2025	187	LIFE ASSIST	1,615.35 IGEL; IV CATHETER; SP BLADES; GAUZE; EXTRICATION COLLAR; MEGAMOVERS
522 70 31 00	Expendable Supplies - EMS	001 000 522 6841 - General I	1,615.35	EMS SUPPLIES	
Invoice					
2017986	936.65	IGEL (3); IV CATHETER (100); SP BLADE (8)			
2015760	678.70	GAUZE (48); EXTRICATION COLLAR (30); MEGAMOVER (20)			
15505	11/26/2025	11/26/2025	189	LIZ LOOMIS EASL, INC	6,250.00 CONSULTING SERVICES - OCTOBER
522 30 41 01	Professional Services - Mark	001 000 522 6841 - General I	6,250.00	CONSULTING SERVICES - OCTOBER	
Invoice					
BV-1125	6,250.00	CONSULTING SERVICES - OCTOBER			
15506	11/26/2025	11/26/2025	182	LN CURTIS & SONS	1,444.61 MOUNTING BRACKETS FOR APP 52 (2025 PIERCE ENFORCER)
594 22 63 00	Capital Apparatus And Equip	001 000 594 6841 - General I	1,444.61	MOUNTING BRACKETS FOR APP 52	
Invoice					
INV1004271	1,064.69	MOUNTING BRACKETS FOR APP 52			
INV1005814	379.92	SAW BRACKET FOR APP 52			
15508	11/26/2025	11/26/2025	779	MCGAVICK GRAVES ATTORNEY AT LAW	2,833.95 GENERAL LABOR AND EMPLOYMENT MATTERS
522 14 41 00	Professional Services	001 000 522 6841 - General I	2,833.95	GENERAL LABOR AND EMPLOYMENT MATTERS	
Invoice					
47880	2,833.95	GENERAL LABOR AND EMPLOYMENT MATTERS			
15509	11/26/2025	11/26/2025	242	OXARC	392.15 CYLINDER RENTAL; OXYGEN; NITROGEN
522 70 31 00	Expendable Supplies - EMS	001 000 522 6841 - General I	392.15	CYLINDER RENTAL; OXYGEN; NITROGEN	
Invoice					
0062165639	42.39	CYLINDER RENTAL			
0032447305	123.33	OXYGEN (2)			
0032447441	226.43	NITROGEN (1)			
15510	11/26/2025	11/26/2025	885	PACIFIC OFFICE AUTOMATION	801.94 VOIP PHONE SERVICE
522 12 42 00	Phone Service	001 000 522 6841 - General I	801.94	VOIP PHONE SERVICE	

## ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:36:50 Date: 11/19/2025

As Of: 11/26/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<hr/>					
			Invoice		
			807625	801.94	VOIP PHONE SERVICE
<b>15511</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5824 PALADIN BACKGROUND</b>	<b>48.00</b>	<b>BACKGROUND CHECKS (2)</b>
	522 20 31 00	Expendable Incident Supplie	001 000 522 6841 - General I	48.00	BACKGROUND CHECKS (2)
<hr/>					
			Invoice		
			7018	48.00	BACKGROUND CHECKS (2)
<b>15512</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5998 PERFORMANCE SYSTEMS INTEGRATION</b>	<b>1,127.24</b>	<b>FIRE EXTINGUISHER TESTING - 2025</b>
	522 21 48 10	Fire Extinguisher Maint	001 000 522 6841 - General I	1,127.24	FIRE EXTINGUISHER TESTING - 2025
<hr/>					
			Invoice		
			MI-0004103	1,127.24	FIRE EXTINGUISHER TESTING - 2025
<b>15513</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5833 RINGOLDE</b>	<b>420.40</b>	<b>UNIFORM EMBROIDERY</b>
	522 20 28 00	Clothing, Commissary (Non-	001 000 522 6841 - General I	420.40	UNIFORM EMBROIDERY
<hr/>					
			Invoice		
			9677	420.40	UNIFORM EMBROIDERY
<b>15514</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5293 SEA WESTERN</b>	<b>4,533.14</b>	<b>THERMAL IMAGING CAMERAS (3); WILDLAND SHIRT (1)</b>
	522 21 28 20	PPE - Protective Clothing	001 000 522 6841 - General I	221.86	WILDLAND SHIRT (1)
	522 21 35 10	Non-Expendable Supplies - '	001 000 522 6841 - General I	4,311.28	THERMAL IMAGING CAMERAS (3)
<hr/>					
			Invoice		
			INV44512	221.86	WILDLAND SHIRT (1)
			INV48603	4,311.28	THERMAL IMAGING CAMERAS (3)
<b>15515</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5305 SNURE LAW OFFICE</b>	<b>216.00</b>	<b>PROFESSIONAL SERVICES</b>
	522 14 41 00	Professional Services	001 000 522 6841 - General I	216.00	PROFESSIONAL SERVICES
<hr/>					
			Invoice		
			11/1/2025	216.00	PROFESSIONAL SERVICES

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 11/26/2025

Time: 13:36:50 Date: 11/19/2025  
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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
<b>15519</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>322 STAPLES ADVANTAGE</b>	<b>751.87</b>	<b>CLEANING SUPPLIES; TOILET PAPER; PAPER TOWEL FOR STATIONS</b>
522 50 31 00	Expendable Supplies -Faciliti		001 000 522 6841 - General I	751.87	CLEANING SUPPLIES; TOILET PAPER; PAPER TOWEL FOR STATIONS
Invoice					
7007181422		294.48	PAPER TOWEL; DISINFECT WIPES; CASCADE COMPLETE; TIDE LAUNDRY SOAP		
7007458348		457.39	PAPER TOWEL; DISINFECT WIPES; TIDE LAUNDRY SOAP; TOILET PAPER		
<b>15517</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>324 STATE AUDITOR'S OFFICE</b>	<b>7,900.88</b>	<b>2023 - 2024 FINANCIAL AND ACCOUNTABILITY AUDIT</b>
522 12 49 20	State Auditor		001 000 522 6841 - General I	7,900.88	2023 - 2024 FINANCIAL AND ACCOUNTABILITY AUDIT
Invoice					
L171504		7,900.88	2023 - 2024 FINANCIAL AND ACCOUNTABILITY AUDIT		
<b>15516</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>1078 SWIFT RESPONSE RESTORATION LLC</b>	<b>1,935.49</b>	<b>RETAINAGE - STA 410 REMODEL PROJECT CLOSEOUT</b>
594 22 62 00	Capital Building		001 000 594 6841 - General I	1,935.49	RETAINAGE - STA 410 REMODEL PROJECT CLOSEOUT
Invoice					
R-1092		924.41	RELEASE RETAINAGE - INVOICE 1092		
R-1101		1,011.08	RELEASE RETAINAGE - INVOICE 1101		
<b>15518</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>680 SYSTEM DESIGN WEST</b>	<b>32,645.50</b>	<b>EMS BILLING - OCTOBER; SFY 2024 GEMT COST REPORT CONSULTING SERVICES</b>
522 70 41 00	Ambulance Billing Service Fe		110 000 522 6848 - EMS Fun	2,645.50	EMS BILLING - OCTOBER
522 70 41 00	Ambulance Billing Service Fe		110 000 522 6848 - EMS Fun	30,000.00	SFY 2024 GEMT COST REPORT CONSULTING SERVICES
Invoice					
20253319		2,645.50	EMS BILLING - OCTOBER		
WAGEMT2403		30,000.00	SFY 2024 GEMT COT REPORT CONSULTING SERVICES		
<b>15521</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>672 TIRE FACTORY</b>	<b>1,608.45</b>	<b>FRONT STEER TIRES FOR APP 39</b>
522 60 48 00	Repair and Maintenance Ser		001 000 522 6841 - General I	1,608.45	FRONT STEER TIRES FOR APP 39

# ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:36:50 Date: 11/19/2025

As Of: 11/26/2025

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Accts Pay #	Received	Date Due	Vendor	Amount	Memo
Invoice					
			3054728	1,608.45	FRONT STEER TIRES FOR APP 39
<b>15520</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>729</b>	<b>TOTAL ENERGY MANAGEMENT</b>	<b>320.12 STA 410 HVAC MAINTENANCE</b>
522 50 41 00	Professional Services		001 000 522 6841 - General I	320.12	STA 410 HVAC MAINTENANCE
Invoice					
			130114	320.12	STA 410 HVAC MAINTENANCE
<b>15522</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>347</b>	<b>US LINEN &amp; UNIFORM</b>	<b>513.05 MAT SERVICE</b>
522 50 41 00	Professional Services		001 000 522 6841 - General I	513.05	MAT SERVICE
Invoice					
			3587750	64.85	MAT SERVICE
			3589551	113.75	MAT SERVICE
			3580816	64.85	MAT SERVICE
			3572136	51.95	MAT SERVICE
			3579079	51.95	MAT SERVICE
			3585992	51.95	MAT SERVICE
			3582651	113.75	MAT SERVICE
<b>15523</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>5817</b>	<b>VOYAGER</b>	<b>4,455.47 FUEL</b>
522 60 32 00	Fuels and Oils		001 000 522 6841 - General I	4,455.47	FUEL
Invoice					
			8693879692544	4,455.47	FUEL
<b>15524</b>	<b>11/26/2025</b>	<b>11/26/2025</b>	<b>396</b>	<b>ZOLL MEDICAL CORP GPO</b>	<b>94.57 AED DEFIB PADZ FOR NEW AED</b>
522 70 31 00	Expendable Supplies - EMS		001 000 522 6841 - General I	94.57	AED DEFIB PADZ FOR NEW AED
Invoice					
			4339081	94.57	AED DEFIB PADZ FOR NEW AED
Report Total:				129,006.81	
Fund					
			001 6841 - General Fund	96,361.31	
			110 6848 - EMS Fund	32,645.50	

ACCOUNTS PAYABLE

BENTON COUNTY FIRE PROTECTION DISTRICT #4

As Of: 11/26/2025

Time: 13:36:50 Date: 11/19/2025  
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Accts					
Pay #	Received	Date Due	Vendor	Amount	Memo

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.



# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 14:51:53 Date: 11/19/2025

11/21/2025 To: 11/21/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1550	11/21/2025	Payroll	6841	EFT	BONNIE M ROGERS	2,637.41	2025 Sick Sell Back
1552	11/21/2025	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	777.93	941 Deposit for Pay Cycle(s) 11/21/2025 - 11/21/2025
1549	11/21/2025	Payroll	6841	2229	THOMAS R HARPER	2,058.42	2025 Sick Sell Back
1551	11/21/2025	Payroll	6841	2230	ANTHONY G VINING	1,960.60	2025 Sick Sell Back
001 6841 - General Fund						7,434.36	
						7,434.36	Payroll: 7,434.36

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_

# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:52:46 Date: 11/19/2025

11/26/2025 To: 11/26/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1667	11/26/2025	Claims	6841	2231	AP TRITON, LLC	7,326.72	STANDARDS OF COVERAGE - OCTOBER COMPLETION
1668	11/26/2025	Payroll	6841	2232	BENTON COUNTY 4 BENEVOLENT FUND	44.00	Pay Cycle(s) 11/26/2025 To 11/26/2025 - Benevolent Fund
1669	11/26/2025	Claims	6841	2233	CI SUPPORT LLC	59.59	SHRED SERVICES
1670	11/26/2025	Claims	6841	2234	CITY OF RICHLAND	10,324.25	MONTHLY DISPATCH SERVICES
1671	11/26/2025	Claims	6841	2235	CORWIN FORD	204.64	FULL SERVICE OIL CHANGE ON APP 54
1672	11/26/2025	Payroll	6841	2236	DIMARTINO	2,035.44	Pay Cycle(s) 11/26/2025 To 11/26/2025 - LT Disab- Life
1673	11/26/2025	Claims	6841	2237	ELWOOD STAFFING SERVICES INC.	1,329.57	TEMP STAFFING SERVICES
1674	11/26/2025	Claims	6841	2238	ENDURIS	3,052.00	INSURANCE FOR APP 52 (2025 PIERCE ENFORCER LADDER TRUCK)
1675	11/26/2025	Claims	6841	2239	EVERGREEN LAWN CARE, INC	112.29	LAWN CARE LATE FALL - STA 420
1676	11/26/2025	Claims	6841	2240	FRONTLINE MEDICAL PLLC	11,269.00	(3) ANNUAL PHYSICALS; (6) NEW MEMBER PHYSICALS
1677	11/26/2025	Claims	6841	2241	GALLS	3,466.33	NOMEX PANTS; BOOT LACES; BOOT ZIPPERS; BOOTS
1678	11/26/2025	Claims	6841	2242	GRAINGER	286.11	PVC FOR STA 430 SCBA FRESH AIR INTAKE
1679	11/26/2025	Payroll	6841	2243	HRA VEBA TRUST CONTRIBUTION	7,500.00	Pay Cycle(s) 11/26/2025 To 11/26/2025 - HRA VEBA - OPS; Pay Cycle(s) 11/26/2025 To 11/26/2025 - HRA VEBA - ADM
1680	11/26/2025	Claims	6841	2244	HUGHES FIRE EQUIPMENT INC.	15,256.13	ANNUAL PUMP TESTING; FULL CHASSIS SERVICES; NFPA INSPECTION & REPAIRS; REPAIR FLEX PIPE & GASKET
1681	11/26/2025	Payroll	6841	2245	IAFF LOCAL 1052	4,456.75	Pay Cycle(s) 11/26/2025 To 11/26/2025 - Union Dues
1682	11/26/2025	Claims	6841	2246	ISOUTSOURCE	5,000.00	BLOCK SUPPORT
1683	11/26/2025	Claims	6841	2247	LIFE ASSIST	1,615.35	IGEL; IV CATHETER; SP BLADES; GAUZE; EXTRICATION COLLAR; MEGAMOVERS
1684	11/26/2025	Claims	6841	2248	LIZ LOOMIS EASL, INC	6,250.00	CONSULTING SERVICES - OCTOBER
1685	11/26/2025	Claims	6841	2249	LN CURTIS & SONS	1,444.61	MOUNTING BRACKETS FOR APP 52 (2025 PIERCE ENFORCER)
1686	11/26/2025	Claims	6841	2250	MCGAVICK GRAVES ATORNEY AT LAW	2,833.95	GENERAL LABOR AND EMPLOYMENT MATTERS
1687	11/26/2025	Claims	6841	2251	OXARC	392.15	CYLINDER RENTAL; OXYGEN; NITROGEN
1688	11/26/2025	Claims	6841	2252	PACIFIC OFFICE AUTOMATION	801.94	VOIP PHONE SERVICE
1689	11/26/2025	Claims	6841	2253	PALADIN BACKGROUND	48.00	BACKGROUND CHECKS (2)
1690	11/26/2025	Claims	6841	2254	PERFORMANCE SYSTEMS INTEGRATION	1,127.24	FIRE EXTINGUISHER TESTING - 2025
1691	11/26/2025	Claims	6841	2255	RINGOLDE	420.40	UNIFORM EMBROIDERY
1692	11/26/2025	Claims	6841	2256	SEA WESTERN	4,533.14	THERMAL IMAGING CAMERAS (3); WILDLAND SHIRT (1)
1693	11/26/2025	Claims	6841	2257	SNURE LAW OFFICE	216.00	PROFESSIONAL SERVICES
1694	11/26/2025	Claims	6841	2258	STAPLES ADVANTAGE	751.87	CLEANING SUPPLIES; TOILET PAPER; PAPER TOWEL FOR STATIONS

# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:52:46 Date: 11/19/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1695	11/26/2025	Claims	6841	2259	STATE AUDITOR'S OFFICE	7,900.88	2023 - 2024 FINANCIAL AND ACCOUNTABILITY AUDIT
1696	11/26/2025	Claims	6841	2260	SWIFT RESPONSE RESTORATION LLC	1,935.49	RETAINAGE - STA 410 REMODEL PROJECT CLOSEOUT
1697	11/26/2025	Claims	6841	2261	SYSTEM DESIGN WEST	32,645.50	EMS BILLING - OCTOBER; SFY 2024 GEMT COST REPORT CONSULTING SERVICES
1698	11/26/2025	Claims	6841	2262	TIRE FACTORY	1,608.45	FRONT STEER TIRES FOR APP 39
1699	11/26/2025	Claims	6841	2263	TOTAL ENERGY MANAGEMENT	320.12	STA 410 HVAC MAINTENANCE
1700	11/26/2025	Claims	6841	2264	US LINEN & UNIFORM	513.05	MAT SERVICE
1701	11/26/2025	Claims	6841	2265	VOYAGER	4,455.47	FUEL
1702	11/26/2025	Payroll	6841	2266	C/O BENEFIT SOLUTIONS INC WSCFF MEDICAL EXPENSE REIMBURSEMENT	3,900.00	Pay Cycle(s) 11/26/2025 To 11/26/2025 - MERP
1703	11/26/2025	Claims	6841	2267	ZOLL MEDICAL CORP GPO	94.57	AED DEFIB PADZ FOR NEW AED
1707	11/26/2025	Payroll	6841	2268	TRUSTEED PLANS SERVICE CORPORATION	44,103.63	Pay Cycle(s) 11/26/2025 To 11/26/2025 - Med/Dental Insurance
001 6841 - General Fund						156,989.13	
110 6848 - EMS Fund						32,645.50	
						<hr/>	
						Claims:	127,594.81
						Payroll:	62,039.82

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_

# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:51:04 Date: 11/19/2025

11/24/2025 To: 11/26/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1615	11/26/2025	Payroll	6841	EFT	JOSHUA AMMANN	7,842.11	November Base Salary/Oct OT
1616	11/26/2025	Payroll	6841	EFT	BRADLEY E ANDREWS	6,328.60	November Base Salary/Oct OT
1617	11/26/2025	Payroll	6841	EFT	CORAL L BEARS	960.44	November Base Salary/Oct OT
1618	11/26/2025	Payroll	6841	EFT	DANA M BORSCHOWA	300.14	November Base Salary/Oct OT
1619	11/26/2025	Payroll	6841	EFT	MATTHEW J BORSCHOWA	10,647.30	November Base Salary/Oct OT
1620	11/26/2025	Payroll	6841	EFT	FREDERICK T BRINK	1,313.05	November Base Salary/Oct OT
1621	11/26/2025	Payroll	6841	EFT	ED R CARAWAY	1,318.25	November Base Salary/Oct OT
1622	11/26/2025	Payroll	6841	EFT	PAUL E CARLYLE	9,306.98	November Base Salary/Oct OT
1623	11/26/2025	Payroll	6841	EFT	BRANDON J COATES	1,140.35	November Base Salary/Oct OT
1624	11/26/2025	Payroll	6841	EFT	BENJAMIN CURTIS COOK	221.64	November Base Salary/Oct OT
1625	11/26/2025	Payroll	6841	EFT	AMANDA K DERITIS	5,775.25	November Base Salary/Oct OT
1626	11/26/2025	Payroll	6841	EFT	DANIEL J DRAYTON	14,029.85	November Base Salary/Oct OT
1627	11/26/2025	Payroll	6841	EFT	MANUEL I ESTRELLA	8,484.89	November Base Salary/Oct OT
1628	11/26/2025	Payroll	6841	EFT	APRIL S EWING	5,193.05	November Base Salary/Oct OT
1629	11/26/2025	Payroll	6841	EFT	CODY R FLOWERS	5,774.76	November Base Salary/Oct OT
1630	11/26/2025	Payroll	6841	EFT	JACK WILLIAM FLUEGGE	221.64	November Base Salary/Oct OT
1631	11/26/2025	Payroll	6841	EFT	KEVIN G GAIDOS	7,403.54	November Base Salary/Oct OT
1632	11/26/2025	Payroll	6841	EFT	KAILEE M GARRISON-EHREDT	7,975.53	November Base Salary/Oct OT
1633	11/26/2025	Payroll	6841	EFT	JARON D GIBSON	4,788.21	November Base Salary/Oct OT
1634	11/26/2025	Payroll	6841	EFT	NICOLE A GLATT	443.28	November Base Salary/Oct OT
1635	11/26/2025	Payroll	6841	EFT	GARRETT S GOODWIN	437.07	November Base Salary/Oct OT
1636	11/26/2025	Payroll	6841	EFT	JACOB TA HANSEN	843.89	November Base Salary/Oct OT
1637	11/26/2025	Payroll	6841	EFT	THOMAS R HARPER	9,236.31	November Base Salary/Oct OT
1638	11/26/2025	Payroll	6841	EFT	KYLE C HART	6,870.84	November Base Salary/Oct OT
1639	11/26/2025	Payroll	6841	EFT	BEREN DRAKE HODGES	221.64	November Base Salary/Oct OT
1640	11/26/2025	Payroll	6841	EFT	ABIGAIL E KNOX	833.41	November Base Salary/Oct OT
1641	11/26/2025	Payroll	6841	EFT	TIMOTHY LEE LENTZ	221.64	November Base Salary/Oct OT
1642	11/26/2025	Payroll	6841	EFT	JAMES A LONGIE	11,264.70	November Base Salary/Oct OT
1643	11/26/2025	Payroll	6841	EFT	ESTEBAN MADRIGAL	4,626.46	November Base Salary/Oct OT
1644	11/26/2025	Payroll	6841	EFT	RAYMOND J NEWTON	8,921.94	November Base Salary/Oct OT
1645	11/26/2025	Payroll	6841	EFT	WYATT M OROZCO	7,921.38	November Base Salary/Oct OT
1646	11/26/2025	Payroll	6841	EFT	CONNOR L OVERSON	678.77	November Base Salary/Oct OT
1647	11/26/2025	Payroll	6841	EFT	BILLIE J PADEN-LILLY	7,765.37	November Base Salary/Oct OT
1648	11/26/2025	Payroll	6841	EFT	RUSSELL A POSEGATE	886.56	November Base Salary/Oct OT
1649	11/26/2025	Payroll	6841	EFT	PERRY KENNETH DAVENPORT POTTLE	171.64	November Base Salary/Oct OT
1650	11/26/2025	Payroll	6841	EFT	GARRETT M PREMEL	9,295.01	November Base Salary/Oct OT
1651	11/26/2025	Payroll	6841	EFT	ALLEN L PUTZ	9,752.99	November Base Salary/Oct OT
1652	11/26/2025	Payroll	6841	EFT	SOTERIO K REBMAN	5,323.44	November Base Salary/Oct OT
1653	11/26/2025	Payroll	6841	EFT	KYLE M RICHE	5,609.92	November Base Salary/Oct OT
1654	11/26/2025	Payroll	6841	EFT	BONNIE M ROGERS	8,780.68	November Base Salary/Oct OT
1655	11/26/2025	Payroll	6841	EFT	MCKENZIE M SELL	1,090.94	November Base Salary/Oct OT
1656	11/26/2025	Payroll	6841	EFT	ROBERT C SHANNON	5,511.27	November Base Salary/Oct OT
1657	11/26/2025	Payroll	6841	EFT	BENJAMIN O SHEARER	184.70	November Base Salary/Oct OT
1658	11/26/2025	Payroll	6841	EFT	MICHAEL A VAN BEEK	738.12	November Base Salary/Oct OT
1659	11/26/2025	Payroll	6841	EFT	ARRIEL A VAN CLEEF	4,842.80	November Base Salary/Oct OT
1660	11/26/2025	Payroll	6841	EFT	ANTHONY G VINING	13,390.20	November Base Salary/Oct OT
1661	11/26/2025	Payroll	6841	EFT	BRIAN P WAKEMAN	6,285.95	November Base Salary/Oct OT
1662	11/26/2025	Payroll	6841	EFT	JACOB M WALTON	6,192.86	November Base Salary/Oct OT
1663	11/26/2025	Payroll	6841	EFT	CODY WINTERS	7,382.27	November Base Salary/Oct OT
1664	11/26/2025	Claims	6841	EFT	AMAZON	2,002.60	OVERHEAD DOOR ANTENNA'S & EXTENSION KIT; SCBA INTAKE PARTS & FITTINGS; DRINKING WATER FILL STATION FILTERS; HVAC TOOLS; OFFICE SUPPLIES; FACILITY SUPPLIES; BATTERIES
1665	11/26/2025	Claims	6841	EFT	FIRE 4 ADVANCED TRAVEL	1,077.90	WFCA CONFERENCE PER DIEM

# WARRANT/CHECK REGISTER

BENTON COUNTY FIRE PROTECTION DISTRICT #4

Time: 13:51:04 Date: 11/19/2025

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1666	11/26/2025	Claims	6841	EFT	FIRE 4 CHECKING ACCOUNT	334.10	SCANNER LEASE; STA 410 INTEREST CHARGE
1704	11/24/2025	Claims	6841	EFT	US BANK	48,839.62	BENTON CO FIRE DIST #4 VISA EXPENDITURES; BORSCHOWA VISA EXPENDITURES; DRAYTON VISA EXPENDITURES; ESTRELLA VISA EXPENDITURES; EWING VISA EXPENDITURES; GAIDOS VISA EXPENDITURES; HARPER VISA EXPENDITURE
1705	11/25/2025	Payroll	6841	EFT	EFTPS- IRS Payroll Taxes	52,101.91	941 Deposit for Pay Cycle(s) 11/26/2025 - 11/26/2025
1706	11/25/2025	Payroll	6841	EFT	WA PUB EMP & RETIRE SYS	69,301.63	Pay Cycle(s) 11/26/2025 To 11/26/2025 - LEOFF II - D097; Pay Cycle(s) 11/26/2025 To 11/26/2025 - DCP-899T76; Pay Cycle(s) 11/26/2025 To 11/26/2025 - PERS 3 - 4778; Pay Cycle(s) 11/26/2025 To 11/26/202
001 6841 - General Fund						418,409.39	
							Claims: 52,254.22
						418,409.39	Payroll: 366,155.17

We, the undersigned, do hereby certify that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against Benton County Fire District #4, and that we are authorized to authenticate and certify to said claim.

Admin Staff \_\_\_\_\_ Secretary \_\_\_\_\_

Commissioners \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Approval Date \_\_\_\_\_

# 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

Time: 13:55:03 Date: 11/19/2025

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001 6841 - General Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,197,281.00	3,505,100.09	(307,819.09)	109.6%
310 Taxes	4,697,094.00	4,589,990.67	107,103.33	97.7%
330 Intergovernmental Revenues	34,500.00	47,701.44	(13,201.44)	138.3%
340 Charges For Services	47,000.00	317,831.24	(270,831.24)	676.2%
361 Miscellaneous Revenue	50,200.00	104,249.09	(54,049.09)	207.7%
380 Other Increases in Fund Resources	0.00	5,895.91	(5,895.91)	0.0%
390 Other Financing Sources	0.00	75,020.86	(75,020.86)	0.0%
397 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%

**Fund Revenues:** **11,028,316.00** **10,834,030.30** **194,285.70** **98.2%**

Expenditures	Amt Budgeted	Expenditures	Remaining	
011 Legislative	44,200.00	31,124.10	13,075.90	70.4%
012 Administrative	1,180,313.00	1,185,100.35	(4,787.35)	100.4%
013 Election	10,000.00	2,816.54	7,183.46	28.2%
014 Legal	40,500.00	20,597.45	19,902.55	50.9%
020 Operations	4,596,200.00	3,616,202.82	979,997.18	78.7%
021 Suppression	137,650.00	96,233.75	41,416.25	69.9%
024 Communications	177,000.00	119,455.99	57,544.01	67.5%
026 Logistics (Support Services)	16,000.00	4,881.11	11,118.89	30.5%
030 Public Information	106,500.00	83,526.13	22,973.87	78.4%
045 Training	397,600.00	268,160.31	129,439.69	67.4%
050 Facilities	169,000.00	184,419.53	(15,419.53)	109.1%
060 Automotive	194,700.00	121,819.12	72,880.88	62.6%
070 Ambulance Transport Services	391,700.00	308,767.48	82,932.52	78.8%

522 Fire Control 7,461,363.00 6,043,104.68 1,418,258.32 81.0%

588 Prior Period Adjustment 0.00 14,294.86 (14,294.86) 0.0%

589 Payroll Clearing 0.00 22,580.16 (22,580.16) 0.0%

591 Debt Service 127,121.00 122,031.63 5,089.37 96.0%

594 Capital Expenditures 1,740,000.00 459,510.02 1,280,489.98 26.4%

**Fund Expenditures:** **9,328,484.00** **6,661,521.35** **2,666,962.65** **71.4%**

**Fund Excess/(Deficit):** **1,699,832.00** **4,172,508.95**

The District continues to maintain a strong financial position approaching year-end. As of the end of November, 98.8% of total budgeted revenue has been received, and 70.2% of the total expense budget has been spent across all funds. This reflects healthy fund balances, steady progress on spending plans, and plenty of capacity to support remaining 2025 priorities.

## General Fund

- **Revenue:** 98.2% received
  - **Expenditures:** 71% spent
- Revenues are near target, and spending remains under control overall. While administrative and facilities categories are slightly over budget, most program areas are still below 80%. Capital expenditures are at 26.4%, with over \$1.28 million still available. The General Fund currently shows a surplus of over \$4.17 million

## EMS Fund

- **Revenue:** 98.1% received
  - **Expenditures:** 74% spent
- The EMS Fund is tracking closely with budget. Most of the spending is due to interfund transfers (72.9%). Operational and debt service costs are in line with expectations, and the fund shows a strong surplus of over \$3.24 million

## Reserve Fund

- **Revenue:** 101.9% received
  - **Expenditures:** 0% spent
- The Reserve Fund remains untouched, with interest revenue exceeding expectations. The fund balance is fully preserved at \$2.49 million

## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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110 6848 - EMS Fund 01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	3,024,982.00	3,143,930.43	(118,948.43)	103.9%
310 Taxes	1,783,644.00	1,713,821.85	69,822.15	96.1%
330 Intergovernmental Revenues	300,000.00	41,602.59	258,397.41	13.9%
340 Charges For Services	470,000.00	528,290.25	(58,290.25)	112.4%
360 Investment Interest	60,000.00	105,618.83	(45,618.83)	176.0%
<b>Fund Revenues:</b>	<b>5,638,626.00</b>	<b>5,533,263.95</b>	<b>105,362.05</b>	<b>98.1%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control	54,500.00	62,188.61	(7,688.61)	114.1%
591 Debt Service	41,625.00	41,625.19	(0.19)	100.0%
597 Interfund Transfers	3,002,241.00	2,188,241.00	814,000.00	72.9%
<b>Fund Expenditures:</b>	<b>3,098,366.00</b>	<b>2,292,054.80</b>	<b>806,311.20</b>	<b>74.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,540,260.00</b>	<b>3,241,209.15</b>		

## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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201 6842 - Sta 430 Bond Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	186,499.00	191,476.24	(4,977.24)	102.7%
310 Taxes	481,215.00	481,132.41	82.59	100.0%
360 Investment Interest	5,500.00	9,253.49	(3,753.49)	168.2%
<b>Fund Revenues:</b>	<b>673,214.00</b>	<b>681,862.14</b>	<b>(8,648.14)</b>	<b>101.3%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	504,000.00	127,350.00	376,650.00	25.3%
<b>Fund Expenditures:</b>	<b>504,000.00</b>	<b>127,350.00</b>	<b>376,650.00</b>	<b>25.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>169,214.00</b>	<b>554,512.14</b>		



2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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301 6844 - Construction Fund			01/01/2025 To: 12/31/2025	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	29.18	(29.18)	0.0%
360 Investment Interest	0.00	0.90	(0.90)	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>30.08</b>	<b>(30.08)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>30.08</b>		

## 2025 BUDGET POSITION

BENTON COUNTY FIRE PROTECTION DISTRICT

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601 6846 - Reserve Fund

01/01/2025 To: 12/31/2025

Revenues	Amt Budgeted	Revenues	Remaining
308 Beginning Balances	2,410,862.00	2,413,855.39	(2,993.39) 100.1%
360 Investment Interest	30,000.00	73,282.40	(43,282.40) 244.3%
<b>Fund Revenues:</b>	<b>2,440,862.00</b>	<b>2,487,137.79</b>	<b>(46,275.79) 101.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,440,862.00</b>	<b>2,487,137.79</b>	

## 2025 BUDGET POSITION TOTALS

BENTON COUNTY FIRE PROTECTION DIS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 6841 - General Fund	11,028,316.00	10,834,030.30	98.2%	9,328,484.00	6,661,521.35	71%
110 6848 - EMS Fund	5,638,626.00	5,533,263.95	98.1%	3,098,366.00	2,292,054.80	74%
201 6842 - Sta 430 Bond Fund	673,214.00	681,862.14	101.3%	504,000.00	127,350.00	25%
301 6844 - Construction Fund	0.00	30.08	0.0%	0.00	0.00	0%
601 6846 - Reserve Fund	2,440,862.00	2,487,137.79	101.9%	0.00	0.00	0%
	<u>19,781,018.00</u>	<u>19,536,324.26</u>	<u>98.8%</u>	<u>12,930,850.00</u>	<u>9,080,926.15</u>	<u>70.2%</u>



# Benton County Fire Protection District No. 4

## RESOLUTION NO. 2025-11

### A Resolution Authorizing the Transfer of Funds from the EMS Fund to the General Fund

**WHEREAS**, Benton County Fire District 4 receives annual EMS levy revenue and ambulance service payments, which are deposited into the EMS Fund; and

**WHEREAS**, all EMS-related expenditures are made from the District's General Fund, making the EMS Fund a repository for incoming EMS revenues before they are transferred for operational use; and

**WHEREAS**, the District's financial policy requires the EMS Fund to maintain an ending fund balance equal to 30 percent of the average EMS revenues from the previous three fiscal years; and

**WHEREAS**, a review of current EMS revenues and fund balance shows that the EMS Fund holds resources above the required 30 percent reserve level; and

**WHEREAS**, the Board has determined that \$1,908,264 is available for transfer to the General Fund without reducing the EMS Fund below the established reserve threshold;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Fire Commissioners authorizes the transfer of \$1,908,264 from the EMS Fund to the General Fund.

**ADOPTED**, by the Board of Commissioners of Benton County Fire Protection District No. 4, Benton County, Washington, at a regular open public meeting of such Board on the 20th day of November 2025, the following commissioners being present and voting:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
District Secretary

STATION 420 ENTRY WALL RELOCATION QUOTE COMPARISON  
INFORMAL MULTI-TRADE PUBLIC WORKS RFQ UNDER \$150,000

**Project Number:** 01-2025  
**Solicitation Date:** 10/27/2025  
**Award Date:** 11/24/2025

Contractor:	DEMO	DOORS WINDOWS	FINISHING/ FRAMING/ DRYWALL	DOOR CONTROL ACCESS	FIRE ALARM	ELECTRICAL	MISC	PROJECT MANAGEMENT	TOTAL BID	NOTES
Baxter Construction LLC 2521 River Road Yakima, WA 98902 Ph: 509-452-2464									\$ 41,284.91	
Cliff Thorn Construction 1147 Columbia Park Trl Richland, WA 99352 Ph: 509-827-7332	\$ 1,920.00	\$ 4,700.00	\$ 10,420.00	\$ 6,440.00	\$ 3,600.00	\$ 4,906.00	\$ 1,630.00	\$ 23,970.00	\$ 57,586.00	
Peak DWS Inc - Peak Construction 932 Industry Drive Tukwila, WA 98138 Ph: 425-439-0298			\$ 22,500.00	\$ 15,000.00	\$ 12,000.00	\$ 5,000.00	\$ 4,000.00	\$ 21,600.00	\$ 80,100.00	
Sanna Group LLC 2614 160th Ave NE Bellevue, WA 98008 Ph: 206-240-6504		\$ 11,000.00	\$ 6,000.00	\$ 11,000.00	\$ 5,000.00		\$ 5,000.00		\$ 38,000.00	Lowest Quote

**Recommendation:** My recommendation is to award the bid to Sanna Group. They not only submitted the lowest bid, but they also have a strong business history and an impressive online portfolio that demonstrates their capability and reliability. -Per Soterio Rebman Facilities/Logistics Manager

P.O. Box 51,  
Kirkland, WA 98083



# SEAWESTERN

## FIRE FIGHTING EQUIPMENT

# Quote

Phone: (425) 821-5858  
Email: [info@seawestern.com](mailto:info@seawestern.com)  
[www.seawestern.com](http://www.seawestern.com)

<b>Bill To:</b> BENTON CO FIRE DIST #4 2604 BOMBING RANGE ROAD WEST RICHLAND, WA 99353-8729		<b>Ship To:</b> BENTON CO FIRE DIST #4 2604 BOMBING RANGE ROAD WEST RICHLAND, WA 99353		<b>Date</b>	11/07/2025
				<b>Customer No.</b>	10051
				<b>Quote No.</b>	QUO37184
				<b>Sales Rep</b> Nathan Hamm (509) 901-5058 <a href="mailto:nhamm@seawestern.com">nhamm@seawestern.com</a>	
<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>	<b>Expires</b>		
	Dropship Rate		12/07/2025		

Pricing valid for listed quantities  
Returns accepted within 30 days of receipt  
Restocking fee up to 25% will apply on any non-stock merchandise  
Custom orders are non-cancellable, non-returnable  
Unless otherwise noted, pricing does not include shipping  
3% credit card processing fee for payments over \$2,500

Qty	Unit	Part Number	Description	Unit Price	Ext. Price
36	EA	COMBAT SNIPER	KEY FIRE HOSE #DP17-100S COMBAT SNIPER, 1.77" ID DOUBLE JACKET POLYESTER WOVEN OUTSIDE JACKET OVER A NITRILE/PVC LINER, PRICED WITH ALUMINUM COUPLINGS, 50' LENGTH  BLUE	305.61	11,001.96

Subtotal	11,001.96
Shipping Cost (Dropship Rate)	0.00
Tax Total - 8.7%	957.17
Total	\$11,959.13